

**MINUTES  
CITY OF FALLON  
55 West Williams Avenue  
Fallon, Nevada  
April 3, 2018**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

**Present:**

Mayor Ken Tedford  
City Councilman, Robert H. Erickson  
City Councilwoman, Kelly Frost  
City Councilman, James D. Richardson  
City Engineer, Michael E. Miller  
Police Chief, Kevin Gehman  
City Clerk, Gary C. Cordes  
Legal & Administrative Director, Robert Erquiaga  
Deputy City Attorney, Leonard E. Mackedon  
Deputy City Clerk, Elsie M. Lee  
Deputy Public Works Director, Ryan A. Swirczek  
Deputy Public Works Director, Brian A. Byrd  
Deputy Public Works Director, Adrian Noriega  
Director of Tourism & Special Events, Jane Moon  
Police Captain, Kris Alexander

The meeting was called to order by Mayor Tedford at 7:00 p.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

**Approval of Warrants**

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

### **Public Comments**

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

### **Presentation from the Nevada Chapter of the American Planning Association and the Nevada Leadership Program-UCED regarding the February 2017 Nevada Planning Guide and professional development opportunities offered by the Chapter and the Nevada Leadership Program**

Mayor Tedford noted for the record that this group had requested to be placed on the agenda but were not present tonight.

### **Consideration and possible action to approve a construction contract with Parr Electric of Reno, Nevada, in order to complete the US-50 Signal Interconnect project in the amount of Two Hundred Forty-Three Thousand One Hundred Seventy-Four Dollars (\$243,174.00)**

Deputy Public Works Director Byrd explained that the approval of a contract with Parr Electric would allow for the existing traffic signals to be interconnected and coordinated to operate based on traffic flow and rate of travel along US 50. This project consists of the installation of six new GridSmart fish eye cameras as well as all the electrical and additional infrastructure needed for the cameras to operate. Parr Electric was the sole bidder on this project, with a base bid of \$243,174.00. This project was bid with a \$10,000 contingency. This project was released for public bid on February 14, 2018 and advertised in the Lahontan Valley News in accordance with NRS 338.1385. A mandatory pre-bid meeting was held on February 22, 2018. One bid was received and publicly opened by the City of Fallon on March 8, 2018. With approval, construction would start in late Spring with a sixty-day construction schedule. This project was funded up to \$250,000 through the Nevada Department of Transportation (NDOT). Additional funding, approximately \$70,000, will be needed to complete the project and includes the purchase of required software and integrate the signals to a central control point.

Mayor Tedford inquired if the Council had any comments or questions.

Councilman Erickson inquired as to the name of the vendor for the software.

Deputy Public Works Director Byrd stated that GridSmart makes the software for the cameras.

Mayor Tedford inquired as to the purpose of this project.

Deputy Public Works Director Byrd explained that the project will allow the traffic signals to read the behavior of the vehicles and facilitate the flow of traffic to reduce the amount of time spent sitting at traffic lights with no cross traffic.

Councilman Richardson clarified that the contract amount presented tonight did not cover the additional \$70,000 for the software.

Deputy Public Works Director Byrd replied affirmatively; software is not included.

Councilman Erickson inquired if the funds from NDOT would be a reimbursable grant.

City Clerk Cordes confirmed that the City has received the funds from NDOT.

Mayor Tedford reminded that we will need to notify the public and tell them about the cameras when they are installed. Last time cameras were installed for the signals, people were concerned that they were for ticketing and enforcement purposes, like red-light runner cameras in larger cities; which they were not.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to approve a construction contract with Parr Electric of Reno, Nevada, in order to complete the US-50 Signal Interconnect project in the amount of Two Hundred Forty-Three Thousand One Hundred Seventy-Four Dollars (\$243,174.00); seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

### **Appointment and confirmation of Adrian Noriega as Deputy Public Works Director**

At this time, Mayor Tedford requested the Council's consideration and confirmation of Adrian Noriega as Deputy Public Works Director. He then read the following into the record:

“Originally from the high desert of Southern California, Adrian began working in the public works sector in 1989 as an equipment operator then as a licensed water treatment operator. He has worked at various cities throughout the states and was responsible for starting several state-of-the-art water treatment facilities. In the early 2000's, Adrian joined the private sector as Operations Manager for a global contract operations company. In 2004, Adrian joined the City of Fallon as a Lead Water/Wastewater Treatment Operator responsible for starting up the City's new water treatment facility. Adrian and his family have enjoyed living in the high desert of Northern Nevada for the past 15 years. He and his wife Mary have a wonderful family with three adult children and one teenager still at home. Adrian is a highly credentialed operator and maintains various licenses in laboratory, water distribution, water treatment, and wastewater processing. Adrian also serves as a proctor for the American Water Works Association (AWWA) in conjunction with the State of Nevada Licensing Board. Adrian's training, prior work experience and achievements will make him a great Deputy Public Works Director. It is with great pleasure that I appoint Adrian Noriega as Deputy Public Works Director and bring him before the Council for your consideration and confirmation.”

Mayor Tedford explained that this is part of the reorganization plan. This position will be on-site and directly oversee water treatment and wastewater treatment departments. We will have two operators in water treatment and two operators in wastewater treatment as well as a night watchman position. It is important to adhere to all rules and regulations as the water is served to the public; we test upstream and downstream of our treatment facilities and that will continue to be a priority. As a deputy public works director, Adrian also knows that he will assist in other public works functions as necessary, just like the other deputies.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost asked Mr. Noriega to explain the proctoring that he performs for AWWA.

