

**MINUTES  
CITY OF FALLON  
55 West Williams Avenue  
Fallon, Nevada  
January 21, 2020**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

**Present:**

Mayor Ken Tedford  
City Councilman, James D. Richardson  
City Councilwoman, Kelly Frost  
City Councilwoman, Karla Kent  
City Clerk, Gary C. Cordes  
City Attorney, Michael F. Mackedon  
Deputy Public Works Director, Ryan A. Swirczek  
Deputy Public Works Director, Adrian Noriega  
Police Chief, Kevin Gehman  
Deputy City Attorney, Leonard E. Mackedon  
Legal & Administrative Director, Robert Erquiaga  
Deputy City Clerk, Elsie M. Lee  
Director of Tourism & Special Events, Jane Moon  
Public Works Director, Brian A. Byrd  
Marketing & Communications Coordinator, Kaitlin Ritchie  
Deputy City Attorney, Trent deBraga  
City Engineer, Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

**Public Comments**

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

## **Approval of Warrants**

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

**Consideration and possible approval and adoption of Resolution No. 20-01: A resolution authorizing an installment purchase agreement in an amount not to exceed \$489,989 for the purpose of acquiring a vacuum truck to be used by the Electric, Water and Sewer Departments; directing the officers of the City to forward materials to the Department of Taxation of the State of Nevada; providing certain details in connection therewith; authorizing City staff to negotiate an installment purchase agreement not to exceed \$489,989; providing the effective date hereof; and for other matters properly related thereto**

Legal and Administrative Director Erquiaga explained this is the first step in the process for the City to acquire a new vacuum truck. The adoption of this resolution is required by Nevada law and will trigger a few other processes that lead to the purchase of a new vacuum truck. If adopted, the resolution will be forwarded to the Nevada Department of Taxation for their approval, pursuant to Nevada law. We are required to seek their approval for a medium-term obligation, which this would be. Assuming the Nevada Department of Taxation approves the resolution and the purchase, the matter would come back to the Council in the form of another resolution in which we would note the Nevada Department of Taxation's approval and then actually move forward with the purchase itself. This resolution is important because it triggers the Nevada Department of Taxation's review and also allows staff to begin proceeding to finalize terms of the potential purchase. We have identified the vacuum truck as in need of replacement, our current one has done very well for a number of years but it has become apparent recently, especially when we are out on water leaks or power outages or other matters that come up, that the truck is undersized and is not as efficient as a new vacuum truck would be. Our workers' safety is paramount, but we are there with a lot of pressure to either get power restored quickly or, in the case of water leaks, we have worked up a strategy to act efficiently and limit the time that anybody would be without water. This vacuum truck would be extremely crucial to continue that strategy. To summarize, if the Council is willing to approve this resolution, staff will forward it to the Department of Taxation and will continue to work to finalize the terms of the purchase, then return to the Council with a resolution that would spell out the actual purchase of the new vacuum truck.

Mayor Tedford further expanded on Legal and Administrative Director Erquiaga's comments, stating that we had been looking at this for quite some time. The current vacuum truck is quite old, it was purchased either at the end of Mayor Erickson's term or the beginning of Mayor Tedford's term. The particular truck that was onsite for a demonstration was much more powerful

than our current truck. He noticed on some recent water leaks that when we have men in the hole – and it is usually freezing when we have these leaks – safety is always our first priority, but the timing of how long citizens are without water is very important, that is why our men are in that hole fixing the leak. This new truck will not only remove water from the hole, it will also remove the muck that is also in the hole. He specifically remembered during one water leak that we were unable to get the muck out of the way fast enough for the men to complete the repair. This new large truck will help move that quickly. He still would like to search and find another truck that would remove the heavier dirt and grime that is in the hole, but this truck will be a real advancement for our needs. This is very much needed by our crews; and really by the citizens of Fallon for what we need to do to restore service as quickly as we can.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost inquired as to the expected life of a new vacuum truck.

Mayor Tedford stated that the life expectancy would be 20-25 years. We use this truck a lot, probably 2-3 times per week for normal use, not including during outages. We would use it to remove water from water boxes, and that happens for a variety of reasons, not just a leak. We use it for rainwater, removing debris from storm drains and drop inlets. It is one of the most used vehicles in the City fleet.

