

AGENDA
CITY OF FALLON – CITY COUNCIL
55 West Williams Avenue
Fallon, Nevada
March 15, 2021 – 9:00 a.m.

The Honorable City Council will meet in a regularly scheduled meeting on March 15, 2021 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to three minutes.

1. Pledge of Allegiance to the Flag.
2. Certification of Compliance with Posting Requirements.
3. Public Comments: General in nature, not relative to any agenda items.
No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Approval of Warrants: **(For possible action)**
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
5. Consideration and possible approval of an application by Manpreet Arora for a retail liquor license for JK Stores, Inc. to be located at 395 South Maine Street. **(For possible action)**
6. Consideration and possible appointment of Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2021, for an estimated total fee not to exceed Eighty-Four Thousand Dollars (\$84,000.00), and approval for the Mayor to authorize additional fees if necessary to complete the audit. **(For possible action)**
7. Possible introduction of Bill No. 787: An ordinance amending Title 17, Buildings and Construction, Chapter 17.04, Construction Codes, Section 17.04.020, Adopted Building and Construction Codes, of the City of Fallon Municipal Code, for the purpose of adopting the 2018 edition of the International Building Code and Appendices C, E, H and I, the 2018 edition of the International Residential Code and Appendices A, B, C, G, H and L, the 2018 edition of the International Existing Building Code and Appendices A, B and C, the 2018 International Fuel Gas Code and Appendices A, B and C, the 2018 edition of the International Mechanical Code, the 2018 edition of the International Swimming Pool And

Spa Code, the 2018 edition of the Uniform Plumbing Code and Appendices A, B and D, the 2018 edition of the Uniform Mechanical Code and Appendices A, B and C, the 2018 edition of the International Energy Conservation Code, the 2017 edition of the National Electric Code, and the 2018 Northern Nevada Amendments published by the Northern Nevada Chapter of the International Code Council on November 2, 2018; and for other matters properly related thereto. **(This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set for April 5, 2021 at 9:00 a.m. and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.)**

8. Possible introduction of Bill No. 788: An ordinance amending Title 16, Fire Prevention and Protection, Chapter 16.04, Fire Codes, Section 16.04.020, Adopted Fire Codes, of the City of Fallon Municipal Code, for the purpose of adopting the 2018 edition of the International Fire Code, and Appendices B, C, D and F, as modified by NAC 477.281; and for other matters properly related thereto. **(This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set for April 5, 2021 at 9:00 a.m. and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.)**
9. Presentation of the Police Department Report for February 2021. **(For discussion only)**
10. Public Comments **(For discussion only)**
11. Council and Staff Reports **(For discussion only)**
12. Executive Session (closed):

Discuss Litigation Matters **(For discussion only)** (NRS 241 et.seq.)
Negotiations with Operating Engineers Local Union No. 3 **(For discussion only)**
Negotiations with Fallon Peace Officers Association **(For discussion only)**

Pursuant to Governor Sisolak's Declaration of Emergency Directive 006 entered on March 22, 2020, and extended by Emergency Directive 016 entered on April 29, 2020, by Emergency Directive 018 entered on May 7, 2020, by Emergency Directive 021 entered on May 28, 2020, by Emergency Directive 026 entered on June 29, 2020 and by Emergency Directive 029 entered on July 31, 2020, this agenda has been posted on or before 9:00 a.m. on March 10, 2021 at City Hall, to the City's website (<https://fallonnevada.gov>) and to the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, at (775) 423-5104 or elee@fallonnevada.gov. The supporting material for this meeting is also available to the public

on the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).



Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 423-5104 in advance so that arrangements may be conveniently made.

March 15, 2021

Agenda Item 5

Consideration and possible approval of an application by Manpreet Arora for a retail liquor license for JK Stores, Inc. to be located at 395 South Maine Street. **(For possible action)**

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 5

DATE SUBMITTED: March 8, 2021

AGENDA DATE REQUESTED: March 15, 2021

TO: The Honorable City Council

FROM: Elsie Lee, Deputy City Clerk

SUBJECT TITLE: Consideration and possible approval of an application by Manpreet Arora for a retail liquor license for JK Stores, Inc. to be located at 395 South Maine Street. **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

RECOMMENDED COUNCIL ACTION: Motion to approve application and to issue a retail liquor license to Manpreet Arora for JK Stores, Inc. to be located at 395 South Maine Street.

DISCUSSION: Manpreet Arora, President of JK Stores, Inc. has made application for a retail liquor license for JK Stores, Inc. to be located at 395 South Maine Street. A retail liquor license is a privileged license that allows the licensee to sell alcoholic beverages from a fixed and definite place of business for consumption off of the premises only.

The application has been reviewed by Police Chief Kevin Gehman, City Engineer Derek Zimney, Deputy City Clerk Elsie Lee and Chief of Staff Robert Erquiaga and has been recommended for approval.

FISCAL IMPACT: Annual retail liquor license fee revenue.

FUNDING SOURCE: N/A.

