

AGENDA
CITY OF FALLON – CITY COUNCIL
55 West Williams Avenue
Fallon, Nevada
April 6, 2020 – 9:00 a.m.

The Honorable City Council will meet in a regularly scheduled meeting on April 6, 2020 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to three minutes.

1. Pledge of Allegiance to the Flag.
2. Certification of Compliance with Posting Requirements.
3. Public Comments: General in nature, not relative to any agenda items.
No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Consideration and approval of Council meeting minutes for March 16, 2020. **(For possible action)**
5. Approval of Warrants: **(For possible action)**
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
6. Appointment and possible confirmation of Sean Richardson as City Clerk-Treasurer. **(For possible action)**
7. Consideration and possible action to establish the salary of Sean Richardson as City Clerk-Treasurer at One Hundred Twenty Thousand Dollars (\$120,000.00) per year. **(For possible action)**
8. Presentation of the Police Department Report for February 2020. **(For discussion only)**
9. Public Comments **(For discussion only)**
10. Council and Staff Reports **(For discussion only)**

11. Executive Session (closed):

Discuss Litigation Matters **(For discussion only)** (NRS 241 et.seq.)
Negotiations with Operating Engineers Local Union No. 3 **(For discussion only)**
Negotiations with Fallon Peace Officers Association **(For discussion only)**

Pursuant to Governor Sisolak's Declaration of Emergency Directive 006 entered on March 22, 2020, this agenda has been posted on or before 9:00 a.m. on April 1, 2020 to the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, at (775) 423-5104 or elee@fallonnevada.gov. The supporting material for this meeting is also available to the public on the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).



Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 423-5104 in advance so that arrangements may be conveniently made.

April 6, 2020

Agenda Item 4

Consideration and approval of Council meeting minutes for March 16, 2020. **(For possible action)**

Incorporated 1908

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
March 16, 2020**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
Emergency Management Coordinator, Steve Endacott
Deputy Public Works Director, Ryan A. Swirezek
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Deputy City Clerk, Elsie M. Lee
Public Works Director, Brian A. Byrd
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford explained that this was his first day back after missing a few meetings due to his shoulder surgery and he had not had the opportunity to have a Moment of Silence since the passing of Mayor Bob Cashell in Reno. At the time, he provided a statement to the Lahontan Valley News and The Fallon Post. He read it into the record: "It is with great sadness that I heard of the passing of my wonderful friend Mayor Bob Cashell. My first thoughts are to offer condolences to his wife Nancy, his children and grandchildren. Nowhere in this world could they have had a better husband, father or grandfather. Since the first moment I met the Mayor I knew I had met a different kind of person—one of great wit, intelligence, love for all people and a special love for Reno and Nevada and one who was larger than life. In all our discussions he proved to be a man I could learn from, lean on and trust. Our meetings, panels or lunches in Reno, Carson or Fallon were filled with so much laughter and fun that a close bond developed over the years. The Mayor was always ready to take a phone call to discuss an issue that I was working through. He proved to be a great mentor and confidant and was so good to me always. As with many in our state, life has not been the same for me since that call I received on Tuesday and I am still trying to come to grips with it. But I do know that our world, our state, and Reno and Fallon glow a little dimmer since Tuesday morning when Mayor Bob Cashell passed."

Mayor Tedford began the Moment of Silence and thanked everyone once it concluded.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Deputy City Clerk Lee advised that the agenda was posted in compliance with NRS 241.

Mayor Tedford noted for the record that Councilman Richardson was out of town.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

Mr. Geoff Knell of 261 Serpa Place stated that decisions would be made today for a high-ticket item. He read from a devotional book and referred to 2 Corinthians 11:4.

Mayor Tedford inquired if there were any further public comments.

No further public comments were noted.

Approval of Council meeting minutes for February 3, 2020, February 18, 2020, and March 2, 2020

Mayor Tedford inquired if there were any additions or corrections to the minutes for February 3, 2020, February 18, 2020, and March 2, 2020.

No additions or corrections were noted.

Councilwoman Frost motioned to approve the Council meeting minutes for February 3, 2020, February 18, 2020, and March 2, 2020 as submitted, seconded by Councilwoman Kent and approved with a 2-0 vote by the Council.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Recognition of 3A Nevada State Wrestling Champion Tommy McCormick

Mayor Tedford noted that Tommy McCormick was not a stranger to these Council Chambers, having received many honors in previous years. He is present today with his mother, grandparents, and his coach. City staff put some facts together on Tommy's impressive career so

far. He read them into the record: "Senior Tommy McCormick won the 3A Nevada State Wrestling Championship in the 182-pound division at the State Tournament in Mesquite, Nevada on February 15, 2020, capping off a 43-6 season. This was Tommy's third straight Nevada State Wrestling Championship, having previously won in the 152-pound division in 2019 and the 132-pound division in 2018. Tommy finished his high school wrestling career with a 174-37 record. Tommy also won a state football title for the Greenwave in 2018 and carries a 4.0/4.7 weighted grade point average. Tommy has committed to the University of Idaho to play football next year for the Vandals. It is our pleasure to honor Tommy for his remarkable athletic and academic achievements." He added that both Tommy and his brother Sean started wrestling when they were very young and went all over the country to wrestle and their parents and grandparents would follow and trade off weekends because their sister Megan played softball and basketball and participated in many tournaments. This was truly a family effort, so he applauded the family's dedication on their path to success.

At this time, Mayor Tedford presented an award to Tommy McCormick for his NIAA 2020 3-Time Wrestling State Championship.

