AGENDA CITY OF FALLON – CITY COUNCIL

55 West Williams Avenue Fallon, Nevada October 19, 2020 – 9:00 a.m.

The Honorable City Council will meet in a regularly scheduled meeting on October 19, 2020 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to three minutes.

- 1. Pledge of Allegiance to the Flag.
- 2. Certification of Compliance with Posting Requirements.
- 3. Public Comments: General in nature, not relative to any agenda items.

 No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. (For discussion only)
- 4. Approval of Warrants: (For possible action)
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
- 5. Appointment and possible confirmation of Kevin Gulley as Deputy Public Works Director. (For possible action)
- 6. Consideration and possible action to establish the salary of Kevin Gulley as Deputy Public Works Director at One Hundred Nine Thousand Two Hundred Fifty Dollars (\$109,250.00) per year. (For possible action)
- 7. Public hearing for discussion of possible project(s) to be funded through the Community Development Block Grant Program for fiscal year 2021-2022 and consideration and possible approval and ranking of project application(s) to be submitted through the CDBG program. (For possible action)
- 8. Consideration and possible action to approve a construction contract with Sierra Nevada Construction of Sparks, Nevada, in order to complete the 2020 Preventative Maintenance project, PWP-CH-2021-022, for their Base Bid and Bid Option No. 1 in the total amount

Two Hundred Ninety-Seven Thousand and Seven Dollars (\$297,007). (For possible action)

- 9. Presentation of the Police Department Report for September 2020. (For possible action)
- 10. Public Comments (For discussion only)
- 11. Council and Staff Reports (For discussion only)
- 12. Executive Session (closed):

Discuss Litigation Matters (For discussion only) (NRS 241 et.seq.)
Negotiations with Operating Engineers Local Union No. 3 (For discussion only)
Negotiations with Fallon Peace Officers Association (For discussion only)

Pursuant to Governor Sisolak's Declaration of Emergency Directive 006 entered on March 22, 2020, and extended by Emergency Directive 016 entered on April 29, 2020, by Emergency Directive 018 entered on May 7, 2020, by Emergency Directive 021 entered on May 28, 2020, by Emergency Directive 026 entered on June 29, 2020 and by Emergency Directive 029 entered on July 31, 2020, this agenda has been posted on or before 9:00 a.m. on October 14, 2020 at City Hall, to the City's website (https://fallonnevada.gov) and to the State of Nevada public notice website (https://notice.nv.gov/). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, at (775) 423-5104 or elee@fallonnevada.gov. The supporting material for this meeting is also available to the public on the City's website (https://fallonnevada.gov) and the State of Nevada public notice website (https://notice.nv.gov/).

Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 423-5104 in advance so that arrangements may be conveniently made.

October 19, 2020

Agenda Item 5

Appointment and possible confirmation of Kevin Gulley as Deputy Public Works Director. (For possible action)

CITY OF FALLON REQUEST FOR COUNCIL ACTION

Agenda	Item	No.	_5_

DATE SUBMITTED: October 12, 2020	
AGENDA DATE REQUESTED: Octobe	er 19, 2020
TO: The Honorable City Council	
FROM: Mayor Ken Tedford	
SUBJECT TITLE: Appointment and pos Works Director. (For possible action)	sible confirmation of Kevin Gulley as Deputy Public
TYPE OF ACTION REQUESTED: (Che	eck One)
() Resolution (X) Formal Action/Motion	() Ordinance () Other

POSSIBLE COUNCIL ACTION: Motion to confirm the Mayor's appointment of Kevin Gulley as Deputy Public Works Director.

DISCUSSION: Kevin moved to Fallon in 1985 and has worked in the City's Electric Department since June of 1997. Kevin started in the electric trade in 1976 as an electrician and topped out as a Journeyman Lineman in 1981. Kevin has worked for Donathan Electric and Mount Wheeler Power in Ely, Nevada and a number of electrical contractors. Since joining the City, Kevin has learned every aspect of the City's electrical system and has served as the Electric Department's lead worker for many years.

Kevin is married to Dee and he has four children, Dax, Chris, James and Amber, eight grandkids and two great grandkids.

Kevin's knowledge and experience, especially of the City's electrical distribution system, will make him a great Deputy Public Works Director. It is with great pleasure that I appoint Kevin Gulley as Deputy Public Works Director and bring him before the Council for your consideration and confirmation.

