

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
May 17, 2016**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilwoman, Kelly Frost
City Engineer, James R. Souba
Police Chief, Kevin Gehman
City Clerk, Gary C. Cordes
Deputy City Attorney, Leonard E. Mackedon

The meeting was called to order by Mayor Tedford at 7:00 p.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Mayor Tedford noted for the record that Councilman Richardson was attending scholarship night with his son.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Presentation to 2016 Nevada Academic League Tournament Champions

City Clerk Cordes read prepared comments into the record.

“Tonight it is our pleasure to honor and celebrate the success of the 2016 Churchill County High School Academic Team.

Page 6 of the Churchill County High School Course Catalog describes the Academic Team as *“this club offers a challenging Jeopardy-style competition covering all the major academic areas of high school courses. Teams are composed of six students per event with five rounds in each match”*.

Early in the school year two sophomores, a junior and ten seniors responded to the challenge of representing Churchill County High School on the Academic Team. They met with first year advisor Mrs. Marsh to elect Rebecca Mills Captain and C.J. Turley Assistant Captain.

Mrs. Marsh provided the Captains sample questions in the academic areas of history, geography, math, science, English and miscellaneous. The Captains then led practices at lunch hour Monday through Friday allowing the team 20 seconds to respond to the question and slightly longer for math questions.

The Churchill County High School Academic Team was seeded second going into the Nevada Academic League Final Tournament.

The Churchill County High School Academic Team won each and every match in the Nevada Academic League Final Tournament and were proudly presented the Championship Trophy and gold medals.

Advisor Mrs. Marsh observed that the team seriously prepared themselves for each competition, were extremely friendly and courteous to the other teams and really worked well together.

To the young citizens of Fallon for coming together and working hard as a team to accomplish such a great goal, congratulations!

To your parents, grandparents, brothers and sisters that supported these young citizens you are doing a great job in the positive development of our future generations of Fallon citizens! Advisor Mrs. Marsh leads by example and her positive influence on these citizens is commendable and will last years beyond the Nevada Academic Team League Final Tournament!

The 2016 Nevada Academic League Championship Team is Rebecca Mills, C.J. Turley, Madison Perazzo, Jordyn Rogers, Sean Cordes, Taylen Cordes, Wei Deng, Kris Trott, Andrew Hagemann, Marco Guerrero, Davis Koenig, John Solomon Jr., and Adia Sommer.”

Mayor Tedford presented engraved pens to each student. A plaque was presented and photographs were taken.

Public Hearing: Tentative Budget for June 30, 2017

City Clerk Cordes noted that NRS 354.598 indicates that the governing body shall hold a public hearing on the tentative budget, at which time interested persons must be given an opportunity to be heard. The budget has been on file and available for inspection at the Churchill County Clerk's Office, Churchill County Library, and the City Clerk's Office since April 15, 2016. He advised that the City Clerk's Office had not received any comments regarding the tentative budget. He noted that there were two corrections to the tentative budget submitted to the Nevada Department of Taxation. The first correction was the population: 8,739 was submitted, and the corrected number is 8,706. Second correction was schedule 30, lobbying expense form; \$51,700 was submitted, the corrected amount is \$135,600. Those are the only corrections.

Mayor Tedford confirmed that those corrections were made and included in this tentative budget presented tonight.

City Clerk Cordes replied affirmatively.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford opened the meeting to a public hearing and inquired if there were any public comments or questions.

No comments were noted.

