

AGENDA
CITY OF FALLON – CITY COUNCIL
55 West Williams Avenue
Fallon, Nevada
February 19, 2019 – 9:00 a.m.

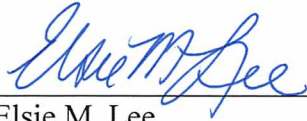
The Honorable City Council will meet in a regularly scheduled meeting on February 19, 2019 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to five minutes.

1. Pledge of Allegiance to the Flag.
2. Certification of Compliance with Posting Requirements.
3. Public Comments: General in nature, not relative to any agenda items.
No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Consideration and approval of Council meeting minutes for November 19, 2018, December 3, 2018, January 7, 2019, and February 4, 2019. **(For possible action)**
5. Approval of Warrants: **(For possible action)**
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
6. Recognition of 3A Nevada State Wrestling Champions Ben Dooley, Sean McCormick and Tommy McCormick. **(For discussion only)**
7. Public Comments **(For discussion only)**
8. Council and Staff Reports **(For discussion only)**
9. Executive Session (closed):

Discuss Litigation Matters (For discussion only) (NRS 241 et.seq.)
Negotiations with Operating Engineers Local Union No. 3 (For discussion only)
Negotiations with Fallon Peace Officers Association (For discussion only)

This agenda has been posted on or before 9:00 a.m. on February 13, 2019 at City Hall, District Court Building, Churchill County Office Complex, Churchill County Public Library and posted to the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, City Clerk's Office, City Hall, 55 West Williams Avenue, Fallon, Nevada, (775) 423-5104. The supporting material for this meeting is also available to the public on the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).



Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 423-5104 in advance so that arrangements may be conveniently made.

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
November 19, 2018**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Director of Emergency Management, Steve Endacott
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Public hearing for discussion of possible project(s) to be funded through the Community Development Block Grant Program for fiscal year 2019-2020 and consideration and possible approval and ranking of project application(s) to be submitted through the CDBG program

Public Works Director Byrd explained that the City proposes to submit one or more projects to be funded through the Community Development Block Grant (CDBG) program for fiscal year 2019-2020. This agenda item allows discussion on public input that was received pertaining to the Front Street Reconstruction as well as request approval for the Front Street Reconstruction to be the project selected for application through the CDBG program. The CDBG program is administered by the Department of Housing and Urban Development and is authorized by Title I of the Housing and Community Development Act. The primary objective of the CDBG program is the development of viable communities by providing decent housing, suitable living environments, and expanding economic opportunities principally for persons of low and moderate income. The Governor's Office of Economic Development anticipates the amount of 2019 allocations at \$2,621,876 for rural Nevada. This public hearing is the third and final hearing in the CDBG process. A Public Hearing Notice, which posted on November 5, 2018, referenced the Front Street Reconstruction project as the only project listed as a priority for application.

Mayor Tedford asked Public Works Director Byrd if the \$2.6 million is spread through the 15 rural counties and the portion of Sparks that is considered rural.

Public Works Director Byrd was not certain about the rural portion of Sparks.

Mayor Tedford reminded that the first-time home buyer program through Nevada Rural Housing Authority is only for rural counties and a portion of Sparks that is considered rural. We keep information about the program available on the counter in the City Clerk's Office.

Public Works Director Byrd stated that he would follow up and find out if that rural portion of Sparks is eligible for the same CDBG funding.

Mayor Tedford stated that it widens the pool a lot when a portion of Sparks is also considered; that could be a large pool competing for \$2.6 million. We are only planning to use CDBG funds for a portion of the Front Street Reconstruction project, the portion that ties into downtown.

Public Works Director Byrd added that the idea behind that is to tie it directly into Maine Street and increase the accessibility to that corridor for residents all the way down to Humboldt Street.

Mayor Tedford noted that the amount of funding we are requesting for the portion of the project we are considering is conservative enough that he believed the City could be successful in securing CDBG funding.

Public Works Director Byrd stated that there is a pretty extensive process that you must go through to become eligible to apply and the Front Street Reconstruction Project has achieved that eligibility for application. We broke out the portions of the project that specifically address the access, like curb and gutter, sidewalk, and paving. We utilized a project estimate from Lumos & Associates and identified those items and that is the amount we hope to secure in CDBG funding. A rough draft of the grant is due February 1, 2019 for CDBG to internally review. The final application date is February 20, 2019.

