

AGENDA
CITY OF FALLON – CITY COUNCIL
55 West Williams Avenue
Fallon, Nevada
November 16, 2020 – 9:00 a.m.

The Honorable City Council will meet in a regularly scheduled meeting on November 16, 2020 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to three minutes.

1. Pledge of Allegiance to the Flag.
2. Certification of Compliance with Posting Requirements.
3. Public Comments: General in nature, not relative to any agenda items.
No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Consideration and approval of Council meeting minutes for August 3, 2020, September 8, 2020, September 21, 2020, October 5, 2020, October 19, 2020, and November 2, 2020. **(For possible action)**
5. Approval of Warrants: **(For possible action)**
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
6. Appointment and possible confirmation of Dusty Casey to the City of Fallon Board of Adjustment. **(For possible action)**
7. Consideration and possible approval of a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Replacement of Runway Edge Lights at the Fallon Municipal Airport in an amount not-to-exceed Seventy Thousand Dollars (\$70,000.00), of which the FAA share would be 93.75% or Sixty-Five Thousand Six Hundred Twenty-Five Dollars (\$65,625.00) and the City's share would be 6.25% or Four Thousand Three Hundred Seventy-Five Dollars (\$4,375.00). **(For possible action)**
8. Presentation of the Police Department Report for October 2020. **(For possible action)**

9. Public Comments **(For discussion only)**

10. Council and Staff Reports **(For discussion only)**

11. Executive Session (closed):

Discuss Litigation Matters **(For discussion only)** (NRS 241 et.seq.)
Negotiations with Operating Engineers Local Union No. 3 **(For discussion only)**
Negotiations with Fallon Peace Officers Association **(For discussion only)**

Pursuant to Governor Sisolak's Declaration of Emergency Directive 006 entered on March 22, 2020, and extended by Emergency Directive 016 entered on April 29, 2020, by Emergency Directive 018 entered on May 7, 2020, by Emergency Directive 021 entered on May 28, 2020, by Emergency Directive 026 entered on June 29, 2020 and by Emergency Directive 029 entered on July 31, 2020, this agenda has been posted on or before 9:00 a.m. on November 10, 2020 at City Hall, to the City's website (<https://fallonnevada.gov>) and to the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, at (775) 423-5104 or elee@fallonnevada.gov. The supporting material for this meeting is also available to the public on the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).



Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 423-5104 in advance so that arrangements may be conveniently made.

November 16, 2020

Agenda Item 4

Consideration and approval of Council meeting minutes for August 3, 2020, September 8, 2020, September 21, 2020, October 5, 2020, October 19, 2020, and November 2, 2020. **(For possible action)**

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
August 3, 2020**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Legal & Administrative Director, Robert Erquiaga
Public Works Director, Brian A. Byrd
Deputy City Attorney, Trent deBraga
City Clerk-Treasurer, Sean C. Richardson

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Legal and Administrative Director Erquiaga advised that the agenda was posted in compliance with Governor Sisolak's Emergency Directives, the agenda and the supporting materials were posted on the City's website and the State of Nevada's public notice website on or before 9:00 a.m. on July 29, 2020.

Mayor Tedford noted for the record that Councilman Richardson is out of town.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Consideration and possible action to amend a Notice of Award to A&K Earthmovers of Fallon, Nevada, in order to include Bid Option No. 2 of the Downtown Streetscape Phase IV Project, PWP-CH-2020-085, increasing the previously awarded amount by Two Hundred Ninety-Four Thousand Six Hundred Fifty Dollars and Thirty-Three Cents (\$294,650.33)

Public Works Director Byrd explained that, on July 6, 2020, the City Council awarded a construction contract with A&K Earthmovers in order to complete the Downtown Streetscape Improvements Phase IV Project in the amount of \$1,649,874.67. The City Council approved a staff recommendation to award only the Base Bid and Bid Option No. 1 as funding for this project was limited. On July 9, 2020, the Nevada Department of Transportation (NDOT) notified City staff that additional funding had been allocated for this project. NDOT has committed an additional \$280,000 of Federal TAP funds with a stipulation of the additional allocation being used exclusively to fund Bid Option No. 2 as described in the construction documents. The project was released for public bid on April 29, 2020 and was advertised in the Lahontan Valley News in accordance with NRS 338.1385. The project generally includes: Demolition and removal of the existing roadway, landscaping, paving, sanitary sewer, storm drains, and waterlines. Construction elements of the project include: The installation of curb, gutter, sidewalk, paving, sanitary sewer, street lighting, storm drain manholes, on-street parking, and landscaping improvements.

Mayor Tedford clarified that the reason we are here is because NDOT came up with more funding for us for this project, which is very nice.

Public Works Director Byrd noted that we have worked closely with their construction manager and their TAP manager and they definitely helped us out.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost agreed that this was good news. She asked what would now be added to this project to make it bigger and better.

Public Works Director Byrd explained that, with Bid Option No. 1, the eastern boundary of CC Communications property was not included, and it would now be a full construction on both sides of the roadway from Front Street to Tolas Place.

Mayor Tedford asked Legal and Administrative Director Erquiaga to explain the policy of why that portion was bid like it was.

Legal and Administrative Director Erquiaga explained that the portion that would be picked up in Bid Option No. 2 is actually property located in Churchill County, it has not been annexed to the City, which the City typically does not improve properties in the county with curb, gutter, and sidewalk so it was important to keep that as a separate component of the project right from the start. We were fortunate in that NDOT came up with essentially all of the funding for Bid Option No. 2, so we did not have to come back and think about our policy not to improve properties that are not in the City. It really is a great benefit; the William N. Pennington Life Center would have a full construction roadway with parking on both sides and will certainly benefit that property. Again, we

were really lucky and fortunate and owe a lot of thanks to Phillip at NDOT for his dedication to this project and going back and finding us more money once we told him that our budget was limited.

Mayor Tedford wanted to extend our thanks to NDOT and Philip personally for working so hard on this for us, it is very much appreciated. This is the last phase of the entire streetscape project that started many years ago at Williams Avenue and Maine Street.

Legal and Administrative Director Erquiaga advised that he would convey our appreciation to NDOT and Philip.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to amend a Notice of Award to A&K Earthmovers of Fallon, Nevada, in order to include Bid Option No. 2 of the Downtown Streetscape Phase IV Project, PWP-CH-2020-085, increasing the previously awarded amount by Two Hundred Ninety-Four Thousand Six Hundred Fifty Dollars and Thirty-Three Cents (\$294,650.33); seconded by Councilwoman Kent and approved with a 2-0 vote by the Council.

Consideration and possible approval of Fiscal Year 2021 Debt Management Policy, Indebtedness Report and Capital Improvement Plan

Mayor Tedford advised that this is required by the Nevada Department of Taxation every year. This is City Clerk Richardson's first year completing it and he knew it was hard work and that he also worked with Legal and Administrative Director Erquiaga and our consultant Bob Erickson to get this report completed. He appreciated how hard this was during his first year, especially with the added challenge of the COVID-19 pandemic.

City Clerk Richardson advised that Marty Johnson of JNA Consulting Group compiled both the Indebtedness Report and the Debt Management Policy. He worked with JNA on compiling all the numbers and then double-checked each other to create both reports. The Capital Improvement Plan was compiled by City management with several members of the management team. The Debt Management Policy was created to fulfill the requirements of NRS 350.013. The policy discusses the outstanding and proposed debt of the City, its ability to afford such debt, and other items related to issuance of the bonds of the City. As of June 30, 2020, the City had \$662,928 of medium-term obligation general debt outstanding, which is all of our interfund loans amongst all our different funds, so it is considered general obligation because each fund is supposed to stand alone so those funds owe somebody, but we owe each other. We also have \$7,568,000 in general obligation revenue supported bonds which includes \$6,195,000 outstanding from our sewer bonds. We have two water fund bonds and they total \$1,373,800. Altogether, with the medium-term obligation bonds, we have a total of \$8,231,728 of general obligation debt in the City as of June 30, 2020. That is the number you will see when compared to other cities. In addition to the general obligation debt, we also have other debt. That other debt is \$5,862,000 of outstanding debt from the electric system revenue bonds and that is what we recently refinanced this last Council meeting. Lastly, we have \$900,219 of lease purchase obligations and those are pretty much equipment purchases. The most recent one was the vac-truck from earlier this year and that total was \$489,989. That was our only new debt obligation this past year. The landfill tipper was paid off this year so that fell off from last year's report. Included in the Debt Management Policy is a Five-Year Capital Improvement Plan. The first year matches the capital outlays we submitted to the State in our last final budget. We are required to make sure our Capital Improvement Plan matches our actual budget that we submit and then the next four years are projections of what our capital outlays would be. If approved, he would forward the Debt Management Policy, which includes the Capital Improvement Plan, and the Indebtedness Report to the Nevada Department of Taxation as required

annually per statute. In addition, he would also present the Debt Management Policy to the Churchill County Debt Management Commission. He added that Councilwoman Frost was on the Churchill County Debt Management Commission.

Mayor Tedford conveyed his apologies to Marty Johnson for not including him in his comments at the beginning of this agenda item discussion. He inquired if the Council had any comments or questions.

Councilwoman Frost referred to the Capital Improvement Plan and inquired about the completion date requirement by the Nevada Department of Taxation.

City Clerk Richardson advised that he had reviewed the last few years of our Capital Improvement Plans and what the State wants is each and every year, and in the past we had put the first year but the State prefers to have it all so he chose the last fiscal day of the year. Again, those are projections, they are not set in stone, so he chose the last day of the fiscal year for estimation purposes for all those programs.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Kent motioned to approve the Fiscal Year 2021 Debt Management Policy, Indebtedness Report and Capital Improvement Plan as submitted; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No Council or staff reports were noted.

Executive Session

At 9:20 a.m., Mayor Tedford closed the meeting to an executive session.

At 9:54 a.m., Mayor Tedford returned the meeting to an open session.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:55 a.m.

Mayor Ken Tedford

Attest:

Sean C. Richardson, City Clerk-Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
September 8, 2020**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackendon
Chief of Staff, Robert Erquiaga
Deputy City Attorney, Trent deBraga
City Clerk-Treasurer, Sean C. Richardson

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford requested a Moment of Silence for Sparks Mayor Ron Smith; he passed away on August 19, 2020.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Chief of Staff Erquiaga advised that the agenda was posted in compliance with Governor Sisolak's Emergency Directives, the agenda and the supporting materials were posted on the City's website and the State of Nevada's public notice website on or before 9:00 a.m. on September 2, 2020.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

Mr. Geof Knell of 261 Serpa Place extended an apology to the City staff that he had spoken to last Friday. He stated that he was disgusted with our government – the federal, state and local governments. They have severed ties with the Lord Jesus Christ. Jesus Christ used the word ekklesia 15 times in the Word of God. As translations have changed, the word ekklesia

went from congregation to church. Jesus used the word ekklesia, which is a political word, it was done by the Greeks and accepted by the Romans, so Jesus Christ used the word ekklesia. What it means is to go to the King through the leader and listen to how they want to run the government and be the judge. He wanted the Council to imagine a bar of boxes: Jesus Christ, King, the Lawgiver, and the Judge. Romans Chapter 13 talks about how He appoints people in the government. So, you have the executive, the legislation, and the judicial. But since 1947, with the separation of church and state, so our government by trickery through the judicial system, has developed the separation of church and state. The churches did very little but back in the early days, the Christians of the early times, they stood up to the government and they turned the government and kingdoms upside down. They made the government officials accountable but that is not happening today. We are allowing state power and mob rule to dominate – to allow the killing of the unborn, promote sexual impurity, promiscuity, depravity, and debauchery. They have changed the moral laws of this country. We are supposed to be following the King's authority – he is the law giver. He was very disappointed. He was at the Labor Day Parade yesterday and he was assaulted, and he was spat upon. Right now, in the City, we are allowing things to happen like Satanism, Wiccan, and witchcraft, which is so prevalent in this City. He has been calling in the streets to call the City to repentance. But he needs help from the government to come back to God and stand up for righteousness and not allow unrighteousness to dictate the morality of this City. It is important for everyone else. Our churches have become so weak, they take on sensationalism and only follow parts of the Bible; they do not go outside their four walls and preach the Good News, the Kingdom of God, and offer salvation. Hebrews Chapter 5 talks about immaturity. When you grow in the faith, your senses are increased to define the difference between good and evil. He called on the Council, as the higher authority. He noted that the Declaration of Independence states that we are endowed by our Creator, he is the ruler over the governing party, and you are appointed by God and ordained by Him to stop the unrighteousness. To stop this immorality that is killing human life, it is perverting the minds of children and adults. The world is full of anger and bitterness. He preached in Reno last year and he prophesized that City Hall was going to burn and that is what happened recently when BLM came in. They are still working on that building. People need to wake up because he has authority over God, and He has authority over you. You better listen to Him because he has heard personal testimonies, and prayer in capitols and counties, and He kills people who hate Him. That has really happened. Thank you.

Mayor Tedford thanked Mr. Knell for his comments. He apologized how Mr. Knell was treated at the parade; that is not normally how people in the City of Fallon are.

Approval of Council meeting minutes for July 20, 2020 and August 17, 2020

Mayor Tedford inquired if there were any additions or corrections to the minutes for July 20, 2020 and August 17, 2020.

No additions or corrections were noted.

Councilwoman Kent motioned to approve the Council meeting minutes for July 20, 2020 and August 17, 2020 as submitted, seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Frost motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

Mr. Geof Knell of 261 Serpa Place stated that he wanted a four-way stop at North Broadway and Serpa Place. He has been preaching on the street and sees the rudeness of people; they are selfish and self-centered and do not care about any human life, they do not care about themselves. There was a study done a few years ago by two predecessors and they put counters down there and they said that 37% of the ones are being illegal and the rest are not. It should be reduced to at least 2% but that is not enough. It is the ones who are selfish and self-centered. Driving is a privilege, not a right, but it is dangerous. He reminded that he and his wife were almost run over in the crosswalk – which needs to be repainted by the way – and he took it personally. People are still going 30, 35, and even faster down the street because they use it as a shortcut. It is unsafe and unwarranted. He understood that there was a plan but when you have the materials – it should not take such a long time. He offered \$200 to put in the till to buy a stop sign and a pole. Just two of them, \$45 or \$50 for the pole and the sign is like \$25. He stated that he would pay for it. Safety is the issue here. Thank you.

