

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
October 21, 2019**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Council meeting minutes for June 17, 2019

Mayor Tedford inquired if there were any additions or corrections to the minutes for June 17, 2019.

No additions or corrections were noted.

Councilwoman Frost motioned to approve the Council meeting minutes for June 17, 2019 as submitted, seconded by Councilman Richardson, Councilwoman Kent stated she would abstain, and approved with a 2-0 vote by the Council.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Consideration and possible approval of election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Christopher Rogne; and Third Assistant Fire Chief – Anthony Myers

Mayor Tedford stated that this item is for the consideration and approval of election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Christopher Rogne; and Third Assistant Fire Chief – Anthony Myers.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Richardson motioned to approve the election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Christopher Rogne; and Third Assistant Fire Chief – Anthony Myers; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Mayor Tedford stated that it was an honor for him to swear in these Fire Chiefs and thanked them for their service to the community and their families for their dedicated support. He told the story about sitting in a restaurant or a theater and hearing the fire pagers beep and then off the firefighters went, and families were left there to finish dinner or watch the end of the

movie. He knew it was quite a sacrifice to make and certainly this Mayor and Council, along with the citizens, appreciate what they do each and every day.

At this time, Mayor Tedford administered the Oath of Office to Fire Chief Dooley, First Assistant Fire Chief Sharp, Second Assistant Fire Chief Rogne, and Third Assistant Fire Chief Myers.

Possible introduction of Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set in the next agenda item and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.

Legal and Administrative Director Erquiaga stated that this is a proposed ordinance that is up for potential introduction today by one of the Council members. Ms. Gallagher is present today. We have been working with her and her team of engineers and advisors for several weeks. If introduced, we would look forward to the Council's consideration of the ordinance as well as the adoption of the proposed annexation agreement which was also attached to this agenda item for Council review. We are hopeful that a Councilperson is willing to introduce the ordinance and then, if that occurs, a public hearing date would be set on the next agenda item, and then ultimately consider the ordinance for possible adoption.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Councilwoman Kent introduced Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto.

Setting of public hearing date for Bill No. 782: An ordinance providing for the annexation of 7.35 acres, more or less, located at 1044 South Allen Road, owned by Gallagher Safe Storage, LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. For possible action. This agenda item is for the setting of a public hearing date only. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended. No further action can or will be taken at this meeting.

Mayor Tedford set the hearing date for Bill No. 782 on November 4, 2019.

Consideration and possible approval of a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Rehabilitation of Airport Pavements – Runway 3-21, Taxiways A, F, M, N, & P, Main Apron, North Apron, and Relocate Taxiway G – at the Fallon Municipal Airport in an amount not-to-exceed Sixty-Three Thousand Seventy Dollars (\$63,070.00), of which the FAA share would be 93.75% or Fifty-Nine Thousand One Hundred Twenty-Eight Dollars (\$59,128.00) and the City’s share would be 6.25% or Three Thousand Nine Hundred Forty-Two Dollars (\$3,942.00)

Legal and Administrative Director Erquiaga explained that this is the next project identified in the annual improvement plan for the Fallon Municipal Airport. As the Council is aware, we have been very successful in working with the FAA to complete a number of projects at the airport, several of those recent projects have involved repavement of the runway, taxiways, and aprons. This is a nice follow up to those repavements and will allow the rehab of those surfaces listed in the agenda title and also allow us to relocate Taxiway G, which has been an item identified by the FAA due to some change in regulation so now we have to relocate it so it does not provide direct access from an apron directly to the main runway. That will be accomplished in this project and bring the airport back into full compliance with federal regulation. As always with these projects, what we are asking the Council to approve are the design and bidding services through Atkins. Atkins has done years of work for the City on these airport projects, this would just be an additional task. If approved, they would set out designing the project and getting it bid ready and then after the first of the year, the City would make application to the FAA, actually bid the project, then once approved for construction, we would be allowed reimbursement for not only the construction project in the same percentage that is defined, but also the design that the City has undertaken. In order to proceed, we need Atkins to work on the design to make those timelines to the FAA, which is why we bring this before the Council today.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost asked if Atkins would complete their work this year.

Legal and Administrative Director Erquiaga stated that their design could bleed into the next calendar year; but he believed this project to be a relatively simple design so it would certainly be done well in advance of actually making application to the FAA. We are backing it from Summer 2020 construction, so we are typically into March or April to bid the project, if not later, depending upon how things are working at the FAA and with the federal budget. As long as we meet that deadline, then we are in good shape. He was not sure if they would have it done by the end of the calendar year, but really the milestone in time to meet the application is the end of the first quarter/early second quarter of 2020.

Councilwoman Kent inquired if the \$63,070.00 included the design and the build.

Legal and Administrative Director Erquiaga stated that this was just for the design and the bidding services. Once that is complete, and we make the application to the FAA, we would bid the actual construction and that would come back to the Council in a couple of forms. One would be the actual construction contract with the contractor that has been awarded the bid and then another contract with Atkins to carry out the construction services related to the project. This item today just gets us bid ready.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost extended her appreciation to Mayor Tedford and City staff for being so proactive in getting design plans ready; that helps us successfully obtain those grants.

Councilwoman Frost motioned to approve a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Rehabilitation of Airport Pavements – Runway 3-21, Taxiways A, F, M, N, & P, Main Apron, North Apron, and Relocate Taxiway G – at the Fallon Municipal Airport in an amount not-to-exceed Sixty-Three Thousand Seventy Dollars (\$63,070.00), of which the FAA share would be 93.75% or Fifty-Nine Thousand One Hundred Twenty-Eight Dollars (\$59,128.00) and the City’s share would be 6.25% or Three Thousand Nine Hundred Forty-Two Dollars (\$3,942.00); seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.
No public comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.
No Council or staff reports were noted.

Executive Session

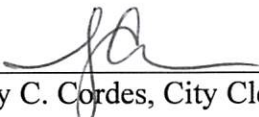
Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:25 a.m.



Mayor Ken Tedford

Attest: 

Gary C. Cordes, City Clerk/Treasurer