

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
November 1, 2016**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilwoman, Kelly Frost
City Councilman, James D. Richardson
City Engineer, Michael E. Miller
Police Captain, Ron Wenger
City Clerk, Gary C. Cordes
Deputy City Attorney, Robert Erquiaga
Deputy City Attorney, Leonard E. Mackedon

The meeting was called to order by Mayor Tedford at 7:00 p.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this

item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Mayor Tedford read a Proclamation for No-Shave November 2016 into the record. This will be forwarded to the newspaper, local medical offices and the hospital. *Proclamation is attached to these minutes.*

Discussion on Community Development Block Grant Projects for 2017

City Engineer Miller explained that the City proposes to submit one or more Community Development Block Grant (CDBG) applications for 2017. This agenda item seeks additional input for proposed projects to be submitted, as required by CDBG application guidelines. This is the second of three required meetings as set forth by CDBG. Public input for proposed projects has been requested through public notice in the newspaper. The deadline for project input is November 8, 2016.

Possible projects submitted to date are as follows:

- Pass through Grant for Acquisition and Improvements of 1 South Maine Street. Located at the corner of South Maine Street and Williams Avenue, to create a 100% Fallon corner. This is a former service station that would be converted to a Visitor's Center staffed with volunteers and members of the Chamber of Commerce, Fallon Convention and Tourism Authority, City interns, and CEDA.
- Pass through Grant for Fallon Food Hub Dedicated Facility at 495 South Maine Street. Located at the corner of South Maine Street and Fairview Street, the Frank Woodliff property. Mr. Woodliff is willing to draw plans, stand up a building on this empty lot and lease it to the Fallon Food Hub where they can run all of their current processes and expand for the future, including things like coffee roasting on-site.

Mayor Tedford inquired if the Council had any comments or questions.

Councilman Richardson asked if 1 South Maine Street was an address.

City Engineer Miller replied affirmatively, it is on the corner of South Maine and Williams Avenue.

Councilman Richardson asked if the funds were to build a building or remodel.

City Engineer Miller advised that the proposed plan was to remodel the existing building.

Mayor Tedford asked City Engineer Miller to explain the charging station and bicycle rack in the project plan.

City Engineer Miller explained that the Visitor's Center would have an electric vehicle charging station and bike racks on the property as well.

Mayor Tedford noted that people could charge their vehicle, go to the Visitor's Center and then walk around downtown to eat and shop. That could be a good thing for businesses.

Mayor Tedford inquired if there were any public comments or questions.

Mr. Andrew J. Smith, Secretary-Treasurer of the Fallon Fraternal Hall, noted that he spoke with the City Engineer earlier. He was just there to observe. He added that they offer the hall for community use and have even put out a brochure.

Mayor Tedford explained how CDBG used to primarily fund infrastructure projects but in the last few years has turned toward economic development and the creation of jobs. We used to submit two projects but we have not submitted two projects for awhile now. He wondered what the appetite was for submitting two projects and asked the Council their thoughts.

Councilwoman Frost asked if the Council submitted two applications, would they be able to prioritize them.

City Engineer Miller replied affirmatively; but the State can reorder them if they want.

Mayor Tedford added that if reorder is a concern, then it may be better to just submit one application.

Councilman Erickson noted that sometimes in the process, if one project is selected and the other was not selected; the other projects submitted by other communities may change their mind, change the scope of the project, or may not meet qualifications, and not use all the funding and return it. Then, throughout the grant year, those funds may become available again. So, if you have two projects in and one gets funded at the beginning; there may be hope for the second project if funding is made available later.

No further comments were noted.

Award Contract for Engineering Services for the Center Apron and Connectors at the Fallon Municipal Airport

City Engineer Miller explained that the City has proposed to the Federal Aviation Administration (FAA) to combine the design and construction for the reconstruction of the center apron for a 2017 project. By speeding up the schedule, design will need to be complete to allow the construction bidding to be completed by late March 2017. Approving the award will allow the Mayor to sign and execute the contract after the City receives concurrence of the proposed design fee from the FAA. The time and material contract is in accordance to the general services agreement in place with Atkins North America. Atkins has provided a not-to-exceed price of \$97,000 of which the FAA share is 93.75% or \$90,938 and the City share is 6.25% or \$6,062. He recommended approval of this contract.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost asked if this was to get the project shovel ready.

City Engineer Miller replied affirmatively; this will speed up the process.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to approve a Contract for Engineering Services for the Center Apron and Connectors at the Fallon Municipal Airport to Atkins North America in the not-to-exceed price of \$97,000 and pending FAA concurrence; seconded by Councilman Erickson and approved with a 3-0 vote.

Presentation of the Police Department Report for September 2016

Captain Wenger presented the September monthly report. He added that the September incidents and activities were primarily in line with previous months with no exceptional variances.

- Officers and staff received 64 hours of credible training.
- Through the welfare assist account, we provided two people with bus tickets.
- The citizen survey results were positive.

Mayor Tedford inquired if the Council had any comments or questions.

Councilman Richardson inquired as to where the Spillman User Conference was located.

Captain Wenger replied that the conference was in Utah.

Councilman Richardson asked if it was more training or more conference.

Captain Wenger explained that it was more training; it was for the new update for Spillman that will be available to us.

Mayor Tedford thanked Captain Wenger for the report.

Public Comments

Mayor Tedford inquired if there were any public comments. No public comments were noted.

Council and Staff Reports

Deputy City Attorney Erquiaga: No comments were noted.

City Clerk Cordes: No comments were noted.

Captain Wenger: No comments were noted.

City Engineer Miller: Final walk-through on the crosswinds runway at the airport last week. There was a water leak at the corner of Maine Street and Williams Avenue last week; it has been repaired and traffic lanes are open. Mayor Tedford added that there may be a problem with another valve in the street that we will have to look at; it is in the crosswalk on the east side of the intersection. That will likely be an eight hour repair so it will be done during the night during low traffic time for safety.

Councilwoman Frost: Thanked the Fallon Police Department for being out in force during Trick or Treat on October 31st. She heard the Maine Street Spooktacular event was very well attended.

Councilman Richardson: No comments were noted.

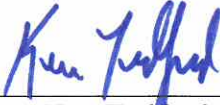
Councilman Erickson: No comments were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 7:27 p.m.



Mayor Ken Tedford

Attest: 

Gary C. Cordes, City Clerk/Treasurer

Proclamation

WHEREAS, among American men, prostate cancer is both the second most commonly diagnosed cancer and the second-leading cause of cancer deaths. Although prostate cancer incidence and mortality rates have declined over the past two decades, in 2016 alone, an estimated 180,890 men in the United States will be diagnosed with the illness and almost 26,200 men will die from this disease; and

WHEREAS, during National Prostate Cancer Awareness Month, we remember those lost to prostate cancer, offer our support to patients and their families, and highlight our commitment to better prevention, detection, and treatment methods; and

WHEREAS, the City of Fallon, Mayor and City Council has indicated a desire to help support the treatment and awareness of Prostate and Testicular Cancer by promoting a program entitled No-Shave November.

NOW, THEREFORE, I, Ken Tedford, Mayor of the City of Fallon, do hereby proclaim the month of November 2016 as:

No-Shave November 2016

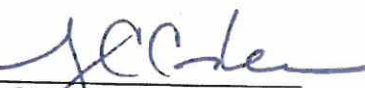
and by this action, let it be known that the City of Fallon, Mayor and City Council support research, awareness, and treatment of prostate and testicular cancer.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Fallon to be affixed this 1st day of November 2016.



Ken Tedford, Mayor

Attest:


Gary C. Cordes, City Clerk