October 19, 2020

Agenda Item 6

Consideration and possible action to establish the salary of Kevin Gulley as Deputy Public Works Director at One Hundred Nine Thousand Two Hundred Fifty Dollars (\$109,250.00) per year. (For possible action)

CITY OF FALLON REQUEST FOR COUNCIL ACTION

Ager	nda Item No
DATE SUBMITTED: October 12, 2020	
AGENDA DATE REQUESTED: Octob	per 19, 2020
TO: The Honorable City Council	
FROM: Mayor Ken Tedford	
	ossible action to establish the salary of Kevin Gulley as undred Nine Thousand Two Hundred Fifty Dollars action)
TYPE OF ACTION REQUESTED: (Ch	eck One)
() Resolution (X) Formal Action/Motion	() Ordinance () Other

POSSIBLE COUNCIL ACTION: Motion to establish the salary of Kevin Gulley as Deputy Public Works Director at One Hundred Nine Thousand Two Hundred Fifty Dollars (\$109,250.00) per year.

DISCUSSION: The City completed a salary survey of similar positions and carefully considered the job duties and responsibilities, and knowledge and experience necessary to successfully perform the functions of the appointed position of Deputy Public Works Director. Based on these analyses, it is recommended that the Council establish the salary of Kevin Gulley as Deputy Public Works Director at One Hundred Nine Thousand Two Hundred Fifty Dollars (\$109,250.00) per year.

October 19, 2020

Agenda Item 7

Public hearing for discussion of possible project(s) to be funded through the Community Development Block Grant Program for fiscal year 2021-2022 and consideration and possible approval and ranking of project application(s) to be submitted through the CDBG program. (For possible action)

CITY OF FALLON REQUEST FOR COUNCIL ACTION

Agenda Item No
DATE SUBMITTED: October 12, 2020
AGENDA DATE REQUESTED: October 19, 2020
TO: The Honorable City Council
FROM: Derek Zimney
SUBJECT TITLE: Public hearing for discussion of possible project(s) to be funded through the Community Development Block Grant Program for fiscal year 2021-2022 and consideration and possible approval and ranking of project application(s) to be submitted through the CDBG program. (For possible action)
TYPE OF ACTION REQUESTED: (Check one)

RECOMMENDED COUNCIL ACTION: Discuss public input received on possible project(s) for the Community Development Block Grant Program for fiscal year 2021-2022 and approve and rank project application(s) to be submitted through the CDBG program.

() Ordinance

() Other

() Resolution

(x) Formal Action/Motion

DESCRIPTION: The City proposes to submit one or more projects to be funded through the Community Development Block Grant Program for fiscal year 2021-2022. The purpose of this agenda item is to discuss comments received on potential applications and approve and rank applications prior to submittal to the State. Proposed projects and estimated funding are listed below:

Cottage School Renovation - \$425,000
City Hall Breakroom and Women's Restroom ADA improvements - \$500,000
Street and Sidewalk ADA Improvements - \$575,000
City Hall Generator Project - \$150,000

BACKGROUND: The CDBG Program is administered by the Department of Housing and Urban Development and is Authorized by Title I of the Housing and Community Development Act. The primary objective of the Community Development Block Grant Program is the development of viable communities by providing decent housing, suitable living environments, and expanding economic opportunities principally for persons of low and moderate income.

The Governor's Office of Economic Development anticipates the amount of 2021 allocations at \$3,488,537 for rural Nevada. This Public Hearing is the third and final hearing in the CDBG process. A Public Hearing Notice, which was posted on October 5, 2020, referenced projects proposed to date.

FISCAL IMPACT: N/A FUNDING SOURCE: N/A

PREPARED BY: Derek Zimney, City Engineer

DATE: October 12, 2020
TO BE PRESENTED TO THE COUNCIL BY: Derek Zimney

Ken Tedford MAYOR



James D. Richardson Councilman

> Kelly Frost Councilwoman

Karla Kent Councilwoman

NOTICE OF PUBLIC HEARING FOR DISCUSSION OF POSSIBLE STATE CDBG APPLICATION

NOTICE IS HEREBY GIVEN that the City of Fallon will conduct a public hearing on October 19, 2020 at 9:00 a.m. at the Council Chambers, 55 West Williams Avenue, Fallon, Nevada in order to discuss comments received on potential applications for funding under the next fiscal year's (July 1, 2021 to June 30, 2022) State Community Development Block Grant (CDBG) Program and to select and rank projects to move forward with a full application to be submitted to the State CDBG Program.