Approve Boundary Line Adjustment Map at 1600 Rancho Drive, Fallon, Nevada, APN 001-301-24 and APN 001-301-25

City Engineer Souba explained that Toby and Connie Thomas are the owners of the property located at 1600 Rancho Drive, which contains a single family residence and is Assessor's Parcel Number (APN) 001-301-25. They also own the immediately adjacent property to the west, APN 001-301-24, which is vacant land. This vacant land has not been previously assigned a street address. The Thomas' employed Land Surveyor Steve Bell to prepare a Boundary Line Adjustment (BLA) map to adjust the property line between these two parcels, and this map is being presented before the City Council as required for consideration and possible approval. The BLA map effectively reduces the size of the vacant land parcel (APN 001-301-24) from 1.97 acres to about 1.2 acres, while simultaneously increasing the size of their adjacent parcel with the single family residence (APN 001-301-25) from 1.0 acres to about 1.77 acres. They are considering selling these parcels and this will even up the parcels. Approval of the map would not create any non-conformities with setbacks, not violate any development criteria within the E-2 zoning of these two parcels. Approval of the map would not create any issues with abandonment of the public utility easement along the former property line, and this map offers the normal public utility easement along the new property line. He recommended approval of this request.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to approve the Boundary Line Adjustment Map at 1600 Rancho Drive, Fallon, Nevada, APN 001-301-24 and APN 001-301-25 as submitted; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Adoption of Resolution No. 16-12: A resolution of the City Council of Fallon, Nevada providing for the transfer of the City's 2016 Private Activity Bond Volume Cap to the Nevada Rural Housing Authority; and other matters related thereto

City Clerk Cordes explained that the City has, since 1988, transferred its unused allocation of the private activity bond cap to the Nevada Rural Housing Authority (NRHA) to provide programs that assist first time home buyers. This resolution was prepared by the NRHA and he recommended adoption.

Mayor Tedford inquired if there Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 16-12: A resolution of the City Council of Fallon, Nevada providing for the transfer of the City's 2016 Private Activity Bond Volume Cap to the Nevada Rural Housing Authority; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Award City of Fallon Project 16-04: Rattlesnake Hill Waterline Project

City Engineer Souba explained that we recently learned that the two concrete water tanks on Rattlesnake Hill were losing water. The tanks have been isolated, and staff is working on a plan to address the repair or replacement of the tanks. The concrete tanks were plumbed to be the only source of water for the race track and trap club organizations on Rattlesnake Hill, so these facilities are presently without normal water service. To remedy this situation, staff had a new waterline installation project designed by Lumos & Associates, which will allow the new steel water tank on Rattlesnake Hill to provide water service for those facilities. This project was estimated to cost under \$100,000, which allows the small purchase procedure of taking quotes as opposed to the formal bidding process. Quotes were solicited from four different local contractors, and three quotes were submitted.

A&K Earth Movers, Inc.	\$106,000
Dan O Construction	\$130,300
Glacier Construction	\$92,900
Engineer's Estimate	\$76,920

City Engineer Souba continued, the low quote was offered by Glacier Construction, which was significantly lower than the other quotes but above the Lumos Engineer's Estimate. Given the good level of competition and given the overall higher cost range of quotes, it is apparent the Engineer's Estimate was unreasonably low and that the low quote represents a fair and reasonable value for the anticipated project work. Glacier has confirmed their quote, and the company has a good history of doing high quality projects for the City. He recommended award of the project to Glacier Construction in the amount of \$92,900.

Mayor Tedford inquired if there Council had any comments or questions.

Councilman Erickson asked if soils were discussed during the pre-bid meeting.

City Engineer Souba replied affirmatively; during the design phase we dug several potholes and carefully selected a line to avoid scarring and leaving a visual impact to the hill and also alignments to avoid bedrock. If bedrock is discovered, a change order would be issued.

Mayor Tedford inquired as to how many feet were between every pothole on the plan.

City Engineer Souba was unsure, but estimated four potholes for a 2,000 foot long line.

Mayor Tedford confirmed that blasting would not be allowed.

