

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
June 20, 2017**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilwoman, Kelly Frost
City Councilman, James D. Richardson
City Engineer, Michael E. Miller
Chief of Police, Kevin Gehman
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Deputy City Attorney, Leonard E. Mackedon
Legal and Administrative Director, Robert Erquiaga
Deputy Public Works Director, Brian A. Byrd
Deputy Public Works Director, Ryan A. Swirczek

The meeting was called to order by Mayor Tedford at 7:00 p.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Public Hearing: Adoption of Resolution No. 17-09: A resolution authorizing the augmentation of the 2016-2017 Electric Enterprise Fund of the City of Fallon in the amount of \$507,795

City Clerk Cordes explained that this is a public hearing and notice of this agenda item was published in the Lahontan Valley News on June 14, 2017. The legal notice advised that prior to this meeting, written comments may be submitted to the City Clerk's Office for consideration. He noted for the record that no written comments were received. The purpose of this resolution is to properly budget the resources and expenditures of the Electric Enterprise Fund. The schedules present the final approved budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to Nevada Revised Statutes (NRS), this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments, as this is a public hearing.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 17-09: A resolution authorizing the augmentation of the 2016-2017 Electric Enterprise Fund of the City of Fallon in the amount of \$507,795; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 17-10: A resolution authorizing the augmentation of the 2016-2017 Water Enterprise Fund of the City of Fallon in the amount of \$309,088

City Clerk Cordes explained that this is a public hearing and notice of this agenda item was published in the Lahontan Valley News on June 14, 2017. The legal notice advised that prior to this meeting, written comments may be submitted to the City Clerk's Office for consideration. He noted for the record that no written comments were received. The purpose of this resolution is to properly budget the resources and expenditures of the Water Enterprise Fund. The schedules present the final approved budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments, as this is a public hearing. No public comments were noted.

Councilman Richardson motioned to adopt Resolution No. 17-10: A resolution authorizing the augmentation of the 2016-2017 Water Enterprise Fund Budget of the City of Fallon in the amount of \$309,088; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 17-11: A resolution authorizing the augmentation of the 2016-2017 Sewer Enterprise Fund of the City of Fallon in the amount of \$167,381

City Clerk Cordes explained that this is a public hearing and notice of this agenda item was published in the Lahontan Valley News on June 14, 2017. The legal notice advised that prior to this meeting, written comments may be submitted to the City Clerk's Office for consideration. He noted for the record that no written comments were received. The purpose of this resolution is to properly budget the resources and expenditures of the Sewer Enterprise Fund. The schedules present the final approved budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments, as this is a public hearing.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 17-11: A resolution authorizing the augmentation of the 2016-2017 Sewer Enterprise Fund of the City of Fallon in the amount of \$167,381; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 17-12: A resolution authorizing the augmentation of the 2016-2017 Sanitation Enterprise Fund of the City of Fallon in the amount of \$238,511

City Clerk Cordes explained that this is a public hearing and notice of this agenda item was published in the Lahontan Valley News on June 14, 2017. The legal notice advised that prior to this meeting, written comments may be submitted to the City Clerk's Office for consideration. He noted for the record that no written comments were received. The purpose of this resolution is to properly budget the resources and expenditures of the Sanitation Enterprise Fund. The schedules present the final approved budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments, as this is a public hearing.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 17-12: A resolution authorizing the augmentation of the 2016-2017 Sanitation Enterprise Fund of the City of Fallon in the amount of \$238,511; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 17-13: A resolution authorizing the augmentation of the 2016-2017 Landfill Enterprise Fund of the City of Fallon in the amount of \$389,355

City Clerk Cordes explained that this is a public hearing and notice of this agenda item was published in the Lahontan Valley News on June 14, 2017. The legal notice advised that prior to this meeting, written comments may be submitted to the City Clerk's Office for consideration. He noted for the record that no written comments were received. The purpose of this resolution is to properly budget the resources and expenditures of the Landfill Enterprise Fund. The schedules present the final approved budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments, as this is a public hearing.

No public comments were noted.