Mayor Tedford advised Mr. Knell that his argument is with him, as the Mayor. He appreciated the apology at the beginning of the meeting today because to come into City Hall and disparage two employees and to call one of them incompetent and to get in a loud manner is not acceptable to him. You can get a lot accomplished here when you act with respect and in a professional manner and when you do not do that, you do not get anything accomplished. The plans for how to handle this neighborhood sit on his desk. He has been doing this a long time and whenever anybody wants a stop sign or some traffic control, we usually run a cart over there to see what the speed and timing of the cars are. When we did it over there, there were some that had a high rate of speed. *Mr. Knell made comments from the audience that were not clear on the recording.* Mayor Tedford reiterated how we act in City Hall. We act in a professional manner, we act quietly, we do not disparage employees in the offices at City Hall. He appreciated the apology for Mr. Knell's behavior last Friday afternoon. It was totally unacceptable, and it was totally unacceptable to him. We just do not do that here. All that gets you is exited out of City Hall by the Police Department. That is not the way he has operated City Hall in his entire tenure or Mayor Erickson's tenure. We just do not do that. To call someone that this Council has appointed as incompetent was beyond the scope of his comprehension. That is to call the citizens of the City of Fallon all incompetent because that is who put us here; and that is who put

him here to appoint and the Council to confirm. Yes, we looked at a stop sign and that whole pattern through that whole neighborhood; and staff within the City developed a plan and put it on his desk and that is where it sat. The Police Chief placed his traffic control device there and the numbers did not show everybody going 35 by Mr. Knell's house. They actually did not show the majority of traffic there going over 15 by Mr. Knell's house. There will be outliers of some going higher – some going 50 – not just 35. But he knew that, in our history, if they put up a stop sign by his house, the next things he would complain about were people screeching their brakes at all hours of the night at the stop sign. Then we get people complaining about people taking off quickly and revving up their engine at all hours of the night by their house when we put in stop signs. He has been doing this awhile, and that is why it sits on his desk. He is worried about the whole plan that we could put in the whole neighborhood, not just Mr. Knell's stop sign. He also knew that when we do a traffic plan like this, we have to think of spending several thousand dollars because we need to do a traffic study by an engineer before we just let staff's plan go into effect. At the time it was placed on the Mayor's desk, he did not really want to ask the Council to spend several thousand dollars. Now, we may do that, and he may take the risk of putting a 4-way stop there and run the risk of having people screech up to that stop sign and take off from that stop sign and create a lot of noise. He was advising Mr. Knell of the risk of a 4-way stop sign there; he was not saying it was not a risk they should run because of his concerns. It is not a dead issue of putting a stop sign there. We very well may do it. It was on the Mayor's desk, it was not Chief of Staff Erquiaga's fault and it was not the City Engineer's fault and it was not the Police Department's fault; it was his fault. The buck stops with Mayor Tedford in the City and this particular issue really stops with him because the whole plan is on his desk. Some things have been put to the side due to COVID-19 and that has taken planning priority; every day we are fighting numbers of whether this City is going to close down or stay open or whatever. That is what he and Chief of Staff Erquiaga work on every day. We have been a little tardy in answering Mr. Knell's concerns, but he wanted it to be clear that it was not that his concerns would not be answered, and they could be answered in the very near future. He gets concerned about what happens when a stop sign gets installed. He has known people that did not want a stop sign because they do not want what comes when you have one because of the stopping and starting of cars instead of people just smoothly going through the intersection. He is also weighing in the safety factor and Mr. Knell's concern about getting hit crossing the street. We are not ignoring it. His father used to have a saying that you catch more bees with sugar and Mr. Knell needs to remember that.

Mr. Knell stated that he would like to respond.

Mayor Tedford reminded him to be careful how he responds.

Mr. Knell stated that he cares for human life. His blood pressure was high, and he was very passionate and frustrated. He apologized. He has lived in his home for almost 22 years and he has complained since he moved in. It is the dragging on of it that is frustrating.

Mayor Tedford stated that he was not sure that this has been a problem as Mr. Knell sees it for that long of time. We have seen it more recently than in the past. He thought Mr. Knell should leave it at that.

Mr. Knell stated that he disagreed. He wanted an update on the progress.

Mayor Tedford stated that it was on his desk and he might see something sooner than later. He thought that we would need to have a traffic study performed before all these things are put into place.

Mr. Knell stated that the previous conclusions were that it was not worth it.

Mayor Tedford asked Mr. Knell to clarify.

Mr. Knell described the previous tests by the two predecessors with cables on the road and everything; they came to the conclusion that it was not worth it.

Mayor Tedford stated that was not performed by an engineer, that was just counting.

Mr. Knell stated that the City Engineers did them.

Mayor Tedford stated that was done internally; he would not get into it.

Mr. Knell stated that since the Diamond Creek subdivision was created, more people are taking it as a shortcut instead of going through downtown.

Mayor Tedford advised that Mr. Knell would not teach him anything about this subject; he knew it well.

Mr. Knell stated that he was not teaching, he lived there. The Mayor lives on a different street and the Council lives on different streets.

Mayor Tedford stated that people speed by his house and he is not trying to put stop signs all over. We have to work the process. He was done explaining. He said the process is working, there may be something sooner than later, and that was all he could tell him at this point.

Mr. Knell referred to the comment about him calling everyone incompetent. He was not saying they were incompetent; he was asking them to rely on Him for direction.

Mayor Tedford advised Mr. Knell that he was talking to the wrong person about who he relies on. Please do not try to bring that up. We need to move on.

Mr. Knell stated that they would all be hearing from him in the future.

Mayor Tedford advised Mr. Knell that he expected that, and he would hear from us too.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No Council or staff reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:23 a.m.

Mayor Ken Tedford

Attest:

Sean C. Richardson, City Clerk-Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
September 21, 2020**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
Police Captain, Ron Wenger
Deputy City Attorney, Leonard E. Mackendon
Chief of Staff, Robert Erquiaga
Public Works Director, Brian A. Byrd
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney
City Clerk-Treasurer, Sean C. Richardson

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford requested a Moment of Silence for Carson City Mayor Bob Crowell; he passed away on September 12, 2020.

Mayor Tedford read a prepared statement into the record, "Mayor Bob Crowell was such a fine man with great character. You could count on Bob to be a voice of reason. I always enjoyed sitting down and talking with him. It could be after a meeting or sitting in the halls of the legislative building. It was just always nice to talk. He led his City through many difficult times, after 2007 during the IHOP shootings and during this 2020, with strong leadership leaving Carson City very vibrant now. My thoughts and prayers and the City of Fallon's go out to Susan and the family. Nevada, Carson City, and I will certainly miss Bob Crowell."

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Chief of Staff Erquiaga advised that the agenda was posted in compliance with Governor Sisolak's Emergency Directives, the agenda and the supporting materials were posted on the City's website and the State of Nevada's public notice website on or before 9:00 a.m. on September 16, 2020.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Consideration and possible approval of election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Anthony Myers; and Third Assistant Fire Chief – Eric Blakey

Mayor Tedford stated that this item is for the consideration and approval of election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Anthony Myers; and Third Assistant Fire Chief – Eric Blakey.

Mayor Tedford inquired if the Council had any comments or questions.

Councilman Richardson advised that he serves on the Fire Board and admires their dedication to duty and representing our community. They do a tremendous job, and he has always supported them.

Mayor Tedford inquired if there were any public comments or questions.

No public comments were noted.

Councilman Richardson motioned to approve the election of officers of the Fallon/Churchill Volunteer Fire Department: Fire Chief – Jared Dooley; First Assistant Fire Chief – Randy Sharp; Second Assistant Fire Chief – Anthony Myers; and Third Assistant Fire Chief – Eric Blakey; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Mayor Tedford added that it is certainly an honor to bring the officers in each year to approve the election of fire department officers by their own volunteers. He thanked them for their service to the community, as well as the support of their families as they carry out their duties.

At this time, Mayor Tedford administered the Oath of Office to the officers. Photographs were also taken.

Public hearing for discussion of possible state Community Development Block Grant Applications for fiscal year 2021-2022

Chief of Staff Erquiaga explained this is first in a series of hearings where we discuss possible Community Development Block Grant (CDBG) applications. The City has gone through this process each year and had good success in projects. The history of projects that the City has been funded was submitted with the agenda packet. The first hearing today is just a matter of running through the past history and a brief discussion about the program itself. We always like to outline where we go from here, which is two more hearings. We anticipate a second hearing at the October 5, 2020 Council meeting; that is the hearing where we start to identify certain projects that we may be interested in making application. The third hearing will be on October 19, 2020; where the Council ranks and decides which projects to submit applications for, if any. We have had pretty good success until last year, unfortunately we were not even allowed to make the interview or presentation round. We believe it was the first time that had happened in our history as a City. It was disappointing for us; we had submitted the new Fixed Base Operator building project and Public Works Director Byrd had put in a lot of effort with the CDBG office to advance that one. We were disappointed to learn last December that it did not qualify, and they were not going to allow us to proceed. We are hoping to have a better experience this year. We have a few projects in mind, they still need a little discussion at the staff level and with the Mayor, but we will be prepared to discuss potential projects at the next hearing. It is worth mentioning that we do have the Front Street project ongoing; back in the 2019 fiscal year, we were funded in the amount of approximately \$630,000 for the Front Street Project. That project is actually on the agenda today in a later item, to approve an award of a contract to A&K Earth Movers. We are excited to see that project moving. It is the only project listed in our history that is still open, all of our other projects in our history with CDBG have been successfully closed out. Hopefully, we can come up with some good projects that will benefit our citizens and have a better experience this round than we did last year. He added that City Engineer Zimney and Public Works Director Byrd were present so they, or he, could answer any questions Mayor Tedford or the Council might have.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost asked if the State is still requiring economic development as a major component of the project.

Chief of Staff Erquiaga stated that was one of the hardest questions to answer. Yes, economic development is still a component – the scoring criteria is hard to comprehend – but it is our understanding that economic development is still a portion of it. He did see in the last cycle that there were some infrastructure projects funded. So, somebody either had a creative way of describing those infrastructure projects as they relate to economic development, or there was also the ability to score high enough without the economic development piece to get a project funded. That is a lot of what we need to discuss as we think about any proposed projects that we might submit. Obviously, if you have economic development – or a close tie to it – it will put you ahead of the pack, but there may be an avenue to still fund other projects if they are able to score high enough without that piece.

Mayor Tedford asked City Engineer Zimney if he had anything to add to what Chief of Staff Erquiaga said.

City Engineer Zimney stated that he was excited to bring project ideas forward at the next hearing. It looks like our submission date is October 20, 2020, a day after our third hearing so we are right on track.

Mayor Tedford asked City Engineer Zimney if he had any projects in mind.

City Engineer Zimney stated that he had not had a chance to discuss them with staff yet, but he did have a couple of ideas. They would be ready by the next hearing.

Mayor Tedford inquired if there were any public comments or questions, reminding that this was a public hearing.

No public comments were noted.

Consideration and possible action to approve a construction contract with A&K Earthmovers of Fallon, Nevada, in order to complete the Front Street Reconstruction project, PWP-CH-2020-348, in the amount of Two Million Three Hundred Forty-Nine Thousand Dollars (\$2,349,000)

Public Works Director Byrd explained that on July 5, 2019, the City of Fallon received communication from the Governor's Office of Economic Development indicating an award of \$630,444.21 of Community Development Block Grant (CDBG) funding for the 2019 grant cycle. Since the time of award, the City has worked diligently to complete the design, advertise, and bid the project in accordance with Nevada Revised Statutes as well as the Code of Federal Regulations. As advertised, the project consists of a full reconstruction of Front Street from Maine Street to Humboldt Street, as well as specified portions of Esmeralda Street. The project generally includes: Demolition and removal of the existing roadway, landscaping, paving, sanitary sewer, storm drains, and waterlines. Construction elements of the project include: The installation of curb, gutter, sidewalk, paving, sanitary sewer, street lighting, storm drain manholes, on-street parking, and landscaping improvements. This project was released for public bid on August 6, 2020 and was advertised in the Lahontan Valley News in accordance with NRS 338. A pre-bid meeting was held on August 25, 2020. Three bids were received and opened on September 2, 2020 as further described in the submitted documents.

Mayor Tedford noted that this is a long-held project of his, going back many years. This is one portion of the City that for many years has not been touched other than some repairs being made to the exclusion of Esmeralda Street. He was excited to put this before the Council. We have saved our money for a long time in order to do this. It is a major area of town, not just one street. When he started on the Council in 1987, the City had a program that if the citizens paid 1/3 of their street paving, curb, gutter, and sidewalk, then the City would pay the other 2/3. He was very uncomfortable with that policy but in older areas of town, that was how streets were being done. In newer areas, the developers were required to do the streets and sidewalks. But in the original areas of town, there was little pavement and no curb, gutter, or sidewalks. While, in essence, it was a fair program because the City did not have a lot of money to pave streets, what started happening, on some streets, people could not raise the 1/3 needed so then they were never going to get their street done. Back then, he argued in a Council meeting that the program had to go away. Perhaps he was wrong, and maybe if it remained, more streets would have been done over there. But he got another Councilman to agree with him and the policy was overturned on a 2-1 split vote; we said that the City should pave the streets. In the early years of his

administration, the City spent about \$11 million dollars paving streets and adding curb and gutter in that area of town. But it still was not enough. This project presents some engineering challenges along Front Street with elevation and drainage. A few years ago, Mr. Larry Jackson attended a Council meeting and asked why we had not done that area, as he lives around there. We told him that we have been planning it, but it takes time to accumulate enough money when all you have now is gas pump money, or road tax dollars. He highlighted that road tax dollars are very important to the City because we do not have General Fund money to pull out for street projects. That is not available anymore, so we must save our road tax dollars to fund these projects. Not only was he excited about this project; he was also excited that the bid numbers came in right too.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost stated that she was also excited about this project, she knew staff had been working on this project for a long time. She asked if A&K were to be approved; was there a plan to tie in this Front Street project at the same time they are doing the Maine Street project.

Public Works Director Byrd noted that the timelines to tie the projects in work out pretty well. There is a pre-construction meeting this week for the Maine Street project and he assumed they would work quickly to get the administrative portion done so that a pre-construction meeting for Front Street could follow immediately after. Going back to CDBG, the \$630,000 is one of the bigger awards they have released, and he believed it was because they recognized how dedicated the Council and the Mayor were to this project. Not only in saving those RTC dollars, but the in the pre-design, and we were able to relay our passion and how important and impactful it would be for the community. This is one of those projects that seems like it was started lifetimes ago and there were many, many steps along the way and sometimes it did not seem like it was going to materialize and he was thankful to be part of it.

Councilwoman Kent asked what the timeline was, especially a completion date.