Councilwoman Kent asked if a vacuum truck had already been identified, leading to the exact dollar amount in the resolution.

Legal and Administrative Director Erquiaga stated that we do have a truck identified that is available and that price has been quoted to us.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to adopt Resolution No. 20-01: A resolution authorizing an installment purchase agreement in an amount not to exceed \$489,989 for the purpose of acquiring a vacuum truck to be used by the Electric, Water and Sewer Departments; directing the officers of the City to forward materials to the Department of Taxation of the State of Nevada; providing certain details in connection therewith; authorizing City staff to negotiate an installment purchase agreement not to exceed \$489,989; providing the effective date hereof; and for other matters properly related thereto; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

### **Consideration and possible approval of Interlocal Cooperative Agreement Establishing Churchill Fallon Economic Development**

Legal and Administrative Director Erquiaga explained this item was before the Council as a result of a lot of discussion between City staff and Churchill County staff, and certainly with the involvement of the Mayor. The interlocal cooperative agreement would set forth a collaborative partnership to bring new business to our community. The agreement itself, which was approved by the Churchill County Commissioners last week, would provide for the recruitment and hiring of an independent contractor. The oversight of that contractor would be directly by the City and Churchill County through named representatives. That independent contractor would essentially have one task, and that would be to actively recruit businesses to either locate or relocate to Fallon and Churchill County. The funding for the independent contractor would come from both the City and Churchill County amounts that were previously sent to the Churchill Economic Development Authority (CEDA) for their executive director's salary as well as funding from the Governor's

Office of Economic Development (GOED). The City and Churchill County have been through a number of discussions with GOED and, as the Council will recall, our initial plan with the Highway 95 Rural Development Authority (RDA) broke down and we have settled on this regional effort with the region being Fallon and Churchill County and GOED is in support of that. The adoption of this interlocal agreement will allow us to advertise for the independent contractor position and the hope is to have somebody in place very soon and that person would be the face of economic development business recruitment for this community. That position will be actively seeking out businesses, attending GOED meetings and making connections with other executive directors of the RDAs around Nevada. Those tasks and goals are important to our community and important to GOED. Approval of the agreement would set forth a split in what CEDA used to accomplish; the active recruiting and the business recruitment would be done by this independent contractor with oversight from the City and Churchill County, and the plan with CEDA is that it remain in existence and still carry out its local functions with its existing staff. That will still need further discussion amongst the City and Churchill County as well as with the CEDA Board, but the hope is to go in that direction so that those valuable services that CEDA has provided locally would continue without change, and separately, this independent contractor would be out advertising, promoting, and bringing new business to our community.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

Ms. Ginny Dugan, as a representative of The Fallon Post, inquired as to the advantage of having the independent contractor if CEDA would still be maintained.

Legal and Administrative Director Erquiaga explained that they identified two separate functions and this proposal and this direct oversight over the independent contractor is something that the City and Churchill County have wanted, and think is important. CEDA had a little bit of a struggle understanding which direction they should head or put the most effort into and for local businesses that may be on the CEDA Business Council, they may prefer the CEDA function be more focused on local effort, workforce development, things that benefit businesses that are already in the community and may not be as excited about an effort to bring in new business. This separates the two very different functions and will allow both sides to be successful, the new Churchill Fallon Economic Development as well as the local effort from CEDA.

Councilwoman Frost stated that she was excited and believed we will have a lot of success with somebody out there actively recruiting businesses, where their main focus is going out and trying to bring those businesses to our community.

Councilwoman Kent motioned to approve the Interlocal Cooperative Agreement with Churchill County Establishing Churchill Fallon Economic Development; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

### **Public Comments**

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

### **Council and Staff Reports**

Mayor Tedford inquired if there were any Council or staff reports.

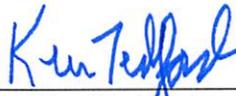
No Council or staff reports were noted.

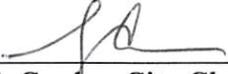
**Executive Session**

Mayor Tedford tabled the executive session, as it was not needed at this time.

**Adjournment**

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:20 a.m.

  
\_\_\_\_\_  
Mayor Ken Tedford

Attest:   
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Gary C. Cordes, City Clerk/Treasurer