

**AGENDA**  
**CITY OF FALLON – CITY COUNCIL**  
**55 West Williams Avenue**  
**Fallon, Nevada**  
**May 4, 2020 – 9:00 a.m.**

The Honorable City Council will meet in a regularly scheduled meeting on May 4, 2020 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

The meeting is also available via Webex by calling (408) 418-9388 and entering Access Code 620 626 442 and Password 88237329.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to three minutes.

1. Pledge of Allegiance to the Flag.
2. Certification of Compliance with Posting Requirements.
3. Public Comments: General in nature, not relative to any agenda items.  
No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Approval of Warrants: **(For possible action)**
  - A) Accounts Payable
  - B) Payroll
  - C) Customer Deposit
5. Consideration and possible action to approve a construction contract with Q&D Construction of Sparks, Nevada in order to complete the Fallon Municipal Airport Rehabilitate Airport Pavements project, PWP-CH-2020-189, in the amount of Five Hundred Eighty-Nine Thousand Dollars and Zero Cents (\$589,000.00), contingent upon final approval of FAA grant funding, while rejecting the two lowest bids for being non-compliant with Chapter 338 of NRS. **(For possible action)**
6. Consideration and possible approval of a Professional Services Contract with Atkins North America, Inc. for construction administration support services relating to the Fallon Municipal Airport Rehabilitate Airport Pavements project, PWP-CH-2020-189, in an amount not to exceed Sixty Thousand Eight Hundred Dollars (\$60,800.00), contingent upon final approval of FAA grant funding. **(For possible action)**

7. Presentation of the Police Department Report for March 2020. **(For discussion only)**
8. Public Comments **(For discussion only)**
9. Council and Staff Reports **(For discussion only)**
10. Executive Session (closed):

Discuss Litigation Matters **(For discussion only)** (NRS 241 et.seq.)  
Negotiations with Operating Engineers Local Union No. 3 **(For discussion only)**  
Negotiations with Fallon Peace Officers Association **(For discussion only)**

Pursuant to Governor Sisolak's Declaration of Emergency Directive 006 entered on March 22, 2020, this agenda has been posted on or before 9:00 a.m. on April 29, 2020 to the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, at (775) 423-5104 or [elee@fallonnevada.gov](mailto:elee@fallonnevada.gov). The supporting material for this meeting is also available to the public on the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).

  
Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 423-5104 in advance so that arrangements may be conveniently made.



May 4, 2020

## Agenda Item 5

Consideration and possible action to approve a construction contract with Q&D Construction of Sparks, Nevada in order to complete the Fallon Municipal Airport Rehabilitate Airport Pavements project, PWP-CH-2020-189, in the amount of Five Hundred Eighty-Nine Thousand Dollars and Zero Cents (\$589,000.00), contingent upon final approval of FAA grant funding, while rejecting the two lowest bids for being non-compliant with Chapter 338 of NRS. **(For possible action)**

**CITY OF FALLON  
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 5

DATE SUBMITTED: April 28, 2020

AGENDA DATE REQUESTED: May 4, 2020

TO: The Honorable City Council

FROM: Brian Byrd

SUBJECT TITLE: Consideration and possible action to approve a construction contract with Q&D Construction of Sparks, Nevada in order to complete the Fallon Municipal Airport Rehabilitate Airport Pavements project, PWP-CH-2020-189, in the amount of Five Hundred Eighty-Nine Thousand Dollars and Zero Cents (\$589,000.00), contingent upon final approval of FAA grant funding, while rejecting the two lowest bids for being non-compliant with Chapter 338 of NRS. **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance
<input checked="" type="checkbox"/> Formal Action/Motion	<input type="checkbox"/> Other

RECOMMENDED COUNCIL ACTION: Motion to approve a construction contract with Q&D Construction of Sparks, Nevada in order to complete the Fallon Municipal Airport Rehabilitate Airport Pavements project, PWP-CH-2020-189, in the amount of Five Hundred Eighty-Nine Thousand Dollars and Zero Cents (\$589,000.00), contingent upon final approval of FAA grant funding, while rejecting the two lowest bids for being non-compliant Chapter 338 of NRS. (For possible action)

DISCUSSION: The City has been tentatively approved for an FAA grant to complete the Rehabilitate Airport Pavements project at the Fallon Municipal Airport. This project was previously designed by Atkins North America, Inc. The project was advertised during the week of April 1, 2020 and a non-mandatory pre-bid meeting was held on April 16, 2020 at which two (2) potential bidders were in attendance. Three (3) bids were received and opened on April 23, 2020 as further described in the attached documents.

The lowest bid received, submitted by CR Contracting, in the amount of \$445,683.53 is being recommended for rejection as the bid amount is over CR Contracting's approved bid limit. In accordance with NRS 338.1475, a local government awarding a contract for a public work shall not award the contract to a person if the contract would exceed the limit of the person's license.

The next lowest bid received, submitted by Maxwell Asphalt, in the amount of \$448,703.30 is also being recommended for rejection as Maxwell Asphalt failed to list sub-contractors and

material suppliers within their bid submission. Pursuant to NRS 338.141, potential bidders must supply the name of each first tier subcontractor who will provide labor or a portion of the work on the public work to the prime contractor for which the first tier subcontractor will be paid an amount exceeding 5 percent of the prime contractor's total bid.

FAA procedures provide final grant approval only after bid opening and contract award approval by the City Council. City staff recommends approval of a construction contract with Q&D Construction as the lowest responsive and responsible bidder, contingent upon final approval of FAA grant funding. This project will be funded by the FAA at (100%).

FISCAL IMPACT: \$589,000 FAA grant funds

FUNDING SOURCE: FAA grant funds

PREPARED BY: Brian Byrd, Director of Public Works





Atkins North America, Inc.  
10509 Professional Circle, Suite 102  
Reno, NV 89521-4883

Telephone: +1.775.828.1622  
Fax: +1.775.851.1687

[www.atkinsglobal.com/northamerica](http://www.atkinsglobal.com/northamerica)

April 27, 2020

Mr. Brian Byrd  
Public Works Director - City of Fallon  
55 West Williams Avenue  
Fallon, NV 89406

Subject: Rehabilitate Airport Pavements  
Fallon Municipal Airport

Dear Mr. Byrd:

For this project, the proposed work includes the crack seal, seal coat and stripe the airport pavements including Runway 3/21 (75' x 6,243'), Taxiway A (35' x 5,703'), and aircraft aprons (210' x 1,055' and 150' x 300').

Bids for this project were opened on April 23, 2020 and the City received bid proposals from three bidders. C.R. Contracting submitted the lowest bid of \$445,683.53, Maxwell Asphalt submitted the next lowest bid of \$448,703.30, and Q&D Construction at \$589,000.00. All contractors have a valid Nevada Contractor's License and are in good standing with the State Contractor's Board. However, Q&D was the only contractor that submitted a complete bid submission without any errors.

C.R. Contracting submitted a proposal that was above their license limit and the State of Nevada Contractors Board agrees that this submission should be considered invalid. As indicated in the Designation of Subcontractors, Service Suppliers, and/or Material Suppliers, the contractor shall include a list of all subcontractors or material suppliers per N.R.S. that will be providing services or materials to the project. Maxwell Asphalt submitted their sub-contractors list with N/A, indicating they were self-performing 100% of the work in the project. A subsequent request for clarification to Maxwell indicated that they were looking for a paving and material supplier as they do not perform that portion of the work. This is in violation of the directions in this section of the bid submission and is considered as non-responsive. Failure to properly complete the list has prompted bid protests on other projects that were successful.