Councilman Richardson motioned to adopt Resolution No. 17-13: A resolution authorizing the augmentation of the 2016-2017 Landfill Enterprise Fund of the City of Fallon in the amount of \$389,355; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 17-14: A resolution authorizing the augmentation of the 2016-2017 Water Treatment Enterprise Fund of the City of Fallon in the amount of \$70,258

City Clerk Cordes explained that this is a public hearing and notice of this agenda item was published in the Lahontan Valley News on June 14, 2017. The legal notice advised that prior to this meeting, written comments may be submitted to the City Clerk's Office for consideration. He noted for the record that no written comments were received. The purpose of this resolution is to properly budget the resources and expenditures of the Water Treatment Enterprise Fund. The schedules present the final approved budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments, as this is a public hearing.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 17-14: A resolution authorizing the augmentation of the 2016-2017 Water Treatment Enterprise Fund of the City of Fallon in the amount of \$70,258; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 17-15: A resolution authorizing the augmentation of the 2016-2017 General Fund of the City of Fallon in the amount of \$572,799

City Clerk Cordes explained that this is a public hearing and notice of this agenda item was published in the Lahontan Valley News on June 14, 2017. The legal notice advised that prior to this meeting, written comments may be submitted to the City Clerk's Office for consideration. He noted for the record that no written comments were received. The purpose of this resolution is to properly budget the resources and expenditures of the General Fund. The schedules present the final approved budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments, as this is a public hearing.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 17-15: A resolution authorizing the augmentation of the 2016-2017 General Fund of the City of Fallon in the amount of \$572,799; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Adoption of Resolution No. 17-16: A resolution authorizing the budget transfers of the 2016-2017 General Fund of the City of Fallon in the amount of \$257,423

City Clerk Cordes explained that this resolution provides that, per Nevada Administrative Code (NAC), budget appropriations may be transferred between functions, funds or contingency accounts, as such, transfers should not increase the total appropriations for any fiscal year do not conflict with other statutory provisions. The schedules present the final approved General Fund budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Resolution No. 17-15: Augment Revisions, which was just adopted in the previous agenda item, indicates budget revisions provided by Resolution No. 17-15. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Councilman Richardson motioned to adopt Resolution No. 17-16: A resolution authorizing the budget transfers of the 2016-2017 General Fund of the City of Fallon in the

amount of \$257,423; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 17-17: A resolution authorizing the augmentation of the 2016-2017 Convention and Tourism Fund of the City of Fallon in the amount of \$32,850

City Clerk Cordes explained that this is a public hearing and notice of this agenda item was published in the Lahontan Valley News on June 14, 2017. The legal notice advised that prior to this meeting, written comments may be submitted to the City Clerk's Office for consideration. He noted for the record that no written comments were received. The purpose of this resolution is to properly budget the resources and expenditures of the Convention and Tourism Fund. The schedules present the final approved budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Resolution No. 17-04 Revisions reflect previous revisions in the amount of \$35,202 which was augmented pursuant to Resolution No. 17-04. The column titled Resolution No. 17-17 Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. The column titled Revised Final Budget represents the Final Revised Budget for the Convention and Tourism Fund. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments, as this is a public hearing.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 17-17: A resolution authorizing the augmentation of the 2016-2017 Convention and Tourism Fund of the City of Fallon in the amount of \$32,850; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 17-18: A resolution authorizing the augmentation of the 2016-2017 Convention Center Fund of the City of Fallon in the amount of \$14,650

City Clerk Cordes explained that this is a public hearing and notice of this agenda item was published in the Lahontan Valley News on June 14, 2017. The legal notice advised that prior to this meeting, written comments may be submitted to the City Clerk's Office for consideration. He noted for the record that no written comments were received. The purpose of this resolution is to properly budget the resources and expenditures of the Convention Center Fund Budget. The schedules present the final approved budget that was adopted by the Fallon City Council in the column titled Final Budget. The column titled Resolution No. 17-03 Revisions reflect previous revisions in the amount of \$36,269 which was augmented pursuant to Resolution No. 17-03. The column titled Resolution No. 17-18 Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the Fallon City Council. The column titled Revised Final Budget represents the Final Revised Budget for the Convention Center Fund. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments, as this is a public hearing.

No public comments were noted.

