

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
August 7, 2018**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie

The meeting was called to order by Mayor Tedford at 7:00 p.m.

Mayor Tedford led the Pledge of Allegiance.

At this time, Mayor Tedford requested a Moment of Silence for two individuals.

First, for Everett 'Bert' Miller, a member of our community that was a fireman for 35 years, had a job that he enjoyed, and was a family man with a wonderful wife, LuDene, as well as three children, Michael, Heidi, and Brian, plus grandkids. His passing will leave a hole in our hearts forever.

Second, for Senator Paul Laxalt, who lead our State in many great ways. He was a First Friend to President Ronald Reagan. He left a legacy in his children and grandchildren, who continue to prosper in this State.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Council meeting minutes for June 28, 2018 and July 3, 2018

Mayor Tedford inquired if there were any additions or corrections to the minutes for June 28, 2018 and July 3, 2018.

No additions or corrections were noted.

Councilman Erickson motioned to approve the Council meeting minutes for June 28, 2018 and July 3, 2018 as submitted, seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration and possible approval of an application by Ivy Ward to operate a daycare facility in an LI zone at 160 Industrial Way, Fallon, Nevada

Deputy City Attorney Leonard Mackedon explained that, pursuant to Fallon Municipal Code, there is no specific mention in any given zone for the operation of a daycare facility. Under Light Industrial zoning, it does leave open Council discretion for activities in such a zone and in this case, the surrounding neighborhood appears to be compatible with the operation of a daycare facility. It would be up to the Council whether they agree with that or not, to approve that type of activity at 160 Industrial Way.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost confirmed that there used to be a daycare at that location.

Deputy City Attorney Leonard Mackedon replied affirmatively.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to approve an application by Ivy Ward to operate a daycare facility in an LI zone at 160 Industrial Way, Fallon, Nevada; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration of application by Linda Lorow for a drinking establishment liquor license for Jimmy's and Sons Bar and Grill to be located at 30 East Center Street

Deputy City Clerk Lee explained that Linda Lorow, manager of Jimmy's and Sons Bar and Grill, has made application for a drinking establishment liquor license for Jimmy's and Sons Bar and Grill to be located at 30 East Center Street. A drinking establishment liquor license is a privileged license that allows the licensee to sell alcoholic beverages from a fixed and definite place of business for consumption upon the premises only. The application has been reviewed by Chief Gehman, Deputy City Clerk Lee, and Legal and Administrative Director Erquiaga and has been recommended for approval.

Mayor Tedford inquired if the Council had any questions for Chief Gehman or Deputy City Clerk Lee.

No questions were noted.

Mayor Tedford inquired if the Council had any comments or questions for Ms. Lorow.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to approve the application by Linda Lorow for a drinking establishment liquor license for Jimmy's and Sons Bar and Grill to be located at 30 East Center Street; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Presentation by Lisa Erquiaga, Executive Director of the William N. Pennington Life Center

Ms. Lisa Erquiaga, Executive Director of the William N. Pennington Life Center, thanked the Mayor and Council for the opportunity to provide an update on the activities of the William N. Pennington Life Center. She appreciated the support received from the City, such as the Police Department for service calls and Councilman Richardson for serving on the Coalition Board. She shared the ongoing programs at the William N. Pennington Life Center that serve the many citizens that come through the doors. She added that this population is so important to our community for us to take care of because, eventually, we are all going to be there. They serve 125-150 people for lunch every day and many of them remain after lunch for activities. The Meals on Wheels program serves 175-200 meals a day. There is also a beauty shop that has two operators in it and it is busy all day. She stated that tax funding is received from the City of Fallon and Churchill County; and she recently received news that her budget must decrease by 16% which was unexpected. She recently cancelled the landscaping services to save money. She will evaluate the budget and make additional cuts where needed. She reported that the first year of the William N. Pennington Life Center has been a good one; adding that they continue to provide critical and effective services to a vulnerable population.

Councilman Erickson asked if their grant funding had also been reduced.

Ms. Erquiaga replied no; they use their tax funding as a general fund to cover things like food costs that are not covered by the State grant. Their biggest expense is food and the funding from the State is not enough.

Councilwoman Frost inquired about the medical services offered.

Ms. Erquiaga advised that they offer blood pressure checks once per week. They also have an advocate that is available for victims of elder abuse. Last week, she hosted a presentation about disaster preparedness.

Mayor Tedford stated that the William N. Pennington Foundation gave you and the community quite a gift. They periodically come by and check on their projects. He asked what the plan was to keep up on the landscaping, so the property remains nice.