Therefore, we recommend awarding the contract for this project to Q&D Construction as the lowest responsive and responsible bidder in the amount of \$589,000.00. contingent on FAA approval and funding of the project. Attached is a bid tabulation of the bids along with the Engineer's Estimate. Should you have any questions, please do not hesitate to call me at 775.789.9841.

Sincerely,

A handwritten signature in blue ink, appearing to read "B. Fitzgerald", is written over a light blue horizontal line.

Brian Fitzgerald, P.E.  
Project Manager

# FALLON MUNICIPAL AIRPORT REHABILITATE AIRPORT PAVEMENTS

BID TAB - 4/23/2020

ITEM	DESCRIPTION	QTY	UNIT	GR CONTRACTORS		MAXWELL ASPHALT		Q & D CONSTRUCTION		ENGINEERS ESTIMATE	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
	<b>BASE BID</b>										
C-105-1	Mobilization/Demobilization	1	LS	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 57,000.00	\$ 57,000.00	\$ 21,000.00	\$ 21,000.00
M-100-1	Airport Safety and Security	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 18,632.78	\$ 18,632.78	\$ 10,000.00	\$ 10,000.00
P-101-1	Remove Existing 3-inch Pavement	585	SY	\$ 45.00	\$ 26,325.00	\$ 15.00	\$ 8,775.00	\$ 13.70	\$ 8,014.50	\$ 4.00	\$ 2,340.00
P-401-1	3-inch Asphalt Concrete (64-28NV)	585	SY	\$ 130.00	\$ 76,050.00	\$ 145.00	\$ 84,825.00	\$ 43.50	\$ 25,447.50	\$ 24.00	\$ 14,040.00
P-608-1	Asphalt Surface Treatment - Runway 3-21	52,000	SY	\$ 1.20	\$ 62,400.00	\$ 1.35	\$ 70,200.00	\$ 1.46	\$ 75,920.00	\$ 1.30	\$ 67,600.00
P-608-2	Asphalt Surface Treatment - Taxiways and Aprons	60,890	SY	\$ 1.10	\$ 66,979.00	\$ 1.25	\$ 76,112.50	\$ 1.24	\$ 75,503.60	\$ 1.25	\$ 76,112.50
P-611-1	Asphalt Concrete Sawcut Control Joints - New	523	LF	\$ 6.50	\$ 3,399.50	\$ 1.25	\$ 653.75	\$ 3.40	\$ 1,778.20	\$ 2.00	\$ 1,046.00
P-611-2	Asphalt Concrete Sawcut Control Joints - G Line	23,936	LF	\$ 1.46	\$ 34,946.56	\$ 1.25	\$ 29,920.00	\$ 1.64	\$ 39,255.04	\$ 2.00	\$ 47,872.00
P-611-3	Asphalt Concrete Sawcut Control Joints - B Line	36,426	LF	\$ 1.65	\$ 60,102.90	\$ 1.45	\$ 52,817.70	\$ 4.88	\$ 177,758.88	\$ 2.75	\$ 100,171.50
P-611-4	Asphalt Concrete Sawcut Control Joints - H Line	8,881	LF	\$ 3.38	\$ 30,017.78	\$ 4.00	\$ 35,524.00	\$ 7.75	\$ 68,827.75	\$ 4.00	\$ 35,524.00
P-620-1	18-inch Solid White Runway Centerline Stripe	3,000	LF	\$ 2.10	\$ 6,300.00	\$ 1.35	\$ 4,050.00	\$ 1.95	\$ 5,850.00	\$ 2.50	\$ 7,500.00
P-620-2	12-inch Solid White Runway Centerline Stripe	120	LF	\$ 1.40	\$ 168.00	\$ 1.35	\$ 162.00	\$ 1.60	\$ 192.00	\$ 2.00	\$ 240.00
P-620-3	6-inch Solid Yellow Taxiway Centerline Stripe	12,285	LF	\$ 0.70	\$ 8,599.50	\$ 0.68	\$ 8,353.80	\$ 0.85	\$ 10,442.25	\$ 1.00	\$ 12,285.00
P-620-4	6-inch Dashed Yellow Stripe	183	LF	\$ 0.70	\$ 128.10	\$ 0.68	\$ 124.44	\$ 0.85	\$ 155.55	\$ 1.75	\$ 320.25
P-620-5	6-inch Double Dashed Yellow Stripe	330	LF	\$ 1.40	\$ 462.00	\$ 0.68	\$ 224.40	\$ 0.85	\$ 280.50	\$ 1.25	\$ 412.50
P-620-6	4-inch Solid Yellow Tie-down Stripe	1,517	LF	\$ 0.47	\$ 712.99	\$ 0.58	\$ 879.86	\$ 0.85	\$ 1,289.45	\$ 1.25	\$ 1,896.25
P-620-7	White Striated Runway Numeral "1"	1	Each	\$ 450.00	\$ 450.00	\$ 540.00	\$ 540.00	\$ 900.00	\$ 900.00	\$ 250.00	\$ 250.00
P-620-8	White Striated Runway Numeral "2"	1	Each	\$ 660.00	\$ 660.00	\$ 810.00	\$ 810.00	\$ 900.00	\$ 900.00	\$ 450.00	\$ 450.00
P-620-9	White Striated Runway Numeral "3"	1	Each	\$ 660.00	\$ 660.00	\$ 810.00	\$ 810.00	\$ 900.00	\$ 900.00	\$ 600.00	\$ 600.00
P-620-10	White Striated Runway Threshold Bar	2	Each	\$ 680.62	\$ 1,361.24	\$ 1,000.00	\$ 2,000.00	\$ 900.00	\$ 1,800.00	\$ 650.00	\$ 1,300.00
P-620-11	White Striated Runway Threshold Markings	12	Each	\$ 485.83	\$ 5,829.96	\$ 900.00	\$ 10,800.00	\$ 450.00	\$ 5,400.00	\$ 650.00	\$ 7,800.00
P-620-12	White Striated Runway Aiming Point Markings	4	Each	\$ 1,075.00	\$ 4,300.00	\$ 3,500.00	\$ 14,000.00	\$ 900.00	\$ 3,600.00	\$ 2,000.00	\$ 8,000.00
P-620-13	12-inch Yellow Hold Position Markings	274	LF	\$ 1.40	\$ 383.60	\$ 1.35	\$ 369.90	\$ 5.00	\$ 1,370.00	\$ 3.50	\$ 959.00
P-620-14	36-inch Solid Yellow Chevrons	1,075	LF	\$ 4.20	\$ 4,515.00	\$ 1.35	\$ 1,451.25	\$ 6.00	\$ 6,450.00	\$ 3.00	\$ 3,225.00
P-620-15	36-inch Solid White Arrowheads	222	LF	\$ 4.20	\$ 932.40	\$ 1.35	\$ 299.70	\$ 6.00	\$ 1,332.00	\$ 3.00	\$ 666.00
Construction Subtotal - Base Bid				\$ 445,683.53		\$ 448,703.30		\$ 589,000.00		\$ 421,610.00	

## CONSTRUCTION COST

\$ 445,683.53

\$ 448,703.30

\$ 589,000.00

\$ 421,610.00

Engineering Design & Bidding

\$ 58,520

\$ 58,520

\$ 58,520

\$ 58,520

Construction Management

\$ 60,800

\$ 60,800

\$ 60,800

\$ 60,800

## BASE BID PROJECT COST

\$ 565,003.53

\$ 568,023.30

\$ 708,320.00

\$ 540,930.00

FAA Share 100%

\$ 565,003.53

\$ 568,023.30

\$ 708,320.00

\$ 540,930.00

Sponsor's Share 0.0%

\$ -

\$ -

\$ -

\$ -



May 4, 2020

## Agenda Item 6

Consideration and possible approval of a Professional Services Contract with Atkins North America, Inc. for construction administration support services relating to the Fallon Municipal Airport Rehabilitate Airport Pavements project, PWP-CH-2020-189, in an amount not to exceed Sixty Thousand Eight Hundred Dollars (\$60,800.00), contingent upon final approval of FAA grant funding. **(For possible action)**