Mayor Tedford added we are going to have to use a large percent of our own money for this Front Street Reconstruction Project. We are only asking for one CDBG project; which in his history and Councilman Erickson's history as Mayor, has been a plus.

Councilwoman Frost inquired as to the dollar amount of the request.

Public Works Director Byrd stated about \$750,000 is the street portion of the project.

Mayor Tedford added that we may not be asking for that much; it is still an internal discussion. Sometimes we have asked for less funding and when other communities cancel their projects and return the funds to CDBG, sometimes CDBG offers the funds to us and we certainly use them.

Councilwoman Frost noted that she understood this was an expensive project overall and when there is only \$2.6 million available, we do not want to appear to be too greedy.

Councilman Erickson expanded on Mayor Tedford's point that there is an opportunity to expand your grant award by people that apply and are awarded funds, but then are not in a position to accept the funds and exercise the grant. Historically, it is surprising how many people that are awarded the grant cannot perform within the required time frames and the funds roll back. He believed CDBG rules are such that they cannot roll it forward into subsequent years, they have to spend it within the fiscal year that the funds are granted. So, there is an opportunity there to expand what our grant award was and that has happened with us on two or three occasions and we were able to use those extra funds. That is an opportunity that we may be able to take advantage of.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to approve the Front Street Reconstruction Project as the Number 1 project for the Community Development Block Grant application in the Community Development Block Grant Program; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Consideration and Possible Adoption of Resolution No. 18-28: A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Airport Fund in the amount of Eighty-One Thousand Six Hundred Dollars (\$81,600)

City Clerk Cordes explained that this is a resolution for a temporary interfund loan from the Water Treatment Enterprise Fund to the Airport Fund. At the November 5, 2018 City Council meeting, the Council was advised that the Federal Aviation Administration (FAA) would like to move forward with a perimeter fencing and gate project at the Fallon Municipal Airport. The FAA also advised that the funding would not be available until next summer. The project engineering is \$81,600; of which the FAA reimburses 93.75% of that cost. We need to move forward with the engineering of the fence and gate project so that it is ready when the FAA can deliver the grant to the City in the Summer of 2019. This resolution complies with NRS 354.6118 and NAC 354.290. We did an interfund loan for our last airport project and received the federal money and that loan was repaid. All information is submitted to the Department of Taxation with the City's quarterly report and the City also notifies them when the loan is repaid. He recommended adoption of this resolution.

Mayor Tedford stated that we receive these grants from the FAA for running the general aviation airport in Fallon. They are very nice grants because it is almost a 94/6 match. The timing of those grants and receiving the money and doing the work is almost always delayed. As City Clerk Cordes indicated, we have just completed an interfund loan and paid it off once we were paid by the federal government. Now we are doing it again. The funding will not be received from the federal government until next summer, but we do the work and get the airport fixed then we pay the loan off. We advise the Department of Taxation when we do this and when we pay it off. It is something we have done for many years, due to the lag in payment from the federal government. He thanked City Clerk Cordes for his work on this.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Mayor Tedford added that this fencing project is very much needed. He referred to discussions with Emergency Manager Endacott about fencing this airport since the September 11 attacks. When the City visited with the FAA representatives every year, it seemed to slip down on the five-year plan. But when the FAA region manager came to Fallon, Mayor Tedford and Deputy Public Works Director Swirczek met with him at the airport and Mayor Tedford told him that this airport needed to be fenced and it somehow got back in the plan. It is a very effective tool when someone that high up comes into your airport and they can see what we are talking about. The FAA is very nice to work with.

Councilman Richardson motioned to adopt Resolution No. 18-28: A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Airport Fund in the amount of Eighty-One Thousand Six Hundred Dollars (\$81,600); seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

Mr. Larry Jackson of 840 Esmeralda Street, stated that, as someone that will be directly impacted by the Front Street Reconstruction Project, he looked forward to the construction improvements. He then moved on to another matter; he stated that he prayed the Chief of Police, City Attorney and Council members were correct; that we do not need a safety zone between free speech events. He prayed that forces are not gathering outside our community which may enter and bring unforeseen events. May events be controlled, and sorrow be avoided. He wished them all good luck.