The purpose of this public hearing is to discuss comments received on potential applications and approve and rank applications prior to submittal to the State. Proposed projects and estimated funding are listed below:

Cottage School Renovation - \$425,000

City Hall Breakroom and Womens' Restroom ADA Improvements - \$500,000

Street and Sidewalk ADA Improvements - \$575,000

City Hall Generator Project - \$150,000

If you require special accommodations to participate in the public hearing, please contact the City Clerk's Office at (775) 423-5104 or TDD at (775) 423-0835 or the Nevada Relay Number 711.

If you are unable to attend the public hearing, written comments may be directed to the City of Fallon, at 55 West Williams Avenue, Fallon, Nevada 89406, or you may telephone Derek Zimney at (775) 423-5107. In addition, information is available for review at the above address between the hours of 8:00 a.m. - 5:00 p.m. on Monday-Friday.

The City of Fallon promotes fair housing and makes all its programs available to low- and moderate-income families regardless of age, race, color, relation, sex, national origin, sexual preference, marital status or handicap.

Pursuant to Governor Sisolak's Declaration of Emergency Directive 006 entered on March 22, 2020, and extended by Emergency Directive 016 entered on April 29, 2020, by Emergency Directive 018 entered on May 7, 2020, by Emergency Directive 021 entered on May 28, 2020, by Emergency Directive 026 entered on June 29, 2020 and by Emergency Directive 029 entered on July 31, 2020, this Notice has been posted on or before October 5, 2020 at City Hall, to the City's website (https://fallonnevada.gov) and to the State of Nevada public notice website (https://notice.nv.gov/).

Elsie Lee, Deputy City Clerk

October 19, 2020

Agenda Item 8

Consideration and possible action to approve a construction contract with Sierra Nevada Construction of Sparks, Nevada, in order to complete the 2020 Preventative Maintenance project, PWP-CH-2021-022, for their Base Bid and Bid Option No. 1 in the total amount Two Hundred Ninety-Seven Thousand and Seven Dollars (\$297,007). (For possible action)

CITY OF FALLON REQUEST FOR COUNCIL ACTION

Agenda	Item	No.	_8_

DATE SUBMITTED: October 12, 2020

AGENDA DATE REQUESTED: October 19, 2020

TO: The Honorable City Council

FROM: Brian Byrd

SUBJECT TITLE: Consideration and possible action to approve a construction contract with Sierra Nevada Construction of Sparks, Nevada, in order to complete the 2020 Preventative Maintenance project, PWP-CH-2021-022, for their Base Bid and Bid Option No. 1 in the total amount Two Hundred Ninety-Seven Thousand and Seven Dollars (\$297,007). (For possible action)

TYPE OF ACTION REQUESTED: (Check One)

() Resolution	() Ordinance
(X) Formal Action/Motion	() Other

RECOMMENDED COUNCIL ACTION: Motion to approve a construction contract with Sierra Nevada Construction of Sparks, Nevada, in order to complete the 2020 Preventative Maintenance project, PWP-CH-2021-022, for their Base Bid and Bid Option No. 1 in the total amount of Two Hundred Ninety-Seven Thousand and Seven Dollars (\$297,007).

DESCRIPTION: This project is a continuation of a multi-phased approach to preventative street maintenance and rehabilitation throughout the City. Slated for the Fall of 2020, this phase of our preventative maintenance plan would allow for the application of 1,100,986 square feet of crack and slurry seal. The application of pavement crack seal and Type II rapid setting slurry to existing pavements will aid in filling cracks and voids, creating a weather-tight seal and providing color and texture to surfaces while prolonging life expectancy.

Working with Lumos and Associates, the City of Fallon has performed a conditions assessment survey of existing City streets. The data compiled from that survey was used to classify existing pavements into two categories based off the applicable pavement preservation techniques. The scope of this project includes portions of 31 streets throughout the City that were deemed appropriate for a crack and slurry seal application.

BACKGROUND: This project was released for public bid on September 23, 2020 and was advertised in the Lahontan Valley News in accordance with NRS 338.1385. Two (2) bids were received and opened on October 7, 2020 as further described in the attached documents.

