

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
June 28, 2018**

The Honorable City Council met in a special Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Mayor Tedford noted for the record that Councilman Richardson was out of town this morning.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Adoption of Resolution No. 18-12: Adjustment of Allowance for Doubtful Accounts – Enterprise Fund Account Receivables in the amount of \$67,012.46

City Clerk Cordes explained that, for the period July 1, 2016 through June 30, 2017, \$17,590,897.00 was charged to utility customers for the services of electric, water, sewer, sanitation, and water treatment. Out of the \$17,590,897 billed, the City Clerk's Office has been unable to collect \$67,012.46, less than 3/10 of 1%. These accounts are a year old and are no longer City of Fallon utility customers. The balance due to the City has been turned over to a collection agency.

Mayor Tedford added that this will not prevent collection of the funds owed. If the people on this list move back into the City, they must pay the past due bill before they receive City services.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to adopt Resolution No. 18-12: Adjustment of Allowance for Doubtful Accounts – Enterprise Fund Account Receivables in the amount of \$67,012.46; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-13: A resolution authorizing the augmentation of the 2017-2018 General Fund of the City of Fallon in the amount of \$414,110

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the General Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Original Final Budget. The column titled Resolution No. 18-01 Augment Revisions was approved by the City Council on February 6, 2018. The column titled Resolution No. 18-13 Augment Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 18-13: A resolution authorizing the augmentation of the 2017-2018 General Fund of the City of Fallon in the amount of \$414,110; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-14: A resolution authorizing the augmentation of the 2017-2018 Convention Tourism Fund of the City of Fallon in the amount of \$95,500

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the Convention Tourism Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Final Approved Budget. The column titled Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to adopt Resolution No. 18-14: A resolution authorizing the augmentation of the 2017-2018 Convention Tourism Fund of the City of Fallon in the amount of \$95,500; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-15: A resolution authorizing the augmentation of the 2017-2018 Unemployment Compensation Fund of the City of Fallon in the amount of \$2,040

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the Unemployment Compensation Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Final Approved Budget. The column titled Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 18-15: A resolution authorizing the augmentation of the 2017-2018 Unemployment Compensation Fund of the City of Fallon in the amount of \$2,040; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-16: A resolution authorizing the augmentation of the 2017-2018 Water Enterprise Fund of the City of Fallon in the amount of \$228,622

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the Water Enterprise Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Final 2018 Budget. The column titled Resolution No. 18-02 Revisions was approved by the City Council on February 6, 2018. The column titled Resolution No. 18-16 Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

Councilman Erickson noted that line 2 of the submitted resolution verbiage should refer to Resolution No. 18-02 instead of Resolution No. 18-15; and requested confirmation that the dollar amount is correct.

City Clerk Cordes confirmed that the dollar amount is correct, and he will correct the resolution number reference.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to adopt Resolution No. 18-16: A resolution authorizing the augmentation of the 2017-2018 Water Enterprise Fund of the City of Fallon in the amount of \$228,622 as amended; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-17: A resolution authorizing the augmentation of the 2017-2018 Electric Enterprise Fund of the City of Fallon in the amount of \$527,015

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the Electric Enterprise Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Final 2018 Budget. The column titled Resolution No. 18-03 Revisions was approved by the City Council on February 6, 2018. The column titled Resolution No. 18-17 Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 18-17: A resolution authorizing the augmentation of the 2017-2018 Electric Enterprise Fund of the City of Fallon in the amount of \$527,015; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-18: A resolution authorizing the augmentation of the 2017-2018 Sewer Enterprise Fund of the City of Fallon in the amount of \$273,994

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the Sewer Enterprise Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Final 2018 Budget. The column titled Resolution No. 18-04 Revisions was approved by the City Council on February 6, 2018. The column titled Resolution No. 18-18 Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to adopt Resolution No. 18-18: A resolution authorizing the augmentation of the 2017-2018 Sewer Enterprise Fund of the City of Fallon in the amount of \$273,994; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-19: A resolution authorizing the augmentation of the 2017-2018 Sanitation Enterprise Fund of the City of Fallon in the amount of \$193,124

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the Sanitation Enterprise Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Final 2018 Budget. The column titled Resolution No. 18-05 Revisions was approved by the City Council on February 6, 2018. The column titled Resolution No. 18-19 Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 18-19: A resolution authorizing the augmentation of the 2017-2018 Sanitation Enterprise Fund of the City of Fallon in the amount of \$193,124; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-20: A resolution authorizing the augmentation of the 2017-2018 Landfill Enterprise Fund of the City of Fallon in the amount of \$175,233