**CITY OF FALLON  
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 6

DATE SUBMITTED: April 28, 2020

AGENDA DATE REQUESTED: May 4, 2020

TO: The Honorable City Council

FROM: Brian Byrd

SUBJECT TITLE: Consideration and possible approval of a Professional Services Contract with Atkins North America, Inc. for construction administration support services relating to the Fallon Municipal Airport Rehabilitate Airport Pavements project, PWP-CH-2020-189, in the amount of Sixty Thousand Eight Hundred Dollars (\$60,800.00), contingent upon final approval of FAA grant funding. **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

- |  |                                    |
|--|------------------------------------|
| <input type="checkbox"/> Resolution                      | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other     |

RECOMMENDED COUNCIL ACTION: Motion to approve a Professional Services Contract with Atkins North America, Inc. for construction administration support services relating to the Fallon Municipal Airport Rehabilitate Airport Pavements project, PWP-CH-2020-189, in the amount of Sixty Thousand Eight Hundred Dollars (\$60,800.00), contingent upon final approval of FAA grant funding.

DISCUSSION: The City has been tentatively approved for an FAA grant to complete the Rehabilitate Airport Pavements project at the Fallon Municipal Airport. The project was previously designed by Atkins North America, Inc. This follow-on professional services contract is needed to provide construction support services, inspection, and materials testing during the construction phase of the project, which are required by the FAA. Atkins North America, Inc. was previously awarded an open-ended contract to provide a variety of engineering services for the airport and this particular contract would be Task Order Number 9.

City staff recommends approval of a Professional Services Contract with Atkins North America, Inc., contingent upon final approval of FAA grant funding. This project will be funded by the FAA at (100%).

FISCAL IMPACT: \$60,800 - FAA grant funds

FUNDING SOURCE: FAA grant funds

PREPARED BY: Brian Byrd, Director of Public Works

**CITY OF FALLON  
AND  
ATKINS NORTH AMERICA, INC. (ENGINEER)**

**TASK No. 9**

**CONSTRUCTION MANAGEMENT SERVICES  
FOR THE  
REHABILITATION OF AIRPORT PAVEMENTS – RUNWAY 3-21,  
TAXIWAYS A, F, M, N, & P, MAIN APRON, AND NORTH APRON  
AT THE  
FALLON MUNICIPAL AIRPORT**

**1. DESCRIPTION OF PROJECTS**

The City of Fallon intends to rehabilitate the airport pavements that includes crack sealing, pavement sealing and striping of Runway 3-21 (75' x 6,245'), Taxiway A (35' x 5,705') Taxiways F, M, N & P (35' x 185'), Main Apron (200' x 1,050'), North Apron (169' x 300'). Additional work includes replacing ten pavement panels on Taxiway A that have buckled due to weather (17.5' x 25' each).

**2. SCOPE OF WORK**

Provide construction management services for the project. Construction management services include contract administration, full-time inspection, quality assurance surveys, and quality assurance materials testing.

See Attachment A for the Hourly Rate Fee Schedule, Attachment B for the detailed scope of work, and Attachment C for a breakdown of the fee estimate.

**3. FEES AND METHOD OF PAYMENT**

Construction Management services for this project will be performed on a time and expense basis for a fee not-to-exceed \$60,800.00 of which the FAA share is 100% for fiscal year 2020 or \$60,800.00 and the City's share is 0% or \$0.00. See the itemized fee estimate, Attachment C. Invoices will be submitted monthly for work completed the previous month.

Fees associated with the application for Use Permits and/or Building Permits are not included. The City of Fallon will provide any fees required by the City of Fallon, Nevada Energy, Churchill County, the State of Nevada, or any other agency.



Time and Materials charges shall be based upon the 2020 Fee Schedule set forth in Attachment A.

Services for this task will be performed as stated herein and under the Agreement for Engineering Services dated January 4, 2016. This task shall also amend the terms and conditions in the Agreement for Engineering Services to incorporate applicable grant assurances required by the Federal Aviation Administration.

Dated \_\_\_\_\_, 2020

ATTEST:

City of Fallon, Nevada:

By: \_\_\_\_\_

By: \_\_\_\_\_

Ken Tedford  
Mayor

ATTEST:

ATKINS NORTH AMERICA, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Kash Hadipour  
Project Director

# ATTACHMENT A

## ATKINS NORTH AMERICA, INC. 2020 HOURLY RATE FEE SCHEDULE

### **OFFICE PERSONNEL**

Project Principal	\$300.00/hr.
Group Manager	\$215.00/hr.
Project Manager	\$150.00/hr.
Associate Project Manager	\$140.00/hr.
Senior Project Engineer	\$170.00/hr.
Project Engineer	\$120.00/hr.
Staff Engineer	\$100.00/hr.
Designer	\$95.00/hr.
Intern	\$45.00/hr.
Clerical	\$75.00/hr.
Project Controls	\$150.00/hr.
Hydrologist	\$120.00/hr.

### **SURVEY PERSONNEL**

Survey Group Manager	\$165.00/hr.
Survey Project Manager	\$120.00/hr.
Senior Survey Technician	\$110.00/hr.
Survey Technician	\$90.00/hr.

*\* Survey crew rates include all standard survey equipment*

### **CONSTRUCTION INSPECTION PERSONNEL**

Construction Manager	\$150.00/hr.
Sr. Inspector	\$120.00/hr.
Sr. Inspector (Overtime)	\$150.00/hr.
Inspector's Truck	\$48/day

### **EQUIPMENT**

Mileage	\$0.575/mi.
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### **OUTSIDE SERVICES**

Cost + 10%

### **NOTES:**

Time spent on projects in litigation, in depositions and providing expert testimony will be charged at the standard rate times 1.5. Personnel rates shown in the above fee schedule apply to project charges during calendar year 2019. On January 1<sup>st</sup> of each subsequent year, labor rates invoiced on projects may be increased to reflect annual cost of labor increases not to exceed 3.5%.



## **ATTACHMENT B**

### **TASK No. 9**

#### **CONSTRUCTION MANAGEMENT SERVICES FOR THE REHABILITATION OF AIRPORT PAVEMENTS – RUNWAY 3-21, TAXIWAYS A, F, M, N, & P, MAIN APRON, AND NORTH APRON AT THE FALLON MUNICIPAL AIRPORT**

##### **A. CONSTRUCTION MANAGEMENT SERVICES**

During the construction of the Project, it will be necessary to provide contract administration, inspection, quality assurance surveying, and materials testing. It is anticipated that the following tasks will be required during the construction of the project:

1. The ENGINEER shall attend and conduct a pre-construction conference. The ENGINEER shall prepare minutes of the pre-construction conference.
2. The ENGINEER shall review and approve, for conformance with the design concept, all required material submittals furnished by the Contractor.
3. The ENGINEER shall provide quality assurance materials testing to ensure compliance with the plans and specifications at the testing frequency established by the specifications for the contract period called for in the contract documents.
4. The ENGINEER shall interpret the intent of the drawings and specifications to protect the OWNER against defects and deficiencies in the construction by the Contractor.
5. The ENGINEER shall provide quality assurance surveys and general engineering review of the work of the Contractor as construction progresses to ascertain that the Contractor is conforming to the design concept.
6. The ENGINEER shall attend and conduct periodic construction meetings with representatives of the contractor and the Owner during the construction period. Meetings will be held on a weekly basis.
7. The ENGINEER shall cooperate and work closely with the representatives of the Federal Aviation Administration and the OWNER.