Ms. Erquiaga stated that she was hoping for volunteers to help with the upkeep. Right now, it falls to her and her staff; which they are already tending housekeeping duties inside the building.

Mayor Tedford noted that is a big job to lay on staff and it was important to keep that facility looking nice.

Mayor Tedford thanked Ms. Erquiaga for her comments.

Consideration and possible action to reject the lowest and sole bid received to complete the Manhole Rehabilitation Phase II project (PWP# CH-2018-205), submitted by A&K Earthmovers of Fallon, Nevada, in the amount of Two Million Six Hundred Thirty-Six Thousand Nine Hundred Dollars (\$2,636,900), in order to serve the public interest pursuant to NRS 338.143

Public Works Director Byrd explained that the City of Fallon issued its Sewer Improvement and Refunding Bond, Series 2015B in November of 2015. Since its issuance, the City has diligently pursued multiple sewer improvement projects, including the Front Street Lift Station Odor Scrubber project, the Manhole Rehabilitation Phase I project and the Manhole Rehabilitation Phase II project. The Manhole Rehabilitation Phase II project consisted of 106 manholes that were identified as needing repair. An evaluation was performed of the City's sewer infrastructure by HDR Engineering and the referenced manholes were deemed the highest priority. The project consisted of polymer concrete inserts as well as a polymer coating solution. The engineer's estimate for this project was \$1,558,000 and the City's remaining sewer bond proceeds were approximately \$1,400,000. Pursuant to NRS 338.143, the City Council may reject any bids received if the City Council determines that the public interest would be served by such a rejection. With the City of Fallon only receiving a single bid on this project, and that amount being so greatly over the engineer's estimate and the remaining sewer bond proceeds, it is the recommendation of staff, as well as HDR, that the City Council reject the bid in order to serve the public interest. The rejection will allow City staff and HDR to undertake further efforts to reduce the complexity and cost of the project and to re-advertise for bids to complete the simplified project. This project was released for public bid on May 25, 2018 and advertised in the Lahontan Valley News in accordance with NRS 338.1385. A pre-bid meeting was held on June 12, 2018. One bid was received and publicly opened by the City of Fallon on June 21, 2018.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost asked Public Works Director Byrd to explain the simplified project.

Public Works Director Byrd explained that they will reevaluate the condition of the manholes to determine the priority of the manholes to be rehabilitated. HDR will also examine a polymer spray coating application that may be applicable in a larger number of the inserts, reducing the cost compared to full replacement.

Councilman Erickson inquired as to the timeline to reexamine this project.

Public Works Director Byrd stated that HDR is ready to proceed and plans to have a contract out for bid in 60 days.

Councilman Richardson confirmed that the polymer spray coating could be less expensive than the inserts.

Public Works Director Byrd replied affirmatively.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to reject the lowest and sole bid received to complete the Manhole Rehabilitation Phase II project (PWP# CH-2018-205), submitted by A&K Earthmovers of Fallon, Nevada, in the amount of Two Million Six Hundred Thirty-Six Thousand Nine Hundred Dollars (\$2,636,900), in order to serve the public interest pursuant to NRS 338.143; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Presentation of the Police Department Report for June 2018

Chief Gehman presented the June monthly report. He added that the June incidents and activities were primarily in line with previous months with no exceptional variances.

- Staff participated in multiple hours of training.
- Detective Decker provided the indoctrination lecture to newly stationed Navy personnel.
- Through the welfare assist account, we provided two bus tickets.
- The citizen survey results were positive.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost inquired about Brazos and the acronym PBT.

Chief Gehman replied that Brazos is the software name for the handheld citation devices that officers use and PBT stands for Preliminary Breath Test.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

Deputy City Attorney Leonard Mackedon: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: No comments were noted.

Deputy City Clerk Lee: No comments were noted.

Tourism Director Moon: No comments were noted.

Marketing & Communications Coordinator Ritchie: No comments were noted.

Deputy Public Works Director Swirczek: No comments were noted.

Public Works Director Byrd: No comments were noted.

Deputy Public Works Director Noriega: No comments were noted.

Councilwoman Frost: Noted that she has been out of town for a few weeks. Appreciated the preparations for a new school year with City crews painting crosswalks. Complimented the leadership shown by Mayor Tedford during the devastating event that took place in July; while watching the news coverage, she was impressed with the professionalism displayed by Legal and Administrative Director Erquiaga and Marketing & Communications Coordinator Ritchie.

Councilman Richardson: Echoed Councilwoman Frost's comments.

Councilman Erickson: Echoed Councilwoman Frost's comments.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 7:53 p.m.



Mayor Ken Tedford

Attest: 

Gary C. Cordes, City Clerk/Treasurer