Mr. Noriega explained that AWWA is a national organization that water operators certify through. The State of Nevada contracts with AWWA to perform their examinations to qualify individual operators for different licenses such as distribution, laboratory, and backflow prevention. He has been a member of AWWA since the early 1990's and a few years ago they asked him to proctor their certification exams in this area.

Councilman Richardson asked him what his objectives were and a mission statement for his position.

Mr. Noriega stated that his priority is to satisfy the Mayor and Council's desires and his personal desire is to provide high quality water for the public because it is something that we consume as customers and residents of the City. Secondly, discharge at the wastewater plant is regulated by Environmental Protection Agency (EPA) Region IX so his focus will be to continue to meet the standards set forth. He also wants to organize the staff and build morale, including cross-training at both facilities.

Councilman Erickson noted that technology throughout all cities is changing at a rapid rate. He asked what his vision was for water and wastewater treatment technology.

Mr. Noriega noted that treatment is expensive, especially if the arsenic standard is lowered, and technology will be used to achieve that. It is a long process to change those standards and many of us will likely be retired by then. In the near future, there could possibly be a wastewater facility expansion along with the everchanging regulations.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to confirm the appointment of Adrian Noriega as Deputy Public Works Director; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

**Establish the salary of Adrian Noriega as Deputy Public Works Director at Ninety-One Thousand Dollars (\$91,000.00) per year**

Mayor Tedford advised that he would like to establish the salary for Deputy Public Works Director Noriega at \$91,000 per year.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to establish the salary of Adrian Noriega as Deputy Public Works Director at Ninety-One Thousand Dollars (\$91,000.00) per year; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Mayor Tedford noted that the salary for Deputy Public Works Director Noriega has been set at \$91,000 per year per the schedule attached.

At this time, Mayor Tedford administered the Oath of Office to Deputy Public Works Director Noriega.

**Presentation of the Police Department Report for February 2018**

Chief Gehman presented the February monthly report. He added that the February incidents and activities were primarily in line with previous months with no exceptional variances.

- Officers and staff participated in 80 hours of training.
- Detective Sergeant Frandsen and Detective Decker provided the indoctrination lecture to newly stationed Navy personnel.
- Police Explorers continue bi-monthly training. There are five active members and five or six students in the background check process.
- Through the welfare assist account, we provided one bus ticket and one person with lodging.
- The citizen survey results were positive.  
Mayor Tedford inquired if the Council had any comments or questions.  
No comments were noted.  
Mayor Tedford thanked Chief Gehman for the report.

### **Public Comments**

Mayor Tedford inquired if there were any public comments.  
No public comments were noted.  
Mayor Tedford noted for the record that Boy Scout Toby Escobar was in the audience tonight.

### **Council and Staff Reports**

Legal and Administrative Director Erquiaga: No comments were noted.

Deputy City Attorney Leonard Mackedon: No comments were noted.

Deputy Public Works Director Swirczek: No comments were noted.

Deputy Public Works Director Byrd: No comments were noted.

Police Captain Alexander: No comments were noted.

Tourism Director Moon: No comments were noted.

Deputy Public Works Director Noriega: No comments were noted.

City Clerk Cordes: Enjoyed the Pony Express Statue Dedication Ceremony today at the west gateway. Mayor Tedford agreed, it was the 158<sup>th</sup> anniversary of the Pony Express and he was pleased to dedicate the statue.

Chief Gehman: Advised that officers now carry Narcan nasal spray in the patrol units. [Narcan is a nasal spray that treats narcotic overdose in an emergency situation.] The Nevada Attorney General's Office purchased the spray for agencies in the State that were willing to receive training on administering the spray. Officers now know how to identify the symptoms of an overdose and administer the spray.

City Engineer Miller: No comments were noted.

Councilwoman Frost: Added that she also enjoyed the Pony Express Dedication Ceremony and noted that there was good coverage of the event on Channel 2 News tonight.

Councilman Richardson: No comments were noted.

Councilman Erickson: No comments were noted.

**Executive Session**

Mayor Tedford tabled the executive session, as it was not needed at this time.

**Adjournment**

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 7:39 p.m.

Attest:



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Gary C. Cordes, City Clerk/Treasurer



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Mayor Ken Tedford

**Offered to Council for Confirmation  
April 3, 2018  
Addition of Adrian Noriega as Deputy Public Works Director**

Municipal Court Judge	Michael Lister	\$ 96,993.18
Municipal Court Judge <i>Pro Tem</i>	William Lawry	\$36.52 / hour
Chief of Police	Kevin Gehman	\$ 108,510.30
Police Captain	Ron Wenger	\$ 99,855.00
Police Captain	Kris Alexander	\$ 95,812.50
Legal and Administrative Director	Robert Erquiaga	\$ 147,000.00
City Engineer / Public Works Director	Michael E. Miller	\$ 104,579.75
Deputy Public Works Director	Ryan A. Swirczek	\$ 99,599.58
Deputy Public Works Director	Brian A. Byrd	\$ 93,500.00
Deputy Public Works Director	Adrian Noriega	\$ 91,000.00
City Clerk Treasurer	Gary C. Cordes	\$ 96,993.18
Deputy City Clerk Treasurer	Elsie M. Lee	\$ 76,721.30
Director of Tourism and Special Events	Jane Moon	\$ 67,473.00
Emergency Management Coordinator	Steve Endacott	\$ 44,008.48
City Attorney	Michael F. Mackedon	\$ 115,815.00
Deputy City Attorney	Leonard E. Mackedon	\$ 108,503.33