

**MINUTES  
CITY OF FALLON  
55 West Williams Avenue  
Fallon, Nevada  
July 1, 2019**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

**Present:**

Mayor Ken Tedford  
City Councilman, James D. Richardson  
City Councilwoman, Kelly Frost  
City Councilwoman, Karla Kent  
City Clerk, Gary C. Cordes  
City Attorney, Michael F. Mackedon  
Deputy Public Works Director, Ryan A. Swirczek  
Police Captain, Kris Alexander  
Deputy Public Works Director, Adrian Noriega  
Deputy City Attorney, Leonard E. Mackedon  
Legal & Administrative Director, Robert Erquiaga  
Deputy City Clerk, Elsie M. Lee  
Director of Tourism & Special Events, Jane Moon  
Public Works Director, Brian A. Byrd  
Marketing & Communications Coordinator, Kaitlin Ritchie  
Deputy City Attorney, Trent deBraga  
City Engineer, Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

**Public Comments**

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

**Approval of Council meeting minutes for May 6, 2019, May 13, 2019, and May 29, 2019**

Mayor Tedford inquired if there were any additions or corrections to the minutes for May 6, 2019, May 13, 2019, and May 29, 2019.

No additions or corrections were noted.

Councilman Richardson motioned to approve the Council meeting minutes for May 6, 2019, May 13, 2019, and May 29, 2019 as submitted, seconded by Councilwoman Frost, Councilwoman Kent stated she would abstain, and approved with a 2-0 vote by the Council.

**Approval of Warrants**

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

**Report from Mayor regarding emergency purchase of a replacement Roll-Off Truck**

Mayor Tedford explained that the roll-off truck in the sanitation department was involved in an accident and we are currently using our backup truck and, in his opinion as well as staffs' opinion, that backup truck is really not one we should be counting on driving from the transfer station to the landfill because it has a different type of chassis. Also, now we no longer have a backup. The lead time to get a new truck is quite long, so he authorized staff to purchase this new roll-off truck and get it coming as soon as possible, then put it on the agenda so Council can authorize the purchase. As Mayor, he is authorized to make these decisions in an emergency situation, which is what he found it to be. He asked if Legal and Administrative Director Erquiaga had anything to add.

Legal and Administrative Director Erquiaga stated that the explanation was sufficient, and this agenda item was listed as discussion only. The financial authorization will come with the next agenda item, an interfund loan, and the Mayor's description of the truck and its service as a backup and inability to function as a day to day piece of equipment was correct.

**Consideration and possible adoption of Resolution No. 19-20: A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Sanitation Enterprise Fund in the amount of One Hundred Sixty-Five Thousand Dollars (\$165,000)**

Legal and Administrative Director Erquiaga explained that City Clerk Cordes has produced a resolution for a proposed temporary interfund loan from the Water Treatment

Enterprise Fund to the Sanitation Fund due to the necessity to order the roll-off truck and get it into production. City Clerk Cordes outlined the requirements on his coversheet, both Nevada Revised Statutes and the Nevada Administrative Code, as it relates to temporary interfund loans. City Clerk Cordes proposed the loan be made in the amount of \$165,000.00, that it accrue no interest, and the Council make certain findings, that being that there are resources available in the Water Treatment Fund and that the intention is to repay this loan within one year. This resolution satisfies the requirements of the statute and code.

Mayor Tedford inquired if the Council had any had any comments or questions.

Councilman Richardson asked if the \$165,000.00 amount is for the entire purchase of the truck. He asked how much the truck would cost.

Legal and Administrative Director Erquiaga stated that the purchase price of the truck would be just a little over \$165,000.00.

Councilman Richardson asked if it was the same type of truck that we had or was it an improvement.

Legal and Administrative Director Erquiaga stated that it was comparable and will fit our existing roll-off bins.

Mayor Tedford clarified that the truck that was in the accident was a standard cab and the truck we are using as a backup is a cab-over.

Councilwoman Frost asked if there was a delivery date for the new truck.

Deputy Public Works Director Swirczek stated that the truck would be delivered in mid-October.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to adopt Resolution No. 19-20: A resolution authorizing a temporary interfund loan from the Water Treatment Enterprise Fund to the Sanitation Enterprise Fund in the amount of One Hundred Sixty-Five Thousand Dollars (\$165,000) as submitted; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

### **Appointment of Officers for the City of Fallon and confirmation of salaries of appointed Officers**

Mayor Tedford read the names of appointed officers and their respective titles into the record:

Municipal Court Judge Michael Lister  
Chief of Police Kevin Gehman  
Police Captain Ron Wenger  
Police Captain Kris Alexander  
Legal and Administrative Director Robert Erquiaga  
City Engineer Derek Zimney  
Public Works Director Brian A. Byrd  
Deputy Public Works Director Ryan A. Swirczek  
Deputy Public Works Director Adrian Noriega  
City Clerk Treasurer Gary C. Cordes  
Deputy City Clerk Treasurer Elsie M. Lee

Director of Tourism and Special Events Jane Moon  
Emergency Management Coordinator Steve Endacott  
City Attorney Michael F. Mackedon  
Deputy City Attorney Leonard E. Mackedon  
Deputy City Attorney Trent deBraga

Mayor Tedford offered the names he listed to the Council for consideration and confirmation. He added that the salaries include the Western Index increase of 3.1 percent. He inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Kent motioned to confirm the Appointment of Officers for the City of Fallon and salaries as submitted; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

### **Appointments to Boards**

Mayor Tedford read the Boards and names into the record:

Board of Adjustment	Jack Beach Kim Barrenchea Chris Webb Sheila Scholz Dusty Casey Deputy City Attorney Leonard Mackedon, Legal Counsel Deputy City Attorney Trent deBraga, Legal Counsel
Fallon Convention & Tourism Authority	Councilwoman Kelly Frost Jatin 'Jay' Bhakta
Nevada League of Cities	Mayor Ken Tedford
Legislative Affairs/Utilities	Councilwoman Kelly Frost Legal and Administrative Director Robert Erquiaga
National League of Cities	Mayor Ken Tedford
Regional Transportation Commission	Mayor Ken Tedford Public Works Director Brian Byrd City Attorney Michael Mackedon, Alternate Legal and Administrative Director Robert Erquiaga, Alternate Deputy City Attorney Leonard Mackedon, Alternate

<b>Fire Board</b>	<b>Councilman James Richardson Mayor Ken Tedford, Alternate</b>
<b>Debt Management Commission</b>	<b>Councilwoman Kelly Frost City Clerk Gary Cordes</b>
<b>Churchill Economic Development Authority</b>	<b>Councilwoman Kelly Frost</b>
<b>School Planning Board</b>	<b>City Clerk Gary Cordes</b>
<b>Coalition for Senior Citizens Board of Directors</b>	<b>Councilwoman Karla Kent Deputy City Clerk Elsie Lee, Alternate</b>
<b>Churchill Area Regional Transit</b>	<b>Councilwoman Karla Kent Deputy City Clerk Elsie Lee, Alternate</b>
<b>Utah Associated Municipal Power Systems</b>	<b>Legal and Administrative Director Robert Erquiaga Mayor Ken Tedford, Alternate Councilwoman Karla Kent, Alternate Deputy City Attorney Leonard Mackedon, Alternate</b>
<b>Audit Committee</b>	<b>Councilwoman Karla Kent City Attorney Michael Mackedon Legal and Administrative Director Robert Erquiaga</b>
<b>Insurance Committee</b>	<b>Councilman James Richardson City Attorney Michael Mackedon</b>
<b>Classification &amp; Compensation Committee</b>	<b>Councilwoman Karla Kent</b>
<b>Trails Across Churchill County</b>	<b>Councilwoman Kelly Frost</b>
<b>Domestic Violence Task Force</b>	<b>Councilwoman Kelly Frost Legal and Administrative Director Robert Erquiaga Deputy City Attorney Leonard Mackedon Chief Kevin Gehman Captain Ron Wenger Sergeant Danny Babiarz Ray Dolan Pam Powell Johnson Kelli Weishaupt Karen Moessner</b>
<b>Western Nevada HOME Consortium</b>	<b>Councilwoman Kelly Frost</b>

<i>Board of Administrator's ref:</i> Municipal Service Agreement with Fallon Paiute-Shoshone Tribe	Deputy City Clerk Treasurer Elsie Lee Legal and Administrative Director Robert Erquiaga
Highway 95 Rural Development Authority	Councilwoman Kelly Frost
Municipal Court	Legal and Administrative Director Robert Erquiaga Deputy City Attorney Trent deBraga Deputy City Attorney Leonard Mackedon
Western Nevada Development District	Councilwoman Kelly Frost Deputy City Attorney Leonard Mackedon Deputy City Attorney Trent deBraga
IT/Cybersecurity Task Force	Councilwoman Karla Kent Legal and Administrative Director Robert Erquiaga Deputy City Clerk Elsie Lee Deputy Public Works Director Ryan Swirczek Captain Kris Alexander Mike Kelly

Mayor Tedford offered the Boards and names he listed to the Council for consideration and confirmation. He inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to confirm the Appointments to Boards as submitted; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

### **Presentation of the Police Department Report for May 2019**

Captain Alexander presented the May monthly report. He added that the May incidents and activities were primarily in line with previous months with no exceptional variances.

- Staff participated in several hours of training.
- Detective Decker provided the indoctrination lecture to newly stationed Navy personnel.
- Detective Decker instructed two groups on the civilian response to an active assailant.
- Escorted Greenwave track and baseball teams out of town.
- A couple SWAT members took the MRAP to Lahontan Elementary School for field day.
- Officer Jacobs joined a game of kickball with the kids at the Fallon Youth Club.
- VIPS donated 191 hours to the agency; spending time visiting shut-in citizens, training, handicap parking patrols, video surveillance survey and radio repair.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost noticed the Fallon Police Department's Facebook posts about the "9pm Routine" and asked if the department noticed any results or received any comments about it yet.

Captain Alexander stated that it is relatively new and the comments they have received have been positive. It is an excellent reminder to lock your doors and lock your cars and lock your personal property. They will keep the Council updated on the progress.

Mayor Tedford thanked Captain Alexander for the report.

### **Public Comments**

Mayor Tedford inquired if there were any public comments.  
No public comments were noted.

### **Council and Staff Reports**

Mayor Tedford inquired if there were any Council or staff reports.  
Councilwoman Frost welcomed Councilwoman Kent to the City Council. She looked forward to serving with her.

Councilman Richardson echoed Councilwoman Frost's comments.

Councilwoman Kent noted that she was honored to represent Ward II. She thanked the voters of Ward II for putting their trust in her. She added that she has a lot to learn and was very excited to work with everyone.

Mayor Tedford noted that Councilwoman Kent will do a great job. He knows from her other activities that she is dedicated. Everyone is looking forward to working with her.


### **Executive Session**

Mayor Tedford tabled the executive session, as it was not needed at this time.

### **Adjournment**

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:28 a.m.

  
\_\_\_\_\_  
Mayor Ken Tedford

Attest:   
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Gary C. Cordes, City Clerk/Treasurer