8. The ENGINEER shall review the Contractor's application for progress and final payments and, when approved, submit same to the OWNER for payment.
9. The ENGINEER shall prepare any necessary contract change orders for approval by the OWNER on a timely basis.
10. The ENGINEER shall provide contract administration and full-time inspection during the project.
11. The ENGINEER shall conduct a final inspection of the project with the FAA (if necessary), the OWNER and the Contractor. The ENGINEER shall note deficiencies in the construction and shall direct the Contractor to correct the deficiencies.
12. The ENGINEER shall provide to the OWNER a final engineer's report and a set of record drawings for the completed project.
13. The ENGINEER shall revise the Airport Layout Plan to show the project as existing.



**ATTACHMENT "C"**  
**FALLON MUNICIPAL AIRPORT**  
**REHABILITATE AIRPORT PAVEMENTS**  
**AIP No. 3-32-0008-22**  
**ENGINEERING SERVICES FEE ESTIMATE**  
4/27/2020

**C. CONSTRUCTION MANAGEMENT SERVICES**

Provide construction management during the construction of the project to ensure conformance with the plans and specifications. Construction will require 5 weeks of onsite inspection and project management.

**1. CONFORMED PLANS AND SPECIFICATIONS**

Revise the plans and specifications in accordance with any addendums issued during the bidding phase to provide "For Construction" documents.

Project Manager	4 hrs. @	\$150 /hr. =	\$ 600.00	
Project Engineer	8 hrs. @	\$120 /hr. =	\$ 960.00	
				<u>\$ 1,560.00</u>

**2. PRE-CONSTRUCTION CONFERENCE**

Attend and conduct a pre-construction conference in Fallon and prepare minutes of the meeting.

Project Manager	6 hrs. @	\$150 /hr. =	\$ 900.00	
Project Engineer	12 hrs. @	\$120 /hr. =	\$ 1,440.00	
Project Inspector	4 hrs. @	\$120 /hr. =	\$ 480.00	
Mileage	145 miles @	\$0.575 /mi. =	\$ 83.38	
				<u>\$ 2,903.38</u>

**3. SUBMITTAL REVIEW**

Review material submittals and shop drawings for the project.

Project Manager	4 hrs. @	\$150 /hr. =	\$ 600.00	
Project Engineer	12 hrs. @	\$120 /hr. =	\$ 1,440.00	
				<u>\$ 2,040.00</u>

**4. MATERIALS TESTING**

Construction Material Engineers will perform materials testing during the construction of the project. Materials testing will be required for subgrade, aggregate base, the asphalt concrete paving.

Construction Material Engineers		<u>\$ 4,092.00</u>	
			<u>\$ 4,092.00</u>

**5. GRADE CONTROL**

Grade control will not be necessary as the grades are set from the existing pavement edges along the pavement panels

\$ -	
	<u>\$ -</u>

**ATTACHMENT "C"**  
**FALLON MUNICIPAL AIRPORT**  
**REHABILITATE AIRPORT PAVEMENTS**  
**AIP No. 3-32-0008-22**  
**ENGINEERING SERVICES FEE ESTIMATE**  
4/27/2020

**6. CONTRACT ADMINISTRATION**

Provide contract administration during the project. Assume an average 4-hours per week for the Project Manager and 12-hours per week for the Project Engineer during a 5-week construction period. Also assume weekly construction meetings and a final inspection (6 site visits). Assume 4 hours per site visit with roundtrip mileage equal to 145 miles.

Project Manager	24 hrs. @	\$150 /hr. =	\$ 3,600.00	
Project Engineer	80 hrs. @	\$120 /hr. =	\$ 9,600.00	
Mileage	870 miles @	\$0.575 /mi. =	\$ 500.25	
				<u>\$ 13,700.25</u>

**7. CONSTRUCTION INSPECTION**

Provide full-time inspection during the construction of the project. Assume 50-hours per week during a 5-week construction period.

Project Inspector	250 hrs. @	\$120 /hr. =	\$ 30,000.00	
Inspector Truck	25 Days @	\$48 /day =	\$ 1,200.00	
				<u>\$ 31,200.00</u>

**8. RECORD DRAWINGS, FINAL REPORT, UPDATE ALP, AND PROJECT CLOSEOUT**

Prepare record drawings, the final report, update the ALP to show the project as existing, and closeout the project. Coordinate with the FAA as necessary during the closeout of the project.

Project Manager	16 hrs. @	\$150 /hr. =	\$ 2,400.00	
Project Engineer	24 hrs. @	\$120 /hr. =	\$ 2,880.00	
Printing, Mail. Etc.			\$ 24.37	
				<u>\$ 5,304.37</u>

<b>SUMMARY OF ENGINEERING SERVICES FEE</b>	
<b>CONSTRUCTION MANAGEMENT TOTAL</b>	<b>\$60,800.00</b>
<b>FAA SHARE 100%</b>	<b>\$60,800.00</b>
<b>CITY OF FALLON'S SHARE 0%</b>	<b>\$0.00</b>

May 4, 2020

## Agenda Item 7

Presentation of the Police Department Report for March 2020.  
**(For discussion only)**



