

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
August 1, 2017**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilwoman, Kelly Frost
City Councilman, James D. Richardson
City Engineer, Michael E. Miller
Police Chief, Kevin Gehman
City Clerk, Gary C. Cordes
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Brian A. Byrd

The meeting was called to order by Mayor Tedford at 7:00 p.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Consideration and Possible Action to approve the award of construction contract PWP-CH-2017-222 to Resource Development for replacement of the Front Street Lift Station odor scrubber in the amount of Four Hundred Thirty-Four Thousand Nine Hundred Dollars (\$434,900.00)

Deputy Public Works Director Byrd explained that approval of a contract with Resource Development would allow for the replacement of the existing Front Street Lift Station odor scrubber. The project consists of demolition of the existing odor scrubber, installation of a new odor scrubber, and all associated structural, mechanical, and electrical improvements required. The current odor scrubber was installed with the original lift station in 1991 and is in need of full replacement. Resource Development was the lowest bidder with a base bid of \$434,900. The project was bid with a \$25,000 contingency. The project was released for bid on June 23, 2017 and advertised in the Lahontan Valley News and several online plan rooms in accordance with NRS 338.1385. A mandatory pre-bid meeting was held on July 2, 2017 and 10 contractors attended. Two bids were received and opened on July 25, 2017. With approval, construction would start in October with the demolition of the existing odor scrubber to be commenced immediately prior to the installation of the new system. In response to long lead times for equipment, substantial completion would not be expected until February 2018. The new scrubber has been designed to handle the odor problem that the Front Street Lift Station produces. It is a two part system; the first is a biological approach to handling the odor and the second is a carbon approach. The biological approach uses two different types of contained bacteria inside the scrubber which attacks the sulfur smell and would eliminate up to 95% of the odor before it reaches the second stage. The second stage of the system is called carbon polishing and will eliminate the last 5% of the odor. We have a mechanism in the documents that requires a certain performance from this unit, so after it is up and running for a month or so and flow levels are normal, we will test the inflow and outflow and if it does not fall within a certain range we have a mechanism in place to hold the manufacturer and contractor liable for mitigating any difference in that performance number. The Truckee Meadows Water Authority Reclamation Facility recently installed a very similar system which deals with much higher flows and they are very happy with it. He was confident with Resource Development; they have a long history of performing work of this manner. The two bids were within about 2% of each other so he was pleased with the process and the participation received.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost asked if both bids came in under the Engineer's Estimate.

Deputy Public Works Director Byrd replied affirmatively, both bids were over \$100,000 under the Engineer's Estimate.

Councilman Erickson inquired if the \$25,000 contingency was contained within the bid or on top of the bid.

Deputy Public Works Director Byrd stated that it was contained inside the \$434,900 bid amount.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to approve the award of construction contract PWP-CH-2017-222 to Resource Development for replacement of the Front Street Lift Station odor scrubber in the amount of Four Hundred Thirty-Four Thousand Nine Hundred Dollars (\$434,900.00); seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Community Development Block Grant; Review and Discussion of Summary of Past Performance

City Engineer Miller explained that, during the last 35 years, the City of Fallon has received 22 different Community Development Block Grants (CDBG). In order to remain eligible to submit new grant applications, a detailed summary of the City's performance on past grants must be reviewed and discussed by the City Council.

Mayor Tedford noted that many of the past grants were for infrastructure, like water lines and sewer lines. Now, with the Governor's focus on economic development, grants are now pointed in the direction of economic development. It has been a good thing; we were able to secure funds for downtown. The City can submit two requests and Churchill County can submit two requests. At one time we combined them to construct the City-County Gym which was a great project that we did together. We have also used it for ADA improvements at the outdoor pool to provide better access. He asked City Engineer Miller if the focus was leaning back a bit toward infrastructure.

City Engineer Miller stated that as long as you can tie in an economic component to an infrastructure project, it can be a way to make it through their selection process and receive a high ranking.

Mayor Tedford inquired if the Council had any comments or questions.

Councilman Erickson asked City Engineer Miller if he had the opportunity to sit in on presentations from other communities.

City Engineer Miller advised that the presentations are public meetings.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Discussion on Community Development Block Grant Projects for 2017, Round 2

City Engineer Miller explained that the City proposes to submit one or more Community Development Block Grant (CDBG) applications for 2017, Round 2. This opened up in the middle of July. Applications are due to CDBG at the end of September 2017. This agenda item seeks public input for proposed projects to be submitted, as required by CDBG application guidelines. This is the first of two required meetings, for this Round 2, as set forth by CDBG. CDBG has advised that there is approximately \$500,000 of funding available for Round 2. Public input for proposed projects has been requested through public notice in the Lahontan Valley News.

Mayor Tedford stated that plans for the Front Street area reconstruction may be a viable project. Preliminary estimates are being worked out by Lumos & Associates and will be ready soon.

Mayor Tedford inquired if City Engineer Miller had received any other submittals.

City Engineer Miller replied that he did not receive anything further.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Discussion on Community Development Block Grant Projects for 2018

City Engineer Miller explained that the City proposes to submit one or more Community Development Block Grant (CDBG) applications for 2018. This agenda item seeks public input for proposed projects to be submitted, as required by CDBG application guidelines. This is the first of three required meetings as set forth by CDBG. Public input for proposed projects has been requested through public notice in the Lahontan Valley News. This opened up July 1. Applications are due to CDBG in mid-January 2018, with prequalification of all application ideas in October 2017.

Mayor Tedford does not want to rush the Front Street area reconstruction into a Round 2 application. Maybe, since this is a large scale project with sewer and water, it would be better suited to a later application.

Councilwoman Frost suggested that plans for the Food Hub could be better suited for a Round 2 application if Front Street does not work out for the smaller amount.

Mayor Tedford noted that preliminary estimates are at Lumos & Associates right now and we will know in a couple of weeks if the Front Street area would be a viable option for plans in the Round 2 request.

Mayor Tedford inquired if City Engineer Miller had received any other submittals.

City Engineer Miller replied that he did not receive anything further.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Presentation of the Police Department Report for June 2017

Chief Gehman presented the June monthly report. He added that the June incidents and activities were primarily in line with previous months with no exceptional variances.

- Staff participated in several hours of training, including every sworn officer completing mandatory range time.
- Through the welfare assist account, we provided one gas voucher, one bus ticket, and one person with lodging.
- The department recruited a volunteer chaplain, Pastor Steve Miller.
- The citizen survey results were positive.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost noticed that the Explorers are active in the community and asked for a report on their activities to be included.

Chief Gehman will follow up and include a report on Explorer activities.

Councilman Richardson inquired if the overtime report included all police employees, including dispatchers, community service officers; not broken down by sworn staff.

Chief Gehman said the report is a total number for all police department employees; it is not broken down by sworn staff. The additional sticky notes included with the report were for his internal information only and do not typically get included in the report that is submitted to the Council.

Mayor Tedford advised that he wants to see those notes; he likes seeing that type of information.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.
No public comments were noted.

Council and Staff Reports

Deputy City Attorney Leonard Mackedon: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: No comments were noted.

City Engineer Miller: No comments were noted.

Legal and Administrative Director Erquiaga: No comments were noted.

Deputy City Clerk Lee: No comments were noted.

Deputy Public Works Director Swirczek: No comments were noted.

Deputy Public Works Director Byrd: No comments were noted.

Councilwoman Frost: Commended the City crews for the recent crosswalk and street painting.

Councilman Richardson: No comments were noted.

Councilman Erickson: No comments were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 7:35 p.m.



Mayor Ken Tedford

Attest: 

Gary C. Cordes, City Clerk/Treasurer