

AGENDA
CITY OF FALLON – CITY COUNCIL
55 West Williams Avenue
Fallon, Nevada
July 1, 2019 – 9:00 a.m.

The Honorable City Council will meet in a regularly scheduled meeting on July 1, 2019 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to five minutes.

1. Pledge of Allegiance to the Flag.
2. Certification of Compliance with Posting Requirements.
3. Public Comments: General in nature, not relative to any agenda items.
No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Consideration and approval of Council meeting minutes for May 6, 2019, May 13, 2019, and May 29, 2019. **(For possible action)**
5. Approval of Warrants: **(For possible action)**
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
6. Report from Mayor regarding emergency purchase of a replacement Roll-Off Truck. **(For discussion only)**
7. Consideration and possible adoption of Resolution No. 19-20: A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Sanitation Enterprise Fund in the amount of One Hundred Sixty-Five Thousand Dollars (\$165,000). **(For possible action)**
8. Appointment of Officers for the City of Fallon and confirmation of salaries of appointed Officers. **(For possible action)**
9. Appointments to Boards. **(For possible action)**

10. Presentation of the Police Department Report for May 2019. **(For discussion only)**

11. Public Comments **(For discussion only)**

12. Council and Staff Reports **(For discussion only)**

13. Executive Session (closed):

Discuss Litigation Matters **(For discussion only)** (NRS 241 et.seq.)
Negotiations with Operating Engineers Local Union No. 3 **(For discussion only)**
Negotiations with Fallon Peace Officers Association **(For discussion only)**

This agenda has been posted on or before 9:00 a.m. on June 26, 2019 at City Hall, District Court Building, Churchill County Office Complex, Churchill County Public Library and posted to the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, City Clerk's Office, City Hall, 55 West Williams Avenue, Fallon, Nevada, (775) 423-5104. The supporting material for this meeting is also available to the public on the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).


Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 423-5104 in advance so that arrangements may be conveniently made.

July 1, 2019

Agenda Item 4

Consideration and approval of Council meeting minutes for May 6, 2019, May 13, 2019, and May 29, 2019.
(For possible action)

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
May 6, 2019**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

Mr. Jim Hunt of 510 Rachel Court requested a crosswalk on Fifth Street, from Parkside Church across the street to Laura Mills Park. Many people cross the street in that location, and he thought it would be safer with a crosswalk.

Mayor Tedford advised that we would certainly look into that.

Mr. Hunt added that Whitaker Lane has turned into a dragstrip. He requested a patrol car in that location a little more often to slow drivers down. Kids are trying to cross Whitaker Lane on their way to school and it is difficult for them to do that safely. Also, the Whitaker Lane/Kaiser Street

intersection is so busy that it is nearly impossible to cross the street there in the morning, even with the crosswalk.

Mayor Tedford confirmed that Chief Gehman had those locations noted.

Chief Gehman replied affirmatively.

Mayor Tedford thanked Mr. Hunt for his comments and advised that we would look into his concerns.

No further comments were noted.

Approval of Warrants

A) Accounts Payable

B) Payroll

C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Consideration of application by Christina Jones, treasurer of the Oasis Adult Softball Association, for a drinking establishment (on premise) liquor license for the Oasis Adult Softball Association located at 447 North Maine Street

Deputy City Clerk Lee explained that Christina Jones, treasurer of the Oasis Adult Softball Association, has made application for a drinking establishment liquor license for Oasis Adult Softball Association located at 447 North Maine Street. A drinking establishment liquor license is a privileged license that allows the licensee to sell alcoholic beverages from a fixed and definite place of business for consumption upon the premises only. The current owner of record of the property located at 447 North Maine Street is the City of Fallon. The application has been reviewed by Chief Gehman, Deputy City Clerk Lee, and Legal and Administrative Director Erquiaga and has been recommended for approval.

Mayor Tedford inquired if the Council had any questions for Chief Gehman, Deputy City Clerk Lee, or Legal and Administrative Director Erquiaga.

No questions were noted.

Mayor Tedford inquired if the Council had any comments or questions for Ms. Jones.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Richardson motioned to approve the application by Christina Jones, treasurer of the Oasis Adult Softball Association, for a drinking establishment (on premise) liquor license for the Oasis Adult Softball Association located at 447 North Maine Street; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Presentation of the Police Department Report for March 2019

Chief Gehman presented the March monthly report. He noted that the format is a little different than before, maybe as time progresses and his knowledge increases, we can get back to where we were before.

- Staff participated in several hours of training.
- Through the welfare assist account, we provided one night of lodging for a family.
- Volunteers in Police Services donated 100 hours in the month of March.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

Mayor Tedford returned to the earlier public comment about crosswalks. He did note that we do have some crosswalks in the middle of a block. He noted that the Police Chief and City Engineer will be looking into this. Usually, we do not paint crosswalks in the middle of a street, but we have done them before. We have one at Whitaker/Kaiser and there was a hesitation to put one there because Whitaker was straight through, so it was not a squared intersection. Mayor Tedford said just because he thinks it is a good idea to put one there, does not necessarily mean you put one there; but he would look favorably on it.

Chief Gehman noted that we will look it over. Not too long ago, we made some special concessions on North Taylor Street to make it work; so we will keep that in mind as we examine this.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:09 a.m.

Mayor Ken Tedford

Attest:

Gary C. Cordes, City Clerk/Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
May 13, 2019**

The Honorable City Council met in a special Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Consideration of application by Megan Chenoweth-Parrish for a retail liquor license and a drinking establishment liquor license for a new additional adjacent location for The Twisted Branch to be located at 355 West First Street

Deputy City Clerk Lee explained that Megan Chenoweth-Parrish, owner of The Twisted Branch, has made application for a retail establishment and a drinking establishment liquor license for a new additional adjacent location for The Twisted Branch to be located at 355 West First Street. A retail liquor license is a privileged license that allows the licensee to sell alcoholic beverages from a fixed and definite place of business for consumption upon the premises only and a drinking establishment liquor license is a privileged license that allows the licensee to sell alcoholic beverages from a fixed and definite place of business for consumption upon the premises only. Megan Chenoweth-Parrish was previously approved at 111 South Taylor Street for a retail liquor license and drinking establishment liquor license, at the City Council meeting on March 21, 2017. This application is in addition to her previously approved liquor license. The application has been reviewed by Chief Gehman, Deputy City Clerk Lee, and Legal and Administrative Director Erquiaga and has been recommended for approval.