Public Works Director Byrd stated that it was a 90- or 100-contract day project. We are hoping that we have warmer temperatures through the end of November and if that is the case, then there is a legitimate chance that paving will be occurring late and we could finish this project within the calendar year. If it gets colder, and we do not get the 40 degrees and rising temperatures that are needed to pave, then we would have to schedule for paving to occur in the first of 2021.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to approve a construction contract with A&K Earthmovers of Fallon, Nevada, in order to complete the Front Street Reconstruction project, PWP-CH-2020-348, in the amount of Two Million Three Hundred Forty-Nine Thousand Dollars; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration and possible approval and adoption of Resolution No. 20-08: A resolution adjusting rates in the City of Fallon Sanitation Enterprise and other matters properly related thereto

Chief of Staff Erquiaga explained this resolution is before the Council today to discuss rate changes in the City Sanitation Enterprise. As the Council was aware, both NRS and Fallon Municipal Code provide the Council with the exclusive authority to set rates in the City's various enterprises. Rates in the Sanitation Enterprise have not been adjusted since 2007 and the costs in

the normal operation of that enterprise have increased significantly in that amount of time. Back in June, when we were seeking approval of a temporary interfund loan to offset some of the cost-related issues we had in the Sanitation Enterprise. Since that meeting, City staff – heavily driven by City Clerk Richardson – have analyzed the financial aspects of the Sanitation Enterprise. We also studied the market rates of others that provide similar service in the county and the surrounding region; and it is worth noting that is a hard analysis to do because nobody offers the level of service that we do. We go above and beyond for our citizens and businesses, whether it be because they forget to put their can out and we go back to get it when they call or the service that the Mayor has championed throughout his time at the City, which is that we essentially pick everything up at the curb. The Mayor takes keeping the City clean and trash-free seriously; he passes that down to everyone that works at the City and we follow through with that service. So the trash truck that goes around and will pick up extra bags to full remodel debris from a house is a service that nobody else provides, so when we talk about comparisons, we always like to keep in mind that we are not comparing apples to apples as far as service is concerned. But in any case, we did look at market rates. A spreadsheet was submitted with the agenda packet that provides a brief description of our current rate, the proposed changes that we are asking to be accomplished in this resolution, as well as the market average when available. Staff recommends approval of this resolution. It will adjust rates to the point that we can start to get back to even as far as our debts are concerned. We need to tackle the temporary interfund loan that the Council approved in June. We also have a couple of much smaller medium-term loans that we would like to get paid off. We think this increase will allow us to do that. The resolution also includes an annual adjustment of rates, so we have a provision effective every July 1 sanitation rates will be automatically adjusted based on a consumer price index that will take from December of the previous year and a specific CPI that is related to garbage and trash collection, so in any given year we may see an increase of a couple percent. It will help us keep up with those rising costs, whether it be fuel or equipment maintenance, those things that seem to never get any cheaper, especially in this enterprise with the large trucks and the vehicles that we operate. The resolution includes both the rate changes and then those annual adjustments and we are confident that this is an important step to get us back to more solid financial ground in the Sanitation Enterprise. Rate increases are never easy for our citizens and businesses; there is never a good time to do them so we took care to ensure that while we need to recover our costs, we do not want to overly burden our citizens and these numbers in the resolution reflect that. We have spent a lot of staff time working on this and a lot of time with the Mayor and with Bob Erickson, our financial consultant. Mr. Erickson has been very helpful as we look through these numbers. As a group, we are proud to present them and it is a good effort and one that we need to move forward on. If approved, new rates would take effect October 1, 2020.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent stated that she reviewed this with Chief of Staff Erquiaga and City Clerk Richardson and this increase is much needed so that the Sanitation Enterprise can be self-sufficient and cover its costs, especially after we had to do that temporary interfund loan, and it is good we are able to stay below area rates and still make up that difference.

Mayor Tedford commented that we never do these rate increases timely, in any of our enterprise funds. Thirteen years is a long time. When we did all these before, when he was a Councilman, they had a workshop session and looked at increasing licensing fees that had not been raised since the 1950s. It is a bigger blow to the residents and businesses when you take so long to do them. That is why he liked the annual rate adjustment because they will be much

smaller. He knew this was a burden on the people but he also knew they receive quality service that they cannot get anywhere else and he hears from people all the time about how great our sanitation service is and how we will pick up anything, anytime. He likes to tell the story about how we once went inside an elderly lady's home to carry out a large sofa to put it into the trash truck all at no cost to her; we provide awesome service, there is no doubt about that. He also agreed with Councilwoman Kent's comments.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Kent motioned to approve and adopt Resolution No. 20-08: A resolution adjusting rates in the City of Fallon Sanitation Enterprise and other matters properly related thereto; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Presentation of the Police Department Report for August 2020

Captain Wenger advised that Chief Gehman had submitted the August monthly report. He had nothing further to add but welcomed questions.

Mayor Tedford asked Captain Wenger if the PD still maintained a list of residents that are on oxygen.

Captain Wenger replied affirmatively.

Mayor Tedford would like to know how many people are on that list.

Captain Wenger would follow up.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent inquired about the increase in larceny and if it was all commercial or if there were any residential cases.

Captain Wenger believed there was one residential burglary in August. There were three commercial burglaries. As far as the larceny itself, it is probably a lot higher due to people not working. Wal-Mart has given them a lot of larceny cases.

Councilwoman Frost asked Captain Wenger if page 3 of the report could be set up similar to page 4 where the numbers are listed below the graphs. To clarify, she requested that the Crime Summary be similar in setup to the Arrest Summary.

Captain Wenger advised that he would look into that.

Mayor Tedford thanked Captain Wenger for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.

No public comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No Council or staff reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:54 a.m.

Mayor Ken Tedford

Attest: _____
Sean C. Richardson, City Clerk-Treasurer

DRAFT

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
October 5, 2020**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackendon
Chief of Staff, Robert Erquiaga
Public Works Director, Brian A. Byrd
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney
City Clerk-Treasurer, Sean C. Richardson

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Chief of Staff Erquiaga advised that the agenda was posted in compliance with Governor Sisolak's Emergency Directives, the agenda and the supporting materials were posted at City Hall, on the City's website, and the State of Nevada's public notice website on or before 9:00 a.m. on September 30, 2020.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

Mr. Geof Knell of 261 Serpa Place stated that he wished to bring an explanation of the morality in our City. It is getting crazy out there with COVID-19. He suggested bringing in more community service opportunities such as going into schools to spread the message about not littering and stopping anger and bitterness. He also suggested training on how to ride a bicycle, including safety rules and obeying the rules of the road. More community involvement

will get people inline with righteousness. The government is supposed to control the chaos, not let chaos continue. If you think it is not chaos – he is out there and he sees it. He notices a lot of littering. People are selfish and it is frustrating. He suggested seeking funding through the State to change community standards to righteousness, and not what we are living today. He referred to the influence of communism and reminded that Christ is The King, He is the law giver, and He is the judge. We are the executive and legislative and judicial and you work for us and we keep you accountable for what is going on. We need to step forward in faith and stop this righteousness of promiscuity, perversions, all this kind of stuff. Our State leadership is being dominated by a political party and in our sample ballots they are changing the Constitution to allow people to marry trees and beaches. They want to allow sexual perversion to pollute marriage. He fully supported the fire department and Question 1, but he did not support any others because they are changing the righteousness to unrighteousness and it continues to bring this nation down. He again referred to the influence of communism and read a list of steps toward communism:

1. Take God and prayer out of the education system.
2. Reduce parental authority over children.
3. Destroy the traditional Christian family structure.
4. If sex is free, make divorce legal and easy.
5. Free people from the concept of marriage for life.
6. Make homosexuality an alternative lifestyle.
7. Debase art.
8. Use media to promote and change the mindset.
9. Create an interfaith movement. The Pope is doing that.
10. Get government to make all these laws and get the church to endorse these changes.

Mr. Knell explained that these are used as Communist goals. He wants to help identify these things, as he sees them in the City. The local news media follows the Communist agenda. He stated that he had nothing more to say.

Mayor Tedford thanked Mr. Knell for his comments.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Public hearing for discussion of possible projects to be funded through the Community Development Block Grant Program for fiscal year 2021-2022

City Engineer Zimney explained the purpose of this public hearing is to give citizens an opportunity to discuss the proposed projects submitted to date and to suggest further ideas. The projects listed will be heard at a third and final hearing on October 19, 2020, which will be held to discuss, approve, and rank applications prior to submittal to the State. It is critical that any potential projects be added to the list today. Currently, staff has made some recommendations including the renovation of Cottage School, to which he would have Chief of Staff Erquiaga or Public Works Director Byrd provide further details. Another potential project is the City Hall breakroom and women's restroom ADA improvements; this project has been a big goal for some time. We think that with its location in a historic building along with the necessary ADA requirements, we would have a good chance at eligibility for this project. The final idea is for sidewalk and ADA improvements, a lot of which would be centered in the southeast portion of town. We are still having internal discussions on exactly which areas this would be.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent wanted to hear the ideas for the Cottage School.

Chief of Staff Erquiaga explained that it would be potentially renovating just one of the cottages. We had discussed in the past potentially using it as an economic development office. The location is not the best, whether it be the Chamber, Churchill Economic Development Authority (CEDA) or Churchill Fallon Economic Development (CFED). Having a location on Williams Avenue has been important to both the City and Churchill County. But this would be a potential spot for them, especially if their rent and utilities are increased, that really impacts the budget over there. The thought was that it could potentially house that whole umbrella of people working collaboratively, the Chamber and CEDA have done well so far in their new co-location. It would also provide a one-stop shop for either Bruce Breslow at CFED, who is bringing in new business, or CEDA with their existing help for local business, and then the Chamber and their efforts for local business. That is how it made the list. We have discussed trying to renovate the cottages for many years. This is one way that funding might be available. A lot of it will depend on the work City Engineer Zimney and Public Works Director Byrd do in studying the matrix and the scoring criteria as we evaluate which projects to rank in which order at our next hearing. That will really be the key – relying on those two to come back and describe which projects have a real, legitimate chance at success. We know last year the Fixed Base Operator building did not work and it has some similarities to what the Cottage project would be about the economic development effort and having a home or a place for meetings and things, so we need to be really clear about that as we evaluate it at the next hearing.

Councilwoman Frost asked if the areas being looked at for the sidewalk and ADA improvements meet the low-income levels and if that was still part of CDBG requirements.

City Engineer Zimney replied affirmatively, the area is focused primarily on the Low to Moderate Income (LMI) areas, particularly the southeast and maybe even a little bit of the north east. That would fall into our recommendations on which ones to do. We are trying to meet the objectives to benefit LMI citizens.

Councilman Richardson asked if they were looking at housing areas or business streets or main streets.

City Engineer Zimney stated that it looks to be mostly older residential areas. They do not have sidewalks; ADA access would improve the safety of the area.

Mayor Tedford noted that a map was published at one time. The whole City used to qualify as LMI for the purposes of where you applied street and ADA improvements. Then a map was published a few years ago identifying where those areas were, and it did not include the whole City. He asked if that was the way they do it now or were they back to the whole City again.

City Engineer Zimney stated that he believed it was still the identified areas, not the whole City.

Mayor Tedford noted that identified areas were not in the southeast. There was a portion on Maine Street and a narrow area down West Williams Avenue. It was very distinct and almost unusable for us. We had commented on the fact that the State changing the entire area of the City to this map that was almost unfair as to where we could apply those funds where we were trying to make ADA improvements to streets and sidewalks. That is why we had to go back to project-based like Cottage School or the women's restroom – something like that. It was unfortunate that when you review the City's past CDBG projects, and it lists water lines in low-income areas and sewer lines and those sorts of things to help the low-income areas and that goes away with that map. He suggested that City Engineer Zimney look at that map when they start talking about the southeast area of the City because we had no idea why that area was not on the map. He suggested that perhaps we put the generator project on this list of CDBG projects because, though we have generators that can be taken to the Convention Center and City Hall and other buildings we have so we can plug them in when the power goes out and take care of citizens, if an extensive power outage occurs we would need larger units that were more mobile. That needs to be on this list for the Council to discuss. The former Governor wanted these projects based upon some economic criteria and he wondered if that was still true.

City Engineer Zimney explained that it is part of the rating system, so part of our application will be showing the economic development impact. It is one of about ten on the grading matrix.

Mayor Tedford noted that the Cottage project could be a joint CDBG application with Churchill County. If that was to be done, the State likes joint grants.

Mayor Tedford reminded that this was a public hearing and inquired if there were any public comments or questions.

No comments were noted.

Public Comments

Mayor Tedford inquired if there were any public comments.

Mr. Geof Knell of 261 Serpa Place stated that it was great that the State completed ADA improvements on North Maine Street and South Taylor Street. He asked if the potential CDBG project for the City Hall women's restroom would not bend to the LGBTQ agenda and remain female and not be changed to gender neutral as a requirement.

Mayor Tedford stated that was not a requirement that the City was aware of.

Mr. Knell thanked Mayor Tedford.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No Council or staff reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:22 a.m.

Mayor Ken Tedford

Attest: _____
Sean C. Richardson, City Clerk-Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
October 19, 2020**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
Deputy Public Works Director, Ryan A. Swirczek
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Chief of Staff, Robert Erquiaga
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney
City Clerk-Treasurer, Sean C. Richardson
After appointment confirmation: Deputy Public Works Director, Kevin Gulley

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Chief of Staff Erquiaga advised that the agenda was posted in compliance with Governor Sisolak's Emergency Directives, the agenda and the supporting materials were posted at City Hall, on the City's website, and the State of Nevada's public notice website on or before 9:00 a.m. on October 14, 2020.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Warrants

A) Accounts Payable

- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Appointment and possible confirmation of Kevin Gulley as Deputy Public Works Director

Mayor Tedford introduced Kevin Gulley and read his biography into the record, "Kevin moved to Fallon in 1985 and has worked in the City's Electric Department since June of 1997. Kevin started in the electric trade in 1976 as an electrician and topped out as a Journeyman Lineman in 1981. Kevin has worked for Donathan Electric and Mount Wheeler Power in Ely, Nevada and a number of electrical contractors. Since joining the City, Kevin has learned every aspect of the City's electrical system and has served as the Electric Department's lead worker for many years. Kevin is married to Dee and he has four children, Dax, Chris, James, and Amber, eight grandkids and two great-grandkids. Kevin's knowledge and experience, especially of the City's electrical distribution system, will make him a great Deputy Public Works Director. It is with great pleasure that I appoint Kevin Gulley as Deputy Public Works Director and offer him to the Council for your consideration and confirmation." He added that he has known Kevin for many years, and we have relied on him many times and we are always very comfortable when he is on the scene at an electrical outage. We appreciate what he has done for us these last 23 years.

Mr. Gulley approached the podium.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent thanked Mr. Gulley for stepping up and, with the electrical department and the increase in staffing, this will be a good move for the City.

Councilwoman Frost echoed those comments, with his experience and expertise, he will do a great job and she was excited that he decided to take this job.