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the Landfill Enterprise Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Final 2018 Budget. The column titled Resolution No. 18-06 Revisions was approved by the City Council on February 6, 2018. The column titled Resolution No. 18-20 Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to adopt Resolution No. 18-20: A resolution authorizing the augmentation of the 2017-2018 Landfill Enterprise Fund of the City of Fallon in the amount of \$175,233; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-21: A resolution authorizing the augmentation of the 2017-2018 Water Treatment Enterprise Fund of the City of Fallon in the amount of \$163,705

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the Water Treatment Enterprise Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Final 2018 Budget. The column titled Resolution No. 18-07 Revisions was approved by the City Council on February 6, 2018. The column titled Resolution No. 18-21 Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 18-21: A resolution authorizing the augmentation of the 2017-2018 Water Treatment Enterprise Fund of the City of Fallon in the amount of \$163,705; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Public Hearing: Adoption of Resolution No. 18-22: A resolution authorizing the augmentation of the 2017-2018 Data Processing Internal Service Fund of the City of Fallon in the amount of \$70,000

City Clerk Cordes explained that the purpose of this resolution is to properly budget the resources and expenditures of the Data Processing Internal Service Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the first column titled Final 2018 Budget. The column titled Resolution No. 18-08 Revisions was approved by the City Council on February 6, 2018. The column titled Resolution No. 18-22 Revisions reflect changes in financial estimates that were not anticipated when the budget was adopted by the City Council. Pursuant to NRS, this resolution will allow us to properly reflect the changes in financial estimates. This public hearing was properly noticed in the Lahontan Valley News with a publication date of June 22, 2018 and no comments were received by the City Clerk's Office.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to adopt Resolution No. 18-22: A resolution authorizing the augmentation of the 2017-2018 Data Processing Internal Service Fund of the City of Fallon in the amount of \$70,000; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Adoption of Resolution No. 18-23: A Resolution Authorizing the Transfer of Budget Appropriations Between Accounts of the 2017-2018 General Fund of the City of Fallon in the amount of \$106,885

City Clerk Cordes explained that the purpose of this resolution is to properly budget the expenditures of the General Fund. The submitted schedule presents the final approved budget that was adopted by the City Council in the column titled Original Final Budget. The column titled Budget Transfers Resolution No. 18-23 reflect changes in budget reporting that were not anticipated when the budget was adopted by the City Council. He added that this resolution does not increase the appropriations of the General Fund Budget for June 30, 2018. This resolution will allow us to properly reflect the changes in budget reporting.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 18-23: A Resolution Authorizing the Transfer of Budget Appropriations Between Accounts of the 2017-2018 General Fund of the City of Fallon in the amount of \$106,885; seconded by Councilman Erickson and approved with a 2-0 vote by the Council.

Adoption of Resolution No. 18-24: A resolution authorizing the expenditures for the design, construction and furnishing of the new William N. Pennington Fallon Youth Center to be accounted for in the City of Fallon Electrical Enterprise Fund, Quality of Life Account

Legal and Administrative Director Erquiaga provided an update on the project status. A&K Earth Movers will be mobilizing next week – so some ground will be moving soon. Building design is still ongoing and complicated but they are working through that process. The purpose of this resolution is to properly account for the City’s contributions to the youth center project. City Clerk Cordes has spent a significant amount of time analyzing the City’s contribution, which has already been made, and created this resolution to ensure that the expenditures are properly accounted to the Quality of Life account in the Electrical Enterprise Fund. The ultimate goal is for the facility to house the Fallon Youth Club and to serve the youth of our community. It is certainly the belief that this project will enhance the City’s quality of life and serve the best interests of the City. This resolution is to clarify the accounting of funds for the Quality of Life account; which is further determination that this is in line with Resolution No. 16-30 wherein the Council further defined the purpose of the Electric Enterprise Fund. This will also set forth a timeline of those expenditures; we are hopeful that the contributions will be: \$200,000 in fiscal year 2018, \$225,000 in fiscal year 2019, and \$200,000 in fiscal year 2020. If so, they will actually track the progress of the project. But it is also noted that those timelines are estimates and subject to change. This resolution will allow some flexibility for the Mayor and the City Clerk to adjust the timing of those contributions and the accounting of those contributions to the Quality of Life Fund as necessary, as the project proceeds.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to adopt Resolution No. 18-24: A resolution authorizing the expenditures for the design, construction and furnishing of the new William N. Pennington Fallon Youth Center to be accounted for in the City of Fallon Electrical Enterprise Fund, Quality of Life Account; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:40 a.m.

Attest: 
Gary C. Cordes, City Clerk/Treasurer


Mayor Ken Tedford