

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
October 19, 2020**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
City Councilman, James D. Richardson
City Councilwoman, Kelly Frost
City Councilwoman, Karla Kent
Deputy Public Works Director, Ryan A. Swirczek
Police Chief, Kevin Gehman
Deputy City Attorney, Leonard E. Mackedon
Chief of Staff, Robert Erquiaga
Director of Tourism & Special Events, Jane Moon
Public Works Director, Brian A. Byrd
Deputy City Attorney, Trent deBraga
City Engineer, Derek Zimney
City Clerk-Treasurer, Sean C. Richardson
After appointment confirmation: Deputy Public Works Director, Kevin Gulley

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Chief of Staff Erquiaga advised that the agenda was posted in compliance with Governor Sisolak's Emergency Directives, the agenda and the supporting materials were posted at City Hall, on the City's website, and the State of Nevada's public notice website on or before 9:00 a.m. on October 14, 2020.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No public comments were noted.

Approval of Warrants

A) Accounts Payable

- B) Payroll
- C) Customer Deposit

Mayor Tedford inquired if there were any comments regarding the accounts payable, payroll and customer deposit warrants.

No comments were noted.

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants and authorize the Mayor to sign the same; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Appointment and possible confirmation of Kevin Gulley as Deputy Public Works Director

Mayor Tedford introduced Kevin Gulley and read his biography into the record, "Kevin moved to Fallon in 1985 and has worked in the City's Electric Department since June of 1997. Kevin started in the electric trade in 1976 as an electrician and topped out as a Journeyman Lineman in 1981. Kevin has worked for Donathan Electric and Mount Wheeler Power in Ely, Nevada and a number of electrical contractors. Since joining the City, Kevin has learned every aspect of the City's electrical system and has served as the Electric Department's lead worker for many years. Kevin is married to Dee and he has four children, Dax, Chris, James, and Amber, eight grandkids and two great-grandkids. Kevin's knowledge and experience, especially of the City's electrical distribution system, will make him a great Deputy Public Works Director. It is with great pleasure that I appoint Kevin Gulley as Deputy Public Works Director and offer him to the Council for your consideration and confirmation." He added that he has known Kevin for many years, and we have relied on him many times and we are always very comfortable when he is on the scene at an electrical outage. We appreciate what he has done for us these last 23 years.

Mr. Gulley approached the podium.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent thanked Mr. Gulley for stepping up and, with the electrical department and the increase in staffing, this will be a good move for the City.

Councilwoman Frost echoed those comments, with his experience and expertise, he will do a great job and she was excited that he decided to take this job.

Councilman Richardson stated that he did not have any further questions, as they had talked earlier, before this meeting.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to confirm Kevin Gulley as Deputy Public Works Director; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Consideration and possible action to establish the salary of Kevin Gulley as Deputy Public Works Director at One Hundred Nine Thousand Two Hundred Fifty Dollars (\$109,250.00)

Mayor Tedford advised that this agenda item was for consideration and possible action to establish the salary of Kevin Gulley as Deputy Public Works Director at \$109,250.00. He inquired if the Council had any comments or questions.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to establish the salary of Kevin Gulley as Deputy Public Works Director at One Hundred Nine Thousand Two Hundred Fifty Dollars; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

At this time, Mayor Tedford administered the Oath of Office to Deputy Public Works Director Gulley and photographs were taken.

Public hearing for discussion of possible project(s) to be funded through the Community Development Block Grant Program for fiscal year 2021-2022 and consideration and possible approval and ranking of project application(s) to be submitted through the CDBG program

City Engineer Zimney explained the City proposes to submit one or more projects to be funded through the Community Development Block Grant Program (CDBG) for fiscal year 2021-2022. The purpose of this agenda item is to discuss comments received on potential applications and approve and rank applications prior to submittal to the State. Proposed projects and estimated funding are listed in the agenda packet. They are:

Cottage School Renovation - \$425,000

City Hall Breakroom and Women's Restroom ADA improvements - \$500,000

Street and Sidewalk ADA Improvements - \$575,000

City Hall Generator Project - \$150,000

City Engineer Zimney further explained the suggested street and sidewalk ADA improvements. Staff has worked relentlessly to enhance the economic opportunities within major economic corridors by increasing pedestrian access out of residential areas. Currently, we have the Front Street project in the works, and we were able to find eligibility through CDBG for these types of projects. Last year, the Nevada Department of Transportation (NDOT) completed ADA improvements along North Maine Street and along South Taylor Street. He understood they plan to do the same along Williams Avenue this year. After looking at everything, staff felt North Broadway Street and North Sherman Street were the missing pieces that were left, so it would be nice to have the potential ability to complete those sidewalks to get our collector streets with pedestrian access into our main arterial streets.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent asked if all the streets east from Maine Street have curb and gutter.

City Engineer Zimney stated that the vast majority do, these are the major ones that do not. There may be smaller pieces that we have a plan for, over the long term, to take care of those smaller pieces. North Broadway and North Sherman Streets are the major streets that are missing these large improvements.

Mayor Tedford clarified that North Broadway Street and North Sherman Street are bigger collector streets where you have a lot of pedestrian traffic as well as vehicle traffic from the northern part of the City and these neighborhoods to Highway 50 and East Williams Avenue – but to answer her question – he thought it was yes, most streets east of Maine Street are curbed and guttered. Now, there are some streets that run east/west that are not done, but not that run into Highway 50 and East Williams Avenue, north/south. The other projects that had been mentioned such as Cottage School and City Hall breakroom with women's restroom ADA improvements and the City Hall generator project, we felt that those fell below the street and sidewalk ADA project. This one fit more within what we had done in this project that will start on Front Street. He reminded that the Front Street project had some CDBG funds and those funds were specifically for what this project is calling for, pedestrian improvements and vehicular traffic into Maine Street which is an economic artery. Williams Avenue is one as well. That project will really enhance that area of town. It will really

enhance these neighborhoods in the northeast and improve safety for both neighborhoods. The projects that NDOT has completed have been important for our community. He was not exactly sure when the project on Williams Avenue would be done, it has been pushed several times by NDOT, it should have been completed in 2019.

Councilwoman Frost had received some concerns from citizens, especially the North Sherman Street area, that neighborhood is growing and there are more pedestrians without a safe way to walk up that street. She agreed that this would be a good project.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to place the street and sidewalk ADA improvements as our project to submit to the CDBG program for 2021-2022; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration and possible action to approve a construction contract with Sierra Nevada Construction of Sparks, Nevada, in order to complete the 2020 Preventative Maintenance project, PWP-CH-2021-022, for their Base Bid and Bid Option No. 1 in the total amount of Two Hundred Ninety-Seven Thousand and Seven Dollars (\$297,007)

Public Works Director Byrd explained this project is a continuation of a multi-phased approach to preventative street maintenance and rehabilitation throughout the City. Slated for the Fall of 2020, this phase of our preventative maintenance plan would allow for the application of 1,100,986 square feet of crack and slurry seal. The application of pavement crack seal and Type II rapid setting slurry to existing pavements will aid in filling cracks and voids, creating a weather-tight seal and providing color and texture to surfaces while prolonging life expectancy. Working with Lumos and Associates, the City of Fallon has performed a conditions assessment survey of existing City streets. The data compiled from that survey was used to classify existing pavements into two categories based off the applicable pavement preservation techniques. The scope of this project includes portions of 31 streets throughout the City that were deemed appropriate for a crack and slurry seal application. This project was released for public bid on September 23, 2020 and was advertised in the Lahontan Valley News in accordance with NRS 338. Two bids were received and opened on October 7, 2020 as further described in the submitted documents.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Kent asked about the different processes for rehabilitating streets, from the least you can do to the most you can do.