Councilman Richardson motioned to adopt Resolution No. 17-18: A resolution authorizing the augmentation of the 2016-2017 Convention Center Fund of the City of Fallon in the amount of \$14,650; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Adoption of Resolution No. 17-19: A resolution authorizing the Adjustment of Allowance for Doubtful Accounts – Enterprise Fund Account Receivables in the amount of \$61,399.32

City Clerk Cordes explained that, for fiscal year July 1, 2015 to June 30, 2016, \$19,158,576 was charged to utility customers of the City of Fallon for the services of electric, water, water treatment, sewer, sanitation, and landfill. Out of the \$19,158,576 billed, we have been unable to collect \$61,399.32 or less than 1/5 of 1%. These accounts are a year old. The balance due to the City of Fallon have been turned over to a collection agency, have had liens filed on the property, or the customer has filed for bankruptcy. This adjustment does not prevent future collections to occur. This adjustment tonight provides for the proper accounting in our financial statements. He recommended adoption of this resolution.

Mayor Tedford reminded that this is less than 1/5 of 1%, which is very low.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost inquired as to the meaning of “upon off” under the collection code on the list submitted with the resolution.

City Clerk Cordes explained that is when a landlord arranges to have the utility responsibility transferred into their name when they are between tenants. He was unsure why the landlords are on this list, but he will follow up.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Erickson motioned to adopt Resolution No. 17-19: A resolution authorizing the Adjustment of Allowance for Doubtful Accounts – Enterprise Fund Account Receivables in the amount of \$61,399.32; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Resolution No. 17-20: A Resolution authorizing the execution and delivery of an installment purchase agreement in an amount of up to \$270,000 for the purpose of acquiring a police department radio system to be used by the City’s police department; authorizing the officers of the City to execute the installment purchase agreement and other documents related to the installment purchase agreement; and providing the effective date hereof

Deputy City Attorney Leonard Mackedon explained that this resolution will authorize the execution and delivery of the installment purchase agreement in the amount not to exceed \$270,000. This is for the purpose of purchasing a police radio system to replace the current system that has gone well beyond its useful life and cannot be efficiently repaired in any manner

due to technological changes. During the May 16, 2017 Council meeting, the Council authorized the negotiation of the terms of that contract. This resolution is the authorization for the execution of that contract.

Mayor Tedford noted that this keeps us from having to front load all those costs. We are in need of this radio system. This is important for public safety.

Chief Gehman added that we are well past end of life for our current radio system and this seems to be our best option.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost inquired as to the timeline for installation of this radio system.

Chief Gehman advised that it would hopefully be sometime in September.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 17-20: A Resolution authorizing the execution and delivery of an installment purchase agreement in an amount of up to \$270,000 for the purpose of acquiring a police department radio system to be used by the City's police department; authorizing the officers of the City to execute the installment purchase agreement and other documents related to the installment purchase agreement; and providing the effective date hereof; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Appointment of Officers for the City of Fallon

Mayor Tedford offered the following salaried appointments of officers for Council confirmation:

Municipal Court Judge	Michael Lister
Municipal Court Judge <i>Pro Tem</i>	William Lawry
Chief of Police	Kevin Gehman
Police Captain	Ron Wenger
Police Captain	Kris Alexander
Legal and Administrative Director	Robert Erquiaga
City Engineer/Public Works Director	Michael E. Miller
Deputy Public Works Director	Ryan A. Swirczek
Deputy Public Works Director	Brian A. Byrd
City Clerk Treasurer	Gary C Cordes
Deputy City Clerk Treasurer	Elsie M. Lee
Director of Tourism and Special Events	Jane Moon
Emergency Management Director	Steve Endacott
City Attorney	Michael F. Mackedon
Deputy City Attorney	Leonard E. Mackedon

At this time, Mayor Tedford offered these names to the Council and asked the Council to confirm them at the salaries on the submitted list.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to confirm the Appointment of Officers for the City of Fallon as presented by Mayor Tedford; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Appointments to Boards

Mayor Tedford offered the following appointments to boards, committees and other organizations for Council confirmation:

Board of Adjustment	Jack Beach Kim Barrenchea Karla Kent Chris Webb Deputy City Attorney Leonard Mackedon, Legal Counsel
Fallon Convention & Tourism Authority	Councilman James Richardson, Chair Councilman Robert Erickson Councilwoman Kelly Frost Pranav Morar Scott Tate
Nevada League of Cities	Mayor Ken Tedford
Legislative Affairs/Utilities	Councilman Robert Erickson Legal and Administrative Director Robert Erquiaga
National League of Cities	Mayor Ken Tedford
Regional Transportation Commission	Councilman Robert Erickson City Engineer Michael Miller City Attorney Michael Mackedon, Alternate Legal and Administrative Director Robert Erquiaga, Alternate Deputy City Attorney Leonard Mackedon, Alternate
Fire Board	Councilman James Richardson Mayor Ken Tedford, Alternate
Debt Management Commission	Councilwoman Kelly Frost City Clerk Gary Cordes
Churchill Economic Development Authority	Councilwoman Kelly Frost