Mayor Tedford inquired if the Council had any questions for Chief Gehman, Deputy City Clerk Lee, or Legal and Administrative Director Erquiaga.

No questions were noted.

Mayor Tedford inquired if the Council had any comments or questions for Ms. Chenoweth-Parrish.

Councilwoman Frost asked if alcohol would only be served during special events or would this building be open all the time for serving alcohol.

Ms. Chenoweth-Parrish explained that she serves alcohol throughout the day in the South Taylor Street building. The additional building for this license request on First Street will only be open and serving for special events. It will be closed to the public; open only for reserved events.

Mayor Tedford noted that he saw the pictures of the new space on the Fallon Chamber of Commerce website. He inquired about the bar and its proximity to seating.

Ms. Chenoweth-Parrish stated that the bar is open to the room but is set back a bit; she is installing a large screen that will cover the bar area if an event is booked that would not be serving alcohol.

Mayor Tedford noted that we are a little particular with bars and kids under 18. He asked how she planned to monitor that.

Ms. Chenoweth-Parrish stated that the bar is set back enough that she could monitor the bar as she is serving.

Mayor Tedford asked if she would be present during events.

Ms. Chenoweth-Parrish explained that she will be onsite to serve at all functions booked at the venue that will serve alcohol. If it is a function without alcohol, the bar area will be closed off and all the hard liquor would be moved to a back storage room and secured.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Richardson motioned to approve the application by Megan Chenoweth-Parrish for a retail liquor license and a drinking establishment liquor license for a new additional adjacent location for The Twisted Branch to be located at 355 West First Street; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

Mr. Michael Parrish of 2570 Rice Road wanted to clarify that Ms. Chenoweth-Parrish or an employee would be onsite serving alcohol.

Mayor Tedford stated that goes without saying.

No further public comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

Councilwoman Frost thanked the City staff that worked on the Mayor's Cup golf tournament. It was a successful event and people seemed to be having a good time. She also congratulated the Churchill County High School baseball team on their qualification for State.

Councilman Richardson concurred. The baseball team played very well last weekend and they are looking really good to get another State championship.

Mayor Tedford wished the baseball team the best. He returned to Councilwoman Frost's comment about the Mayor's Cup. Staff does an excellent job putting this tournament together and people always have a great time. The players really understand the importance of the Mayor's Youth Fund and helping those kids in our community that fall through the cracks. This was the 17th tournament and it is always a great time had by all.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:11 a.m.

Mayor Ken Tedford

Attest:

Gary C. Cordes, City Clerk/Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
May 29, 2019**

The Honorable City Council met in a special Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, Robert H. Erickson
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Presentation to Churchill County High School Track State Champions

Mayor Tedford read a few facts into the record:

- The 4 x 100 relay team took state running it in 43.47 seconds: Colton Peterson, Reid Clyburn, Trevor East, Jonathan Cisneros.
- Colton Peterson broke the school record in the 200-yard dash running it in 21.83 seconds. A record previously held by Steve Heck at 21.90 seconds in 1986.
- Allie Lister broke the pole vaulting school record twice this season. She broke it on March 23rd at the Elks meet at 10.' A record previously held by Maddie Allegre at 9' 6" in 2013. Then Lister broke the record again at State at 10' 6."

Mayor Tedford presented awards individually and photos were taken. He congratulated the athletes as well as their parents for their dedication and support.

Adoption of final budget for June 30, 2020

City Clerk Cordes stated that the City Council held a public hearing on the budget on May 20, 2019. Pursuant to NRS 354.598(2), at the public hearing the governing body shall indicate changes, if any, to be made in the tentative budget. Those changes, if any, are reflected in the final approved columns of the budget document. At that public hearing on May 20, 2019, no changes to the tentative budget were made. He recommended adoption of the final budget for June 30, 2020.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to adopt the final budget for June 30, 2020; seconded by Councilman Erickson and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No Council or staff reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:15 a.m.

Mayor Ken Tedford

Attest: _____
Gary C. Cordes, City Clerk/Treasurer

July 1, 2019

Agenda Item 7

Consideration and possible adoption of Resolution No. 19-20: A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Sanitation Enterprise Fund in the amount of One Hundred Sixty-Five Thousand Dollars (\$165,000).
(For possible action)

CITY OF FALLON
REQUEST FOR COUNCIL ACTION
Agenda Item No. 7

Date Submitted: June 25, 2019
From: City Clerk Treasurer Cordes

Agenda Date Requested: July 1, 2019

To: The Honorable City Council

Subject Title: Consideration and Possible Adoption of Resolution No. 19-20: A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Sanitation Enterprise Fund in the amount of One Hundred Sixty-Five Thousand Dollars (\$165,000). **(For possible action)**

Type of Action Requested: (Check One)

<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Formal Action/Motion	<input type="checkbox"/> Other

Recommended Council Action: Motion to adopt Resolution 19-20: A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Sanitation Enterprise Fund in the amount of One Hundred Sixty-Five Thousand Dollars (\$165,000).

Discussion: **FACTUAL BACKGROUND**

On April 18, 2019 the City of Fallon Roll-Off Truck was involved in a major accident. The City's Insurance Company was contacted and the vehicle was classified as totaled. The Roll-Off Truck is designed to both deliver and receive the City's Twenty Yard and Thirty Yard Roll-Off Bins. The City is currently operating the back-up Roll-Off Truck. The purchase price of a new roll-off truck is \$165,227.25.

This temporary interfund loan is necessary because the Sanitation Fund does not currently have sufficient cash on hand to afford the above-mentioned purchase at this time.

PROCEDURE FOR MAKING INTERFUND LOAN

In order to make a proper interfund loan, the City must comply with NRS 354.6118 and NAC 354.290.