Councilman Richardson stated that he did not have any further questions, as they had talked earlier, before this meeting.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to confirm Kevin Gulley as Deputy Public Works Director; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Consideration and possible action to establish the salary of Kevin Gulley as Deputy Public Works Director at One Hundred Nine Thousand Two Hundred Fifty Dollars (\$109,250.00)

Mayor Tedford advised that this agenda item was for consideration and possible action to establish the salary of Kevin Gulley as Deputy Public Works Director at \$109,250.00. He inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to establish the salary of Kevin Gulley as Deputy Public Works Director at One Hundred Nine Thousand Two Hundred Fifty Dollars; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

At this time, Mayor Tedford administered the Oath of Office to Deputy Public Works Director Gulley and photographs were taken.

Public hearing for discussion of possible project(s) to be funded through the Community Development Block Grant Program for fiscal year 2021-2022 and consideration and possible approval and ranking of project application(s) to be submitted through the CDBG program

City Engineer Zimney explained the City proposes to submit one or more projects to be funded through the Community Development Block Grant Program (CDBG) for fiscal year 2021-2022. The purpose of this agenda item is to discuss comments received on potential applications and approve and rank applications prior to submittal to the State. Proposed projects and estimated funding are listed in the agenda packet. They are:

Cottage School Renovation - \$425,000

City Hall Breakroom and Women's Restroom ADA improvements - \$500,000

Street and Sidewalk ADA Improvements - \$575,000

City Hall Generator Project - \$150,000

City Engineer Zimney further explained the suggested street and sidewalk ADA improvements. Staff has worked relentlessly to enhance the economic opportunities within major economic corridors by increasing pedestrian access out of residential areas. Currently, we have the Front Street project in the works, and we were able to find eligibility through CDBG for these types of projects. Last year, the Nevada Department of Transportation (NDOT) completed ADA improvements along North Maine Street and along South Taylor Street. He understood they plan to do the same along Williams Avenue this year. After looking at everything, staff felt North Broadway Street and North Sherman Street were the missing pieces that were left, so it would be nice to have the potential ability to complete those sidewalks to get our collector streets with pedestrian access into our main arterial streets.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent asked if all the streets east from Maine Street have curb and gutter.

City Engineer Zimney stated that the vast majority do, these are the major ones that do not. There may be smaller pieces that we have a plan for, over the long term, to take care of those smaller pieces. North Broadway and North Sherman Streets are the major streets that are missing these large improvements.

Mayor Tedford clarified that North Broadway Street and North Sherman Street are bigger collector streets where you have a lot of pedestrian traffic as well as vehicle traffic from the northern part of the City and these neighborhoods to Highway 50 and East Williams Avenue – but to answer her question – he thought it was yes, most streets east of Maine Street are curbed and guttered. Now, there are some streets that run east/west that are not done, but not that run into Highway 50 and East Williams Avenue, north/south. The other projects that had been mentioned such as Cottage School and City Hall breakroom with women's restroom ADA improvements and the City Hall generator project, we felt that those fell below the street and sidewalk ADA project. This one fit more within what we had done in this project that will start on Front Street. He reminded that the Front Street project had some CDBG funds and those funds were specifically for what this project is calling for, pedestrian improvements and vehicular traffic into Maine Street which is an economic artery. Williams Avenue is one as well. That project will really enhance that area of town. It will really

enhance these neighborhoods in the northeast and improve safety for both neighborhoods. The projects that NDOT has completed have been important for our community. He was not exactly sure when the project on Williams Avenue would be done, it has been pushed several times by NDOT, it should have been completed in 2019.

Councilwoman Frost had received some concerns from citizens, especially the North Sherman Street area, that neighborhood is growing and there are more pedestrians without a safe way to walk up that street. She agreed that this would be a good project.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to place the street and sidewalk ADA improvements as our project to submit to the CDBG program for 2021-2022; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration and possible action to approve a construction contract with Sierra Nevada Construction of Sparks, Nevada, in order to complete the 2020 Preventative Maintenance project, PWP-CH-2021-022, for their Base Bid and Bid Option No. 1 in the total amount of Two Hundred Ninety-Seven Thousand and Seven Dollars (\$297,007)

Public Works Director Byrd explained this project is a continuation of a multi-phased approach to preventative street maintenance and rehabilitation throughout the City. Slated for the Fall of 2020, this phase of our preventative maintenance plan would allow for the application of 1,100,986 square feet of crack and slurry seal. The application of pavement crack seal and Type II rapid setting slurry to existing pavements will aid in filling cracks and voids, creating a weather-tight seal and providing color and texture to surfaces while prolonging life expectancy. Working with Lumos and Associates, the City of Fallon has performed a conditions assessment survey of existing City streets. The data compiled from that survey was used to classify existing pavements into two categories based off the applicable pavement preservation techniques. The scope of this project includes portions of 31 streets throughout the City that were deemed appropriate for a crack and slurry seal application. This project was released for public bid on September 23, 2020 and was advertised in the Lahontan Valley News in accordance with NRS 338. Two bids were received and opened on October 7, 2020 as further described in the submitted documents.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent asked about the different processes for rehabilitating streets, from the least you can do to the most you can do.

Public Works Director Byrd explained that slurry seal is the minimal preventative maintenance that can be done, where it takes an aggregate and an oil mix and you go through and crack seal from 1/8 to 1/2 inch gaps, then put the seal on the roadway in a single application. It goes really quickly, and they cover a large swath of square footage in a single pass. This is something that should be routinely done every five to ten years on pavements just to ensure preservation. The second level is a chip seal, where you still do the same crack sealing process, but it can span a greater void in the pavement, and it is more of a rehabilitation. With that you have an oil, a larger aggregate, and another oil application. It is significantly more expensive. We broke the streets down to where a slurry seal was applicable and part of our preventative maintenance plan to begin with. We do not want those to regress down to where we would need to chip seal them. When we prioritize everything, those were our first thoughts – which ones could we save and preserve and not need to go to the next level of chip seal. Our second phase will be the streets that need a chip seal, so we do not have to do a full reconstruction. He added that there were definitely some that need a full reconstruction.

Councilwoman Kent asked about the potholes and if they must be handled differently. She asked if she should let him know when they get complaints.

Public Works Director Byrd replied affirmatively, if you funnel that through City Hall, it then comes down to public works and we then go out and do that.

Mayor Tedford noted that there is a pothole number in the phonebook and on the City website. People just call that number, and we go fill the pothole.

Councilwoman Frost asked if the red areas on the map were included in the Base Bid and the blue areas were Bid Option No. 1, the more extensive chip seal.

Public Works Director Byrd explained that the map outlines both; the blue and red areas are both being accomplished in this project through a slurry seal. The uncertainty of unit costs made us hesitant to put all portions in one project and we did not want to put ourselves in a scenario where we could not do anything if bids came in too high. So, we set a Base Bid and figured what we could do with Bid Option No. 1 if numbers were in our favor. We just got a really good number on this one, so we were able to add in Bid Option No. 1.

Councilwoman Frost asked if the company would notify residents in those neighborhoods and let them know what was going on.

Public Works Director Byrd replied affirmatively, in conjunction with City staff. Sierra Nevada Construction will do a lot of the heavy lifting by preparing traffic control, but City staff will work closely with the notification of residents.

Mayor Tedford noted that we usually do not just let the contractor notify them; we like to make sure it gets done so we do it too.

Councilwoman Frost stated that she was excited about this project and seeing it move forward.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to approve a construction contract with Sierra Nevada Construction of Sparks, Nevada, in order to complete the 2020 Preventative Maintenance project, PWP-CH-2021-022, for their Base Bid and Bid Option No. 1 in the total amount of Two Hundred Ninety-Seven Thousand and Seven Dollars; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Presentation of the Police Department Report for September 2020

Chief Gehman presented the September monthly report.

- Detective Frandsen provided the indoctrination lecture to newly stationed Navy personnel.
- Explorers helped to serve meals at Fallon Daily Bread and met with different agencies during their meetings to discuss what other law enforcement activities consisted of.
- VIPS checked in on homebound citizens and helped with some administrative work in the agency.
- The School Resource Officer program has been going great. Officer Ugalde will primarily be at the high school and Officer Jacobs will primarily be at the middle school; they also go to the other schools throughout the week.
- The citizen survey comments were positive.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost asked Chief Gehman to extend her appreciation to Wendy Mello for her adjustment of the text on the Crime Summary graph; it was much easier for her to read.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.

Mr. Geof Knell of 261 Serpa Place stated that he would like to give praise. He thanked Councilwoman Frost, his Council representative, for her efforts and the decision the Council had made. He stated that was his area, he walked his dog there a lot and it needs a lot of repair. It would be wonderful to have a sidewalk instead of just a street.

Mayor Tedford thanked Mr. Knell for his comments.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No Council or staff reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:37 a.m.

Mayor Ken Tedford

Attest: _____

Sean C. Richardson, City Clerk-Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
November 2, 2020**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Chief of Staff, Robert Erquiaga
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney
City Clerk-Treasurer, Sean C. Richardson

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Chief of Staff Erquiaga advised that the agenda was posted in compliance with Governor Sisolak's Emergency Directives, the agenda and the supporting materials were posted at City Hall, on the City's website, and the State of Nevada's public notice website on or before 9:00 a.m. on October 27, 2020.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

Mr. Geoff Knell of 261 Serpa Place stated that he recently returned from a trip to the Washington, DC area where he preached in Maryland, Delaware, and Virginia. He preached near Joe Biden's home, imploring him to repent. He noted that President Trump has said that he

got into politics to bring God back into government. Praise God. He read Psalms 33:11-12. He stated that God needs to be back into government. It was important to vote in a way to bring pause to evil. If evil takes over the federal government, your jobs are going away; eventually to Artificial Intelligence and we will not have a say. We need to take action to bring God back into this nation. He added that he would be preaching at the Fallon Convention Center – 100 feet out – on Election Day. He stated that Christ is King, he is the law giver, and he is the judge. He hoped that the decisions made today would be of God, because those decisions effect our society. He stated that he would speak on the stop sign issue. He appreciated that it was on the agenda. He hoped the Council would follow through with it. Since 2008, when the Diamond Creek subdivision was built, he sees people run right through the stop signs because nobody is watching them, and nobody is being held accountable. People use it as a beltway and to avoid areas like downtown. It was atrocious, but he would get into more detail later. He encouraged the City to not get into debt as much as they should. He suggested managing finances to get back into the black because you are putting the rest of us into debt. He added that he was talking about the \$2 million debt to be considered. He was not saying no, he just wanted the Council to think because it was very important. Thank you.

Mayor Tedford thanked Mr. Knell for his comments and reminded him that these public comments should not be addressed toward any items that are already on the agenda today. He could come up and talk about those topics when that agenda item is presented.

Mr. Knell agreed to comment on the items at the appropriate time.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Presentation of Proclamation for No-Shave November 2020 to support cancer research, awareness, and treatment

Mayor Tedford advised that this proclamation is issued annually in November.

Mayor Tedford read the proclamation into the record:

Whereas,	during the month of November we commend the courage of those who are battling cancer and remember all whose lives have been taken from us by this horrible disease; and
Whereas,	we applaud the nearly 17 million cancer survivors in the United States who show us that victory over cancer is possible; and

Whereas, we extend our appreciation to the healthcare professionals, scientists and researchers who have committed their work to finding a cure for cancer; and

Whereas, cancer remains the second-leading cause of death in the United States; and

Whereas, thanks to early detection, preventive measures and medical innovation, survival rates for the most common types of cancer – lung, colorectal, breast and prostate – have vastly improved, providing much-needed hope to millions of cancer patients and their families nationwide; and

Whereas, preventive screenings, consulting your physician when detecting abnormalities and awareness of family history can be the difference between life and death; and

Whereas, it is critical that we see our doctors or healthcare providers regularly and stick to a healthy diet and routine physical activity; and

Whereas, the City of Fallon, the Mayor and the City Council have indicated a desire to help support research, awareness and treatment of cancer by promoting a program entitled No-Shave November.

Now, therefore, I, Ken Tedford, Mayor of the City of Fallon, Nevada, do hereby proclaim November 2020 as:

NO-SHAVE NOVEMBER

and by this action, let it be known that the City of Fallon, the Mayor and the City Council support research, awareness and treatment of cancer.

In witness whereof, I have hereunto set my hand and affixed the official seal of the City of Fallon this 2nd day of November 2020. Ken Tedford, Mayor.”

Mayor Tedford added that not shaving in November prompts people to ask him why he was growing a beard and that gives him the opportunity to tell people about cancer awareness, we have focused on prostate cancer in past years with early detection, and this year we are focusing on cancer research, awareness, and treatment as a whole. It really does give you a chance to talk about it and highlight the importance of consulting their physician, getting screenings, and talking to their family and friends about it. It is very important that we as a City, and as a Council, try to bring awareness.

Mayor Tedford signed the proclamation, and photographs will be posted to social media.

Consideration and possible approval and adoption of Resolution No. 20-10: A resolution providing for the installation and maintenance of stop signs on the east and west legs of the intersection of Serpa Place and North Broadway Street, and for other matters properly related thereto

Chief of Staff Erquiaga explained that the City had received inquiries regarding additional stop signs at the intersection of Serpa Place and North Broadway Street. City staff has reviewed that location and sought an analysis from Lumos and Associates. Lumos and Associates is recommending the addition of stop signs on the east and west legs of the intersection and City staff is in agreement with that recommendation. If approved and adopted, the resolution would authorize City staff to install those stop signs and maintain them.

Mayor Tedford advised that he took the blame for this because it has been on his desk with a map, but we needed the study which we asked for a few weeks ago. The study backed up the need for stop signs. He was in favor of installing these two stop signs. That area has become a route for traffic from the neighborhoods north of the City and in the northern part of the City. They go through these neighborhoods and end up on Sherman Street and Broadway Street. There is pretty much clear sailing from North Maine Street all the way down Serpa Place until you get to the neighborhoods. We have done some mediation in the neighborhoods, which has helped, but the count is still high in those neighborhoods. The optimum thing is for that traffic to come down North Maine Street and turn on East Williams Avenue to go on to Harrigan Road and Crook Road. People even go through the New River Business Park to skip Harrigan Road. He inquired if the Council had any comments or questions.

Councilwoman Kent confirmed that the addition of these two stop signs would make it a 4-way stop.

Mayor Tedford replied affirmatively.

Mayor Tedford inquired if there were any public comments or questions.

