

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
March 21, 2017**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilwoman, Kelly Frost
City Councilman, James D. Richardson
City Engineer, Michael E. Miller
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Legal and Administrative Director, Robert Erquiaga
Deputy Public Works Director, Ryan A. Swirczek

The meeting was called to order by Mayor Tedford at 7:00 p.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Recognition of the CCHS Varsity Wrestling Team for winning the 2017 NV 3A State Academic Team Championship - AND - Sophomore Sean McCormick as the NV Division 3A 145 lb. State Champion and Senior Jack Swisher as the NV Division 3A 152 lb. State Champion

CCHS Wrestling Program came away from the State Tournament held at Spanish Springs on February 18th, 2017 with great honors again this year. The Varsity Team won the 2017 NV 3A State Academic Team Award along with two individual Championship titles. Sophomore Sean McCormick is the 2017 NV Division 3A 145 lb. State Champion; this is Sean's second consecutive year holding this title. Also, senior Jack Swisher will end his high school wrestling career as the 2017 NV Division 3A 152 lb. State Champion.

We congratulate the entire 2017 CCHS Wrestling Program (student athletes, coaches & school administration), the parents and families who have supported the team year in and year out, as well as the Fallon community who always backs the Greenwave on a job well done! Your commitment to excellence, to each other, and to the team will continue to reap positive rewards for yourselves and all you encounter.

The 2017 CCHS Varsity Wrestling Team is as follows:

Tommy McCormick

Terry White

Mason Smith

Ilyes Taleb

Sean McCormick

Jack Swisher

Matt Goings

Chase Hyde

Conley Hyde

Ben Dooley

Kobe Abe

Coaches: Trevor deBraga, Dan Shaw, Darren Lewis, Ryan McCormick

Manager: John Frandsen

Athletic Director: Brad Daum

Mayor Tedford presented pens and awards; then photographs were taken for the Lahontan Valley News.

Request by Megan Chenoweth for a liquor license for The Twisted Branch, LLC to be located at 111 South Taylor Street

City Clerk Cordes explained that Megan Chenoweth is the owner of The Twisted Branch, LLC and has made application for a liquor license for The Twisted Branch, LLC to be located at 111 South Taylor Street. The current owners of record of The Twisted Branch, LLC are Megan Chenoweth and Cody Chenoweth. The current owner of record of the property located at 111 South Taylor Street is Dorothy E. Austin Trustee. The application has been reviewed by City Engineer Miller, Legal and Administrative Director Erquiaga, Chief Gehman, and City Clerk Cordes; and has been recommended for approval.

Mayor Tedford asked if staff had anything to add.

City Engineer Miller and Legal and Administrative Director Erquiaga stated they had nothing to add.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to approve the request by Megan Chenoweth for a liquor license for The Twisted Branch, LLC to be located at 111 South Taylor Street; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Request by Timothy Chilzer for a liquor license for Oasis Adult Softball Association to be located at 447 North Maine Street

City Clerk Cordes explained that Timothy Chilzer, treasurer of the Oasis Adult Softball Association, has made application for a liquor license for Oasis Adult Softball Association to be located at 447 North Maine Street. The current owner of record of the property located at 447 North Maine Street is the City of Fallon. The application has been reviewed by City Engineer Miller, Legal and Administrative Director Erquiaga, Chief Gehman, and City Clerk Cordes; and has been recommended for approval.

Mayor Tedford asked if staff had anything to add.

City Engineer Miller and Legal and Administrative Director Erquiaga stated they had nothing to add.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to approve the request by Timothy Chilzer for a liquor license for Oasis Adult Softball Association to be located at 447 North Maine Street; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Consideration and Possible Adoption of Resolution 17-01: A Resolution Removing Resident Only Parking at 40 North Nevada Street

City Engineer Miller explained that Ken Dixon, owner of the property located at 40 North Nevada Street, has removed the residential structure at 40 North Nevada Street. The

property has had a “Resident Only Parking” restriction as approved by City Council with Resolution No. 05-02. Since the property no longer has a residence, he recommended that the parking restriction be removed to allow on-street parking for any vehicle using the roadway.

