

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
December 6, 2016**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Pro Tem, Robert H. Erickson
City Councilwoman, Kelly Frost
City Councilman, James D. Richardson
City Engineer, Michael E. Miller
Police Chief, Kevin Gehman
City Clerk, Gary C. Cordes
Deputy City Attorney, Robert Erquiaga
Deputy City Attorney, Leonard E. Mackedon

The meeting was called to order by Mayor Pro Tem Erickson at 7:00 p.m.

Mayor Pro Tem Erickson led the Pledge of Allegiance.

Mayor Pro Tem Erickson inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Mayor Pro Tem Erickson noted for the record that Mayor Tedford was out of town on business.

Approval of Council meeting minutes for September 6, 2016, September 20, 2016, October 4, 2016, November 1, 2016 and November 15, 2016

Mayor Pro Tem Erickson inquired if there were any additions or corrections to the minutes for September 6, 2016, September 20, 2016, October 4, 2016, November 1, 2016 and November 15, 2016.

No additions or corrections were noted.

Councilman Richardson motioned to approve the Council meeting minutes for September 6, 2016, September 20, 2016, October 4, 2016, November 1, 2016 and November 15, 2016 as submitted; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Pro Tem Erickson inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Richardson and approved with a 2-0 vote by the Council.

Public Comments

Mayor Pro Tem Erickson inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Discussion on Community Development Block Grant Projects for 2017

City Engineer Miller explained that the City proposes to submit one or more Community Development Block Grant (CDBG) applications for 2017. This agenda item will discuss public input on proposed projects to be submitted, as required by CDBG application guidelines. This is the third of three required meetings as set forth by CDBG. Public input for proposed projects has been requested through public notice in the Lahontan Valley News. After discussion, Council would approve and rank the applications for submittal to the State. Possible projects submitted to date are as follows:

- Pass through Grant for Acquisition and Improvements of 1 South Maine Street, \$350,000. Located at the corner of South Maine Street and Williams Avenue, to create a 100% Fallon corner. This is a former service station that would be converted to a Visitor's Center staffed with volunteers and members of the Chamber of Commerce, Fallon Convention and Tourism Authority, City interns, and CEDA.
- Pass through Grant for Fallon Food Hub Dedicated Facility at 495 South Maine Street, \$150,000. Located at the corner of South Maine Street and Fairview Street, the Frank Woodliff property. The Fallon Food Hub is seeking a location where they can run all of their current processes and expand for the future.

Mayor Pro Tem Erickson inquired if the Council had any comments or questions.

No comments were noted at this time.

Mayor Pro Tem Erickson inquired if there were any public comments.

Mr. Nate Strong of Churchill Economic Development Authority advised that they have been working with two CDBG awards from the last grant cycle. One was to acquire the Fallon Theatre and one was for the Food Hub to acquire equipment to expand its capacity and revenue stream. Those are both in the agreement stage and should be executed soon. Moving forward, CEDA has identified the two proposed projects as the best economic development opportunity for the City to sponsor applications. The 1 South Maine project is the site of the former Fallon Lightning Lube that has been out of service for a long time and has been identified almost 10 years ago in a study as a 100% corner for Fallon. It would be beneficial to move forward with this project and acquire funding to install improvements and create a nice visitor's center and attract traffic to the historic downtown corridor. The other project is another step in the process to eventually build a dedicated facility at 495 South Maine Street. Discussions with the owners of the property and the Governor's Office of Economic

Development (GoED) have led to a potential phasing of the project. So, this is one of the phases. This phase is to acquire the property from the Woodliff Corporation, including associated costs such as appraisal and title search. Funding for the environmental review is also included in the request. This would complete phase 1 of the Food Hub relocation plan. Phase 2 would be design and planning, phase 3 would be construction, and potential phase 4 would be expansion of that facility. At this time, the request is for phase 1 funding in the amount of \$150,000; the \$450,000 amount was for the entire project but, at the advice of GoED, it will be broken down into phases.

Councilman Richardson clarified that the reason to phase the Food Hub project instead of asking for the full amount is to increase the chance of grant award.

Mr. Strong concurred; this will also allow the Food Hub to explore other grant avenues and opportunities for funding, such as the USDA.

Mayor Pro Tem Erickson inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to approve the application for pass through grant assistance for the Fallon Food Hub Dedicated Facility in the amount of \$150,000 and pass through grant assistance for acquisition and improvements for 1 South Maine Street in the amount of \$350,000 and rank them as Fallon Food Hub for first submittal and 1 South Maine Street for second submittal; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Presentation of the Police Department Report for October 2016

Chief Gehman presented the October monthly report. He added that the October incidents and activities were primarily in line with previous months with no exceptional variances.

- Officers and staff received 146 hours of credible training.
- Through the welfare assist account, we provided one person with lodging.
- The citizen survey results were positive.

Mayor Pro Tem Erickson inquired if the Council had any comments or questions.

No comments were noted.

Mayor Pro Tem Erickson thanked Chief Gehman for the report.

Public Comments

Mayor Pro Tem Erickson inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

Deputy City Attorney Erquiaga: No comments were noted.

Deputy City Attorney Leonard Mackedon: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: Advised that the police department has obtained, trained and are now using body cameras in the field. All officers and animal control are using them.

City Engineer Miller: The public works crews have completed Christmas decorations throughout the City.

Councilwoman Frost: Heard many positive comments about the Tree Lighting Ceremony and Open House event.

Councilman Richardson: Echoed Councilwoman Frost's comments.

Executive Session

Mayor Pro Tem Erickson tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Pro Tem Erickson adjourned the meeting at 7:32 p.m.



Mayor Pro Tem Erickson

Attest: 

Gary C. Cordes, City Clerk/Treasurer