Consideration and possible appointment of Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2020, for an estimated total fee not to exceed Eighty-Four Thousand Dollars (\$84,000.00), and approval for the Mayor to authorize additional fees if necessary to complete the audit

Legal and Administrative Director Erquiaga explained that the City must provide for an annual audit of all its financial statements. We also must appoint auditors and provide notice to the Nevada Department of Taxation within three months of the close of the fiscal year. Eide Bailly has presented a proposed engagement letter which the Audit Committee has reviewed. The Audit Committee consists of Legal and Administrative Director Erquiaga, City Attorney Mike Mackedon, and Councilwoman Kent. The proposal has been reviewed as well as the past performance of Eide Bailly and it is the Audit Committee's recommendation to approve the engagement letter and the appointment of Eide Bailly. The total fee this year is the same as last fiscal year and the estimated fee includes one major program audit which we anticipate having to do again this year based on our success in receiving federal money through grants, especially at the airport.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent stated that it would be a good decision to appoint Eide Bailly because they are matching last year's fee and there are not a lot of accounting firms that will do this audit due to the extensivity of it and labor intensiveness, plus they know our records and we know how they operate so it will also help keep our costs down internally.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilwoman Kent motioned to appoint Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2020, for an estimated total fee not to exceed Eighty-Four Thousand Dollars (\$84,000.00), and approval for the Mayor to authorize additional fees if necessary to complete the audit; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Consideration and possible approval and adoption of Resolution No. 20-02: A resolution authorizing the execution and delivery of an installment purchase agreement in an amount not to exceed \$489,989 for the purpose of acquiring a vacuum truck to be used by the Electric, Water and Sewer Departments; authorizing the officers of the City to execute the installment purchase agreement and other documents related to the installment purchase agreement; providing the effective date hereof; and for other matters properly related thereto

Legal and Administrative Director Erquiaga explained that this item is back before the Council for consideration. As the Council will recall, back in January 2020, they adopted Resolution No. 20-01 which set this installment purchase process in motion. Following that meeting and the adoption of that resolution, the City forwarded the documentation to the Nevada Department of Taxation, they have reviewed the matter and given their approval of the installment purchase. Their approval letter is included in the agenda packet. One of the things we had to do was note the approval of the Nevada Department of Taxation in the minutes, so now it is in the record. Resolution No. 20-02 is now before the Council to allow us to proceed with the purchase itself. He noted that we had previously advertised and anticipated that the interest rate would not exceed 3.18%; we received the final documents from Zions Bank and the interest rate is 2.98% so we did very well on that. The purchase price has not changed and the reasons for the purchase have certainly not changed. He recommended adoption of this resolution.

Mayor Tedford inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

Mr. Geoff Knell of 261 Serpa Place stated that infrastructure was important. He saw the old equipment working the other day and it needs to be replaced. He stated that the Council had his permission to proceed with the purchase.

Councilwoman Frost motioned to approve and adopt Resolution No. 20-02: A resolution authorizing the execution and delivery of an installment purchase agreement in an amount not to exceed \$489,989 for the purpose of acquiring a vacuum truck to be used by the Electric, Water and Sewer Departments; authorizing the officers of the City to execute the installment purchase agreement and other documents related to the installment purchase agreement; providing the effective date hereof; and for other matters properly related thereto; seconded by Councilwoman Kent and approved with a 2-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

Mr. Geoff Knell of 261 Serpa Place stated that he loved his country. He has lived in Fallon over 21 years and it still needs a lot of work, but we are upgrading and making things function well. He stated that he would tell a story to make a metaphor. He referred to the movie *It's a Wonderful Life* and the main character's lack of belief in God and his later devotion to God. He stated that he sees more ugliness in the City of Fallon and that he is verbally attacked in front of downtown bars. He did not want the City of Fallon to become Pottersville; he wanted it to succeed under God's glory and to make confident decisions in the future and be very cautious.

Mayor Tedford inquired if there were any further public comments.

No further comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.
No Council or staff reports were noted.

At this time, Mayor Tedford administered the Oath of Office to Fallon Police Officer Roman Sanchez.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:28 a.m.

Mayor Ken Tedford

Attest: _____
Gary C. Cordes, City Clerk/Treasurer

April 6, 2020

Agenda Item 6

Appointment and possible confirmation of Sean Richardson as City Clerk-Treasurer. **(For possible action)**

Incorporated 1908

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 6

DATE SUBMITTED: March 31, 2020

AGENDA DATE REQUESTED: April 6, 2020

TO: The Honorable City Council

FROM: Mayor Ken Tedford

SUBJECT TITLE: Appointment and possible confirmation of Sean Richardson as City Clerk-Treasurer. **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other

POSSIBLE COUNCIL ACTION: Motion to confirm the Mayor's appointment of Sean Richardson as City Clerk-Treasurer.

DISCUSSION: Sean moved to Fallon while in Junior High when his father was still active duty in the US Navy. Along with his father, he moved to Fallon with his mother, older brother and younger sister. He and his siblings all went on to graduate from Churchill County High School. After high school, he attended Carroll College in Helena, MT. At Carroll, he obtained a Bachelor of Arts Degree in Accounting.

After college, he moved back to Nevada where he has lived ever since. Sean is a Certified Public Accountant with experience in public, private and governmental accounting. Early in his career he worked in public accounting for four years which included auditing the City of Fallon. He spent seven years in the Comptroller and Finance offices for the Churchill County and the Churchill County School District. He has 14 total years in private industry with 13 of those years as the Controller for Fallon Ford Toyota.

Sean is married to Michelle (Lister) Richardson who is a teacher for the Churchill County School District. They have 3 children - Maxton(11), Camden(9) and Miya(6).

Sean's knowledge, education and experience, and especially his prior governmental accounting experience, will make him a great City Clerk-Treasurer. It is with great pleasure that I appoint Sean Richardson as City Clerk-Treasurer and bring him before the Council for your consideration and confirmation.

April 6, 2020

Agenda Item 7

Consideration and possible action to establish the salary of Sean Richardson as City Clerk-Treasurer at One Hundred Twenty Thousand Dollars (\$120,000.00) per year. **(For possible action)**

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 7

DATE SUBMITTED: March 31, 2020

AGENDA DATE REQUESTED: April 6, 2020

TO: The Honorable City Council

FROM: Mayor Ken Tedford

SUBJECT TITLE: Consideration and possible action to establish the salary of Sean Richardson as City Clerk-Treasurer at One Hundred Twenty Thousand Dollars (\$120,000.00) per year. **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

POSSIBLE COUNCIL ACTION: Motion to establish the salary of Sean Richardson as City Clerk-Treasurer at One Hundred Twenty Thousand Dollars (\$120,000.00) per year.