Mayor Tedford reminded that this is located across the street from the former Landis building and down the street from where we have resident only parking that is still being used.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any comments or questions.

No comments were noted.

Councilman Erickson motioned to adopt Resolution 17-01: A Resolution Removing Resident Only Parking at 40 North Nevada Street as submitted; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Appointment of Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2017

Councilman Erickson explained that the Audit Committee, which consists of himself, City Attorney Mackedon, and Legal and Administrative Director Erquiaga, have met and reviewed the proposal and agreement provided by Eide Bailly. They thoroughly discussed the conduct of the audit and past performance; they were in a position to recommend to the Council that Eide Bailly be reappointed auditors for the City of Fallon for the fiscal year June 30, 2017. There is an NRS requirement that each local government shall provide an annual audit with all of its financial statements and they shall appoint their auditors by April 1 of the year preceding the end of the fiscal year. We found that over the past number of years, Eide Bailly and their predecessors Kafoury Armstrong, have worked exceedingly well with our staff. With any audit, especially an audit with the scope required of city governments, there is a level of disruption and extra work for our staff in the City Clerk’s Office as well as our City Clerk Treasurer, Eide Bailly has conducted themselves very professionally and worked well with our staff and keeps any disruptions to a minimum. Their performance of the audit has been well received. Last year’s audit was \$70,000 and this year’s quote came in at \$81,500 but the additional amount is due to this year’s requirement of two special audits as a result of receiving federal grant money in excess of \$750,000. It is two different grants and we will likely need two special audits as a result of that so that explains the increase in price. He recommended that Eide Bailly be reappointed as auditors for the City of Fallon for the fiscal year ending June 30, 2017 in the amount not to exceed \$81,500. Mayor Tedford stated that he agreed with Councilman Erickson and his comments.

Mayor Tedford inquired if there were any Council comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to appoint Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2017 not to exceed the contract amount of \$81,500; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.
No comments were noted.

Council and Staff Reports

City Attorney Mackedon: No comments were noted.

Legal and Administrative Director Erquiaga: No comments were noted.

Deputy Public Works Director Swirczek: No comments were noted.

City Clerk Cordes: Complimented the nice foliage downtown on Maine Street. The trees look great.

City Engineer Miller: No comments were noted.

Councilwoman Frost: No comments were noted.

Councilman Richardson: No comments were noted.

Councilman Erickson: No comments were noted.

Mayor Tedford: Advised that he reorganized the City effective March 13, 2017. He rolled the City Prosecutor's Department of Municipal Court in house under him as the Chief Executive Officer. He rolled in Robert Erquiaga and Roxane Cluckey underneath him. She will work as an executive secretary to Mayor Tedford with Robert Erquiaga as her supervisor. Robert would not be able to have a private practice anymore, different from when he was in the City Attorney's Office. He would be given additional roles beyond the scope of Municipal Court. He would be providing administrative support to all the enterprise accounts, which is very important. Many years ago, we brought up the idea of an account manager, similar to how Energy Source watched electric for other clients. If we had someone watching over all of those accounts more closely, they would be much more efficient, and we could be better stewards for our citizens. Now, we have that opportunity. Roxane will continue her tasks with Municipal Court and Robert will teach her these enterprise accounts and she can lend help there. Mayor Tedford wanted to clarify for the record that there is no question that he is still the Chief Executive Officer of the City, he just rolled a department under him. He is still the decision maker and Robert understands that. Robert will continue to perform legislative work, just as he did before. Mike Mackedon and Leonard Mackedon are still City Attorneys, no change there. There is no change with Mike's authority as City Attorney and he is still the Mayor's consigliere. He consulted with Don Lattin to perform research on titles and do a salary survey. They came up with the title Legal & Administrative Director; it was important to have legal in the title so people would know that he was still a lawyer and he is administrative in a way that he is looking through these enterprise accounts that we have. The salary will be \$140,000 effective March 13,

2017. We will change the board appointment language in June when they are all done together. He asked if there were any questions.

No questions were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 8:08 p.m.



Mayor Ken Tedford

Attest: 

Gary C. Cordes, City Clerk/Treasurer