**CITY OF FALLON**  
**REQUEST FOR COUNCIL ACTION**  
AGENDA ITEM NO. 7

**DATE SUBMITTED:** 4/27/20

**AGENDA DATE REQUESTED:** 5/4/20

**TO:** Mayor and Council

**FROM:** Kevin Gehman, Chief of Police

**SUBJECT:** Fallon Police Department Monthly Report for March 2020

**TYPE OF ACTION REQUESTED:** (Check One)

☐ Resolution

☐ Ordinance

☐ Formal Action/Motion

☒ Other (Specify) Review Only

**RECOMMENDED COUNCIL ACTION:** For review only

**DISCUSSION/ANALYSIS:** (Attachment, if necessary)

**FISCAL IMPACT:** None

**FUNDING SOURCE:**

**EXPLANATION OF IMPACT:**

**ALTERNATIVES:**

Prepared By: Wendy J. Mello

Date 4/27/20

Reviewed By: Chief Kevin Gehman

Date 4/27/20

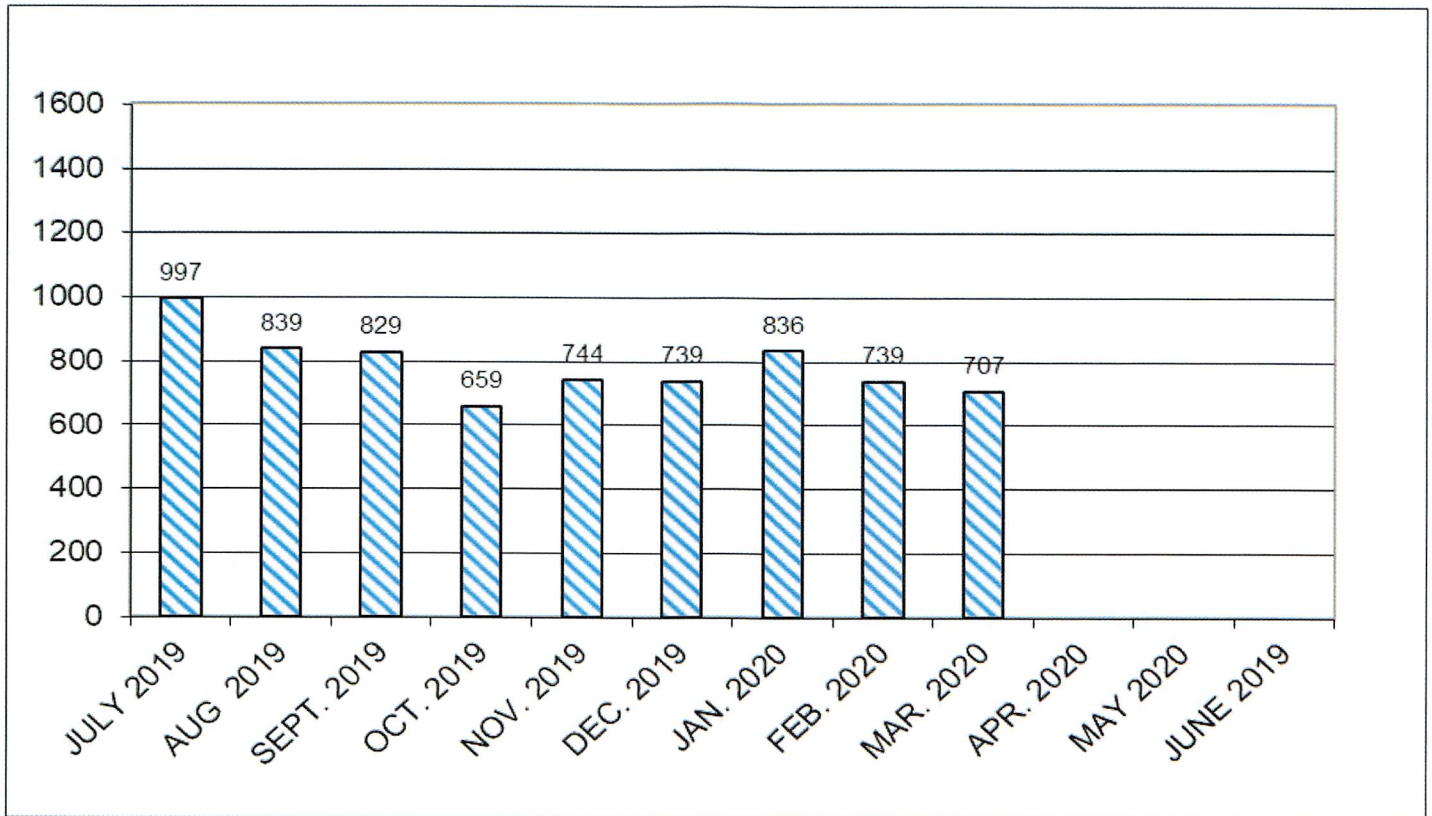
**Presented by Kevin Gehman**

# MONTHLY ACTIVITY REPORT



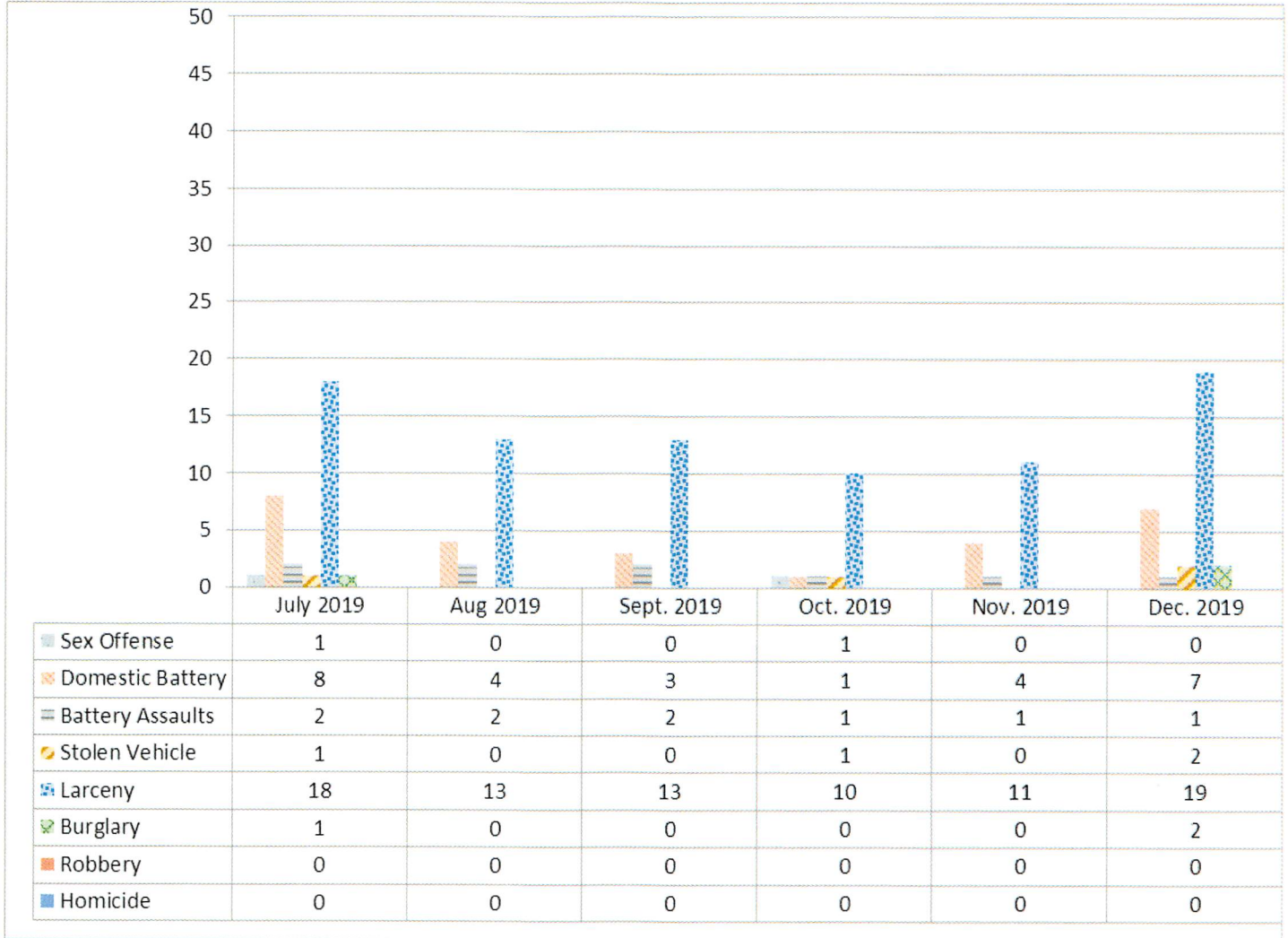
**MARCH 2020**

**2019/2020**  
**Calls for Service/Total Incidents Reported**



## 2019/2020 CRIME SUMMARY

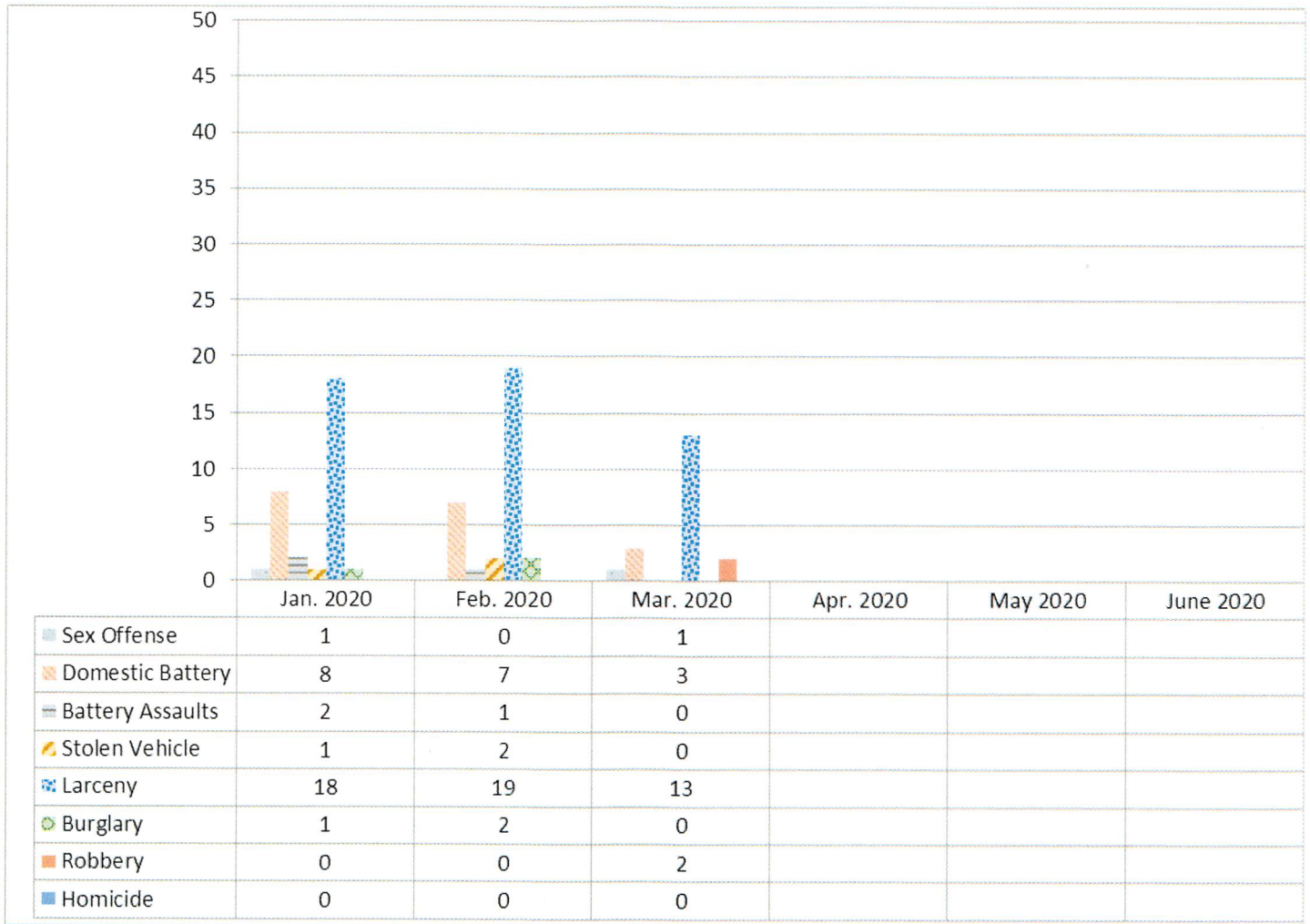