DISCUSSION: The City completed a salary survey of similar positions and carefully considered the job duties and responsibilities, and education, skill set and professional licensure necessary to successfully perform the functions of the appointed position of City Clerk-Treasurer. Based on these analyses, it is recommended that the Council establish the salary of Sean Richardson as City Clerk-Treasurer at One Hundred Twenty Thousand Dollars (\$120,000.00) per year.

April 6, 2020

Agenda Item 8

Presentation of the Police Department Report for February 2020. **(For discussion only)**

CITY OF FALLON
REQUEST FOR COUNCIL ACTION
AGENDA ITEM NO. 8

DATE SUBMITTED: 03/27/20

AGENDA DATE REQUESTED: 04/06/20

TO: Mayor and Council

FROM: Kevin Gehman, Chief of Police

SUBJECT: Monthly Report for February 2020

TYPE OF ACTION REQUESTED: (Check One)

☐ Resolution

☐ Ordinance

☐ Formal Action/Motion

☒ Other (Specify) Review Only

RECOMMENDED COUNCIL ACTION: For review only

DISCUSSION/ANALYSIS: (Attachment, if necessary)

FISCAL IMPACT: None

FUNDING SOURCE:

EXPLANATION OF IMPACT:

ALTERNATIVES:

Prepared By: Wendy J. Mello

Date

3/30/20

Reviewed By: Chief Kevin Gehman

Date

3/30/20

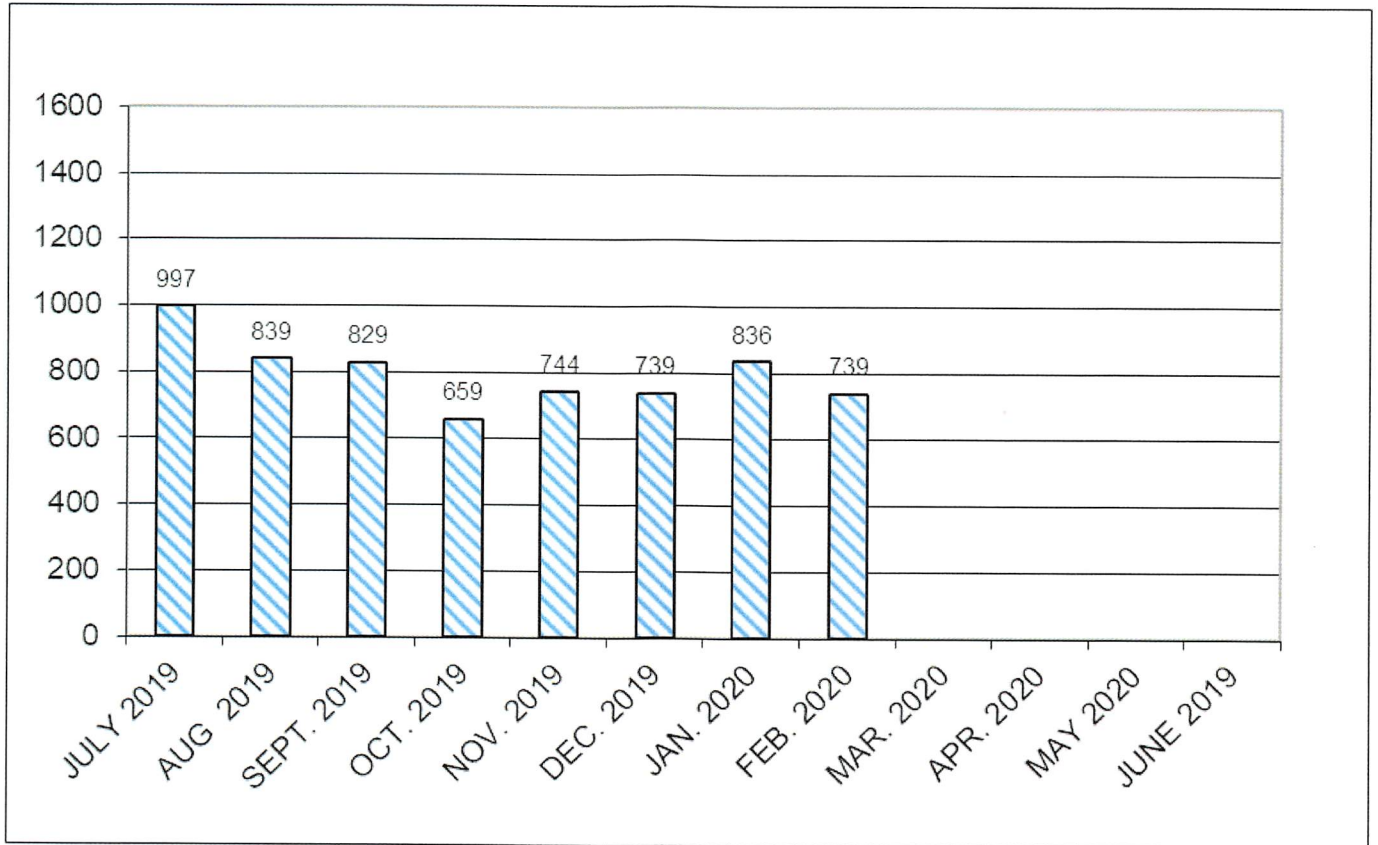
Presented by: Kevin Gehman

MONTHLY ACTIVITY REPORT



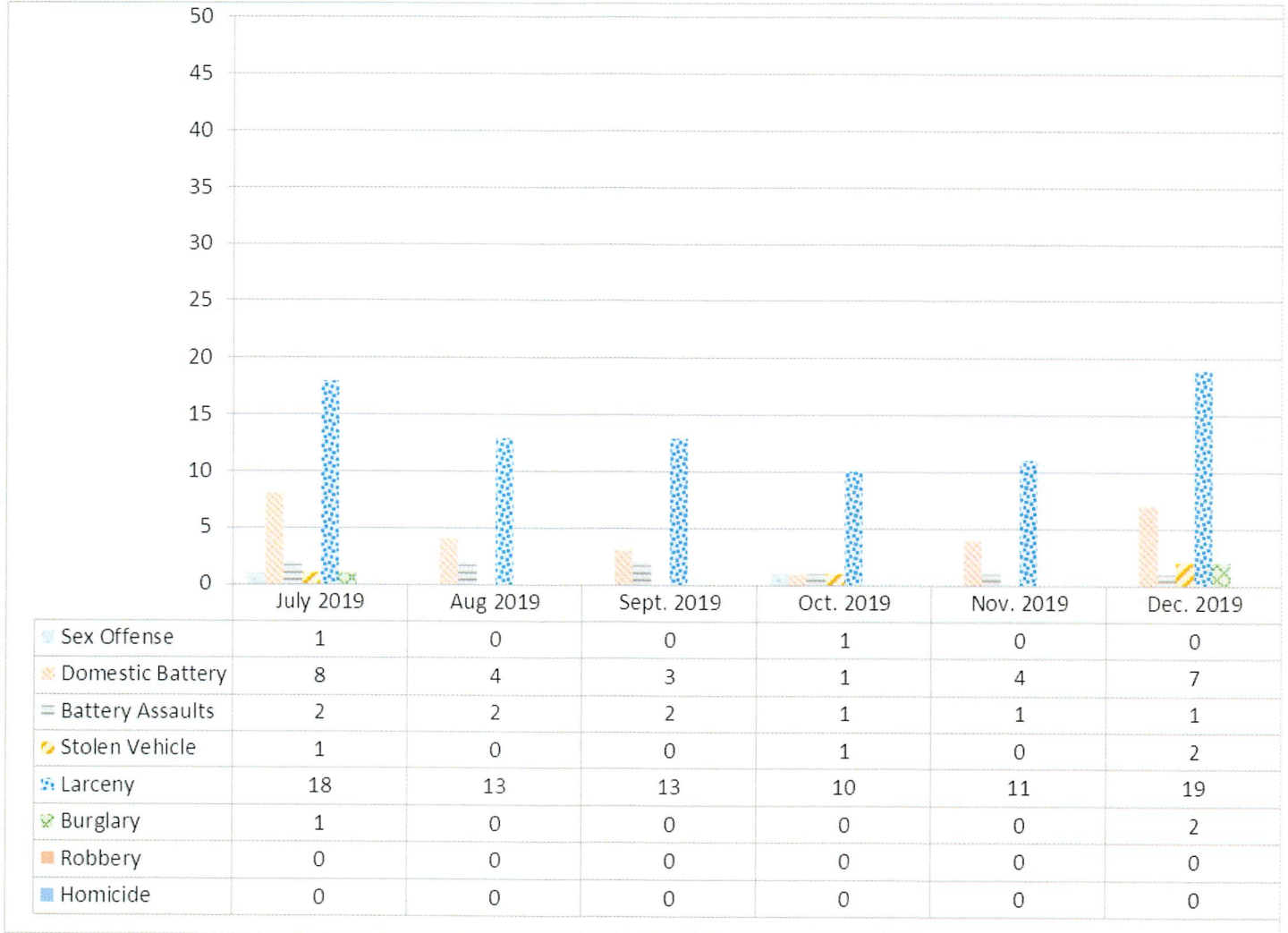
FEBRUARY 2020

2019/2020
Calls for Service/Total Incidents Reported



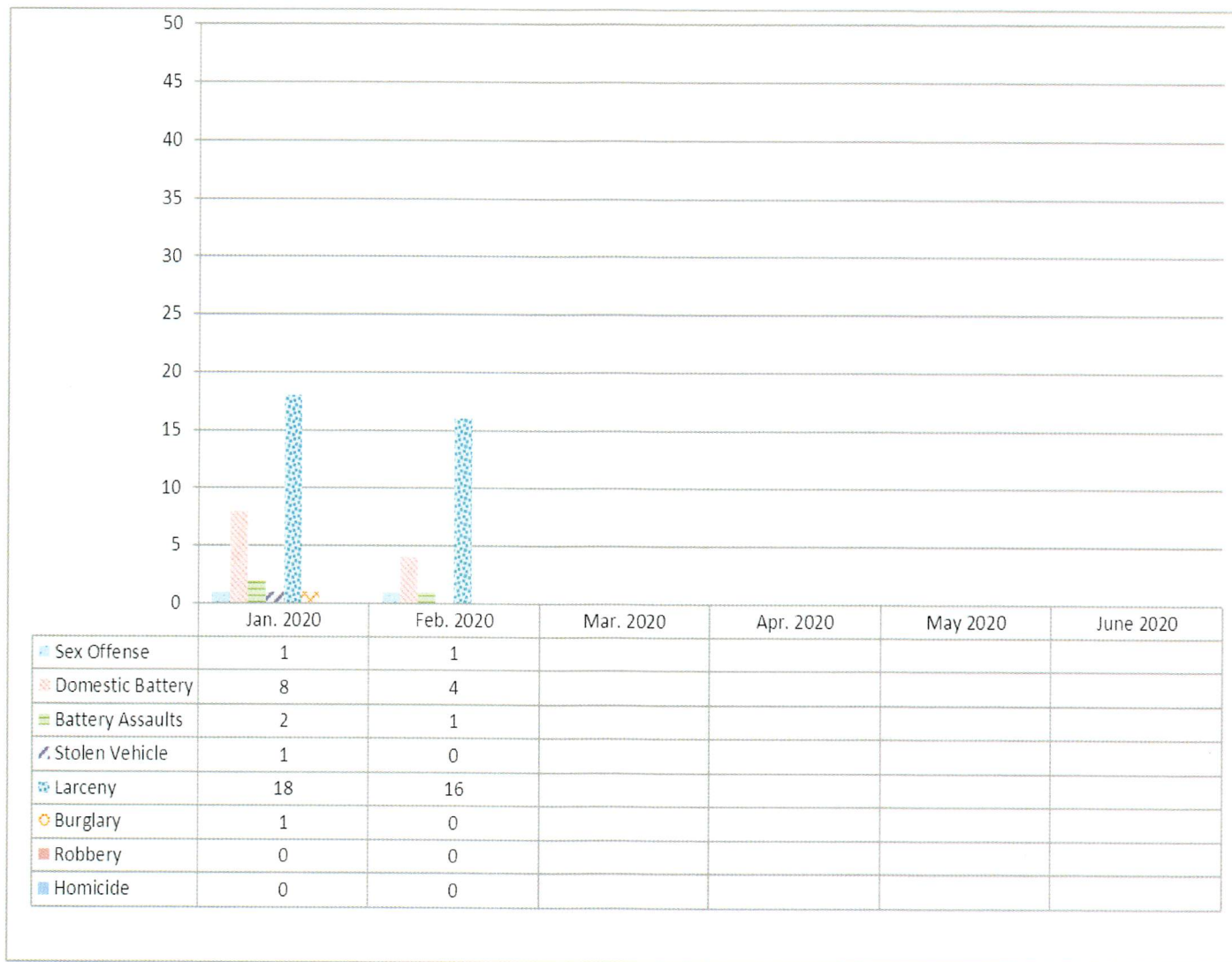
2019/2020 CRIME SUMMARY

JULY-DECEMBER 2019



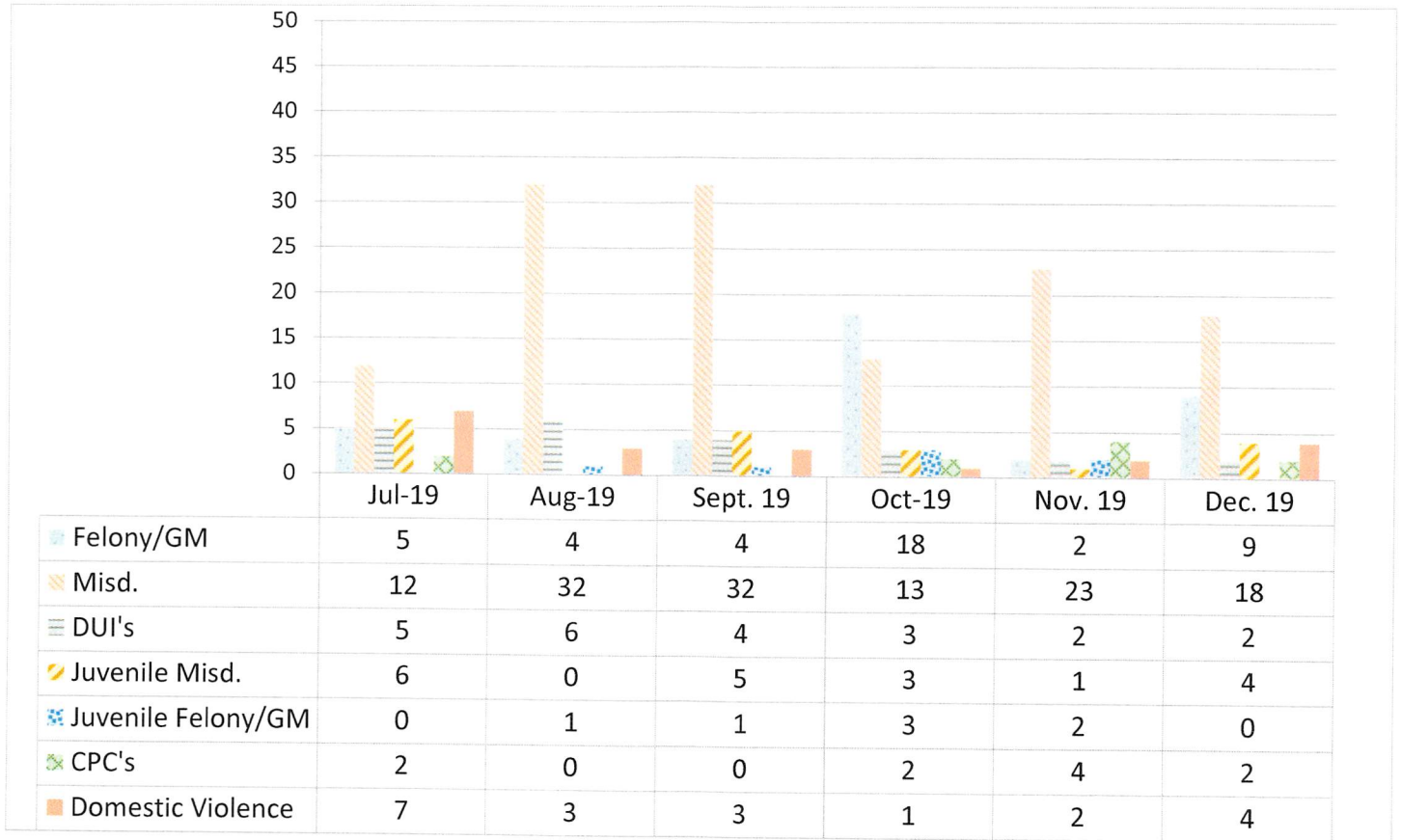
2019/2020 CRIME SUMMARY

JANUARY-JUNE 2020



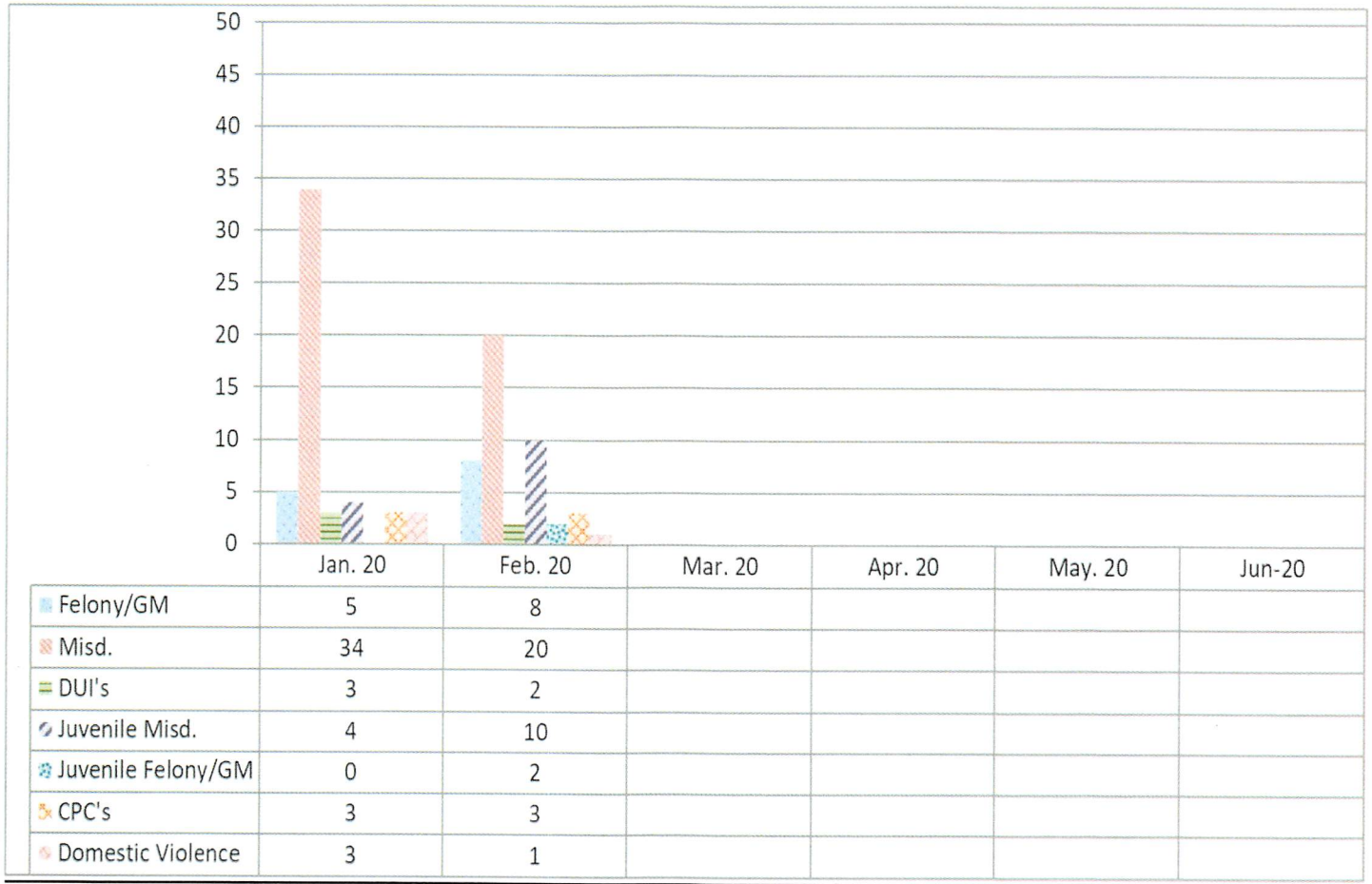
2019/2020 ARREST SUMMARY

JULY - DECEMBER 2019