Mayor Tedford noted that he had Deputy City Attorney Leonard Mackedon and Deputy City Attorney Trent deBraga speak with Mr. Jackson because this is certainly an issue that he and the Council felt strongly about. He had much confidence in Chief Gehman. Free speech is very important to him and the Council. He did not want to go on too long because he felt very strongly that a meanness was developing in America; not just in the City of Fallon but all the way to our nation's capital. He and City Attorney Mike Mackedon had the opportunity many years ago to work for a Democratic Senator for Nevada named Alan Bible. Senator Bible got a lot accomplished for our State in a time when people compromised and rode the elevator with each other and were very conciliatory, even on the legislative floor. He learned a lot as a young man; how you do things in politics and in life. He knew City Attorney Mike Mackedon learned those things too. So, what is seen today is very disturbing for him. It makes him not want to be in that process. He was very glad that we are in non-partisan offices here and do things like CDBG grants and infrastructure and not social issues. When you have a sense of meanness on your streets that is not akin to what our whole community is like, and it is hard for a Mayor who has not grown up like that. He was fortunate to grow up in a *Leave it to Beaver* household, where people were people and it did not matter what type of life they came from or the color of their skin or what they believed in or if they believed like you or not, they were still friends. This course of action is troubling to him. He is a Republican and he has spoken at the Democratic dinner, and never at the Republican Dinner, so, go figure. But people are just people to him and everybody has to get along and understand differences and be kind. He knew the Chief has had many visits and counseling sessions and the Mayor has also had a couple sessions to try to relay that this is not a sense of who we are, we are not trying to silence people, but that we need to be fair to everyone and not disturbing to people. Now, he thought that sometimes that fell on deaf ears; but trying to get our point across in a way that does not stifle the comment of those First Amendment rights but does affect the way they are delivered. He knows the Chief can get frustrated, but he has 19 guys to try to deliver a message with and sometimes others are more effective. He knew an ordinance was not the way because the law does not just pound it through; it must start with your heart and how you feel about yourself and how you feel about others. It is something we are going to watch closely. People should be able to drive by their City street and feel safe and that ensures a high quality of life and that is what we are about. Since he has been Mayor, and previously with other Mayors, he wants people to feel like they have a very good quality of life here and maybe sometimes that is affected. Sometimes people get angry because the message from the other side is not what they want to see in signs; he tells those folks this is what free speech is about. We have not had it in our community, but it does not mean we cannot have the discussion and should walk away still being friends. We just need to try to work with this and see what may happen. He knew the Chief had some good discussions and we need to work on this as a City and we are going to try to.

Mr. Jackson asked the Mayor and Council to understand that he was not the enemy in this. He did not mean for this to be from a confrontational or a political point. This was meant from the bottom of his heart; that he was afraid of problems and he wanted to be proactive.

Mayor Tedford assured him that he understood that; and he was not the only person that has spoken with the Mayor about this issue. This was also not the only geographic area that we had this occur. We try to improve quality of life and we think people should just get along; not just in Fallon, but in Carson City and Washington D.C. He sat down with Senator Bryan after the Democrat Dinner last year and talked about people getting along for the good of our State, they also had a telephone call about it after that; but the busyness of life and time constraints have prevented further action so far. We know there is a problem everywhere and we are trying to do the best we can, and we do not want to make the issue even larger than it is now. The meanness in America must stop, sometimes it is not just politics, it is just life, people are just not nice to each other and it is not that hard to be kind. Our job here is somewhat nicer because we talk about sewer and water lines a lot and electricity and things like that; it does not have those influences that are harder. He is a Mayor from retail so these people that come in are always right. He noted that we are trying to work this issue from the inside out and from in our heart. This is not something that we want to continue. He believed that the Chief could get this done and if he does not, he will be down the road tomorrow. He thanked Mr. Jackson for his comments and appreciated his concern as a citizen.

No further comments were noted.

Council and Staff Reports

City Attorney Mike Mackedon: No comments were noted.

Deputy City Attorney Leonard Mackedon: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: No comments were noted.

Legal and Administrative Director Erquiaga: No comments were noted.

Deputy City Clerk Lee: No comments were noted.

Tourism Director Moon: No comments were noted.

Emergency Manager Endacott: No comments were noted.

Marketing & Communications Coordinator Ritchie: No comments were noted.

Deputy Public Works Director Swirczek: No comments were noted.

Public Works Director Byrd: No comments were noted.