FISCAL IMPACT: \$297,007

FUNDING SOURCES: City of Fallon General Fund and RTC Funds - \$297,007 PREPARED BY: Brian Byrd, Director of Public Works

DATE: October 9, 2020

TO BE PRESENTED TO THE COUNCIL BY: Brian Byrd



Carson City • Fallon • Lake Tahoe • Reno

178 S. Maine Street Fallon, Nevada 89406 775.423.2188

October 7, 2020

Brian Byrd, Public Works Director City of Fallon 55 West Williams Street Fallon, Nevada 89406

CH-2021-022 - 2020 Preventative Maintenance Project Subject:

Recommendation of Award

Dear Brian:

As you are aware, bids for the above referenced project were received and opened on October 7, 2020. Two (2) bids were received with Sierra Nevada Construction having the lowest total bid of \$297,007.00.

Sierra Nevada Construction, a Nevada contractor licensee, is of good standing and their bid was found to be complete. Therefore, we recommend that award be considered to Sierra Nevada Construction for Base Bid and Bid Option 1 in the amount of \$297,007.00.

A Bid Tabulation has been attached for your reference. If you have any questions, please contact us at (775) 423-2188.

Sincerely,

Brian Harer Project Manager Construction Division

Steven G. Moon, P.E.

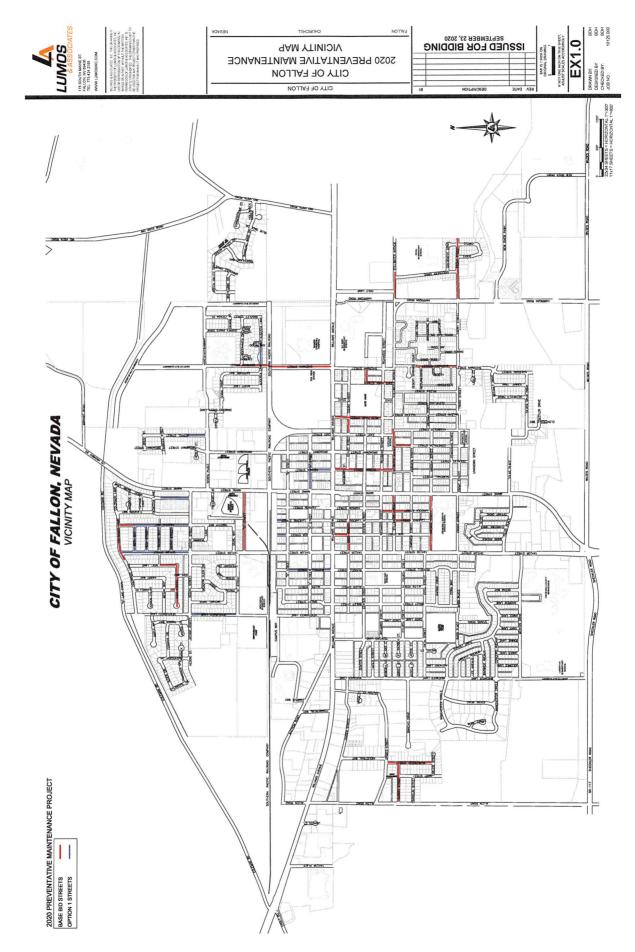
Director

Construction Division

Attach: Bid Tabulation

CITY OF FALLON - BID TABULATION

BID OPENING: 10/07/2020, 3:00 PM PROJECT: 2020 Preven PWP#CH-2021-022 Rose Rid Sterra Nevada (Construction) Ħ Total \$178,636.50 Rem and Description
YPE II RAPID SETTING SLURRY SEAL \$128,618.28 \$42,872.76 \$0.24 714,546 \$171,491.04 714,546 1 PAVEMENT CRACK SEALING PAVEMENT STRIPING SF LS LS \$0.08 \$57,163,68 \$0.06 714,546 \$19,515,96 \$11,500,00 \$11,500.00 \$20,000.00 \$381,627.54 \$20,000.00 \$249,509.26 \$20,000.00 \$20,000.00 CONTRACT ALLOWANCE \$20,000.00 \$20,000.00 \$211,007.00 OPTION 1 ij Quantity 386,440 386,440 Quantity 386,440 Total \$96,610.00 Total \$88,881.20 Unit Cost \$0.14 \$0.07 \$54,101.60 \$27,050.80 Mem and De \$0.24 386,440 \$92,745.60 PAVEMENT CRACK SEALING PAVEMENT STRIPING 386,440 \$30,915.20 SF LS \$0.08 \$4,500.00 \$124,296.40 \$4,847.60 \$11,500.00 \$200,855.60 \$11,500.00 01.3 \$582,483.14 TOTAL (BASE BID + OPTION 1) \$373,805.66 \$297,007.00 BID PROPOSAL: FIRST TIER SUBCONTRACTORS (5%): NEVDADA BUSINESS LICENSE: MATERIAL SUPPLIERS: BID BOND: PREFERENTIAL BIDDER STATUS: ADDENDUM #1: 1% SUBCONTRACTORS (2 HOUR LIST): SUBCONTRACTORS: All American Asphalt Sealing, Inc.