Mr. Geoff Knell of 261 Serpa Place advised that he was on the front lines and sees speeders while looking out his front window. He sees it when he walks his dog. When he preaches outside, he tries to get people to slow down. But they only do it for a little while because they are so full of pride. He implored Councilwoman Frost, as his representative, to approve this resolution. He knew that people like freedom from restriction and do not like change. He almost got run over with his wife while they were taking their foster kid to the bus stop across the street. He takes this personally. It is time for action to be taken. As soon as the Diamond Creek subdivision opened, people have been speeding through there like crazy and do not care. He has followed people in his car and encountered them, asking them not to speed down Serpa Place and he has been met with negative comments and gestures. People do not respond to the legality of this City; they are too prideful. He added that these stop signs are really needed. He has been in his house for 22 years and has been complaining since 1998 – it is time for these stop signs to be installed.

Mayor Tedford inquired if there were any other public comments.

No further comments were noted.

Mayor Tedford closed public comments.

Councilwoman Frost motioned to approve and adopt Resolution No. 20-10: A resolution providing for the installation and maintenance of stop signs on the east and west legs of the intersection of Serpa Place and North Broadway Street, and for other matters properly related thereto; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration and possible approval and adoption of Resolution No. 20-09: A resolution authorizing medium-term obligations in an amount of up to \$2,000,000 to finance improvements to City Hall and the City's Public Works Building, the construction of a new Fixed Base Operator Building at the City's Airport, and

refinancing certain outstanding obligations of the City; directing the officers of the City to forward materials to the Department of Taxation of the State of Nevada; providing certain details in connection therewith; authorizing the City staff to arrange the terms of such medium-term obligations; and providing the effective date hereof

Chief of Staff Erquiaga opened the public hearing and advised that City staff has been working with our financial consultant, Mr. Marty Johnson, on a number of projects. The first one was the refinancing of our electric bonds that the Council approved a few meetings back. The interest rates and the opportunity that became available through that process triggered this conversation about a possibility of issuing medium-term obligations to kickstart a few of these projects that we have had ready and had been trying to find sources of funding to get them started. Having met with Mr. Johnson and our bond counsel, Mr. Scott Shaver, we have prepared the attached resolution. If approved, this would be the first step in issuing medium-term obligations as the statute requires that we hold a public hearing that allows for public comment prior to closing the public hearing. If the resolution is approved, we would forward it to the Department of Taxation (Taxation). In this case, we would propose running the process somewhat concurrently, in that while we are waiting for Taxation's approval, which he was certain we would get, we would send out the request for bids and have banks start responding in order to meet a closing by the end of the calendar year. Mr. Johnson has seen some other medium-term deals recently and the interest rates were very low and he also thinks that banks may be a little more hungry as the end of the calendar year approaches, especially if they have not yet met their particular quotas. The timeline would be relatively quick, but that is the advice that we are getting from Mr. Johnson. He listed the projects again: Improvements to the City's Public Works Building, improvements to City Hall which are the women's restroom and breakroom area, construction of a new Fixed Base Operator building at the airport, and exploring the option of refinancing our vacuum truck lease. We purchased the vacuum truck several months ago and now there may be an opportunity to significantly reduce the interest we are paying on that. The total is approximately \$2 million and that includes the cost of doing this transaction. The medium-term obligations would mature in 10 years. We thought this was a once in a lifetime opportunity in that we are hopeful the interest rates would be as low as Mr. Johnson has been seeing. This action today would not issue the debt; we would come back before the Council if this resolution were approved. We would note that we received approval from Taxation and we would ultimately bring back the responses to our request for bids and the Council would be able to evaluate both the actual interest rates proposed and the terms of the transaction. If approved today, this would allow us to move forward with the process. The time sensitive matter is getting this to Taxation so that they can go through their process to get it approved, especially during times like this, when people still are not working in the office as much as usual and they have a number of audit related issues occurring. We would like to get this to Taxation so we can get it back and meet our timeline. The breakdown of estimated payments – these projects cover, in some cases, all of our utilities so they have a share in the repayment as well as the General Fund as it relates to the airport and City Hall work.

Mayor Tedford noted that we have been pushing to get these projects done for some time. In the City Hall project, we started with the women's restroom because it meets the minimum requirements for ADA use and when we did the preliminary design for better ADA use, it pushed into the breakroom for employees, which then required modifications to the breakroom

and added to the project. We have been striving for years to get all of public works together and we moved from B Street to North Maine Street in temporary buildings. We purchased the former Firestone building to try to put everybody in one building and we have preliminary drawings that put everyone in the same building, which is our goal. The Fixed Base Operator building is from the 1940s or 1950s and is falling apart. We had a joint project with Churchill County to submit a Community Development Block Grant, but it was denied so we hope to still do that project with Churchill County, and this is our portion of that project. We are experiencing growing use of that airport and it is necessary. Interest rates have never been this low and may never be this low again, so we are looking at refinancing the vacuum truck. He inquired if the Council had any comments or questions.

Councilwoman Frost thanked Mayor Tedford for taking the leadership role and coming up with this plan. She also thanked Chief of Staff Erquiaga and City Clerk Richardson for all their hard work on it. With the interest rates so low, this is a great opportunity to get these much-needed projects done.

Councilman Richardson asked if there was a design for the Fixed Base Operator building.

Mayor Tedford stated that we have a design.

Councilman Richardson asked if it would be located where the existing building is.

Mayor Tedford explained that we will try to do it somewhere while we can still be in the old building or bring in a temporary building and tear the existing building down, or situate it there and tear it down when we are done. We would try to maintain the landscaping that we have out there. We need to have a building available for that airport, since it is a 24/7 airport.

Councilman Richardson agreed, especially since we completed a lot of improvements to the runway, fencing, and lighting. The only eyesore is really that building when you first drive in. He asked if we still planned to install a sign at the airport.

Mayor Tedford stated that we worked on a sign project and it was derailed due to the cost. We are going to revisit it and make some modifications to make it more affordable. We will also work with the Federal Aviation Administration on placement of the sign.

Councilwoman Kent asked if the \$2 million was projected to cover all three projects through completion.

Mayor Tedford replied affirmatively, and the refinancing, as that is the fourth item.

Mayor Tedford inquired if there were any public comments or questions, as this was a public hearing.

Mr. Geoff Knell of 261 Serpa Place asked if taxes would increase since the Department of Taxation was involved.

Mayor Tedford replied that this financing would not raise his taxes.

Mr. Knell thanked Mayor Tedford.

Mayor Tedford inquired if there were any other public comments.

No further comments were noted.

Mayor Tedford closed the public hearing.

Councilman Richardson motioned to approve and adopt Resolution No. 20-09: A resolution authorizing medium-term obligations in an amount of up to \$2,000,000 to finance improvements to City Hall and the City's Public Works Building, the construction of a new Fixed Base Operator Building at the City's Airport, and refinancing certain outstanding obligations of the City; directing the officers of the City to forward materials to the Department of Taxation of the State of Nevada; providing certain details in connection therewith; authorizing

the City staff to arrange the terms of such medium-term obligations; and providing the effective date hereof; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.
No public comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.
No Council or staff reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:33 a.m.

Mayor Ken Tedford

Attest: _____
Sean C. Richardson, City Clerk-Treasurer

November 16, 2020

Agenda Item 6

Appointment and possible confirmation of Dusty Casey to the City of Fallon Board of Adjustment.
(For possible action)

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 6

DATE SUBMITTED: November 9, 2020

AGENDA DATE REQUESTED: November 16, 2020

TO: The Honorable City Council

FROM: Mayor Ken Tedford

SUBJECT TITLE: Appointment and possible confirmation of Dusty Casey to the City of Fallon Board of Adjustment. **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

POSSIBLE COUNCIL ACTION: Motion to confirm the Mayor's appointment of Dusty Casey to the City of Fallon Board of Adjustment.

DISCUSSION: Dusty Casey is a fourth generation Fallon resident. He was raised on a ranch in Stillwater and graduated from Churchill County High School in 1996. He went on to earn a Bachelor of Science degree in Computer Information Systems and a Master of Arts in Economics, both from the University of Nevada, Reno. His wife, Dr. Amanda Casey, is also a Fallon native and a graduate from UNR and the UNR School of Medicine. They are currently raising 2 daughters and reside in Fallon.

After spending a decade solely in the private sector as an employee and entrepreneur in the fields of construction and land development, Dusty now works in the public sector as well. He is a founding board member of Oasis Academy, and the school's current Chief Financial Officer and Athletic Director. He is also on the board of the Food Bank of Northern Nevada, the Commission on School Funding for the State of Nevada, the president of the Fallon Youth Basketball League, and a former volunteer reserve deputy at the Churchill County Sheriff's office. Dusty is also the operations manager for his wife's medical practice, Casey Professional Health Service, PLLC, as well as a dedicated coach for youth sports in our community.

November 16, 2020

Agenda Item 7

Consideration and possible approval of a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Replacement of Runway Edge Lights at the Fallon Municipal Airport in an amount not-to-exceed Seventy Thousand Dollars (\$70,000.00), of which the FAA share would be 93.75% or Sixty-Five Thousand Six Hundred Twenty-Five Dollars (\$65,625.00) and the City's share would be 6.25% or Four Thousand Three Hundred Seventy-Five Dollars (\$4,375.00).
(For possible action)

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 7

DATE SUBMITTED: November 9, 2020

AGENDA DATE REQUESTED: November 16, 2020

TO: The Honorable City Council

FROM: Robert Erquiaga, Chief of Staff

SUBJECT TITLE: Consideration and possible approval of a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Replacement of Runway Edge Lights at the Fallon Municipal Airport in an amount not-to-exceed Seventy Thousand Dollars (\$70,000.00), of which the FAA share would be 93.75% or Sixty-Five Thousand Six Hundred Twenty-Five Dollars (\$65,625.00) and the City's share would be 6.25% or Four Thousand Three Hundred Seventy-Five Dollars (\$4,375.00). **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

RECOMMENDED COUNCIL ACTION: Motion to approve a professional services contract with Atkins North America, Inc. for engineering design and bidding services for the Replacement of Runway Edge Lights at the Fallon Municipal Airport in an amount not-to-exceed Seventy Thousand Dollars (\$70,000.00), of which the FAA share would be 93.75% or Sixty-Five Thousand Six Hundred Twenty-Five Dollars (\$65,625.00) and the City's share would be 6.25% or Four Thousand Three Hundred Seventy-Five Dollars (\$4,375.00).

DISCUSSION: The City has identified the replacement of runway edge lights at the Fallon Municipal Airport as its next airport capital improvement project. If approved, Atkins would complete the engineering design and bidding services for the project now and the project would then be submitted to the FAA for approval. If approved, the FAA portion would be reimbursable when a grant is received for construction costs in the summer of 2021.

FISCAL IMPACT: \$4,375.00 City of Fallon Airport Fund and \$65,625.00 FAA Grant Funds

FUNDING SOURCE: FAA and the City of Fallon Airport Fund

TO BE PRESENTED BY: Robert Erquiaga, Chief of Staff

CITY OF FALLON

TASK No. 11

**ENGINEERING SERVICES
FOR THE
REPLACEMENT OF RUNWAY EDGE LIGHTS AT THE
FALLON MUNICIPAL AIRPORT**

1. DESCRIPTION OF PROJECT

The existing incandescent runway edge lights for Runway 3-21 will be replaced with LED runway edge lights. It is anticipated that the existing conduit and base cans for the MRL will be reused and that it will only be necessary to replace the stems and lights along with new cable and regulator.

2. SCOPE OF WORK AND FEES

Provide design and bid services for the project per Attachment B on a time and expense basis for a fee not-to-exceed \$70,000 of which the FAA share is 93.75% or \$65,625 and the City's share is 6.25% or \$4,375. Invoices will be submitted monthly for work completed the previous month. Fees will be based upon the 2020 Fee Schedule set forth in Attachment A. Fees for the construction management, inspection, and materials testing are not included. Fees associated with the application for Use Permits and/or Building Permits are not included. Services for this task will be performed as stated herein and under the Agreement for Engineering Services dated January 4, 2016. This task shall also amend the terms and conditions in the Agreement for Engineering Services to incorporate applicable grant assurances required by the Federal Aviation Administration.

Dated _____, 2020

ATTEST:

City of Fallon, Nevada:

By: _____

By: _____

Ken Tedford, Mayor

ATTEST:

Atkins North America, Inc.

By: _____

By: _____

Daniel Knott
Sr. Project Director

Attachment A

ATKINS NORTH AMERICA, INC. 2020 HOURLY RATE SCHEDULE

OFFICE PERSONNEL

Project Director	\$250
Project Manager	\$200
Senior Engineer	\$180
Engineer	\$155
Sr. Technician	\$120
Technician	\$100
Clerical	\$80

SURVEY PERSONNEL

Survey Manager	\$180
Senior Survey Technician	\$120
Survey Technician	\$100

** Survey crew rates include all standard survey equipment*

EQUIPMENT

Mileage	\$0.58/mi.
---------	------------

<u>OUTSIDE SERVICES</u>	Cost + 10%
--------------------------------	------------

NOTES:

Time spent on projects in litigation, in depositions and providing expert testimony will be charged at the standard rate times 1.5.

Personnel rates shown in the above fee schedule apply to project charges during calendar year 2020. On January 1st of each subsequent year, labor rates invoiced on projects may be increased to reflect annual cost of labor increases not to exceed 3.5%.

ATTACHMENT B

TASK No. 11

ENGINEERING SERVICES FOR THE REPLACEMENT OF RUNWAY EDGE LIGHTS AND ASSOCIATED VAULT WORK AT THE FALLON MUNICIPAL AIRPORT

A. DESIGN SERVICES

1. Engineer will prepare the CATEX, improvement plans, contract documents, and technical specifications for the proposed project. Engineer will submit the documents to the City of Fallon and the Federal Aviation Administration for review and approval.
2. Engineer will prepare cost estimates for the project.
3. Engineer will prepare a Design Report in accordance with FAA requirements.
4. Engineer shall prepare a Construction Safety Plan in accordance with FAA requirements.

B. BID SERVICES

1. Engineer will distribute the Bid Documents to the City of Fallon, potential bidders, material suppliers, and other interested parties.
2. Engineer will attend and conduct a pre-bid meeting with prospective bidders for the project.
3. Engineer will attend and assist in the bid opening and prepare a tabulation of the bid proposals, analyze the bids, and make recommendations for awarding a contract for construction.
4. Engineer will assist the City in executing the contract with the successful bidder. Engineer will prepare booklets with copies of the executed contract, bonds, insurance, technical specifications, and plans.