Public Works Director Byrd explained that slurry seal is the minimal preventative maintenance that can be done, where it takes an aggregate and an oil mix and you go through and crack seal from 1/8 to 1/2 inch gaps, then put the seal on the roadway in a single application. It goes really quickly, and they cover a large swath of square footage in a single pass. This is something that should be routinely done every five to ten years on pavements just to ensure preservation. The second level is a chip seal, where you still do the same crack sealing process, but it can span a greater void in the pavement, and it is more of a rehabilitation. With that you have an oil, a larger aggregate, and another oil application. It is significantly more expensive. We broke the streets down to where a slurry seal was applicable and part of our preventative maintenance plan to begin with. We do not want those to regress down to where we would need to chip seal them. When we prioritize everything, those were our first thoughts – which ones could we save and preserve and not need to go to the next level of chip seal. Our second phase will be the streets that need a chip seal, so we do not have to do a full reconstruction. He added that there were definitely some that need a full reconstruction.

Councilwoman Kent asked about the potholes and if they must be handled differently. She asked if she should let him know when they get complaints.

Public Works Director Byrd replied affirmatively, if you funnel that through City Hall, it then comes down to public works and we then go out and do that.

Mayor Tedford noted that there is a pothole number in the phonebook and on the City website. People just call that number, and we go fill the pothole.

Councilwoman Frost asked if the red areas on the map were included in the Base Bid and the blue areas were Bid Option No. 1, the more extensive chip seal.

Public Works Director Byrd explained that the map outlines both; the blue and red areas are both being accomplished in this project through a slurry seal. The uncertainty of unit costs made us hesitant to put all portions in one project and we did not want to put ourselves in a scenario where we could not do anything if bids came in too high. So, we set a Base Bid and figured what we could do with Bid Option No. 1 if numbers were in our favor. We just got a really good number on this one, so we were able to add in Bid Option No. 1.

Councilwoman Frost asked if the company would notify residents in those neighborhoods and let them know what was going on.

Public Works Director Byrd replied affirmatively, in conjunction with City staff. Sierra Nevada Construction will do a lot of the heavy lifting by preparing traffic control, but City staff will work closely with the notification of residents.

Mayor Tedford noted that we usually do not just let the contractor notify them; we like to make sure it gets done so we do it too.

Councilwoman Frost stated that she was excited about this project and seeing it move forward.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to approve a construction contract with Sierra Nevada Construction of Sparks, Nevada, in order to complete the 2020 Preventative Maintenance project, PWP-CH-2021-022, for their Base Bid and Bid Option No. 1 in the total amount of Two Hundred Ninety-Seven Thousand and Seven Dollars; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Presentation of the Police Department Report for September 2020

Chief Gehman presented the September monthly report.

- Detective Frandsen provided the indoctrination lecture to newly stationed Navy personnel.
- Explorers helped to serve meals at Fallon Daily Bread and met with different agencies during their meetings to discuss what other law enforcement activities consisted of.
- VIPS checked in on homebound citizens and helped with some administrative work in the agency.
- The School Resource Officer program has been going great. Officer Ugalde will primarily be at the high school and Officer Jacobs will primarily be at the middle school; they also go to the other schools throughout the week.
- The citizen survey comments were positive.

Mayor Tedford inquired if the Council had any comments or questions.

Councilwoman Frost asked Chief Gehman to extend her appreciation to Wendy Mello for her adjustment of the text on the Crime Summary graph; it was much easier for her to read.

Mayor Tedford thanked Chief Gehman for the report.

Public Comments

Mayor Tedford inquired if there were any public comments.

Mr. Geof Knell of 261 Serpa Place stated that he would like to give praise. He thanked Councilwoman Frost, his Council representative, for her efforts and the decision the Council had made. He stated that was his area, he walked his dog there a lot and it needs a lot of repair. It would be wonderful to have a sidewalk instead of just a street.

Mayor Tedford thanked Mr. Knell for his comments.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No Council or staff reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:37 a.m.

Attest: 
Sean C. Richardson, City Clerk-Treasurer



Mayor Ken Tedford