City of Fallon 2020 Preventative Maintenance Project PWP No. CH-2021-022

Fallon, NV

ADVERTISEMENT FOR BIDS

Separate sealed Bids for the construction of the 2020 Preventative Maintenance Project will be received by the City of Fallon, the Owner, at their administrative office located at 55 W. Williams Ave., Fallon, Nevada 89406 until 3:00 p.m., local time, on October 7, 2020, at which time the Bids received will be publicly opened and read aloud.

The Work consists of performing or providing all labor, services, and documentation necessary to produce such construction and furnishing, installing, and incorporating all materials and equipment into such construction, all as required by the Contract Documents.

The Work generally includes but is not limited to: Rapid setting slurry seal, asphalt pavement patching, crack sealing on local roads, pavement markings, traffic control, and public relations activities.

The Contract Documents may be examined at the following locations:

City of Fallon Lumos & Associates, Inc. 55 W. Williams Ave. 178 South Maine Street Fallon, Nevada 89406 Fallon, Nevada 89406

The Contract Documents may be examined and obtained on **September 23, 2020 at 10:00 AM** at the following location:

ENGINEER: www.lumosinc.com/planroom - Plan Room (Hosted by Quest CDN)

A non-refundable deposit of \$25.00 will be charged to log into the plan room to obtain each set of Plans and Contract Documents.

No Pre-Bid Conference will be held.

Bid security shall be furnished in accordance with Section 00200, Instructions to Bidders. Each Bid must be submitted on the prescribed form (separate Bid package) and accompanied by a certified check or Bid Bond in accordance with Section 00200. Successful Bidders will be required to furnish both a Payment Bond and Performance Bond in the full amount of the contact price.

The **Owner** will not award the Contract to a Bidder who, at the time of submitting a Bid, was not properly licensed under the provisions of Chapter 624 of NRS or if the Contract would exceed the limit of the Bidder's license. Bidders shall submit proof of qualifications to perform the Work as described in the Instructions to Bidders.

Owner: City of Fallon

By: Brian Byrd

Title: Public Works Director

Date: September 23, 2020

++ END OF ADVERTISEMENT FOR BIDS ++

October 19, 2020

Agenda Item 9

Presentation of the Police Department Report for September 2020. (For possible action)

CITY OF FALLON REQUEST FOR COUNCIL ACTION AGENDA ITEM NO. 9

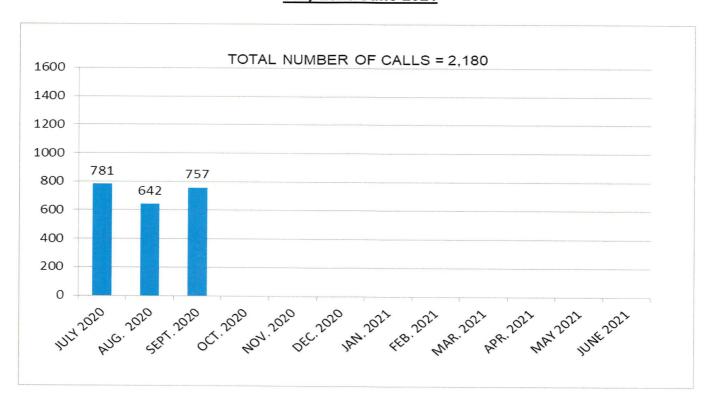
DATE SUBN	MITTED: 10/12/20	AGENDA DATE REQU	ESTED: 10/19/20
TO:	Mayor and Council		
FROM:	Kevin Gehman, Chief of Pol	ice	
SUBJECT:	Fallon Police Department I	Monthly Report for Septem	<u>aber 2020</u>
TYPE OF A	CTION REQUESTED: (Che	ck One)	
	() Resolution	() Ordinance	
	() Formal Action/Motion	(x) Other (Specify) Review	ew Only
	NDED COUNCIL ACTION N/ANALYSIS: (Attachment, i		
FISCAL IMI		ir necessary)	
FUNDING S	OURCE:		
EXPLANAT	ION OF IMPACT:		
ALTERNAT	IVES:	00.0	
Prepared By:	Wendy J. Mello	Mella	Date 10/12/2076
Reviewed By:	Chief Kevin Gehman		Date 10/12/2076
Presented by	Kevin Gehman		