Pursuant to NRS 354.6118, before making an interfund loan, the Honorable City Council must determine at a public hearing that: (a) a sufficient amount of money is available for the loan and that the money is not restricted as to its use; and (b) the loan of the money will not compromise the economic viability of the fund from which the money is loaned. The Honorable City Council must also establish: (a) the amount of time the money will be on loan from the fund; (b) the terms and conditions for repaying the loan; and (c) the rate of interest, if any, to be charged for the loan.

Pursuant to NAC 354.290, the Honorable City Council may make a temporary interfund loan if; (a) the governing body complies with NRS 354.6118; (b) any money for the loan which is obtained from the proceeds from the sale of a bond is used only for the purposes set forth in the bond ordinances; (c) the loan is not made from any debt service or from any fund established or maintained as a fund dedicated to the payment of bonded debt and interest; (d) the resolution authorizing the loan specifies whether interest will be charged and the rate thereof, if any; (e) it is agreed in writing that the loan must be repaid within 1 year after the date on which the loan was made; (f) a copy of the resolution authorizing the loan is filed with the Department of Taxation; and (g) the governing body agrees to notify the Department when the loan has been repaid.

CONCLUSION

In this agenda item, City Staff recommends that the Honorable City Council make the appropriate findings and adopt Resolution No. 19-20: A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Sanitation Fund in the amount of One Hundred Sixty-Five Thousand Dollars (\$165,000).

FISCAL IMPACT: Allows for proper funding of Sanitation Projects

FUNDING SOURCE: Temporary interfund loan from the Water Treatment Enterprise Fund

PREPARED AND PRESENTED BY: City Clerk & Treasurer Gary C Cordes

Summary – A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Sanitation Fund in the amount of One Hundred Sixty-Five Thousand Dollars (\$165,000).

Resolution No. 19-20

**AUTHORIZING A TEMPORARY INTERFUND LOAN FROM THE WATER TREATMENT ENTERPRISE FUND
TO THE SANITATION FUND IN THE AMOUNT OF ONE HUNDRED SIXTY-FIVE THOUSAND DOLLARS
(\$165,000)**

WHEREAS, On April 18, 2019 the City of Fallon Roll-Off Truck was involved in a major accident. The City's Insurance Company was contacted and the vehicle was classified as totaled. The City is currently operating the back-up Roll-Off Truck; and

WHEREAS, the Roll-Off Truck is the only truck designed to deliver and receive the City's Twenty Yard and Thirty Yard Roll-Off Bins; and

WHEREAS, this temporary interfund loan is necessary because the Sanitation Fund does not currently have sufficient cash on hand to afford the above-mentioned purchase at this time; and

WHEREAS, the City finds it necessary to authorize a temporary interfund loan from the Water Treatment Enterprise Fund to the Sanitation Fund (the "Loan") to provide the Sanitation Fund with a cash balance to purchase the Roll-Off Truck.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FALLON MAKES THE FOLLOWING FINDINGS OF FACT AND DETERMINATIONS:

- (a) A public hearing was held on July 1, 2019 in the City Council Chambers and said public hearing was properly noticed in accordance with the Nevada Revised Statutes.
- (b) A sufficient amount of money is available in the Water Treatment Enterprise Fund for the Loan and the money is not restricted as to its use.
- (c) The Loan from the Water Treatment Enterprise Fund will not compromise the economic viability of the Water Treatment Enterprise Fund.
- (d) No money for the Loan will be obtained from the proceeds of the sale of bonds.
- (e) The Loan will be made from the Water Treatment Enterprise Fund and not from any debt service fund and not from any fund established or maintained as a fund dedicated to the payment of bonded debt and interest.

- (f) It has been agreed to in writing that the Loan must be repaid within one (1) year from the date on which the Loan is made.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FALLON,
NEVADA:**

Section 1. Based on the findings of fact and determinations set forth herein, the Loan from the Water Treatment Enterprise Fund to the Sanitation Fund in the amount of One Hundred Sixty-Five Thousand Dollars (\$165,000) is authorized on the following terms and conditions:

- (a) The loan shall be for a period not to exceed one (1) year from the date on which the Loan is made.
- (b) The Loan will be repaid by the Sanitation Fund in payments of such amount and at such frequency as is deemed appropriate, so long as said Loan is repaid within one (1) year from the date on which the Loan is made.
- (c) The Loan shall not accrue any interest.

Section 2. The City Clerk's office is hereby directed to file a copy of this Resolution with the Nevada Department of Taxation.

Section 3. The City Council hereby agrees to notify the Department of Taxation when the loan has been repaid.

Section 4. All resolutions, or parts thereof, in conflict with the provisions of this Resolution are hereby repealed to the extent only of such inconsistency. This repealer shall not be constructed to revive any resolution, or part thereof, heretofore repealed.

Section 5. If any section, paragraph, clause or other provisions of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or other provision shall not affect any of the remaining provisions of this Resolution.

Section 6. This Resolution shall be effective immediately upon passage and approval.

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PASSED AND ADOPTED AND APPROVED BY AN AFFIRMATIVE VOTE OF AT LEAST A MAJORITY OF THE MEMBERS OF THE CITY COUNCIL OF THE CITY OF FALLON, NEVADA THIS ____ DAY OF JULY 2019.