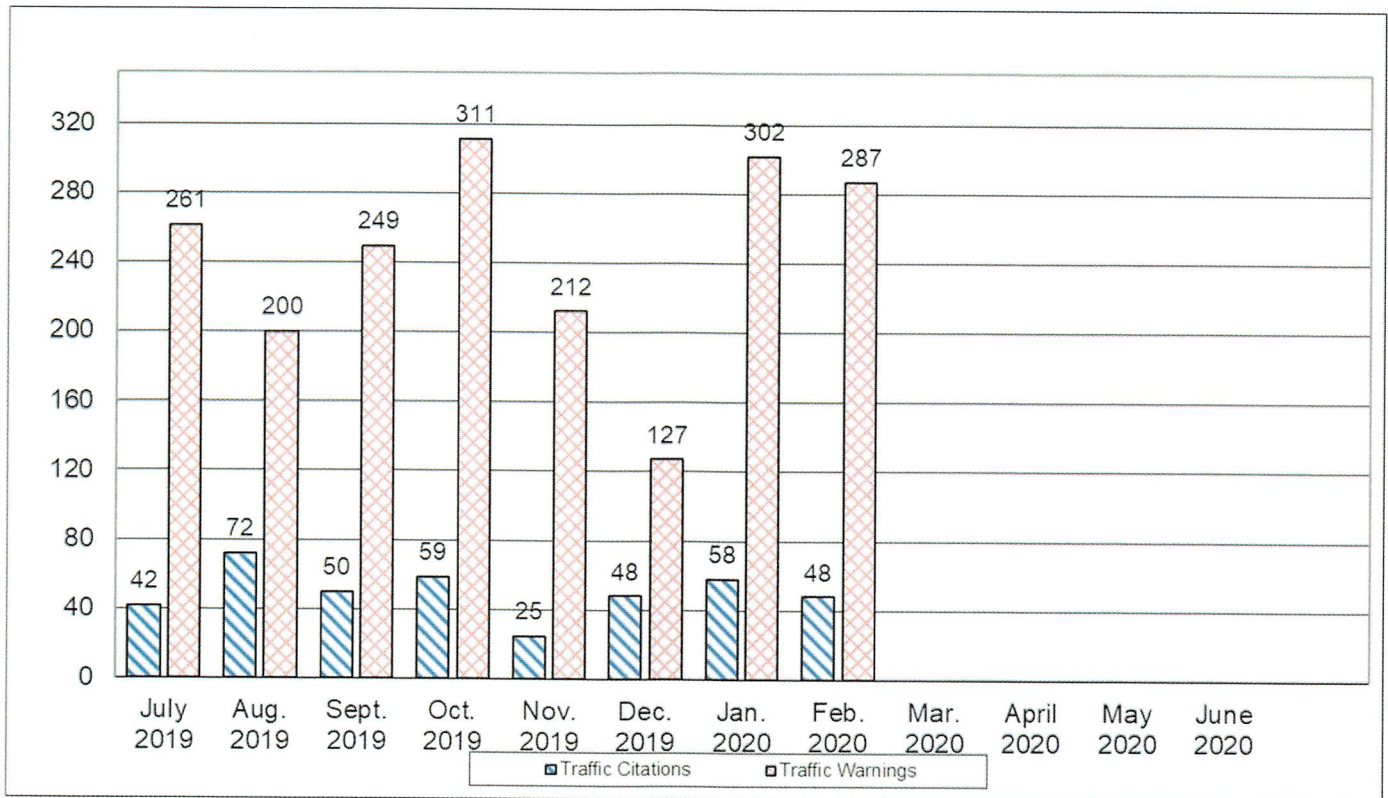


2019/2020 ARREST SUMMARY

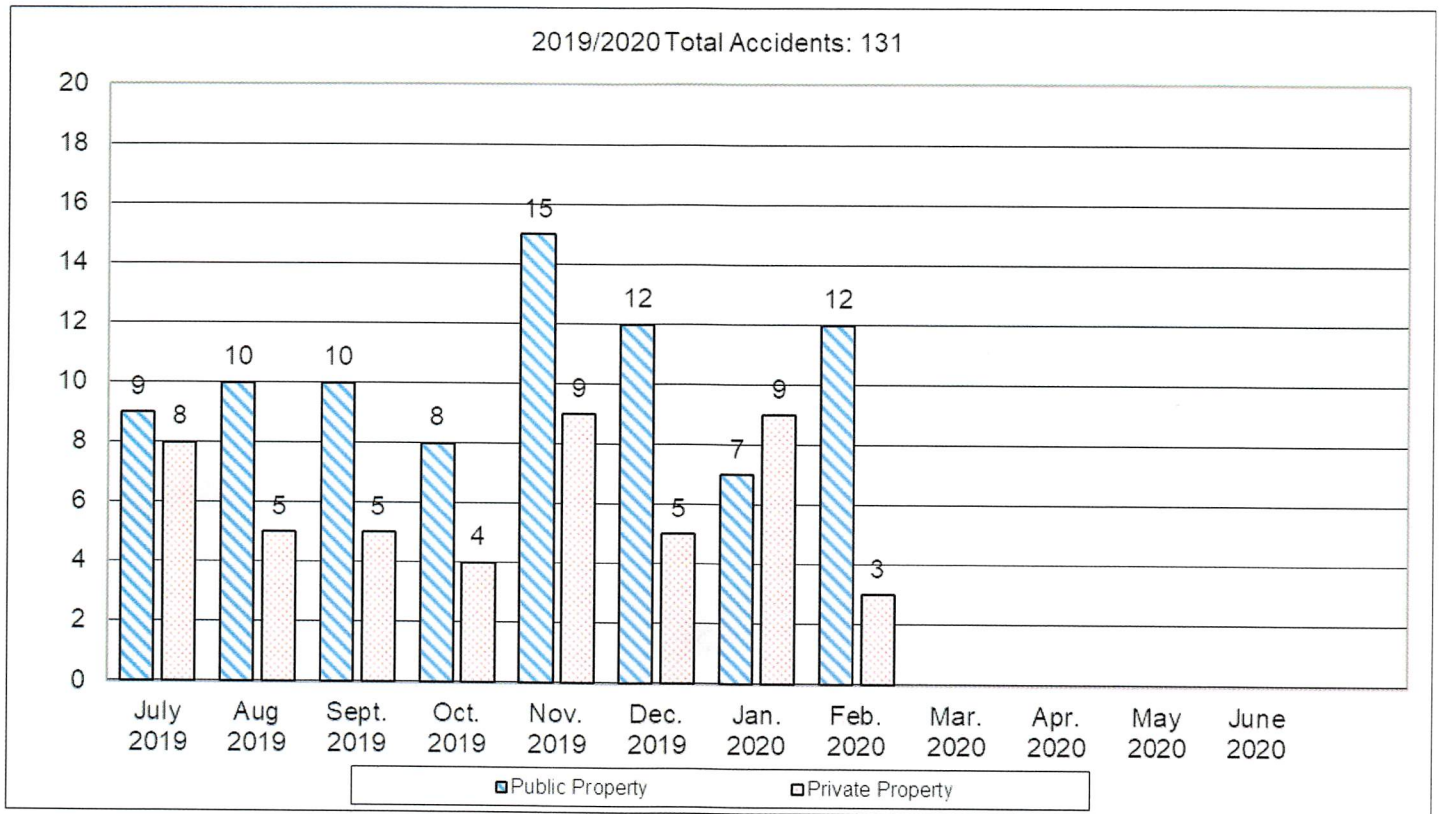
JANUARY – JUNE 2020



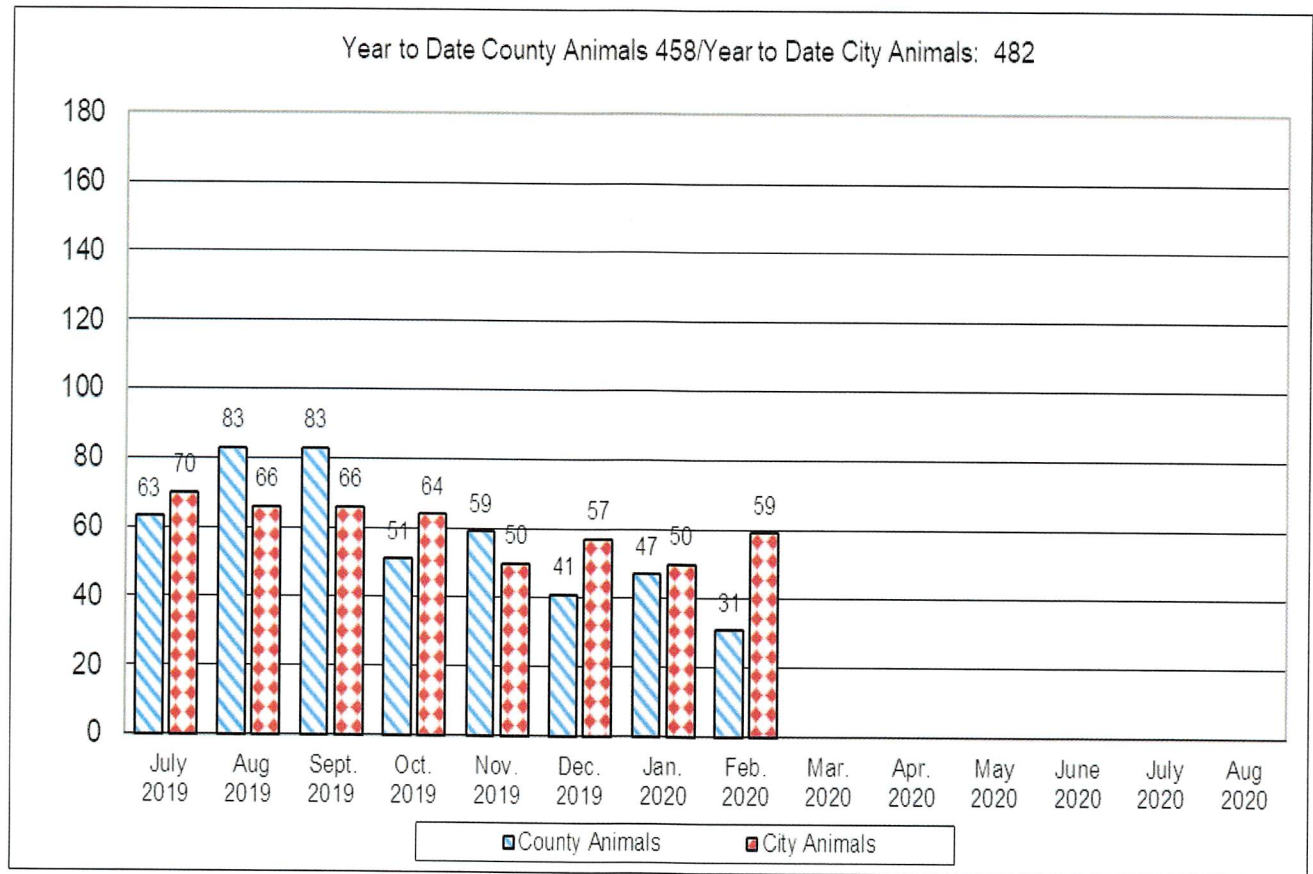
2019/2020 MOVING CITATIONS & TRAFFIC WARNINGS



2019/2020 TRAFFIC ACCIDENTS



2019/2020 ANIMAL SHELTER SERVICE



Fallon Police Department Citizen Survey Results

February 2020

When you contacted the Police Department, how satisfied were you with the ability of the dispatcher or employee that assisted you?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
9	2		

Were you satisfied with the courtesy and concern shown by the dispatcher or employee?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
2	1		

Are you satisfied with the Police Department's response time?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
9	2		1