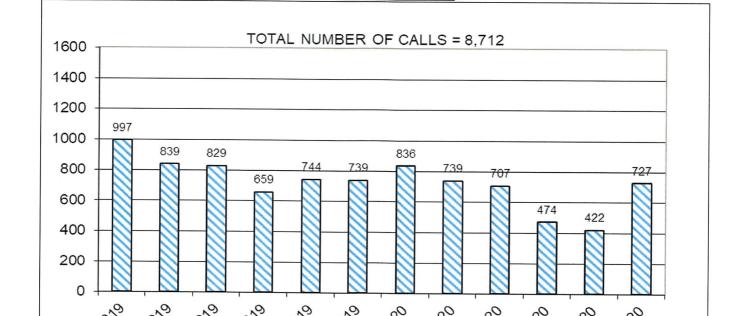
MONTHLY ACTIVITY REPORT



SEPTEMBER 2020

Calls for Service/Total Incidents Reported July 2020-June 2021

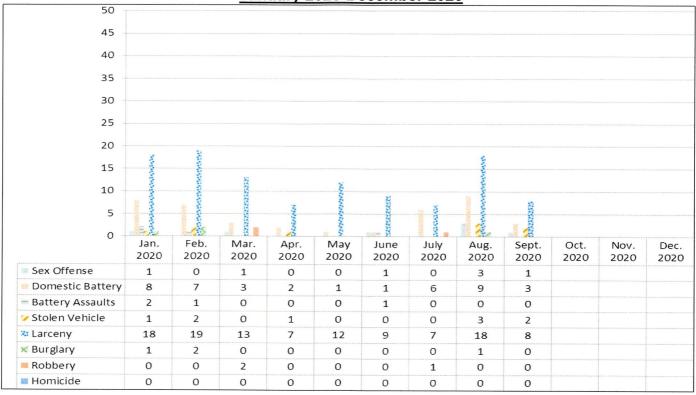


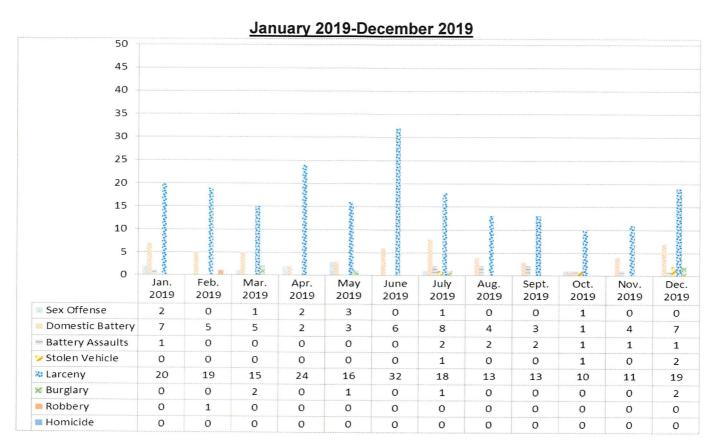


July 2019-June 2020

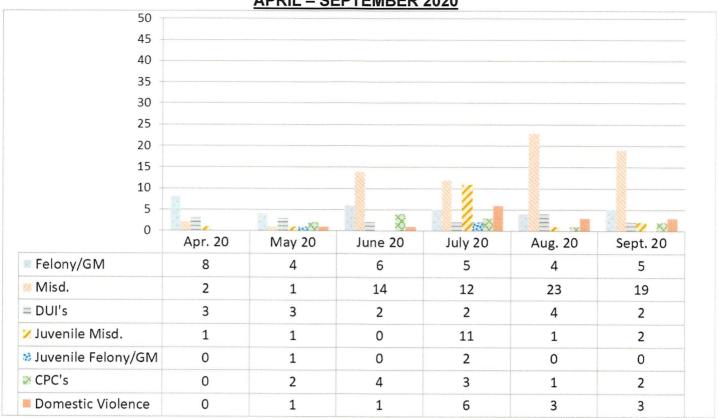
CRIME SUMMARY

January 2020-December 2020

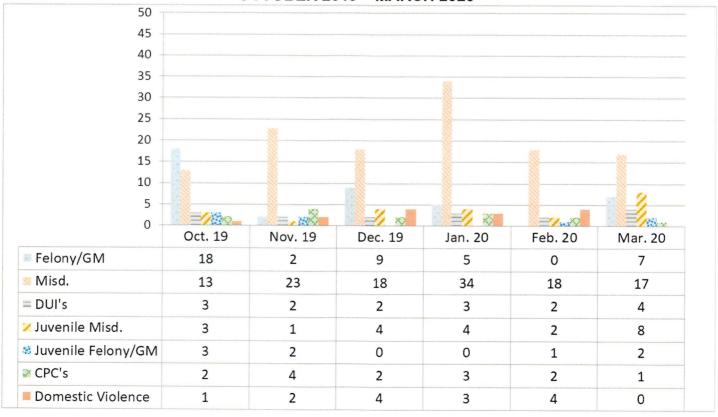




ARREST SUMMARY APRIL – SEPTEMBER 2020

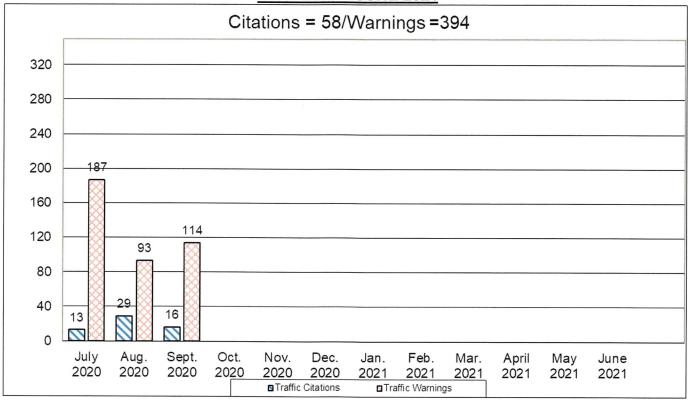


OCTOBER 2019 - MARCH 2020

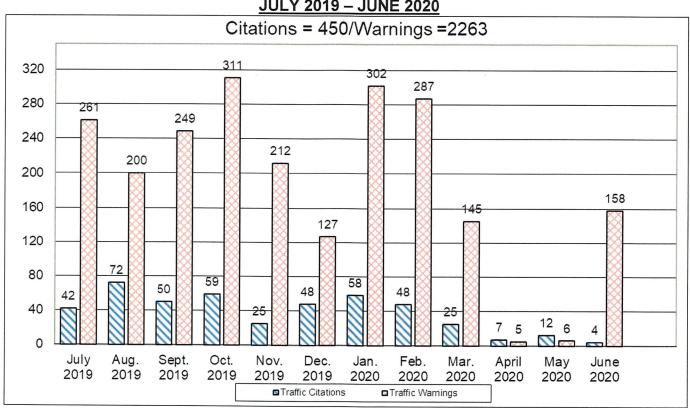


MOVING CITATIONS & TRAFFIC WARNINGS

JULY 2020 - JUNE 2021

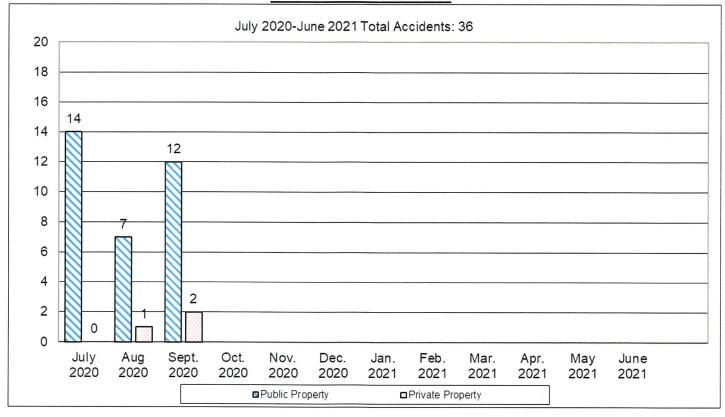


JULY 2019 - JUNE 2020

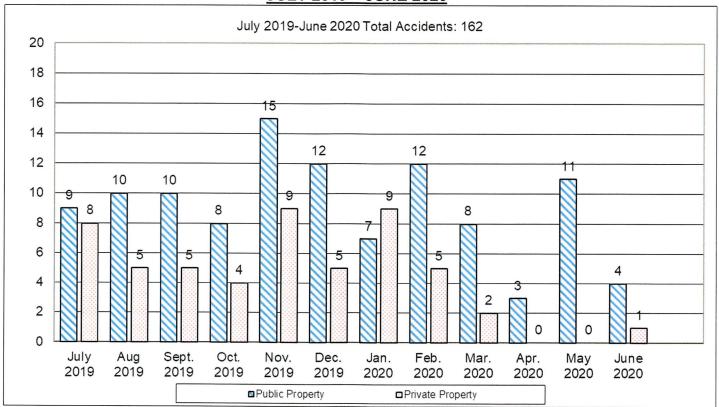


TRAFFIC ACCIDENTS

JULY 2020 - JUNE 2021

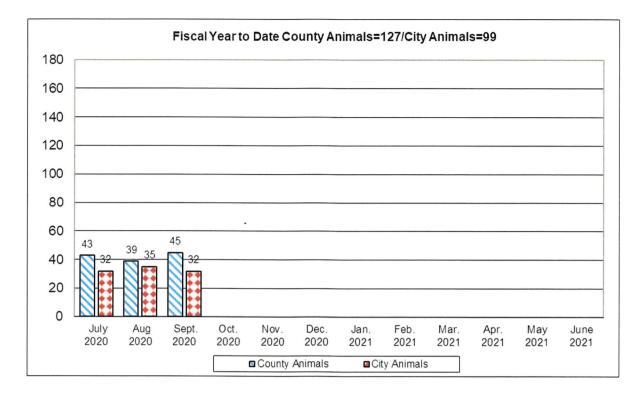


JULY 2019 – JUNE 2020

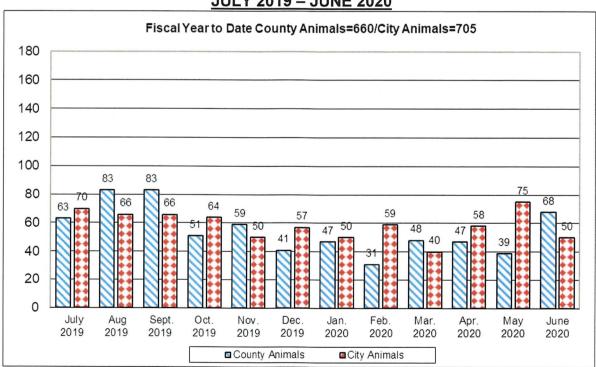


ANIMAL SHELTER SERVICE

JULY 2020 - JUNE 2021



JULY 2019 - JUNE 2020



Fallon Police Department Citizen Survey Results September 2020

When you contacted the Police Department, how satisfied were you with the ability of the dispatcher or employee that assisted you?