Mayor

(Seal)

Attest:

City Clerk and Treasurer

Approved As To Form

By: _____
City Attorney

STATE OF NEVADA)
)
COUNTY OF CHURCHILL) ss.
)
CITY OF FALLON)

I, Gary Cordes, the duly chosen, qualified and acting City Clerk and Treasurer of the City of Fallon (herein "City"), Nevada do hereby certify:

1. The foregoing pages constitute a true, correct, complete and compared copy of the resolution adopted by the City Council of the City (the "Council") at a meeting held July 1, 2019.
2. The adoption of the resolution was duly moved and seconded and the resolution was adopted by an affirmative vote of at least a majority of the members of the Council as follows:

Those Voting Aye:

Those Voting Nay:

Those Absent:

3. The original of the resolution has been and approved and authenticated by the signatures of the Mayor of the City and myself as City Clerk and Treasurer and has been recorded in the regular official record of the Council kept for that purpose in my office, which record has been duly signed by the officers and properly sealed.
4. All members of the Council were given due and proper notice of the meeting. Pursuant to NRS 241.020, written notice of the meeting was given not later than 9:00 a.m. on the third working day before the meeting including in the notice the time, place, location and agenda of the meeting:
 - a. By posting a copy of the notice at least three (3) working days before the meeting on the City's website, Fallonnevada.gov and State of Nevada public notice website <https://notice.nr.gov/>; at the principal office of the Council, or if there is no principal office, at the building in which the meeting is to be held; and at least three (3) other separate, prominent places within the jurisdiction of the Council, to wit:
 - i. City Hall
55 West Williams Avenue, Fallon, Nevada
 - ii Churchill County Office Complex

155 North Taylor Street, Fallon, Nevada
iii District Court Building
73 North Maine Street, Fallon Nevada

iv Churchill County Public Library
553 South Maine Street, Fallon, Nevada

And

- b. By mailing a copy of the notice to each person, if any, who has requested notices of the meetings of the Council in compliance with NRS 241.020(3)(b) by United States Mail, or if feasible and agreed to by the requestor, by electronic mail.
- 5. Upon request, the Council provides at no charge, at least one copy of the agenda for its public meetings, and any proposed ordinance or regulation which will be discussed at the public meeting and any other supporting materials provided to the Council for an item on the agenda, except, for certain confidential materials and materials pertaining to closed meetings, as provided by law.
- 6. A copy of such notice so given of the meeting of the Council on July 1, 2019 as attached to this certificate as Exhibit "A".

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the City this July ____, 2019.

City Clerk and Treasurer

(Seal)

July 1, 2019

Agenda Item 8

Appointment of Officers for the City of Fallon and confirmation of salaries of appointed Officers.
(For possible action)

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 8

DATE SUBMITTED: June 25, 2019

AGENDA DATE REQUESTED: July 1, 2019

TO: The Honorable City Council

FROM: The City Clerk's Office

SUBJECT TITLE: Appointment of Officers for the City of Fallon and confirmation of salaries of appointed Officers. **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance
<input checked="" type="checkbox"/> Formal Action/Motion	<input type="checkbox"/> Other

RECOMMENDED COUNCIL ACTION: Motion to confirm the Mayor's appointment of Officers for the City of Fallon and to confirm the attached salaries of appointed Officers.

DISCUSSION: As Chief Executive Officer of the City, the Mayor, with the advice and consent of the City Council, appoints all such officers of the City as may be provided for by law or ordinance. The Mayor's appointment of Officers, and the salaries of appointed Officers, are described in the attached list. If confirmed by the Council, the appointments and salaries will be effective July 1, 2019. The attached salaries of Officers, which were last confirmed by the Council on June 20, 2017 and effective July 1, 2017, represent a 3.1% increase.

FISCAL IMPACT: Increased salaries of Officers as described herein.

FUNDING SOURCE: Various.

PREPARED BY: Robert Erquiaga, Legal and Administrative Director

DATE: June 25, 2019

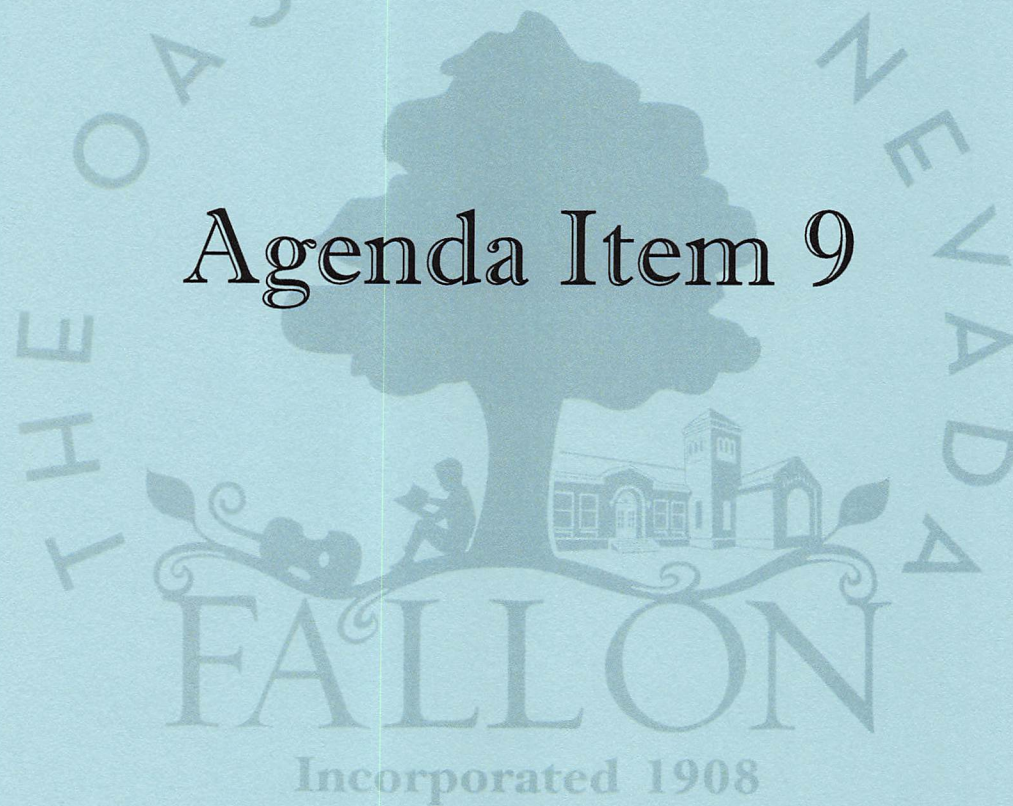
TO BE PRESENTED TO THE COUNCIL BY: Mayor Tedford