### JULY-DECEMBER 2019





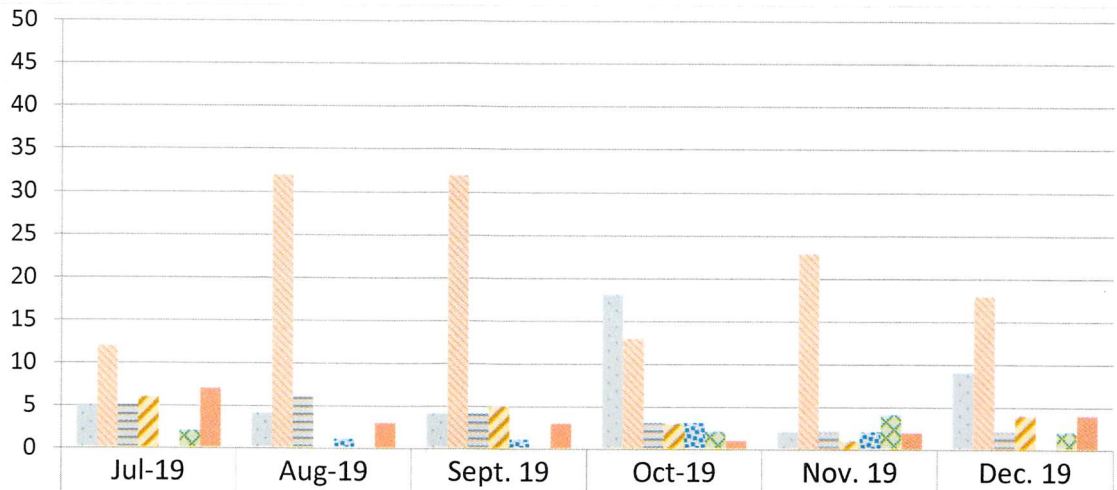
## 2019/2020 CRIME SUMMARY

### JANUARY-JUNE 2020



# 2019/2020 ARREST SUMMARY

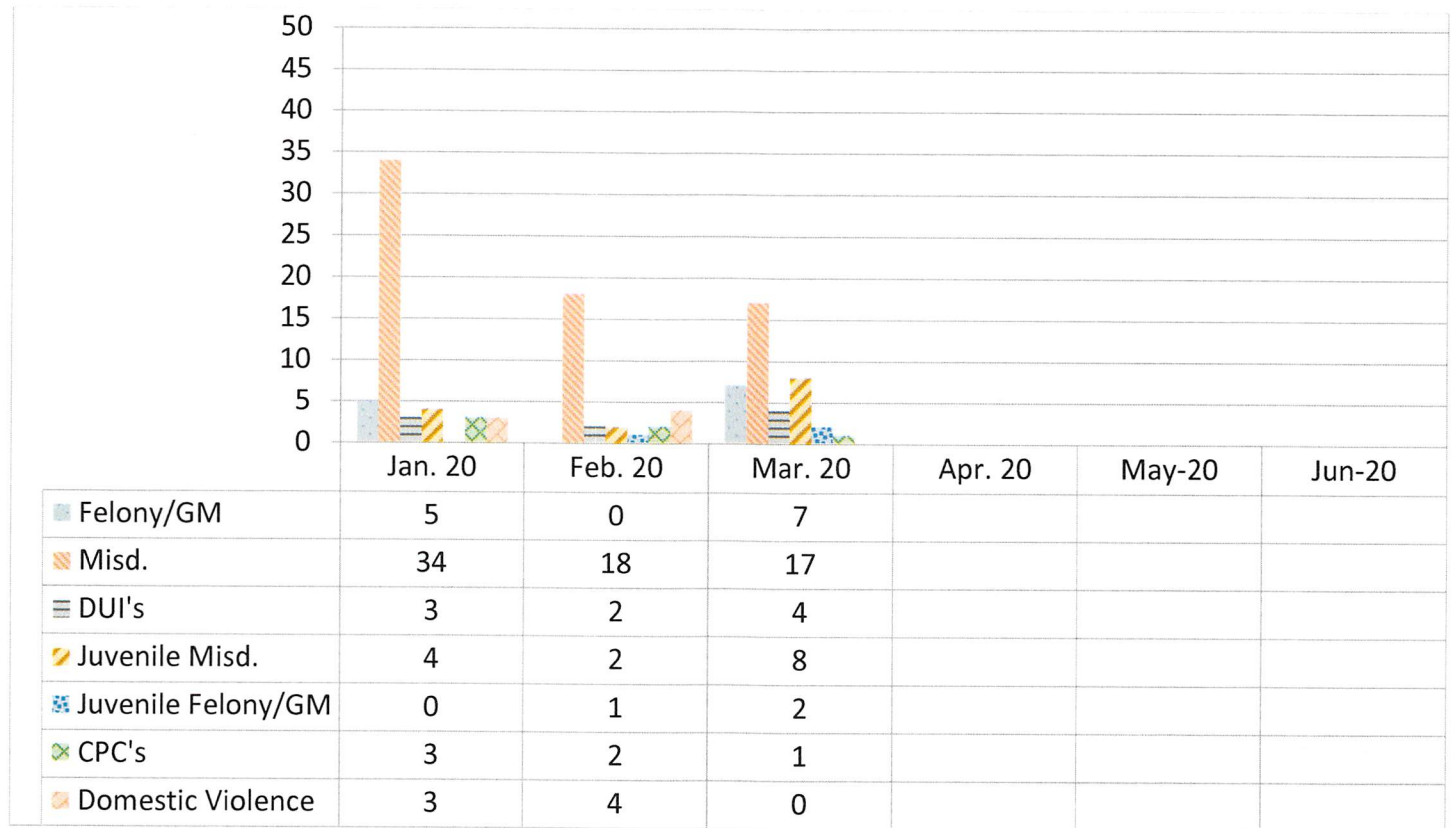
## JULY - DECEMBER 2019



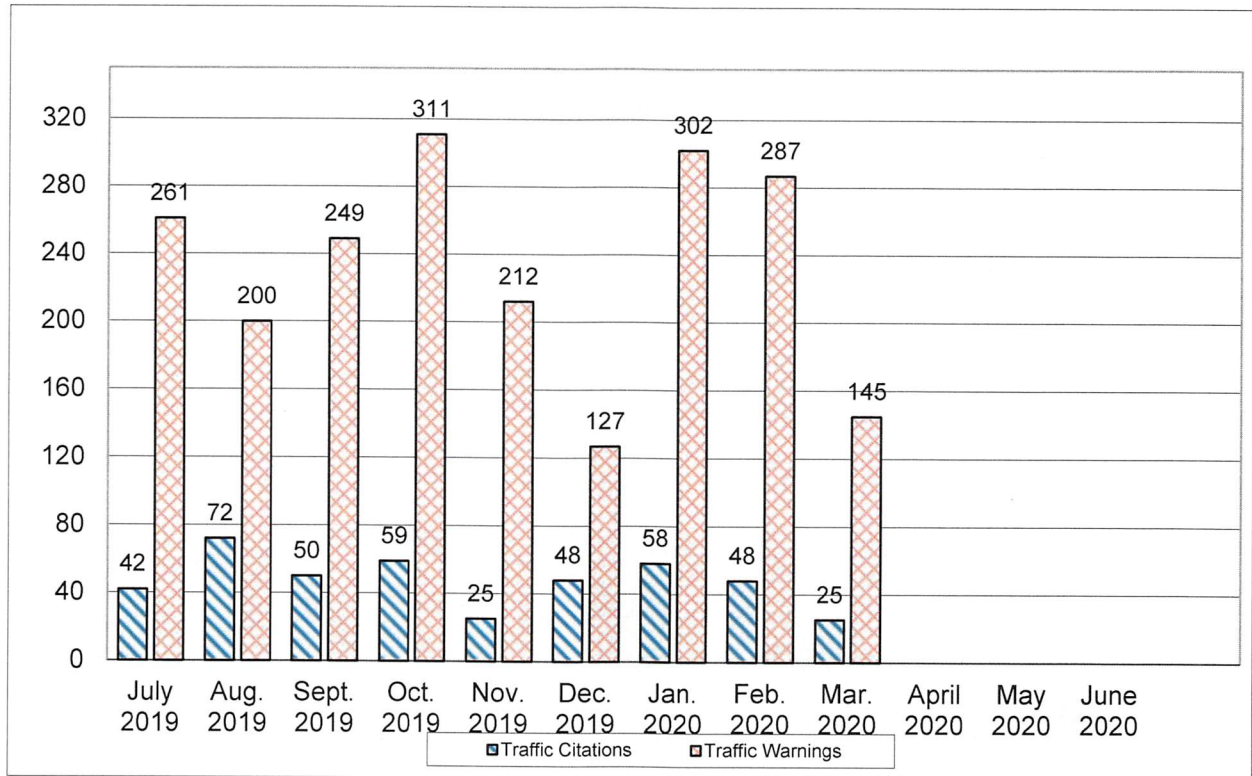
	Jul-19	Aug-19	Sept. 19	Oct-19	Nov. 19	Dec. 19
Felony/GM	5	4	4	18	2	9
Misd.	12	32	32	13	23	18
DUI's	5	6	4	3	2	2
Juvenile Misd.	6	0	5	3	1	4
Juvenile Felony/GM	0	1	1	3	2	0
CPC's	2	0	0	2	4	2
Domestic Violence	7	3	3	1	2	4