November 16, 2020

Agenda Item 8

Presentation of the Police Department Report for
October 2020. **(For possible action)**

CITY OF FALLON
REQUEST FOR COUNCIL ACTION
AGENDA ITEM NO. 8

DATE SUBMITTED: 11/06/20

AGENDA DATE REQUESTED: 11/16/20

TO: Mayor and Council

FROM: Kevin Gehman, Chief of Police

SUBJECT: Fallon Police Department Monthly Report for October 2020

TYPE OF ACTION REQUESTED: (Check One)

☐ Resolution

☐ Ordinance

☐ Formal Action/Motion

☒ Other (Specify) Review Only

RECOMMENDED COUNCIL ACTION: For review only

DISCUSSION/ANALYSIS: (Attachment, if necessary)

FISCAL IMPACT: None

FUNDING SOURCE:

EXPLANATION OF IMPACT:

ALTERNATIVES:

Prepared By: Wendy J. Mello

WJM

Date 11 / 5 / 20

Reviewed By: Chief Kevin Gehman

KG

Date 11 / 5 / 2020

Presented by Kevin Gehman

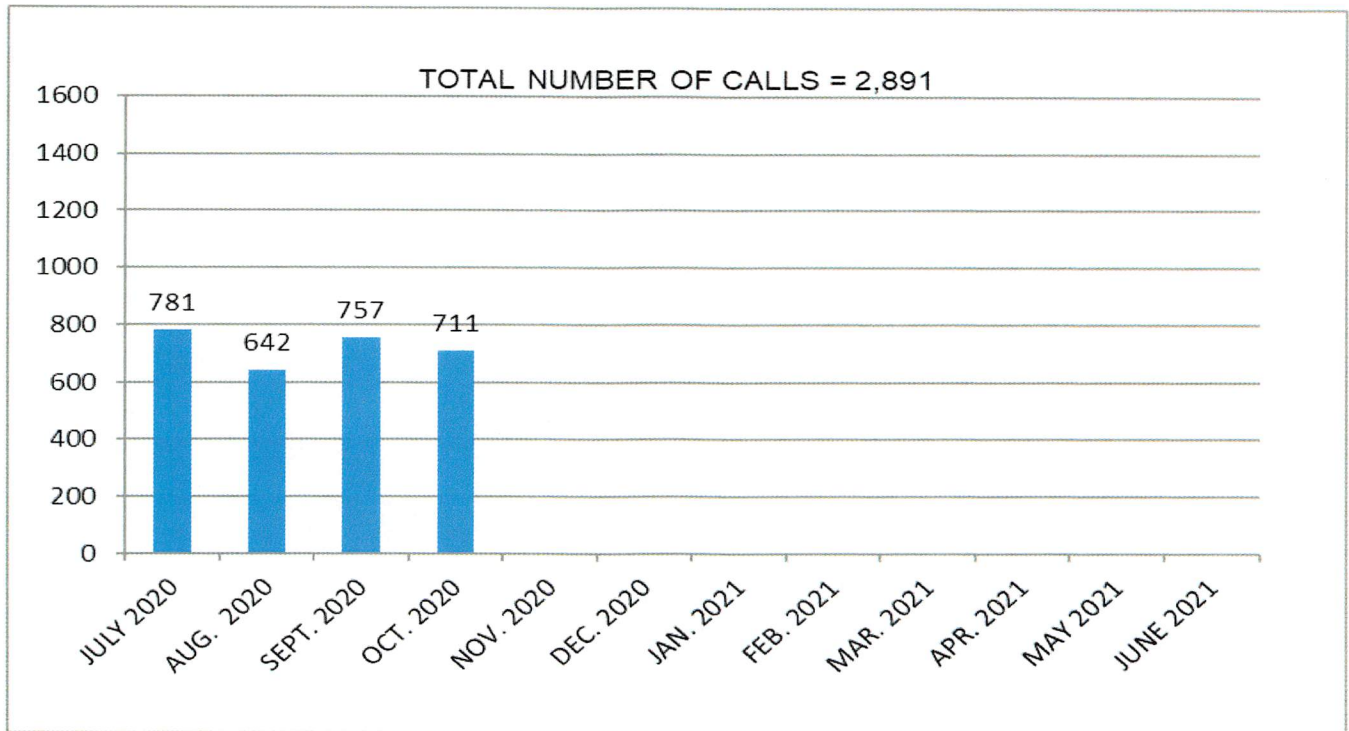
MONTHLY ACTIVITY REPORT



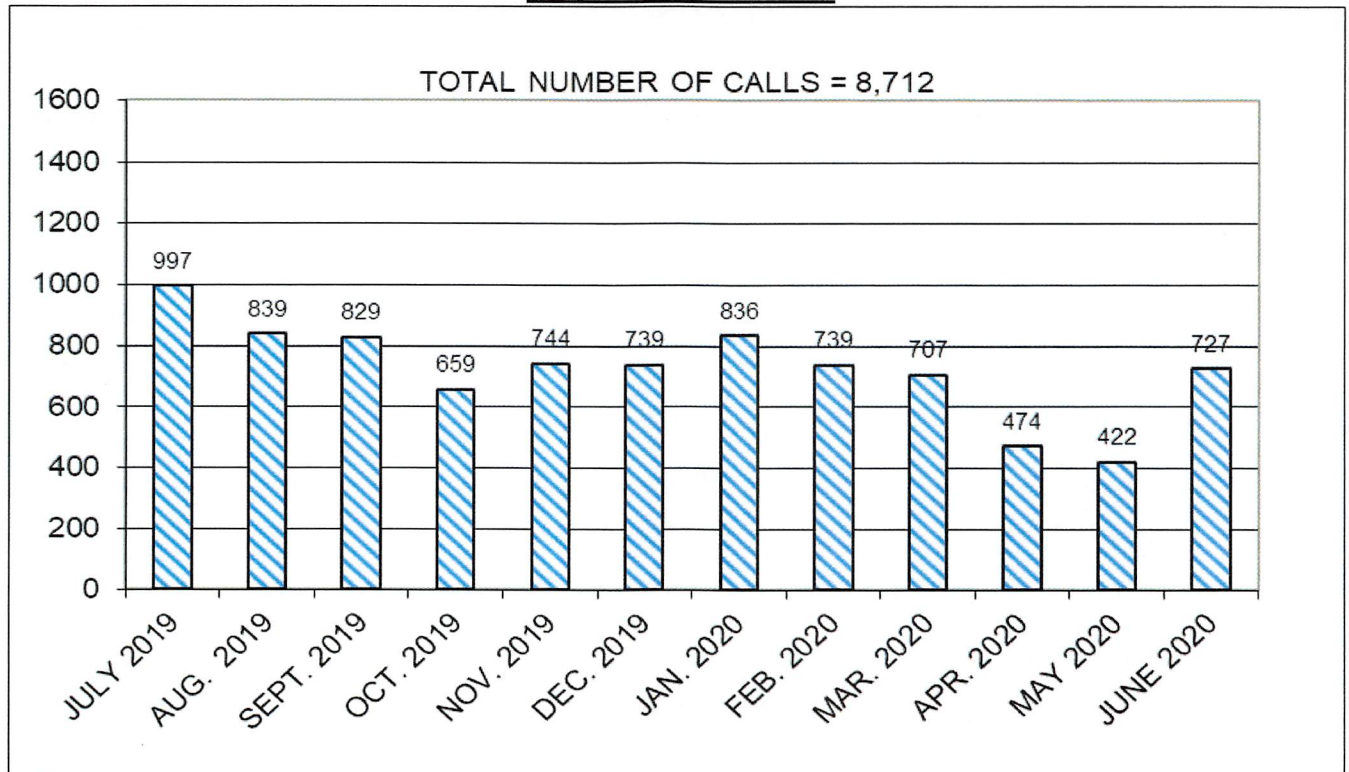
OCTOBER 2020

Calls for Service/Total Incidents Reported

July 2020-June 2021

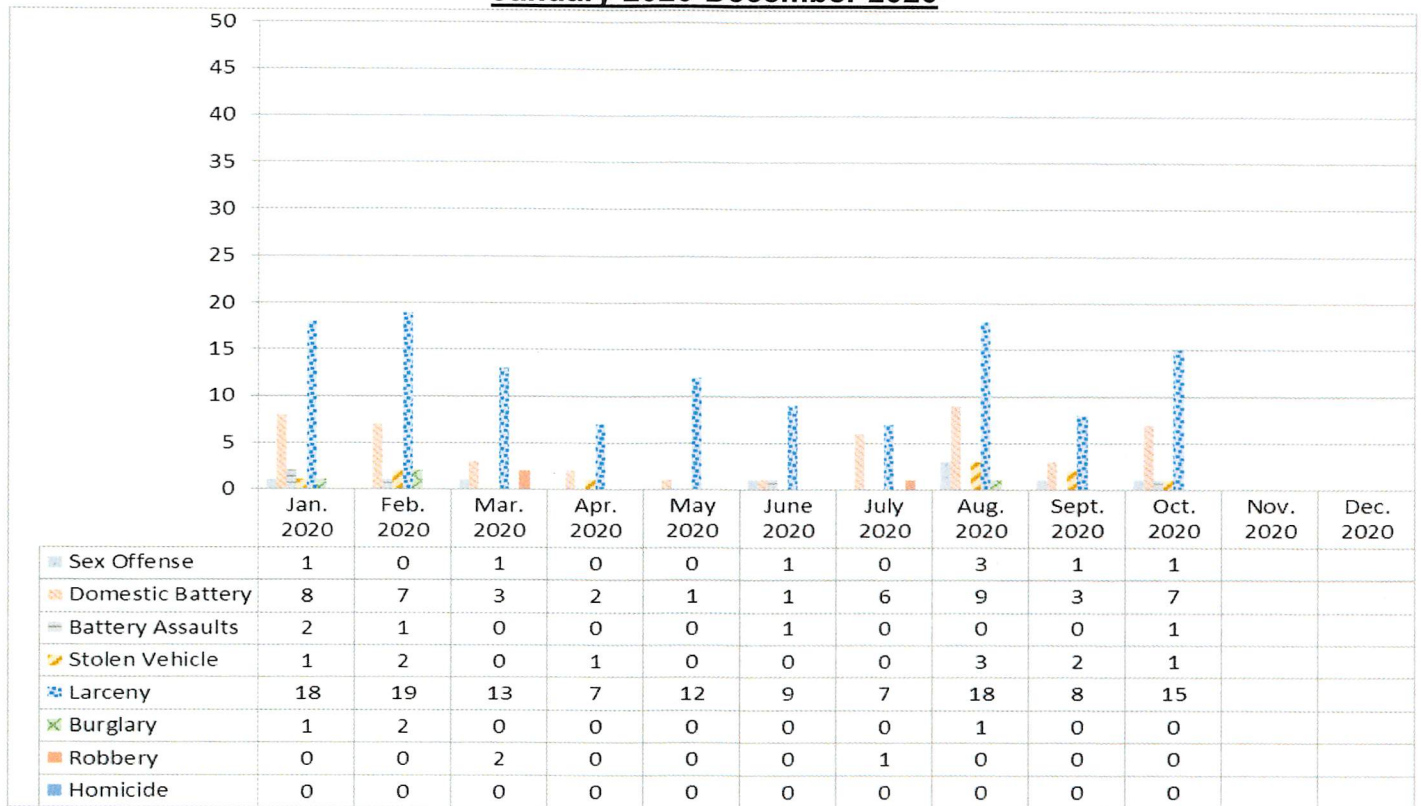


July 2019-June 2020

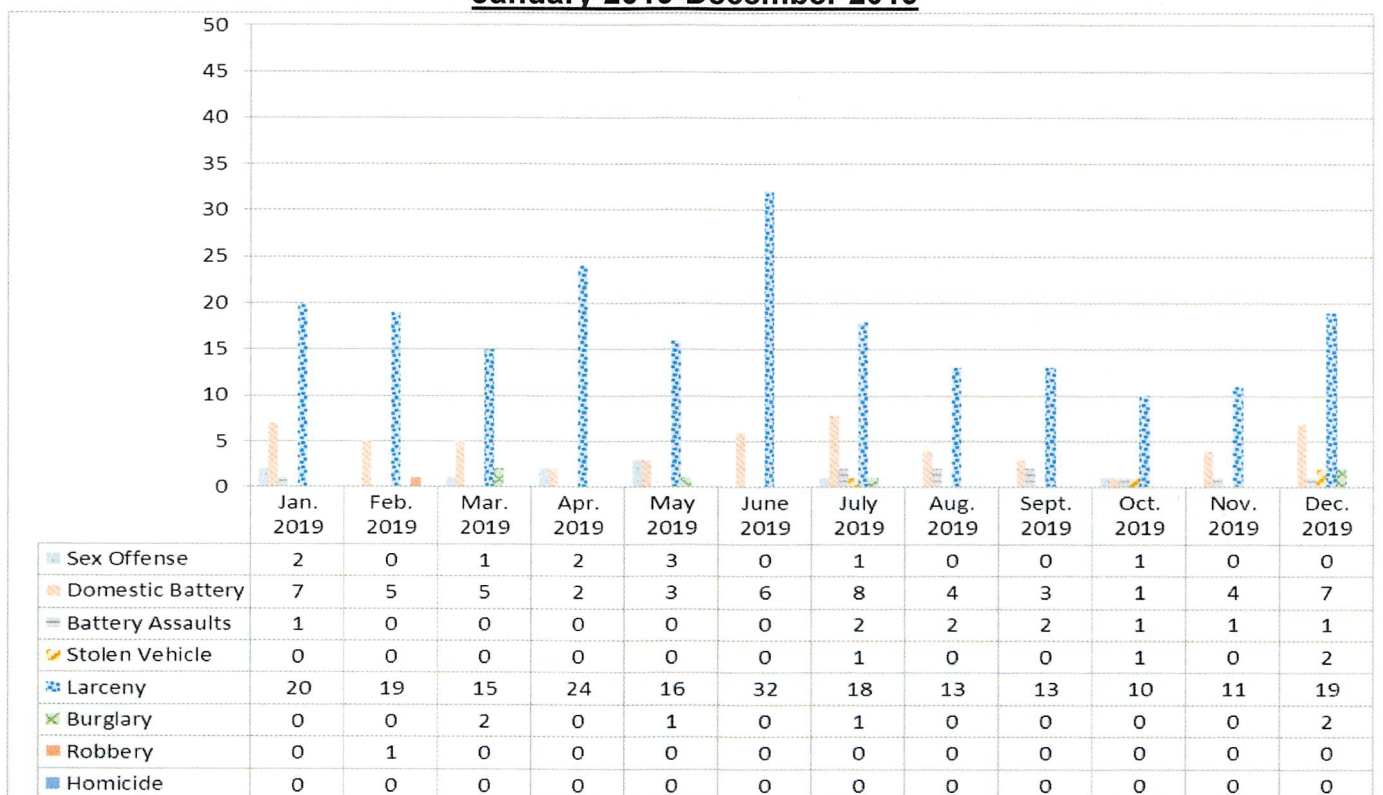


CRIME SUMMARY

January 2020-December 2020

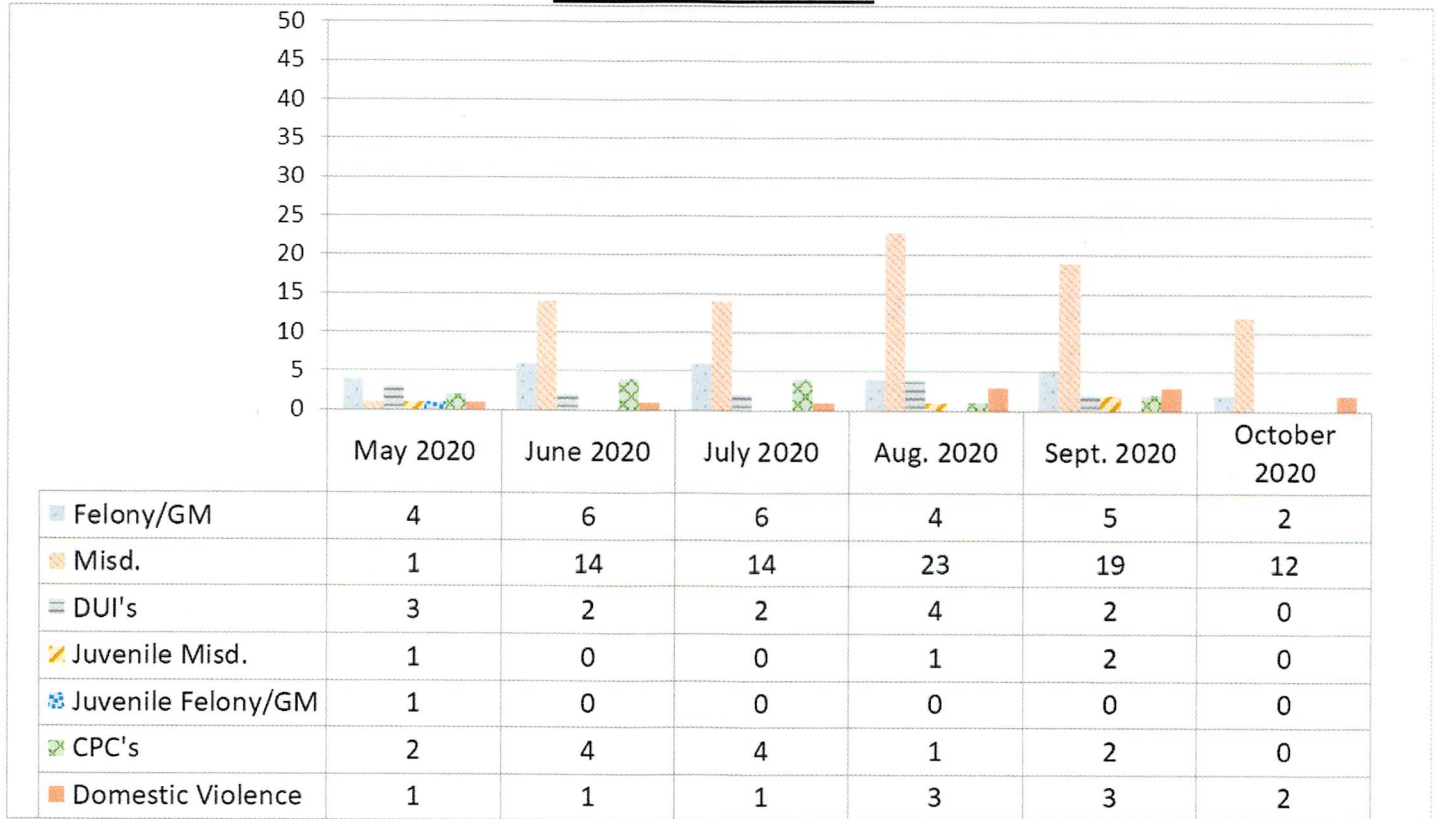


January 2019-December 2019

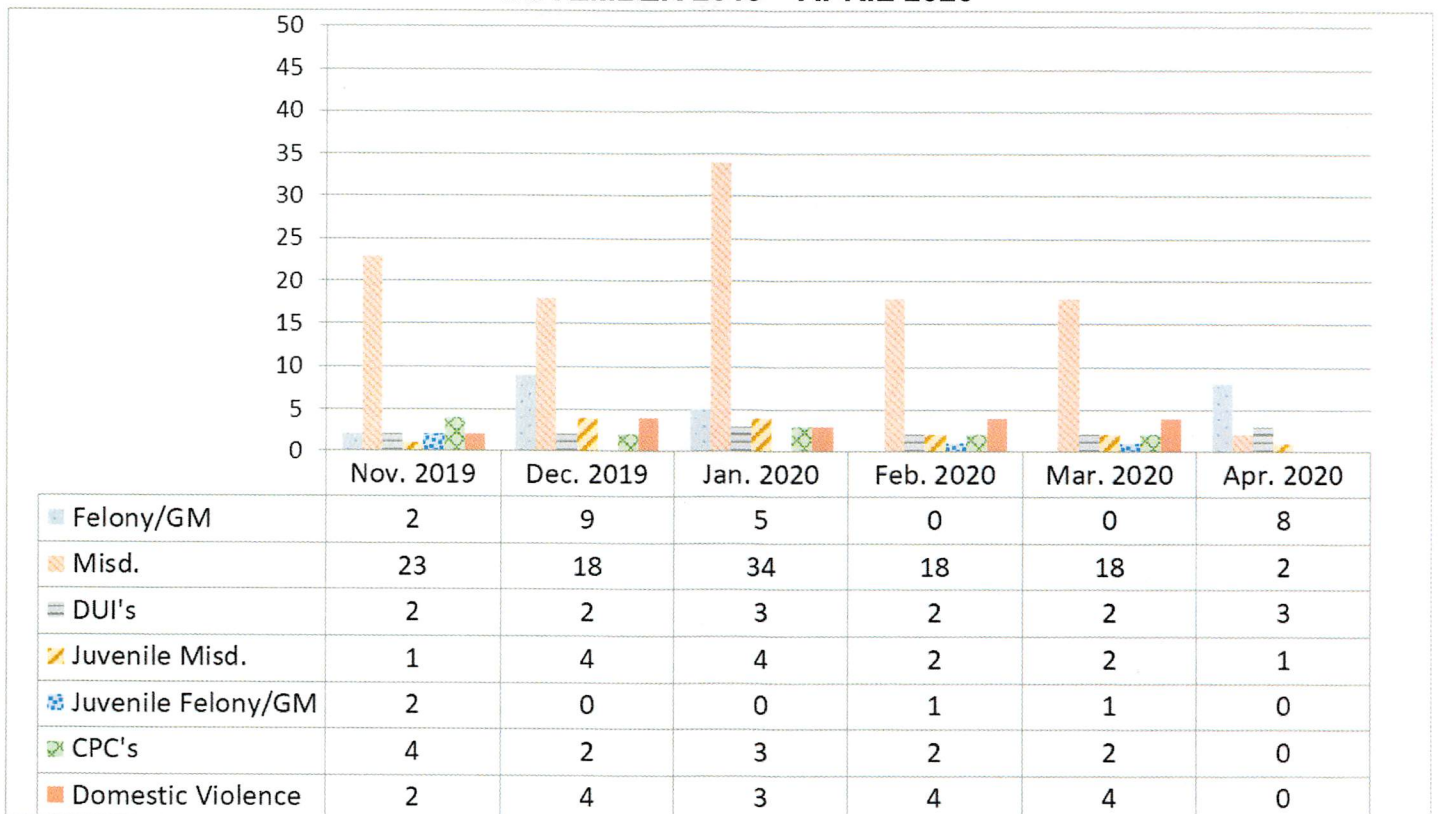


ARREST SUMMARY

MAY-OCTOBER 2020



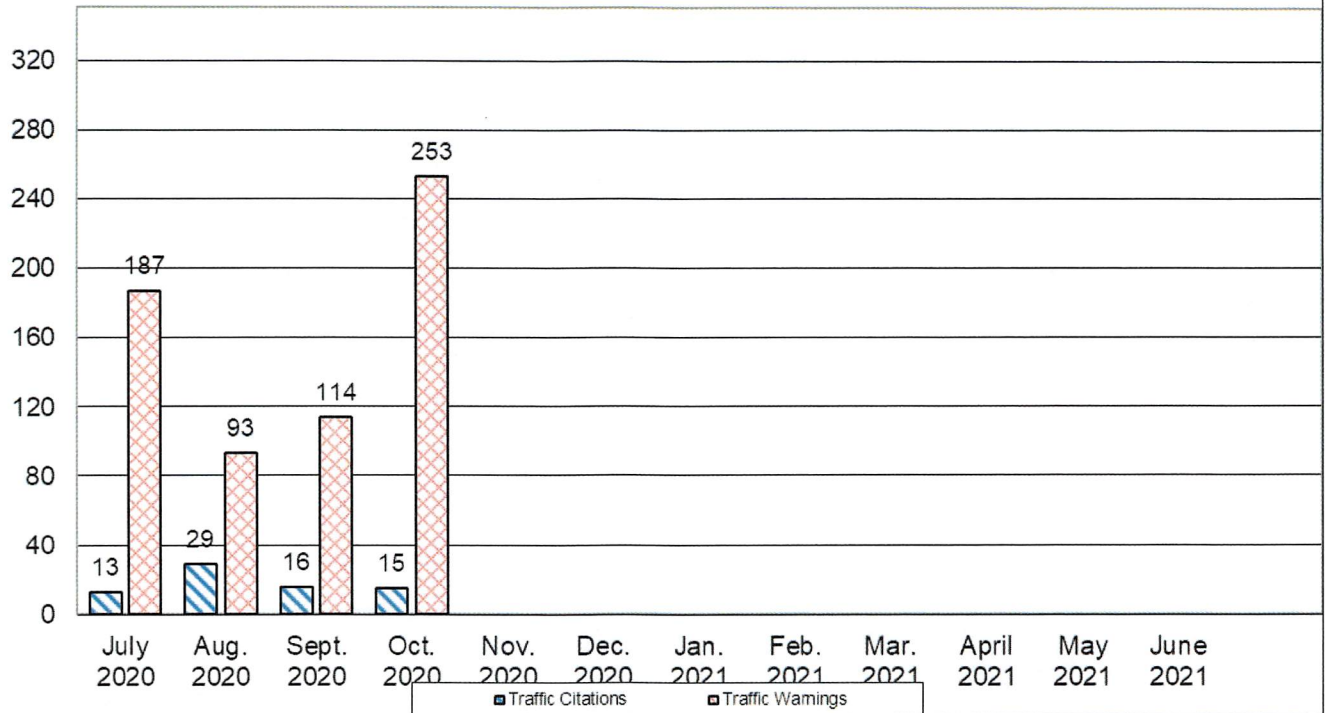
NOVEMBER 2019 – APRIL 2020



MOVING CITATIONS & TRAFFIC WARNINGS

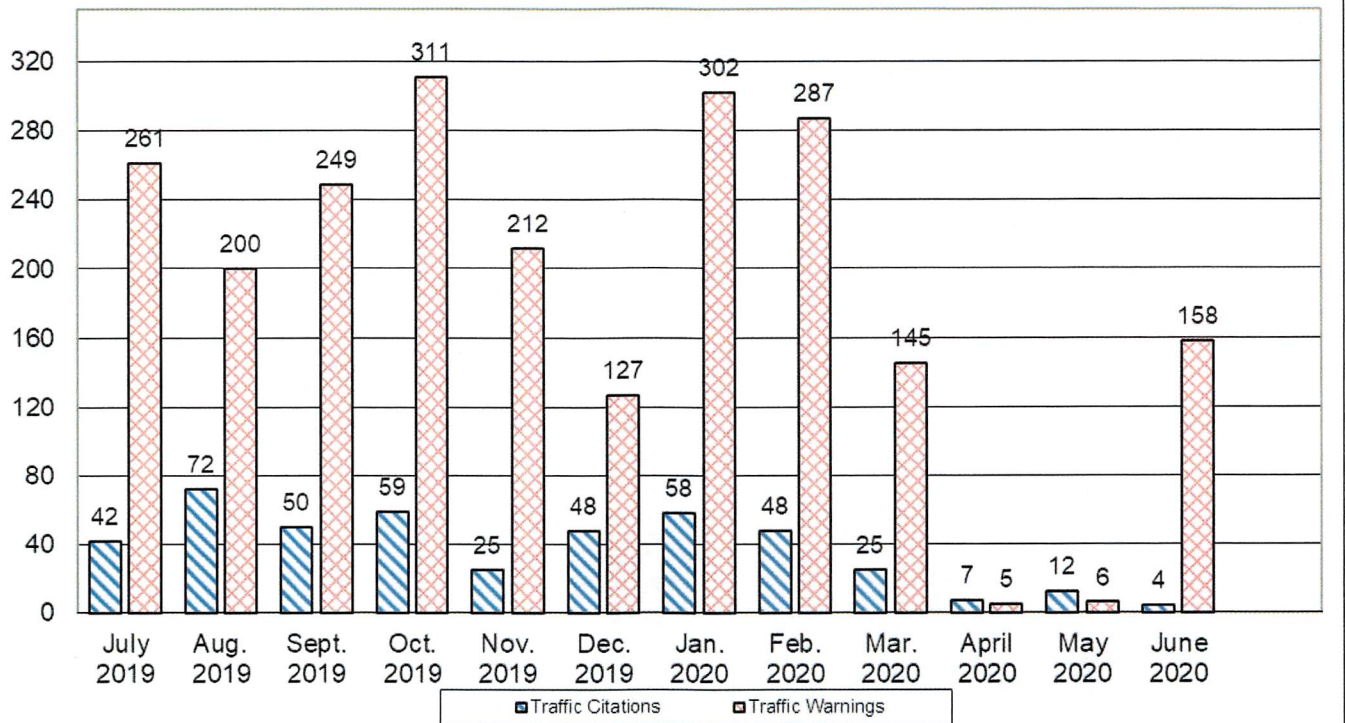
JULY 2020 – JUNE 2021

Citations = 73/Warnings = 647



JULY 2019 – JUNE 2020

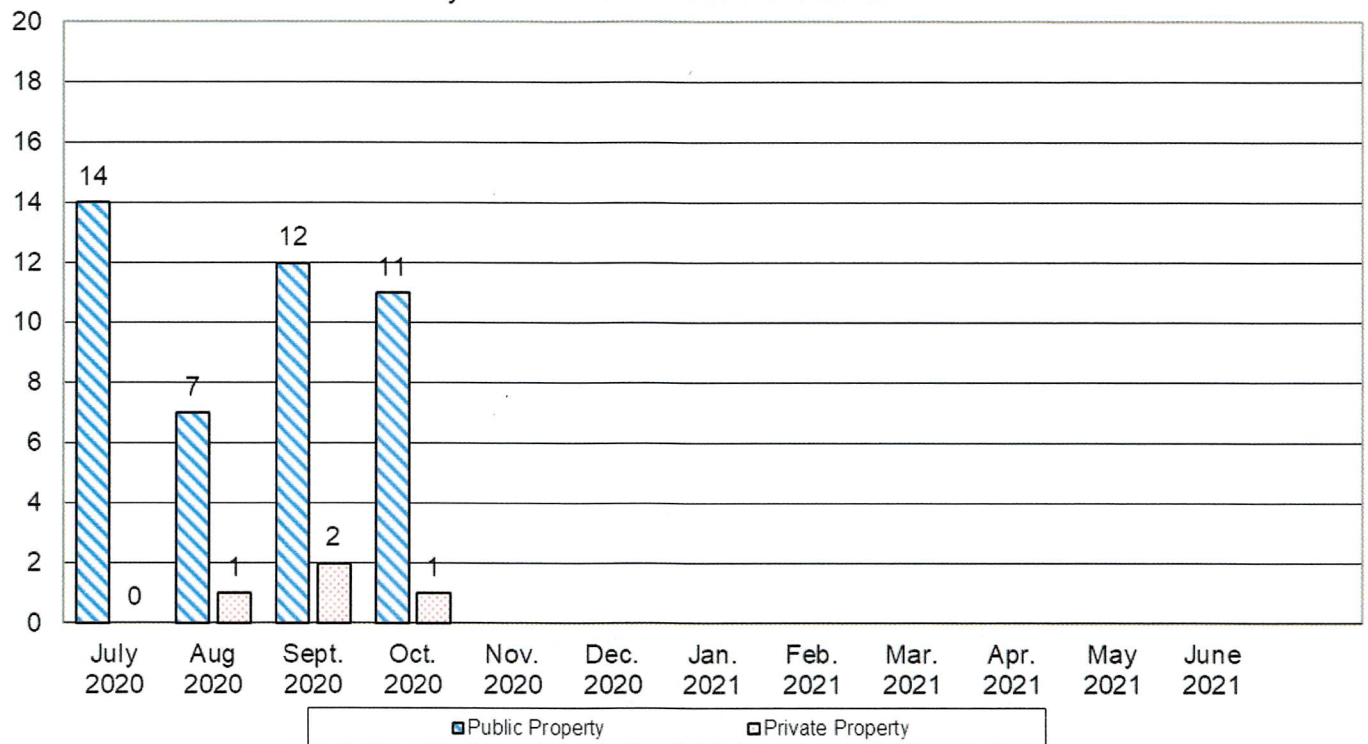
Citations = 450/Warnings = 2263



TRAFFIC ACCIDENTS

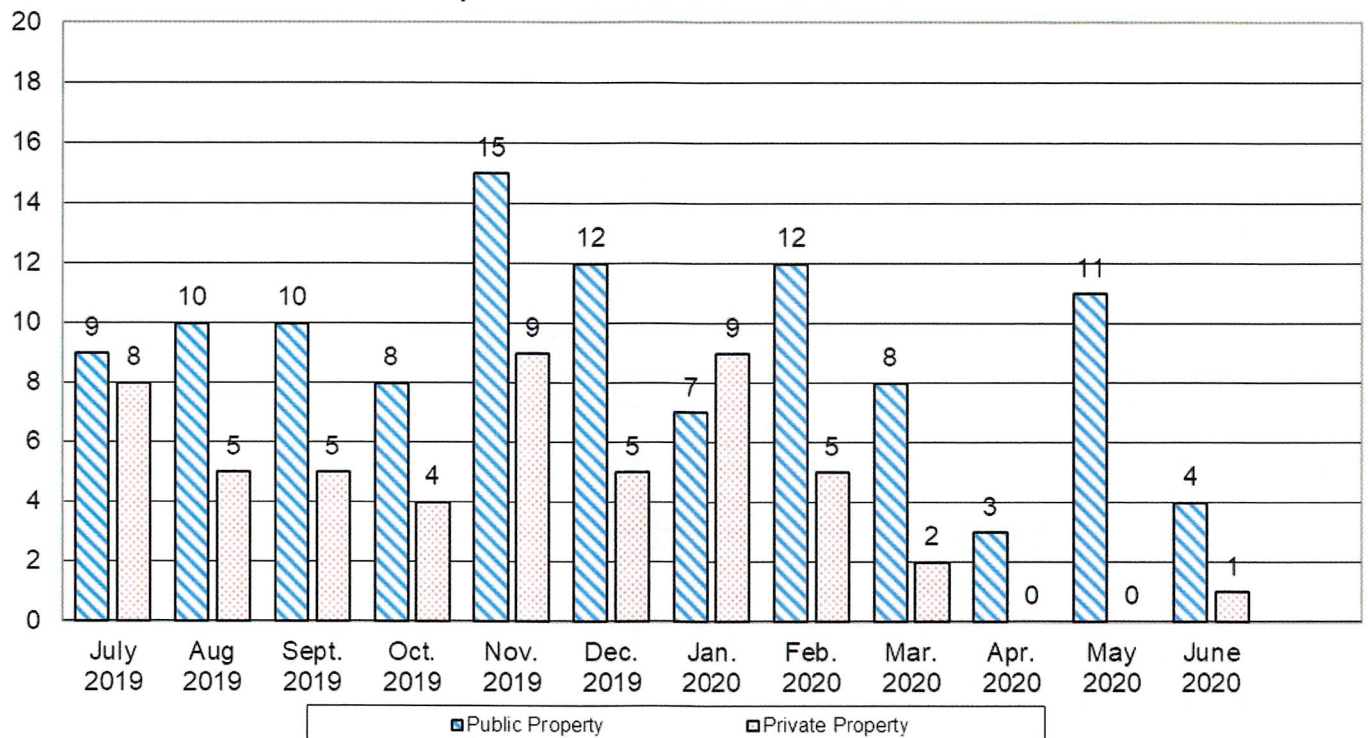
JULY 2020 – JUNE 2021

July 2020-June 2021 Total Accidents: 48



JULY 2019 – JUNE 2020

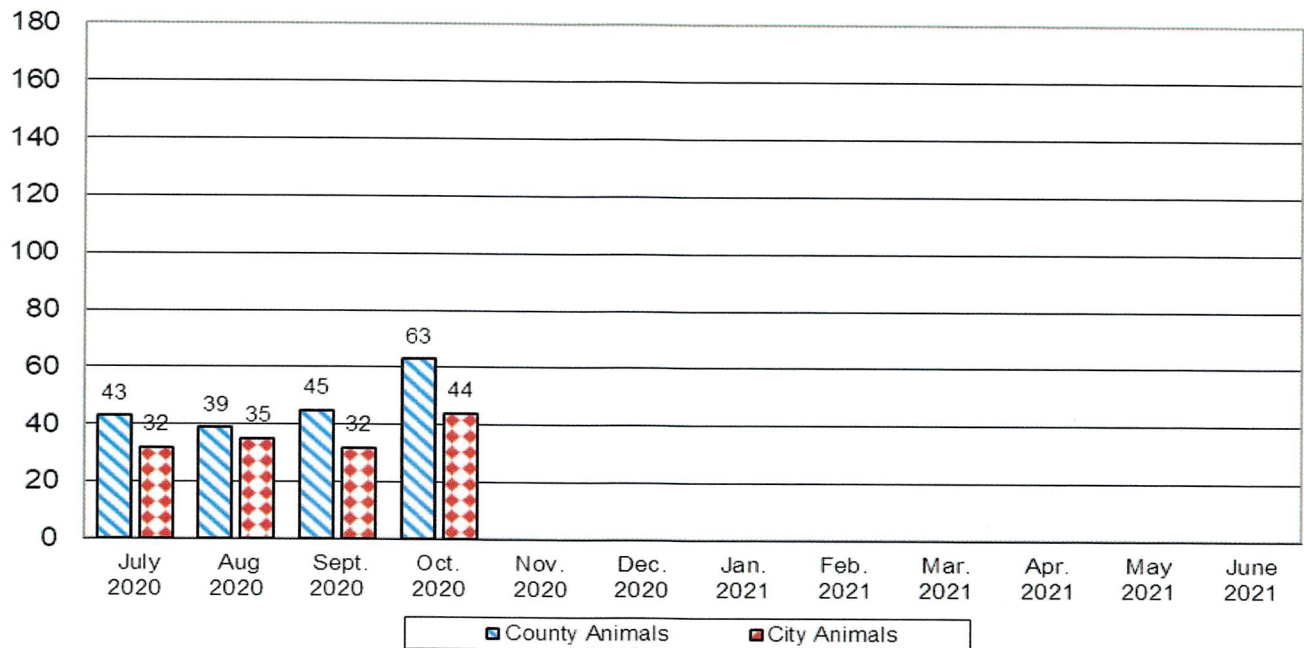