**Offered to Council for Confirmation
July 1, 2019
Salaries to be Effective July 1, 2019**

Municipal Court Judge	Michael Lister	\$ 99,999.97
Municipal Court Judge <i>Pro Tem</i>	Vacant	\$37.65 / hour
Chief of Police	Kevin Gehman	\$ 111,874.12
Police Captain	Ron Wenger	\$ 102,950.51
Police Captain	Kris Alexander	\$ 98,782.69
Legal and Administrative Director	Robert Erquiaga	\$ 151,557.00
City Engineer	Derek Zimney	\$ 87,635.00
Public Works Director	Brian A. Byrd	\$ 113,410.00
Deputy Public Works Director	Ryan A. Swirczek	\$ 102,687.16
Deputy Public Works Director	Adrian Noriega	\$ 93,821.00
City Clerk Treasurer	Gary C. Cordes	\$ 99,999.97
Deputy City Clerk Treasurer	Elsie M. Lee	\$ 87,635.00
Director of Tourism and Special Events	Jane Moon	\$ 69,564.66
Emergency Management Coordinator	Steve Endacott	\$ 45,372.74
City Attorney	Michael F. Mackedon	\$ 119,405.27
Deputy City Attorney	Leonard E. Mackedon	\$ 111,866.93
Deputy City Attorney	Trent deBraga	\$ 97,945.00

July 1, 2019

Agenda Item 9



Appointments to Boards. (For possible action)

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 9

DATE SUBMITTED: June 25, 2019

AGENDA DATE REQUESTED: July 1, 2019

TO: The Honorable City Council

FROM: The City Clerk's Office

SUBJECT TITLE: Appointments to Boards. **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance
<input checked="" type="checkbox"/> Formal Action/Motion	<input type="checkbox"/> Other

RECOMMENDED COUNCIL ACTION: Motion to confirm the Mayor's appointments to boards as described in the attached list.

DISCUSSION: As Chief Executive Officer of the City, the Mayor, with the advice and consent of the City Council, appoints all board members and representatives to boards, committees and agencies that are either formed or created by the City or that require City representation in order to promote the health, safety and welfare of the citizens of the City of Fallon. The Mayor's appointments are described in the attached list and, if confirmed by the Council, will be effective July 1, 2019.

FISCAL IMPACT: N/A.

FUNDING SOURCE: N/A.

PREPARED BY: Robert Erquiaga, Legal and Administrative Director

DATE: June 25, 2019

TO BE PRESENTED TO THE COUNCIL BY: Mayor Tedford

Board Appointments
July 2019

Board appointments

Board of Adjustment	Jack Beach Kim Barrencea Chris Webb Sheila Scholz Deputy City Attorney Leonard Mackedon, Legal Counsel
Fallon Convention & Tourism Authority	Councilwoman Kelly Frost Jatin 'Jay' Bhakta
Nevada League of Cities	Mayor Ken Tedford
Legislative Affairs/Utilities	Councilwoman Kelly Frost Legal and Administrative Director Robert Erquiaga
National League of Cities	Mayor Ken Tedford
Regional Transportation Commission	Mayor Ken Tedford Public Works Director Brian Byrd City Attorney Michael Mackedon, Alternate Legal and Administrative Director Robert Erquiaga, Alternate Deputy City Attorney Leonard Mackedon, Alternate
Fire Board	Councilman James Richardson Mayor Ken Tedford, Alternate
Debt Management Commission	Councilwoman Kelly Frost City Clerk Gary Cordes
Churchill Economic Development Authority	Councilwoman Kelly Frost
School Planning Board	City Clerk Gary Cordes
Coalition for Senior Citizens Board of Directors	Councilwoman Karla Kent Deputy City Clerk Elsie Lee, Alternate
Churchill Area Regional Transit	Councilwoman Karla Kent Deputy City Clerk Elsie Lee, Alternate

Utah Associated Municipal Power Systems	Legal and Administrative Director Robert Erquiaga Mayor Ken Tedford, Alternate Councilwoman Karla Kent, Alternate Deputy City Attorney Leonard Mackedon, Alternate
Audit Committee	Councilwoman Karla Kent City Attorney Michael Mackedon Legal and Administrative Director Robert Erquiaga
Insurance Committee	Councilman James Richardson City Attorney Michael Mackedon
Classification & Compensation Committee	Councilwoman Karla Kent
Trails Across Churchill County	Councilwoman Kelly Frost
Domestic Violence Task Force	Councilwoman Kelly Frost Legal and Administrative Director Robert Erquiaga Deputy City Attorney Leonard Mackedon Chief Kevin Gehman Captain Ron Wenger Sergeant Danny Babiarz Ray Dolan Pam Powell Johnson Kelli Weishaupt Karen Moessner
Western Nevada HOME Consortium	Councilwoman Kelly Frost
<i>Board of Administrator's</i> ref: Municipal Service Agreement with Fallon Paiute-Shoshone Tribe	Deputy City Clerk Treasurer Elsie Lee Legal and Administrative Director Robert Erquiaga
Highway 95 Rural Development Authority	Councilwoman Kelly Frost
Municipal Court	Legal and Administrative Director Robert Erquiaga Deputy City Attorney Trent deBraga Deputy City Attorney Leonard Mackedon
Western Nevada Development District	Councilwoman Kelly Frost Deputy City Attorney Leonard Mackedon Deputy City Attorney Trent deBraga

IT/Cybersecurity Task Force

Councilwoman Karla Kent
Legal and Administrative Director Robert Erquiaga
Deputy City Clerk Elsie Lee
Deputy Public Works Director Ryan Swirczek
Captain Kris Alexander
Mike Kelly

July 1, 2019

Agenda Item 10

Presentation of the Police Department Report for May 2019. **(For discussion only)**

CITY OF FALLON
REQUEST FOR COUNCIL ACTION
AGENDA ITEM NO. 10

DATE SUBMITTED: 06/21/2019

AGENDA DATE REQUESTED: 07/15/2019

TO: Mayor and Council

FROM: Kevin Gehman, Chief of Police

SUBJECT: Monthly Report for May 2019

TYPE OF ACTION REQUESTED: (Check One)

☐ Resolution

☐ Ordinance

☐ Formal Action/Motion

☒ Other (Specify) Review Only

RECOMMENDED COUNCIL ACTION:

For review only

DISCUSSION/ANALYSIS: (Attachment, if necessary)

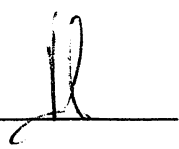
FISCAL IMPACT: None

FUNDING SOURCE:

EXPLANATION OF IMPACT:

ALTERNATIVES:

Prepared By: Chief Kevin Gehman



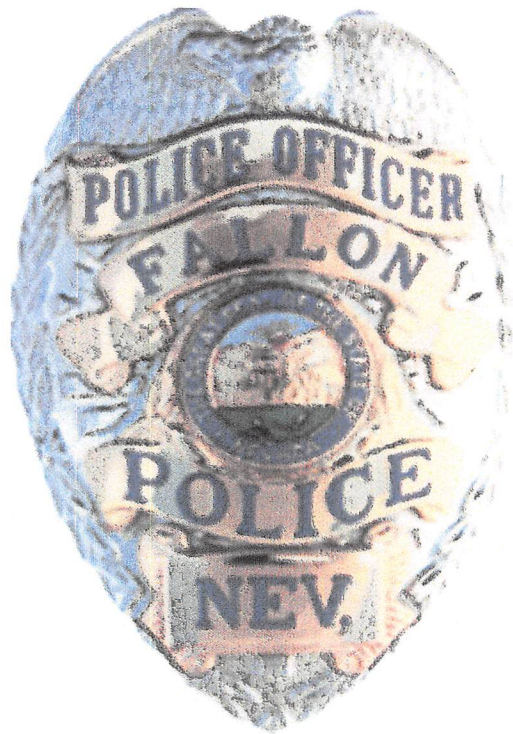
Date 6/21/19

Reviewed By: _____

Date ____/____/____

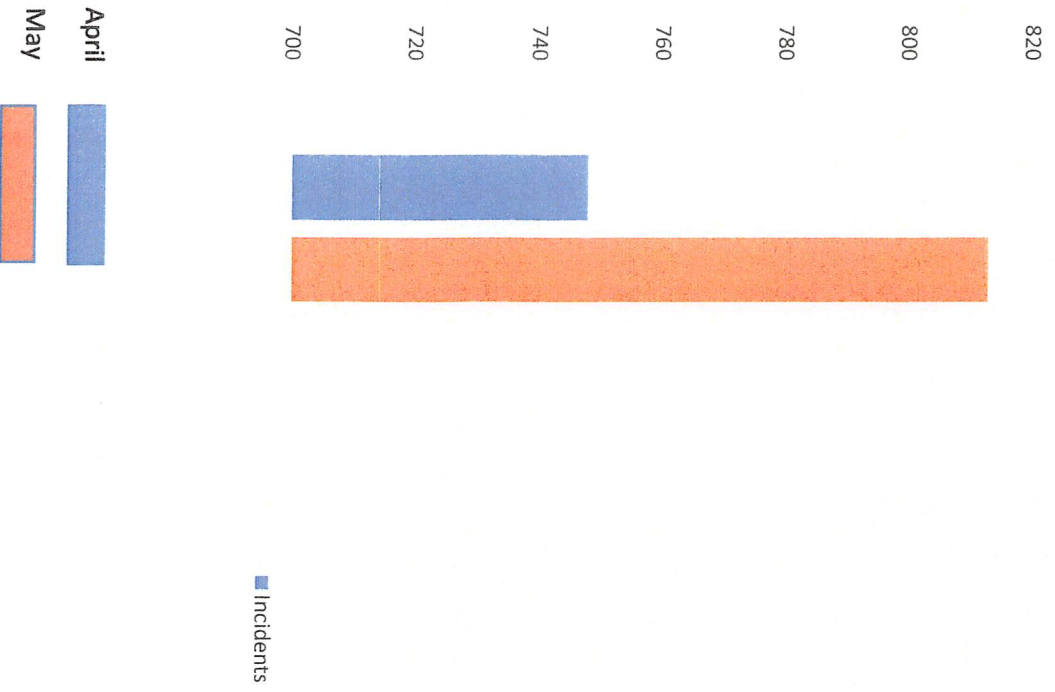
Presented by: Kris Alexander

MONTHLY ACTIVITY REPORT

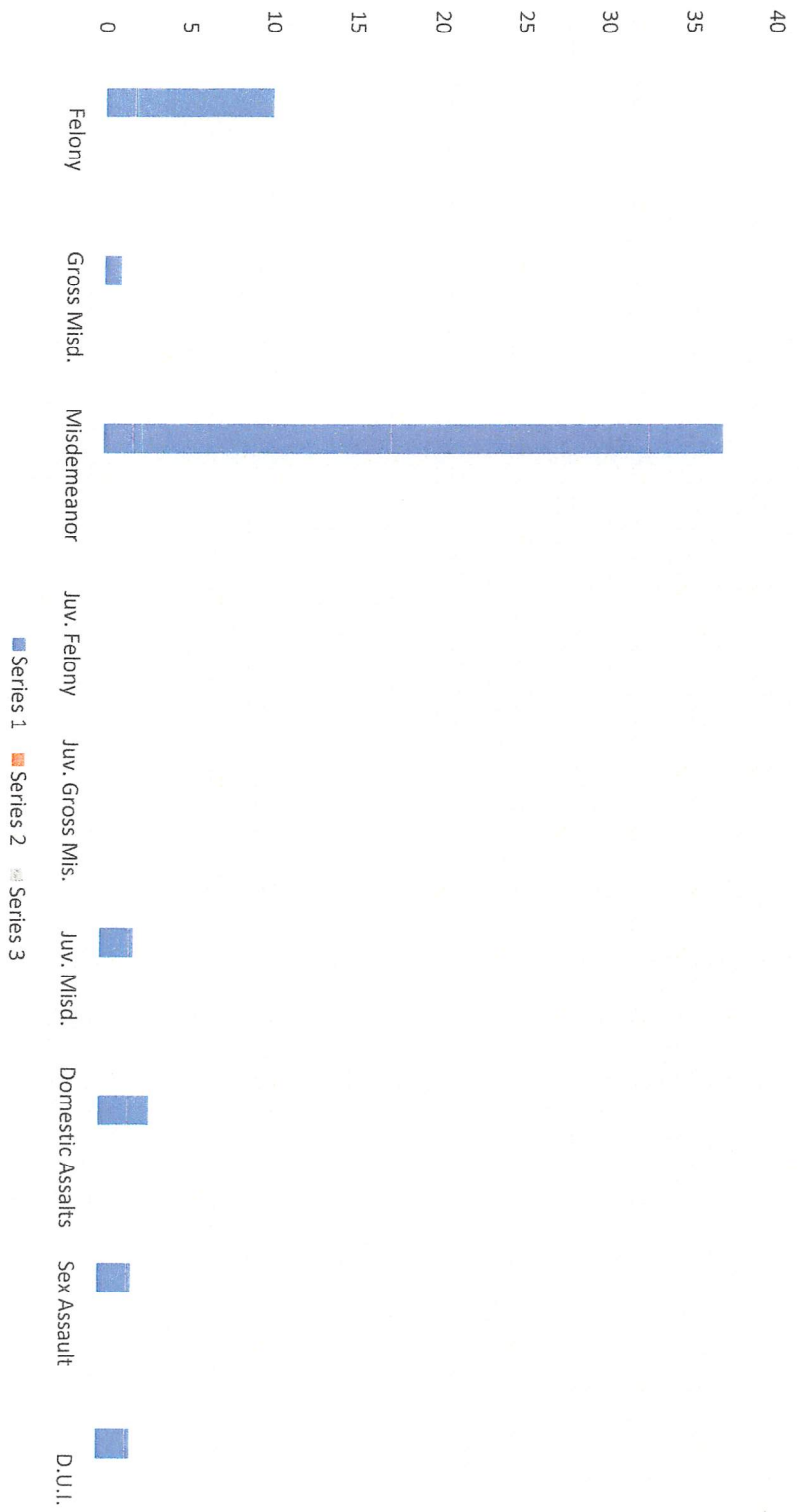


MAY 2019

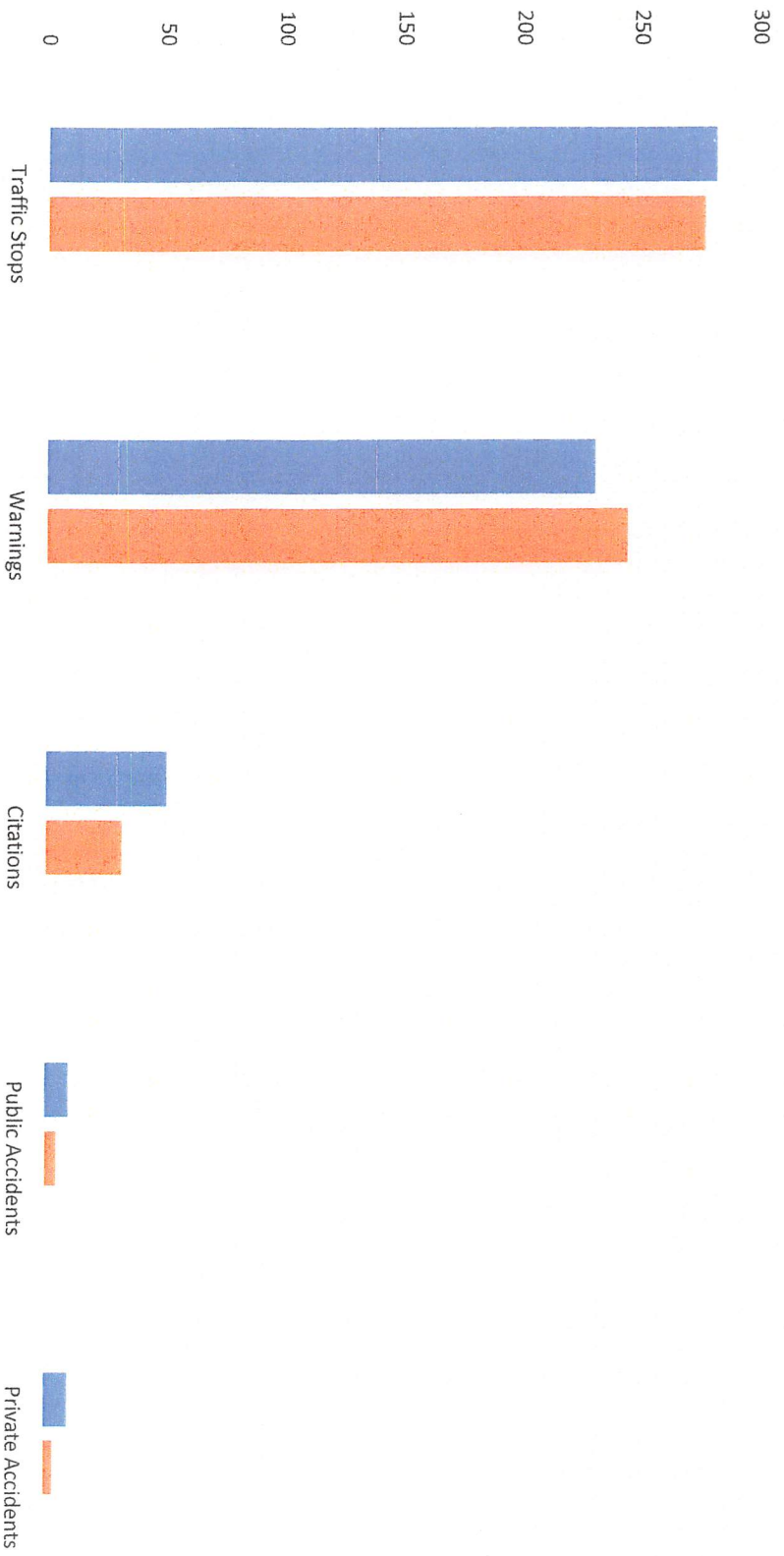
May 2019 Incidents



Arrest Summary - May 2019



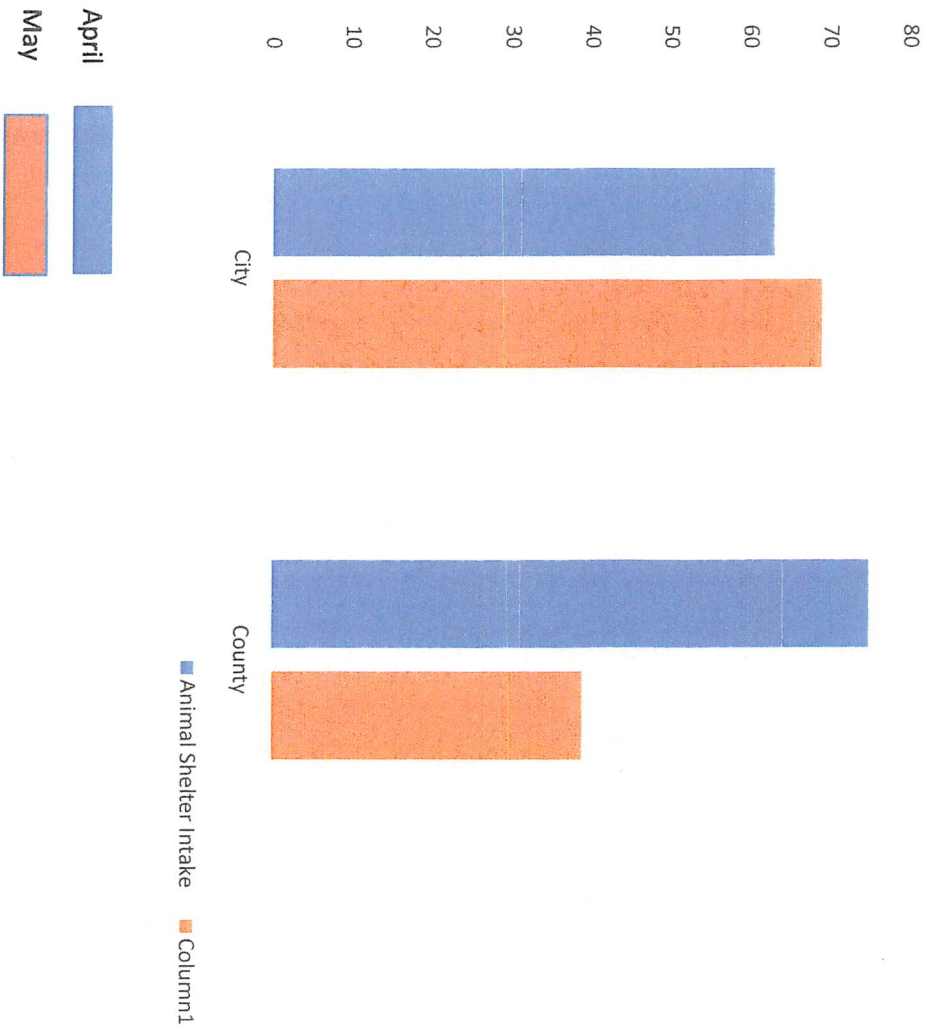
Traffic / Accident Summary - May 2019



April

May

Animal Shelter Intake - May 2019



Activities / Special Events May 2019

TRAINING

During the month of April, officers and staff attended the following training:

All staff	Ethics in Law Enforcement.
Officers Itskin & Grimes	40 hrs. Interview & Interrogation
Officers, Aboytes, Goodrick, Disp. Schwarz and Volunteers Sheldon & McCusker	40 hrs. Crisis Intervention Training
Officers Wood & Ugalde	24hrs. DRE Updates

COMMUNITY RELATIONS

The following are Community Relations projects conducted by the Fallon Police Department and their personnel for the calendar month of June.

