

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
August 21, 2018**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie

The meeting was called to order by Mayor Tedford at 7:00 p.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Public hearing for discussion of possible state Community Development Block Grant Applications for fiscal year 2019-2020

Public Works Director Byrd explained that the purpose of this hearing is to provide information about the Community Development Block Grant (CDBG) program, past projects that have been funded in the City of Fallon, how to apply, eligibility requirements, how and where funds can be used, and to give citizens an opportunity to make their comments known regarding what types of eligible activities the City of Fallon should apply for under the State CDBG program. A second public hearing will be held to discuss proposed projects submitted to date. A final hearing will be held to discuss, approve and rank applications prior to submittal to the State. The two latest projects were both pass-through grants to the Fallon Food Hub. A grant in the amount of \$29,568.00 was for the purchase of equipment to expand capacity to process food for the area. It was closed out last quarter. The second is a grant for the purchase of 495 South Maine Street. The project is currently underway, and the remaining steps include the completion of an environmental assessment and appraisal of the property.

Mayor Tedford inquired as to the estimated time frame for completing those tasks.

Public Works Director Byrd stated that the appraiser was recently approved through the required online registration system for CDBG and would be in Fallon tomorrow to begin the appraisal process. The environmental assessment will be a three to four month process once it is started. All three phases of the grant will be closed out within six months, including the acquisition of the property.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost asked if there was any indication from the State what the emphasis was for this round of project submittals.

Public Works Director Byrd stated that all projects should have an economic development tie-in.

Councilman Erickson inquired as to when the next round of grant applications would be due.

Public Works Director Byrd stated that applications would be due in early 2019. This is the first of three required hearings that are to take place before December 2018.

Mayor Tedford asked Public Works Director Byrd if he had heard of any projects. They had talked about a portion of Maine and Front Streets. He asked if the timing for that project would work within submission timeframes.

Legal and Administrative Director Erquiaga stated that he thought it could work. We need to engage Lumos & Associates to complete the design. That would likely be done without the ability to obtain a refund from CDBG.

Mayor Tedford advised that he did not want to wait; he wanted to get started on this project. This project could address infrastructure needs as well as economic development near the downtown corridor.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Public hearing for Bill No. 781: An ordinance amending Title 2, Chapter 2.04, Section 2.04.040 of the City of Fallon Municipal Code for the purpose of changing the days and times of the regular meetings of the Fallon City Council, and for other matters properly related thereto

Legal and Administrative Director Erquiaga stated that Bill No. 781 was introduced by Councilman Richardson at the Council's properly noticed regular meeting on July 17, 2018. Notice of the deposit of copies of the proposed ordinance and the public hearing date was published in the Lahontan Valley News on July 25, 2018. This is the public's opportunity to comment on the proposed ordinance. No comments have been received.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Consideration and possible adoption of Bill No. 781 as Ordinance No. 762: An ordinance amending Title 2, Chapter 2.04, Section 2.04.040 of the City of Fallon Municipal Code for the purpose of changing the days and times of the regular meetings of the Fallon City Council, and for other matters properly related thereto

Mayor Tedford advised that this has been discussed for quite a few years. The Council meetings used to be at 8:00 p.m. and in the late 1980s it was changed – with much discussion and a split vote as Councilman Erickson will remember since he was Mayor at the time – to 7:00 p.m. Over the years, we discussed the possibility of a meeting during the day and one at night, or just during the day. Our society has really changed over the years, people are busy after work and do not have time to attend Council meetings at night. Most things happened between Council meetings anyway. If there is an issue, we try to correct it right away, not wait for a meeting. He felt that if someone had to come to a Council meeting, then we were not doing our job to address their concern during the week. There are so many activities at night that people attend those instead of a Council meeting. If an issue is important to someone, they will find a way to attend during the day. Many governments hold their meetings during the day. Late meetings are harder on staff as well. People are tired after working all day, he added that he was tired after working all day. This should have been changed a long time ago.

Legal and Administrative Director Erquiaga added that there is also a provision that removes the requirement to meet twice per month. We are required to hold at least one Council meeting per month.

Mayor Tedford concurred; there were times that it was necessary to cancel a meeting, but the Mayor still had to show up to confirm there was not a quorum. This also allows the Council to meet in a location other than this Council Chambers if necessary. That flexibility was not available in the old ordinance.

Mayor Tedford inquired if the Council had any comments or questions.

Councilman Richardson confirmed that this allows the rescheduling or cancelling of a meeting if necessary.

Legal and Administrative Director Erquiaga replied affirmatively.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to adopt Bill No. 781 as Ordinance No. 762: An ordinance amending Title 2, Chapter 2.04, Section 2.04.040 of the City of Fallon Municipal Code for the purpose of changing the days and times of the regular meetings of the Fallon City Council, and for other matters properly related thereto; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

City Attorney Mike Mackedon: No comments were noted.

Deputy City Attorney Leonard Mackedon: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: No comments were noted.

Legal and Administrative Director Erquiaga: No comments were noted.

Deputy City Clerk Lee: No comments were noted.

Tourism Director Moon: No comments were noted.

Marketing & Communications Coordinator Ritchie: No comments were noted.

Deputy Public Works Director Swirczek: No comments were noted.

Public Works Director Byrd: No comments were noted.

Deputy Public Works Director Noriega: No comments were noted.

Councilwoman Frost: Thanked the City crews for their efforts in helping make the Community Reunion a success.

Councilman Richardson: No comments were noted.

Councilman Erickson: Echoed Councilwoman Frost's comment and complimented the Oats Park lawn, it looked very nice.

Mayor Tedford: Mayor Tedford agreed that it was a nice event, and everyone did a great job working together. Councilman Erickson also did a great job as Mr. Flood at the Fallon Theatre.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 7:39 p.m.



Mayor Ken Tedford

Attest: 

Gary C. Cordes, City Clerk/Treasurer