## 2019/2020 ARREST SUMMARY

### JANUARY – JUNE 2020

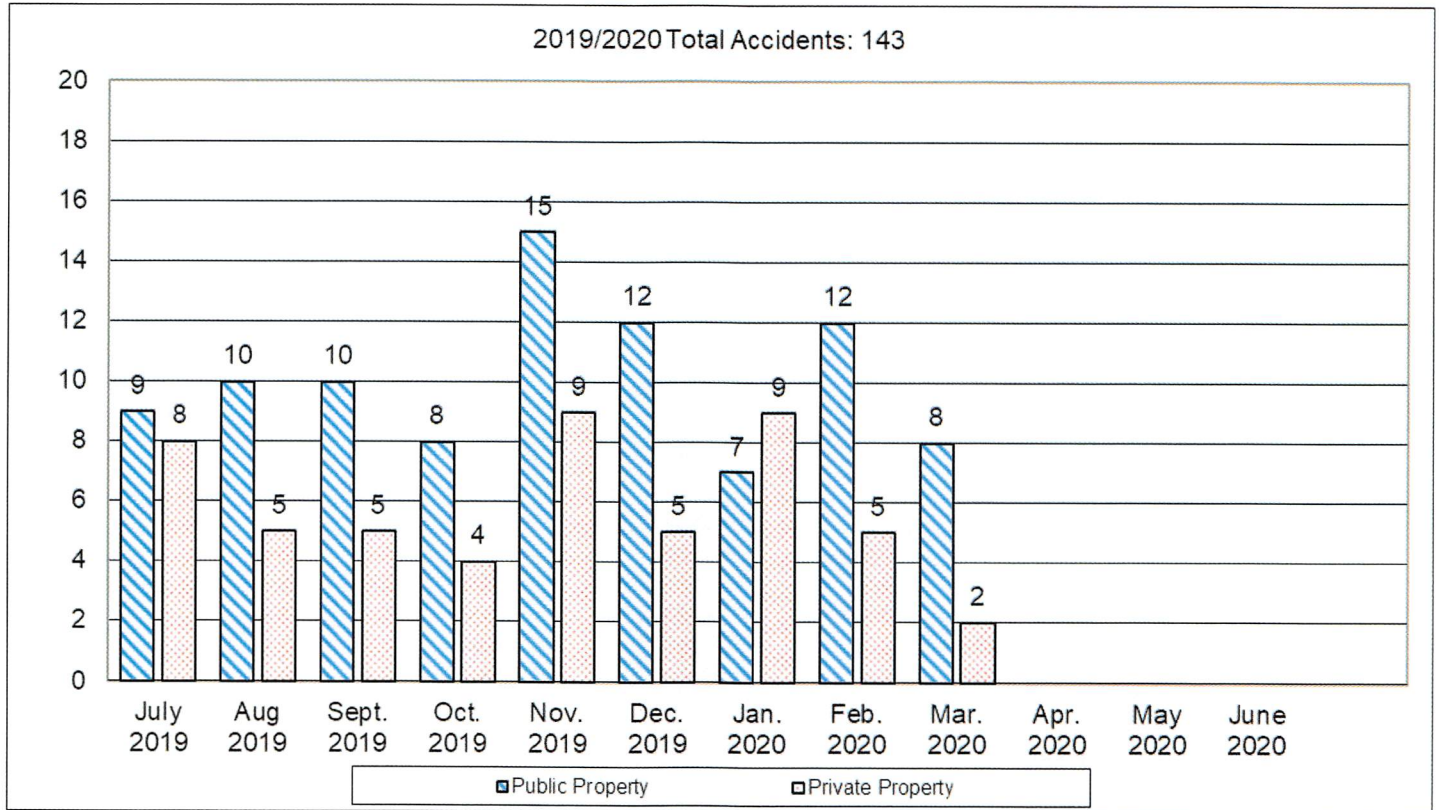


## 2019/2020 MOVING CITATIONS & TRAFFIC WARNINGS

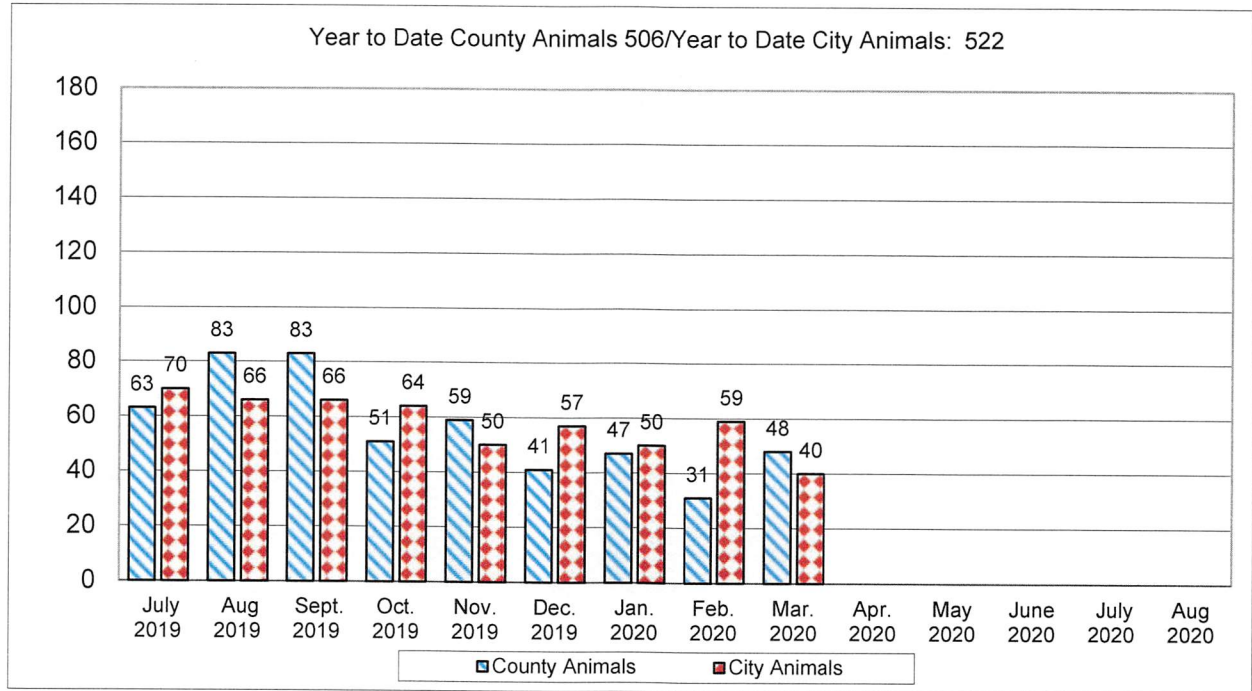




## 2019/2020 TRAFFIC ACCIDENTS



## 2019/2020 ANIMAL SHELTER SERVICE



# Fallon Police Department Citizen Survey Results

March 2020

When you contacted the Police Department, how satisfied were you with the ability of the dispatcher or employee that assisted you?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
12			

Were you satisfied with the courtesy and concern shown by the dispatcher or employee?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
12			

Are you satisfied with the Police Department's response time?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
12			

Regarding your most recent contact, please rate the Officer in the following areas:  
Officer name(s) Officer Itskin, Officer Goodrick, Officer Schumann, Detective Sergeant Frandsen, Sergeant Babiarz and Sergeant Shyne, Dispatcher Watkins.

	<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
Concern	9	2		
Courtesy	10	1		
Knowledge	10	1		
Problem Solving Ability	10	1		
Professional Conduct	10	1		

Overall, how satisfied are you with the Fallon Police Department?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
11	1		

## CITIZEN SURVEY COMMENTS

March 2020

I recently moved in this corner house. The traffic down Tedford is crazy especially late at night. People drive 60mph down Tedford and I see it 20 times a day. A couple of 25mph signs would help. I am sure when a kid gets hit it will change. Any way a couple of 25mph signs would help. **In response, the FPD has placed the speed trailer and directed patrol in the area.**

Fallon PD does an excellent job! Thank you to the men and women in blue. Stay safe!

As a community, we are blessed to have both law enforcement agencies. Thanks!

Good job as always!

You folks do an awesome job. Keep up the great work and stay safe! Thanks for all you do.

Thank you all for everything you did to get my stuff back.

I called requesting a wellness check on an employee. The employee called into the office approximately five minutes after I made the request. Chandra was very helpful and professional. I had no contact with any other officers. Thank you.

Officer was very nice and made feel like he was really concerned. Officer came back the next day to ask if XX was alright. He was sweet and listened and is a very good officer.



**Fallon Police Department**  
**Activities / Special Events**  
**March 2020**

**TRAINING**

During the month of March, officers and staff attended the following training:

- March 5, 2020-All staff attended the first quarterly meeting for 2020 at the Fallon Convention Center
- March 6-8, 2020-Officer Bloomfield attended a Level 1 Man Tracking course hosted by the Churchill County Search and Rescue.

**VOLUNTEERS IN POLICE SERVICES**

During the month of March, our VIPS donated 49 total hours to the agency. They assisted with Helping Hands visits, admin office duties, patrol as well as The completion of Anti-Bias training for law enforcement.

**COMMUNITY RELATIONS**

The following community relations actions were conducted by the Fallon Police Department.

**Indoctrination**

March 2, 2020-Detective Decker completed indoctrination with 24 sailors at the base. The one-hour training was completed without incident

**Churchill County School District "Life Ready" Event**

March 4, 2020-School Resource Officers Jacobs and Ugalde attending the Life Ready event at the Fallon Convention Center. Students from the high school and middle school attended the event where they learned about local businesses and attended sessions on how to prepare for interviews as well as how to build a resume.

**Fallon Daily Bread**

March 5, 2020-Fallon Police Department Explorers and various students of Oasis Academy assisted in serving food at Fallon Daily Bread at 280East Stillwater Avenue, Epworth Methodist Church.

### Radar trailer

March 12, 2020- The radar trailer was set up for westbound traffic on West Center Street just west of Allen Street for reported speeders.

### Churchill County School District Student Meals

March 18, 2020- School Resource Officer Jacobs and Officer Zamora were present at several sites while they passed out free meals to students.

### School Resource Officer

SRO Jacobs was able to speak with class at Lahontan Elementary about bullying and theft just prior to the school closing due to COVID-19.