Detective Decker presented the monthly NAS Fallon indoctrination lecture of newly stationed navy personnel was attended by approximately sixteen sailors.

Detective Decker instructed 2 groups on the civilian response to an active assailant.

Escorted the Track and Baseball team out of town.

A couple members of the SWAT team took the MRAP to Lahontan Elementary for Field Day.

And finally, Officer Jacobs joined a game of kick ball with kids at the Youth Club.

VOLUNTEERS IN POLICE SERVICES

For the month of April, the VIPS donated 191 hours to the agency. Spending time visiting shut-in citizens, training, handicap parking patrols, video surveillance survey and radio repair.

**Fallon Police Department
Citizen Survey Results**

May 2019

When you contacted the Police Department, how satisfied were you with the ability of the dispatcher or employee that assisted you?

Very Satisfied

Satisfied

Dissatisfied

No Opinion

10

Were you satisfied with the courtesy and concern shown by the dispatcher or employee?

Very Satisfied

Satisfied

Dissatisfied

No Opinion

10

Are you satisfied with the Police Department's response time?

Very Satisfied

Satisfied

Dissatisfied

No Opinion

10

Regarding your most recent contact, please rate the Officer in the following areas:

Officer name(s) _____

Very Satisfied

Satisfied

Dissatisfied

No Opinion

Concern:

10

Courtesy:

10

Knowledge:

10

Problem Solving Ability:

10

Professional Conduct:

10

Overall, how satisfied are you with the Fallon Police Department?

Very Satisfied

Satisfied

Dissatisfied

No Opinion

9

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CITIZEN SURVEY COMMENTS

MAY 2019

- I want to thank the officers and dept. staff of the Fallon Police Dept. I have lived here over 4 years and am happy to say that I have only positive comments about interaction with the officers. A high level of professionalism, courteous, respectful, easy to talk with and impressed with their intentions and willingness to solve the problem. High marks and commendations to all officers. Thank You! I truly respect the work of the Fallon Police Dept.
- Whenever I have to call the police dept., I have always been more than satisfied with the service I received. I always know and feel I can call and get my question/problem handled. Thank you for all yo do for our community.
- He listened to me, then went and checked the concern out and found out that everything was o.k. and reported back to me and was very polite when he did so. Thank you very much for your prompt response.
- I am so very happy with our police department.