Deputy Public Works Director Noriega: No comments were noted.

Deputy City Attorney deBraga: No comments were noted.

Councilwoman Frost: Attended the Governor's Global Summit on Tourism and learned a lot about trends in tourism, including social media. She was happy to say the Rural Roundup was prominently displayed on advertising and signs around the conference. It was nice to see Fallon's name. She had heard several comments about how well Fallon seems to be doing and we are out there, and people seem to be talking about us so that was good news.

Councilman Richardson: Appreciated the first responder escort for the football team – it seemed to go viral on social media and had many parents and coaches talking about it, many from California and Las Vegas and comments about how well Fallon does things like this and with such great support from the community. He would like to see those comments and posts tied into the City's social media platforms.

Councilman Erickson: No comments were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:51 a.m.

Mayor Ken Tedford

Attest:

Gary C. Cordes, City Clerk/Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
December 3, 2018**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Director of Emergency Management, Steve Endacott
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga
Executive Secretary, Nicole Dooley

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

A Moment of Silence was observed for President George H.W. Bush; he passed on November 30, 2018.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter

raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Council meeting minutes for October 16, 2018

Mayor Tedford inquired if there were any additions or corrections to the minutes for October 16, 2018.

No additions or corrections were noted.

Councilman Erickson motioned to approve the Council meeting minutes for October 16, 2018 as submitted, seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Presentation of the Police Department Report for October 2018

Chief Gehman presented the October monthly report. He added that the October incidents and activities were primarily in line with previous months with no exceptional variances.

- Staff participated in 56 hours of training.
- Detective Sergeant Frandsen provided the indoctrination lecture to newly stationed Navy personnel.
- Explorers participated in Halloween events.
- VIP Goodson donated 51 hours to the agency.
- The citizen survey results were mostly positive.

Mayor Tedford inquired as to the reason October DUIs increased over past months.

Chief Gehman stated that he was unsure but would follow up.

Mayor Tedford inquired if the Council had any comments or questions.

Councilman Erickson noted that public property accidents had spiked in October. He asked if there was a problem area or if it was generally dispersed throughout the City.

Chief Gehman advised that he had not been informed of issues in a particular area; he would look into that as well.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.
No public comments were noted.

Council and Staff Reports

City Attorney Mike Mackedon: No comments were noted.

Deputy City Attorney Leonard Mackedon: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: No comments were noted.

Legal and Administrative Director Erquiaga: Introduced Nicole Dooley, this is her first day with the City as an Executive Secretary. She has quite a bit of experience in court procedures and dealing with law enforcement agencies so he believed that she would blend in right away.

Deputy City Clerk Lee: No comments were noted.

Tourism Director Moon: No comments were noted.

Marketing & Communications Coordinator Ritchie: Thanked the public works crews for the decorations throughout town and outside City Hall. She also commended the interns for their efforts decorating inside City Hall.

Deputy Public Works Director Swirczek: No comments were noted.

Public Works Director Byrd: No comments were noted.

Deputy Public Works Director Noriega: No comments were noted.

Deputy City Attorney deBraga: No comments were noted.

Executive Secretary Dooley: No comments were noted.

Emergency Manager Endacott: No comments were noted.

Councilwoman Frost: Echoed the compliment to the City crews for their Christmas decorating efforts. She really liked the new decorative lighting scheme in City Hall, it really brightened the hallway.

Mayor Tedford agreed, everyone worked very hard.

Councilman Richardson: Thanked the Mayor and the City for the CCHS Football team's State Championship celebration. He was unable to attend, he was on a cruise to Mexico. He saw many pictures and videos of the event and was very pleased.

Mayor Tedford noted that everyone who worked on that event did a great job.

Councilman Erickson: No comments were noted.

Mayor Tedford: Mayor Tedford reminded of the City Hall & The Douglass Open House and Christmas Tree Lighting, always on the first Friday in December. The Open House will feature food throughout City Hall with City staff in their offices and in the hallway greeting visitors; it begins at 4:00 p.m. and the Tree Lighting is at 6:00 p.m. We will have a large tent in the courtyard where kids will get to decorate Christmas cookies. The next day, on Saturday, the City will host Santa's Wonderland in the City Hall courtyard and The Douglass, 2:00 p.m. to 5:00 p.m. with Santa pictures, more cookie decorating, ornament making, and letters to Santa that can be mailed in a special red Santa mailbox with a reply from our interns. On December 14, the City hosts a luncheon for senior citizens at the William N. Pennington Life Center. The Mayor, Council, and City staff will serve lunch that day. The Comstock Cowboys Christmas Concert will be on December 16 at 3:00 p.m. and 6:00 p.m. in the Churchill Arts Council's Barkley Theater. The City also sponsors New Year's Eve fireworks at 6:05 p.m. at the Churchill County Fairgrounds. We do it early so kids can see the fireworks and do not have to wait until midnight.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:17 a.m.

