



CITY OF FALLON

STREET/ALLEY CLOSING- SUBSTANTIAL NOISE

NOTIFICATION PROCEDURE

The applicant is required to canvass all business and residents within a full block, in each direction, of the planned activity to create awareness and collect signatures indicating that businesses and residents were made aware and approve or disapprove the event, street/alley closure or substantial noise. The applicant is responsible for seeing that business tenants and residents on upper floors receive the same notification and consideration as street-level tenants. Each recipient will sign or initial that they have been made aware and will check whether they approve or disapprove. The applicant will submit the original sign-off form to the City's Clerk's Office. Incomplete sign-off sheets will not be accepted and may be grounds for denying permits. If the business owner or resident is unavailable, the event coordinator must leave behind information about the event, street/alley closure or substantial noise with a contact number.

Businesses shall have three to five (3-5) business days in which to notify the City of any concerns or objections in reference to the proposed street closure. The City shall attempt to resolve concerns or objections reported in consultation with the business and applicant.

Restrictions

- Any group/organization requesting to close a street may be required to provide the city with an insurance policy naming the city as a rider.
- A business proprietor will not be permitted to close a street immediately around the location of his/her business for the sole benefit of that business.
- Holiday weekends may be reason for denial: i.e. the weekend after Thanksgiving is a strong weekend for retailers and thus a street closure may be denied.
- Applicant is responsible to clean, clear, repair or pay to repair damage to surrounding private or city properties resulting from event attendees.
- In the event of an emergency circumstance, natural or civil disasters, the City reserves the right to cancel all outstanding permits on both public and private properties within City limits.
- The City reserves the right to change, modify, update, or waive provisions of these guidelines where necessary for the public's health, safety or welfare.
- The City reserves the right to cancel street closure permits and/or take further restrictive actions where necessary to assure adherence to these guidelines.
- Unless a waiver is granted, **all activities must cease by 10 p.m.**



FALLON SPECIAL EVENT – STREET/ALLEY CLOSURE OR SUBSTANTIAL NOISE SIGN-OFF SHEET

Event Description: _____

Date, Time and Location: _____

Streets requested to be closed: _____

Please record your name, address, signature and if you approve or disapprove this special event or street closure.

	PRINT NAME	ADDRESS	APPROVE/DISAPPROVE	SIGNATURE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				