City Engineer Souba replied affirmatively; no blasting.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to award City of Fallon Project 16-04: Rattlesnake Hill Waterline Project; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Award Contract for City of Fallon Project 16-05: Fallon Municipal Airport, Rehabilitation of Runway 13-31, Phase 2

City Engineer Souba explained that the City has been tentatively approved for an FAA grant to complete the second phase of rehabilitating the crosswinds runway, Runway 13-31, at the Fallon Municipal Airport. Last year, we awarded a contract that paved the intersection of the crosswinds runway and main runway and main taxiway. A&K Earth Movers (A&K) was the contractor on that project. At the time, funding was not available to complete the second phase; now this is the project before us tonight. The project was advertised on April 15, 2016. A mandatory pre-bid meeting was conducted on May 3, 2016 with two potential bidders in attendance. Bids were opened on May 10, 2016 and two bids were received.

A&K Earth Movers \$531,000.00

Granite Construction \$662,662.00

Engineer's Estimate \$585,656.40

City Engineer Souba stated that A&K has confirmed their bid and they have an excellent work history on City projects, including the previous paving of the main runway, taxiway, and the paving from the first phase of this runway project. He recommended approval, contingent upon final approval of the FAA grant. FAA procedures provide final grant approval only after bid opening and contract award approval by the City Council. The City's minimum 6.25% match of the low bid amount is approximately \$33,187.50, which is available in the Airport Fund.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned award City of Fallon Project 16-05: Fallon Municipal Airport, Rehabilitation of Runway 13-31, Phase 2 to A&K Earth Movers in the low bid amount of \$531,000 contingent upon final approval of FAA funding; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Award Professional Services Contract for Construction Administration Support Services for City of Fallon Project 16-05: Fallon Municipal Airport, Rehabilitation of Runway 13-31, Phase 2

City Engineer Souba explained that the City has been tentatively approved for an FAA grant to complete the second phase of rehabilitating the crosswinds runway, Runway 13-31, at the Fallon Municipal Airport. The previous agenda item awarded the project contract to A&K Earth Movers. This follow-on professional services contract is needed to provide construction support services, inspection, and materials testing during the construction phase of the project. FAA grant conditions require a full time, on site inspector throughout the duration of the construction project. The contract is written on a time and expenses basis, with the total cost not to exceed \$96,800. The City's 6.25% match is approximately \$6,050, and that funding is available in the Airport Fund. These construction support services will only be needed if the FAA provides final approval of the grant. He recommended approval of this professional engineering services contract in the amount of \$96,800.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to approve the award of a professional services contract to Atkins North America in the estimated amount of \$96,800 for construction administration and support services on City of Fallon Project 16-05: Fallon Municipal Airport, Rehabilitation of Runway 13-31, Phase 2; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Presentation of the Police Department Report for April 2016

Chief Gehman presented the April monthly report. He added that the April calls for service were primarily consistent with previous months.

- We utilized the Volunteers in Police Service for 24 hours.
- Through the welfare assist account, we provided one person with lodging, one with a meal, and one with a bus ticket.
- Detective Edwards conducted an indoctrination lecture for newly stationed Navy personnel.
- Officers and staff attended 24 hours of credible training in April.
- The citizen survey results were mostly positive.

Mayor Tedford inquired about the citizen survey comment regarding a call about shopping carts in the residence.

Chief Gehman was unsure, he will follow up.

Mayor Tedford noted that we have not had much success in public works with getting shopping carts off the streets. We get many complaints from citizens about shopping carts cluttering the streets. Wal-Mart has been a little helpful. Safeway has not been helpful at all about getting their shopping carts off of City streets; they refuse to do so. Louie's is very helpful, both Ed Louie and Matt Louie ensure their carts are collected right away.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.
No public comments were noted.

Council and Staff Reports

Deputy City Attorney Leonard Mackedon: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: Advised that three new recruits graduated from POST Academy last Thursday.

City Engineer Souba: No comments were noted.

Councilwoman Frost: No comments were noted.

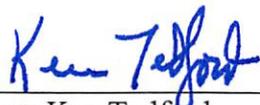
Councilman Erickson: No comments were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 7:47 p.m.



Mayor Ken Tedford

Attest: 

Gary C. Cordes, City Clerk/Treasurer