

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
December 16, 2019**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
City Clerk, Gary C. Cordes
City Attorney, Michael F. Mackedon
Emergency Management Coordinator, Steve Endacott
Deputy Public Works Director, Ryan A. Swirczek
Deputy Public Works Director, Adrian Noriega
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Marketing & Communications Coordinator, Kaitlin Ritchie
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Cordes advised that the agenda was posted in compliance with NRS 241.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration and possible action to approve a construction contract with Bodec Electric, Inc. of Price, Utah, in order to complete the New River Substation project in the amount of Nine Hundred Ninety-Seven Thousand Two Hundred and Ninety-Two Dollars and Eighty-Nine Cents (\$997,292.89), Public Works #CH-2020-055

Public Works Director Byrd explained that the City of Fallon issued its Electric System Revenue Bonds, Series 2017 in October 2017 in order to complete a number of electric enterprise capital improvement projects including the design and construction of a new fourth electric substation, to be known as the New River Substation. The New River Substation project includes the required components associated with the construction and interconnection of a new 60kV substation, located at the corner of New River Parkway and Wildes Road. Upon completion, the New River Substation will increase the reliability of the City of Fallon's electrical system while decreasing the current demand on the Babb Street Substation and provide capacity for future growth and development at the City's New River Business Park. Construction elements of the project include, but are not limited to, site work, ground grid installation, fencing, foundations, transformer installation, regulators, metering cabinets, and station commissioning. This project was released for public bid on October 30, 2019 and advertised in the Lahontan Valley News in accordance with NRS 338. A pre-bid meeting was held on November 14, 2019. Three bids were received and publicly opened by the City of Fallon on December 3, 2019. With approval, construction would start in January of 2020 with a 134-day construction schedule.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Richardson motioned to approve a construction contract with Bodec Electric, Inc. of Price, Utah, in order to complete the New River Substation project in the amount of Nine Hundred Ninety-Seven Thousand Two Hundred and Ninety-Two Dollars and Eighty-Nine Cents (\$997,292.89), Public Works #CH-2020-055; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Consideration and possible approval of the formation and acceptance of a public utility easement granted to the City of Fallon by E&C Schank Properties, LLC and authorization for the Mayor to execute the document creating and accepting the easement on behalf of the City of Fallon

City Attorney Mike Mackedon advised this agenda item is a companion to the following agenda item. The City has a force main line that runs into the interior of the City to serve its utility. That line crosses property that is presently owned by E&C Schank Properties. The property was acquired from the Kent brothers in 1954 for that purpose and the force main line was installed. The City purchased some acreage from E&C Schank and in the course of doing title work as we prepared to acquire that property, we learned that the legal description that was used in the 1954 easement from the Kent brothers was incorrect. This will create a proper easement with a new description that follows the actual alignment of the force main sewer line as it was constructed and as it exists today. The purpose of this is to create a proper easement with a proper legal description. It authorizes the Mayor to proceed to accept the easement and the City Clerk will attest to it. The next agenda item will abandon the easement; it corrects matters for the record, and it is something we should do.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to approve the formation and acceptance of a public utility easement granted to the City of Fallon by E&C Schank Properties, LLC and authorize the Mayor to execute the document creating and accepting the easement on behalf of the City of Fallon; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration and possible approval of the abandonment of a sewer utility easement held by the City of Fallon and authorization for the Mayor to execute a Declaration to Abandon Sewer Utility Easement on behalf of the City of Fallon

City Attorney Mike Mackedon stated that this proposes to abandon an easement that incorrectly describes where our force main utility actually existed. It is a companion to the previous agenda item. This abandonment should occur so the record at the Churchill County Recorder's Office is correct. He recommended the Council approve this and authorize the Mayor to proceed to execute the proper paperwork, so the abandonment occurs. It is a mistake that is being corrected.

Mayor Tedford stated for the record that this utility easement goes back to Ken Kent, Robert Kent, and Thomas Kent when they conveyed this easement back in June 1954 to allow the City to cross the boundaries of this real property owned by them during that time.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Frost motioned to approve the abandonment of a sewer utility easement held by the City of Fallon and authorize the Mayor to execute a Declaration to Abandon Sewer

Utility Easement on behalf of the City of Fallon; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Presentation of the Police Department Report for September/October 2019

Chief Gehman presented the September/October 2019 report. He added that the September and October incidents and activities were primarily in line with previous months with no exceptional variances.

- Staff participated in multiple hours of training.
- Detective Decker provided the indoctrination lecture to newly stationed Navy personnel.
- The citizen survey results were positive.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No Council or staff reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

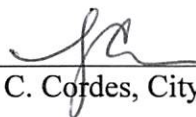
Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:17 a.m.



Mayor Ken Tedford

Attest: _____


Gary C. Cordes, City Clerk/Treasurer