Mayor Ken Tedford

Attest: _____
Gary C. Cordes, City Clerk/Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
January 7, 2019**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Council meeting minutes for December 17, 2018

Mayor Tedford inquired if there were any additions or corrections to the minutes for December 17, 2018.

No additions or corrections were noted.

Councilman Erickson motioned to approve the Council meeting minutes for December 17, 2018 as submitted, seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Approval of Warrants

A) Accounts Payable

B) Payroll

C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Recognition of Kelly Helton, Churchill County Clerk/Treasurer, Mike Richards, Justice of the Peace, and Bill Lawry, Justice Court and Municipal Court Judge Pro Tem, for their exemplary years of service to the community

Mayor Tedford stated that it was an honor today to have Kelly Helton, who worked for Churchill County for 35 years, serving as the Churchill County Clerk/Treasurer for the last 12 years; Justice of the Peace Mike Richards, who is retiring, and Bill Lawry, Justice Court and Municipal Court Judge Pro Tem and former Sheriff, who is also retiring. We wanted to honor them today at the City for their service to our community. It is not often that you have individuals like them who serve so long and in such a dignified and great manner as these three individuals have. It also should be known that they grew up here in our community, so they knew our community very well and that added to the service they provided to the citizens. It was an honor for them to appear in our Council Chamber and present a token of appreciation from the City and to thank them for all their years of service and wish them the best in their retirement.

Mayor Tedford presented Exemplary Service Awards to Kelly Helton, Churchill County Clerk/Treasurer, Mike Richards, Justice of the Peace, and Bill Lawry, Justice Court and Municipal Court Judge Pro Tem, for their commendable years of service to the community. Plaques were presented and photographs were taken.

Approval of plan of correction to prevent the recurrence of NRS violations as reported in footnote 2 of the City of Fallon June 30, 2018 Audited Financial Statements

Councilman Erickson, as a member of the Audit Committee, explained that during the presentation of the audit during the December 17, 2018 Fallon City Council meeting, the City had a violation of Note 2 in the audit which arose from an increase in contingent liability for landfill closure. As we did a true-up, which is required every five years, we used new technology and a change in methodology, and it ended up with an increase in that contingent liability of approximately \$900,000. There was no way to adjust our budget to provide for that, and that became a violation of NRS 354.6245. Pursuant to that statute, we are required to submit a plan of correction to the Nevada Department of Taxation, which we have provided to Council for their approval at this meeting. The Audit Committee spoke with Kelly Langley of the Department of Taxation on the telephone regarding this at the time when the City delivered the audit to the Department of Taxation and she fully understood that this was something that could not be planned for nor could it be avoided. She suggested that our plan of correction include that, which it does. The plan of correction provides background information and indicates how the City intends to operate the landfill in the future and assures the Department of Taxation that it would be operated with prudent conservative fiscal policies to ensure that the closure costs and responsibilities could be satisfied at the time of closure without financial hardship.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Erickson motioned to approve the submitted plan of correction to prevent the recurrence of NRS violations as reported in footnote 2 of the City of Fallon June 30, 2018 Audited Financial Statements; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Consideration and possible award of contract to Virginia Transformer Corp in the amount of Two Hundred Thirty-Seven Thousand Seventy Dollars (\$237,070.00) for a 63/12.5 kV, 8/11/14 MVA transformer to be placed at the to-be-constructed New River Substation