July 2019-June 2020 Total Accidents: 162



ANIMAL SHELTER SERVICE

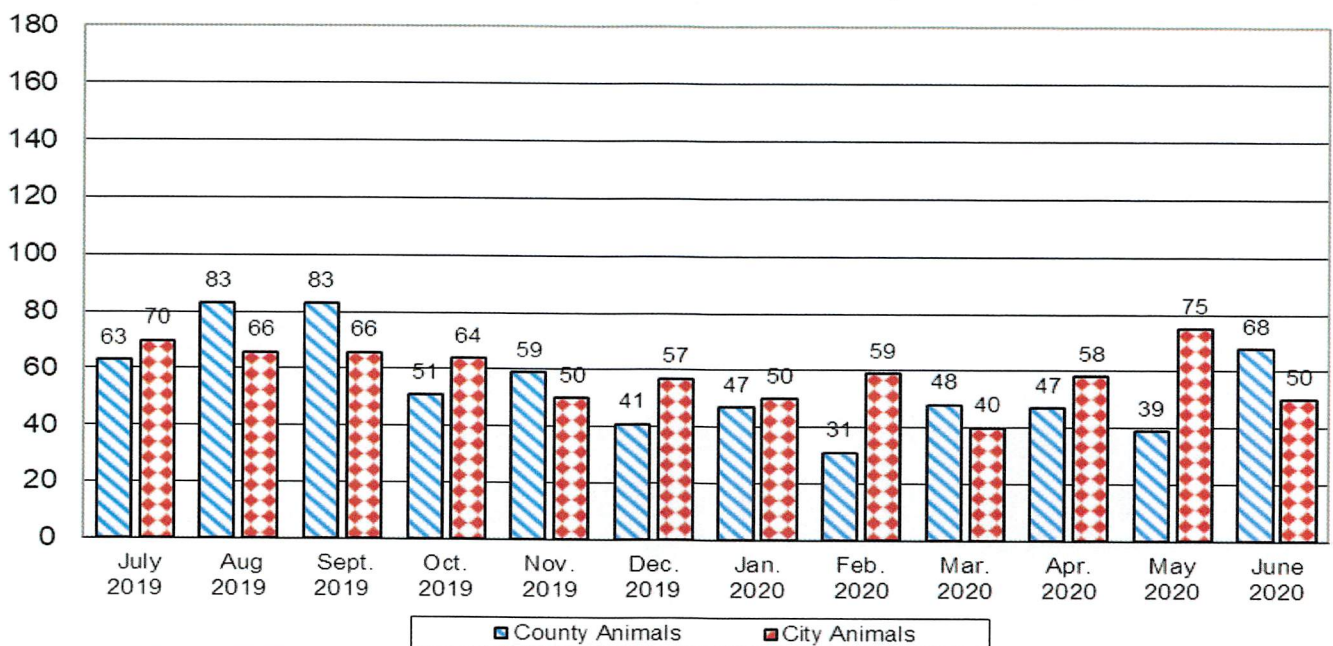
JULY 2020 – JUNE 2021

Fiscal Year to Date County Animals=190/City Animals=143



JULY 2019 – JUNE 2020

Fiscal Year to Date County Animals=660/City Animals=705



Fallon Police Department
Citizen Survey Results
October 2020

When you contacted the Police Department, how satisfied were you with the ability of the dispatcher or employee that assisted you?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
1	1		

Were you satisfied with the courtesy and concern shown by the dispatcher or employee?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
1	1		

Are you satisfied with the Police Department's response time?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
1			1

**Regarding your most recent contact, please rate the Officer in the following areas:
Officer name(s).**

	<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
Concern	1	1		
Courtesy	2			
Knowledge	2			
Problem Solving Ability	1			1
Professional Conduct	1	1		

Overall, how satisfied are you with the Fallon Police Department?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
1	1		

Fallon Police Department
Citizen Survey Comments
October 2020

There were no citizens comments returned for the month of October 2020.

Fallon Police Department
Activities / Special Events
October 2020

EXPLORERS

October 1, 2020-School Resource Officer Jacobs and the Fallon Police Department Explorers assisted at the Fallon Daily Bread/Epworth Church by serving food to the community.

INDOCTRINATION

October 1, 2020-Detectives Decker and Goodrick completed Indoctrination with forty-four (44) sailors at NAS Fallon. The one-hour training was completed without incident.