Regarding your most recent contact, please rate the Officer in the following areas:
Officer name(s) Dispatchers' Rasmussen & Schwarz and Officer Bloomfield

	<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
Concern	9	1		
Courtesy	9	1		
Knowledge	9	1		
Problem Solving Ability	9			1
Professional Conduct	9	1		

Overall, how satisfied are you with the Fallon Police Department?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
8	3		1

CITIZEN SURVEY COMMENTS

February 2020

Many thanks to the excellent and kind response to my call on Sunday the 2nd of February.

Thank you very much!

Dispatcher Rasmussen is my next-door neighbor and was very helpful by guiding me in the proper steps during our emergency.

Thank you for your time. Unfortunately, I've had to contact you often. Sam *****, a neighbor creates extremely dangerous situations by inviting felons to live in his yard. It is not only dangerous; it is very unsanitary. I realize there is only so much that can be legally done. Thank you for your attention to this serious matter.

Chief, thank you for keeping our city safe!

Fallon Police Department
Activities / Special Events
February 2020

VOLUNTEERS IN POLICE SERVICES

During the month of February 2020, our VIPs donated seventy-nine (79) total hours to the agency. They assisted with admin, patrol, school zones, generator maintenance, a warehouse project as well as a domestic violence project.

SCHOOL RESOURCE OFFICER JACOBS PARTICIPATED IN THE FOLLOWING ACTIVITIES OUTSIDE OF HIS NORMAL CALLS FOR SERVICE:

Lahontan Elementary: SRO Jacobs spoke to Mrs. Grimes' 1st grade classroom about theft and Mrs. Lewis' 1st grade classroom about bullying.

Numa Elementary Career day: SRO Jacobs spoke to thirteen (13) classrooms.

CCMS: SRO Jacobs awarded Mrs. Timberlake the donut trophy for January and Mrs. Angel the trophy for February. In addition, he conducted door checks and hosted the student of the month lunch where he served the students pizza and soda.

CCMS & CCHS: SRO Jacobs participated in the CCHS life ready event at the convention center, where 1000 students visited throughout the day. He was also interviewed by Mrs. Mori's classes where he answered any law enforcement questions they had.

SRO Jacobs also read to numerous classes during Dr. Seuss week at the elementary schools.

TRAINING

Feb. 10-12, 2020-Chief Gehman attend the quarterly Nevada Sheriff's and Chiefs meeting in Pahrump.

Feb. 12, 2020-Detective Sgt. Frandsen, Sgt Babiarz and Investigator Decker attend Intoxilyzer 8000 Recertification