School Planning Board	City Clerk Gary Cordes
Coalition for Senior Citizens Board of Directors	Councilwoman Kelly Frost Deputy City Clerk Elsie Lee, Alternate
Churchill Area Regional Transit	Councilwoman Kelly Frost Deputy City Clerk Elsie Lee, Alternate
Utah Associated Municipal Power Systems	Councilman Robert Erickson Legal and Administrative Director Robert Erquiaga City Engineer Michael Miller, Alternate Deputy City Attorney Leonard Mackedon, Alternate
Audit Committee	Councilman Robert Erickson City Attorney Michael Mackedon Legal and Administrative Director Robert Erquiaga
Insurance Committee	Councilman James Richardson City Attorney Michael Mackedon
Classification & Compensation Committee	Councilman Robert Erickson
Trails Across Churchill County	Councilwoman Kelly Frost
Domestic Violence Task Force	Councilwoman Kelly Frost Legal and Administrative Director Robert Erquiaga Deputy City Attorney Leonard Mackedon Chief Kevin Gehman Captain Ron Wenger Sergeant Danny Babiarz Ray Dolan Pam Powell Kelli Weishaupt Karen Moessner
Western Nevada HOME Consortium	Councilwoman Kelly Frost
<i>Board of Administrator's ref:</i> Municipal Service Agreement with Fallon Paiute-Shoshone Tribe	City Engineer Michael Miller Deputy City Clerk Elsie Lee Legal and Administrative Director Robert Erquiaga
Highway 95 Rural Development Authority	Councilwoman Kelly Frost Councilman Robert Erickson

Municipal Court

Legal and Administrative Director Robert Erquiaga
Deputy City Attorney Leonard Mackedon

Western Nevada Development District

Councilman Robert Erickson
Deputy City Attorney Leonard Mackedon

At this time, Mayor Tedford offered these names to the Council and asked the Council to confirm them.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to confirm the appointments to boards, committees and other organizations as presented by Mayor Tedford; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

Mr. Larry Jackson of 840 Esmeralda Street complimented the City's electric system and the outstanding service. A couple months ago he visited with the City Engineer and asked him to look at Front Street between Maine and Humboldt Streets because he believed that stretch is probably one of the worst in the City. A few weeks later some of the potholes were filled, he knew that the area could not be repaved on a whim, so he thanked the City for the work they did and asked that the area be considered for further work in the future. It is becoming very narrow and it is sometimes difficult for two cars to pass.

Mayor Tedford stated that this has been a project that he has discussed with staff; they have driven it repeatedly. This is not a straightforward project; the side streets that connect are difficult due to elevation. Portions of Front Street were in the county for a long time, some are now part of the City. He has tasked staff with working out a solution. Councilman Erickson has a lot of history as a previous Mayor too. He also sits on the Regional Transportation Commission where we allot road tax funds to redo these streets. We are not sure if it is a \$400,000 to \$500,000 project; that is what we are exploring, because that entire area needs to be redone. He assured Mr. Jackson that it is definitely on our mind and on our radar. We want to do the entire area as a project and do it right; it would improve the entire neighborhood for the residents. We think that small section you are referring to did not get done because it was in the county; but we did another section because there was a water line that was replaced. Mayor Tedford believed that it is a good, worthwhile project and appreciated Mr. Jackson's comments.

Council and Staff Reports

City Attorney Mackedon: No comments were noted.

Deputy City Attorney Leonard Mackedon: No comments were noted.

Legal and Administrative Director Erquiaga: No comments were noted.

Deputy Public Works Director Byrd: No comments were noted.

Deputy Public Works Director Swirczek: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: No comments were noted.

City Engineer Miller: No comments were noted.

Councilwoman Frost: Advised that the William H. Pennington Life Center grand opening will take place on June 27th at 10:30 a.m. She invited everyone to attend, lunch will be served.

Councilman Richardson: No comments were noted.

Councilman Erickson: No comments were noted.

Executive Session

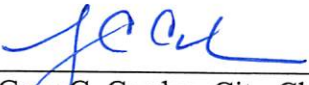
Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 8:15 p.m.



Mayor Ken Tedford

Attest: 

Gary C. Cordes, City Clerk/Treasurer