Legal and Administrative Director Erquiaga explained that the City is in the ongoing design and engineering planning process for a new fourth substation, which will be known as the New River Substation and be located at the New River Business Park. One of the key items to that substation is the transformer. He noted that he, Public Works Director Byrd, and Deputy Public Works Director Swirczek have worked extensively with TriSage Consulting on the preliminary design and the bid process to make this purchase. Pursuant to NRS 332, the City solicited bids from qualified vendors. That Request for Bids was published in the Lahontan Valley News starting on December 19, 2018. It was also on the City's website on December 19, 2018. Virginia Transformer Corp submitted the lowest responsive, responsible bid in the total amount of \$237,070. That bid also includes some spare parts that both City staff and TriSage think are important to procure with this purchase. It also includes some services related to delivery, off load, testing, and coordination with the ultimate contractor that will construct the

substation. The bid itself has been reviewed by Rich Salgo of TriSage Consulting and City staff. It is recommended that the Council award the contract to Virginia Transformer Corp for the amount and services outlined. This is one of those key timeline items; the lead time is about 23 to 24 weeks and needs to be purchased in order to maintain the Fall 2019 in-service date. The funding for this purchase would be from the Electric System Revenue Bonds that the Council previously issued.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to award contract to Virginia Transformer Corp in the amount of Two Hundred Thirty-Seven Thousand Seventy Dollars (\$237,070.00) for a 63/12.5 kV, 8/11/14 MVA transformer to be placed at the to-be-constructed New River Substation; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Presentation of the Police Department Report for November 2018

Chief Gehman presented the November monthly report. He added that the November incidents and activities were primarily in line with previous months with no exceptional variances.

- Staff participated in several hours of training.
- Detective Sergeant Frandsen provided the indoctrination lecture to newly stationed Navy personnel.
- VIP Goodson donated 15 hours to the agency.
- The citizen survey results were positive.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

City Attorney Mike Mackedon: No comments were noted.

Deputy City Attorney Leonard Mackedon: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: No comments were noted.

Legal and Administrative Director Erquiaga: No comments were noted.

Deputy City Clerk Lee: No comments were noted.

Tourism Director Moon: No comments were noted.

Marketing & Communications Coordinator Ritchie: No comments were noted.

Deputy Public Works Director Swirczek: No comments were noted.

Public Works Director Byrd: No comments were noted.

Deputy Public Works Director Noriega: No comments were noted.

Deputy City Attorney deBraga: No comments were noted.

Councilwoman Frost: Confirmed that the next regular Council meeting would be on Tuesday, January 22 due to the Martin Luther King Jr. holiday on Monday, January 21.

Mayor Tedford confirmed for the record that the next regularly scheduled Council meeting would take place on January 22, 2019.

Councilwoman Frost added, on a personal note, that former Nevada State Assemblyman Bob Price passed away recently. He was one of her mentors; she interned with him in the Nevada State Legislature. He was a great guy and always seemed to work well with the rural communities; he was always a gentleman. She asked that his family be kept in prayer as they mourn this loss.

Councilman Richardson: No comments were noted.

Councilman Erickson: No comments were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:25 a.m.

Mayor Ken Tedford

Attest: _____
Gary C. Cordes, City Clerk/Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
February 4, 2019**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackendon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Council meeting minutes for November 5, 2018

Mayor Tedford inquired if there were any additions or corrections to the minutes for November 5, 2018.

No additions or corrections were noted.

Councilman Erickson motioned to approve the Council meeting minutes for November 5, 2018 as submitted, seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Presentation of the Police Department Report for December 2018

Chief Gehman presented the December monthly report. He added that the December incidents and activities were primarily in line with previous months with no exceptional variances.

- Detective Decker provided the indoctrination lecture to newly stationed Navy personnel.
- The VIPs contributed over 35 volunteer hours.
- The Explorers continue their monthly trainings.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

Deputy City Attorney Leonard Mackedon: No comments were noted.

City Clerk Cordes: No comments were noted.

Chief Gehman: No comments were noted.

Legal and Administrative Director Erquiaga: No comments were noted.

Deputy City Clerk Lee: No comments were noted.

Tourism Director Moon: No comments were noted.

Marketing & Communications Coordinator Ritchie: No comments were noted.

Deputy Public Works Director Swirczek: No comments were noted.

Public Works Director Byrd: No comments were noted.

Deputy Public Works Director Noriega: No comments were noted.

Deputy City Attorney deBraga: No comments were noted.

Councilwoman Frost: No comments were noted.

Councilman Richardson: No comments were noted.

Councilman Erickson: No comments were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:07 a.m.

Mayor Ken Tedford

Attest: _____
Gary C. Cordes, City Clerk/Treasurer