October 5, 2020-Detective Goodrick completed Indoctrination with five (5) sailors at NAS Fallon. The one-hour training was completed without incident.

SCHOOL RESOURCE OFFICERS

October 5, 2020-School Resource Officers Jacobs and Ugalde met with the Fallon Youth Club staff and members. While there, they were presented with numerous kindness rocks that they had painted. Officers also answered questions about law enforcement and let the members look at their patrol units.

October 22, 2020-School Resource Officer Jacobs and Ugalde assisted EC Best Counselor, Janell Suess in making a drug awareness video for the students. They explained the dangers of drugs and instructed the students to have an adult check any Halloween candy before eating it. The video was shown to each class the following week.

October 29, 2020-School Resource Officers Jacobs and Ugalde did a presentation for Mrs. Ochs classes for red ribbon week. They spoke to the classes about drugs and peer pressure and helped the children do role playing scenarios.

NATIONAL PRESCRIPTION (RX) DRUG TAKE BACK

October 24, 2020-Detective Decker attended the National Prescription (Rx) Drug Take Back at CVS Pharmacy. He collected a total of eight boxes of prescription drugs with six coming from the Churchill County Sheriff's Office location at Walgreens

VOLUNTEERS IN POLICE SERVICES

During the month of October, our VIPS donated forty-three (43) total hours to the agency.

TRAINING

October 5-9, 2020-Officers Atchison and Babiarz attended Vertical Core Defensive Tactics in Reno, Nevada.

October 19-23, 2020-Officer Wood attended Interview and Interrogation Training in Reno, Nevada.

October 20, 21, 22, 2020-Officers completed annual training to include: Use of Force. Arrest and Control Tactics, Baton/PR-24, OC, and Taser.