<u>VERY</u> SATISFIED	<u>SATISFIED</u>	DISSATISFIED	NO OPINION
5	1		

Were you satisfied with the courtesy and concern shown by the dispatcher or employee?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
5	1		

Are you satisfied with the Police Department's response time?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
5	1		

Regarding your most recent contact, please rate the Officer in the following areas: Officer name(s) Officer Sanchez, Officer Bloomfield.

	<u>VERY</u> <u>SATISFIED</u>	SATISFIED	DISSATISFIED	NO OPINION
Concern	5			
Courtesy	5			
Knowledge	5			
Problem Solving Ability	6			
Professional Conduct	5			

Overall, how satisfied are you with the Fallon Police Department?

<u>VERY</u> SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
6			

Fallon Police Department Citizen Survey Comments September 2020

Never talked to them. They waited in their vehicle as I locked up my bus. I just waved to thank them as I left. But the homeless person left when they showed up. Thank you much!

Officer Sanchez was very helpful as this was my first time filing a report

I forgot the name of the officer. I live on Lincoln Street and he patrols our area during the day. He listened, was professional and took care of the problem I had. Be careful, we love you police officers.

Fallon Police Department Activities / Special Events September 2020

LABOR DAY PARADE

September 7, 2020 The police department assisted the Lions Club with the annual Labor Day parade where they were assisted by the VIPS and the Explorers.

EXPLORERS

September 3, 2020, The Fallon Police Department Explorers assisted serving food to the community at the Fallon Daily Bread at the Epworth Church.

September 15, 2020 The Fallon Police Department Explorer's program met with other local law enforcement agencies at the police department and asked career related questions. They learned the many differences in each agency's daily duties.

INDOCTRINATION

September 14, 2020, Detective. Sergeant Frandsen conducted indoctrination with thirteen (13) newly assigned sailors at NAS Fallon.

VOLUNTEERS IN POLICE SERVICES

During the month of September, our VIPS donated forty-three (43) total hours to the agency. They assisted with administrative office duties as well as serving on the board for Domestic Violence Intervention.