PREPARED BY: Elsie Lee, Deputy City Clerk



RECEIVED
FEB 10 2021

FALLON
POLICE
DEPT.

CITY OF FALLON CLERK'S OFFICE

55 West Williams Avenue, Fallon, Nevada 89406

Phone: (775) 423-5104

Fax: (775) 423-8874

RECEIVED
FEB 10 2021
CLERK'S OFFICE

LIQUOR LICENSE APPLICATION

Application Type:	<input type="checkbox"/> New	<input checked="" type="checkbox"/> Owner Change	<input type="checkbox"/> Manager Change	<input type="checkbox"/> Location Change
Applicant Name:	Arora Manpreet S.		Application Date:	01/28/2021
	Last	First	MI	
Title:	President		Phone:	(916) 670-9213
Date of Birth:	09/28/1990		Driver's License Number:	0406702211
			State:	NV
List all addresses in which you have resided at for the past five (5) years.				
Begin/End	Physical Address	City	State	Zip
10/2020 - Present	962 Conifer Dr	Fallon	NV	89406
05/2017 to 10/2020	841 W. Center St	Fallon	NV	89406
07/2015 to 05/2017	2112 Evergreen Ave Apt 19	W. Sacramento	CA	95691
09/2014 to 07/2015	2301 Evergreen Ave	W. Sacramento	CA	95691
Business Entity Type: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> DBA				
<input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Association <input type="checkbox"/> Other:				
Business Name:	JK Stores Inc			
Business Owner(s):				
Name	Address	Title		
Manpreet S. Arora	962 Conifer Dr. Fallon, NV 89406	President		
Business Address: 395 S. Maine St. Fallon, NV 89406				
City State Zip				
Provide a brief description of the portion to be occupied by the establishment for which the license is sought:				
395 S. Maine St. Fallon, NV 89406				
Is the premises to be licensed leased by the applicant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Name of the owner of the premises: Jagraj S Dhillon				
Name of the owner's authorized agent, if any:				
What type of license for which the application is made: <input checked="" type="checkbox"/> Retail (Off Premises) <input type="checkbox"/> Drinking Establishment (On Premises)				
Have you owned or managed any other business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				



CITY OF FALLON CLERK'S OFFICE

55 West Williams Avenue, Fallon, Nevada 89406

Phone: (775) 423-5104

Fax: (775) 423-8874

If Yes, list the business(es) you have owned or managed.					
Begin/End	Name	Address	City	State	Zip
03/2017	JK				
Have you ever been issued a business or a liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
If Yes, when?		What Agency?			
Have you ever had a business or liquor license revoked? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
If Yes, when?		What Agency?			
Have you ever been denied a business or liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
If Yes, when?		What Agency?			
Have you received any specialized training for serving alcoholic beverages? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
If Yes, explain:					
Have you ever been arrested? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
If Yes, provide the following information:					
Date	Charge	Arresting Agency	Disposition		
List five (5) references not related to you with daytime phone numbers:					
Name	Phone	Relationship			
Bruce Sims	949-616-9943	friend			
Vivek Bhatia	775-772-4952	friend			
Gurpreet Singh	209-712-6786	friend			
Balwinder Singh	209-570-4991	friend.			
Pritpal Atwal	510-408-8499	friend			

I declare under penalty of perjury that the foregoing is true and correct:

1. That I have received and read a copy of Chapter 5.08 of the Fallon Municipal Code – Alcoholic Beverage Sales;
2. That upon approval of a Liquor License, I will conduct the business and business establishment in accordance with the provisions of the laws of the State of Nevada, the United States, and the ordinances of the City of Fallon applicable to the conduct of business; and
3. That the above information is true and correct to the best of my knowledge and belief and that such declaration is made with the full knowledge that any failure to disclose, misstatement, or other attempt to mislead may be considered sufficient cause for denial of a business license.


Applicant's Signature



CITY OF FALLON CLERK'S OFFICE

55 West Williams Avenue, Fallon, Nevada 89406

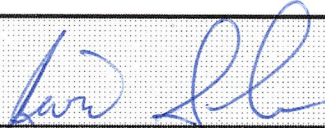
Phone: (775) 423-5104

Fax: (775) 423-8874

AUTHORIZATION AND RELEASE

I, Arora Manpreet S., authorize the Fallon Police Department to perform a background check and to release the results of said investigation, which may include information of a confidential or privileged nature, to the City Council in public documents and/or discussion at a public meeting.


Applicant's Signature

OFFICIAL USE ONLY	
10 Print Card _____	Spillman Entry _____
Photo _____	 Recommended by Chief of Police or Designee
Local records _____	
NCJIS _____	Not Recommended by Chief of Police or Designee
Municipal Code _____	
Fee \$ _____	
REVIEWED BY:	
City of Fallon Engineering/Building Department _____	Date: <u>3/8/21</u>
City of Fallon Chief of Police _____	Date: <u>3/8/21</u>
City of Fallon/Churchill County Fire Dept. _____	Date: <u>3-8-21</u>
City of Fallon Attorney's Office _____	Date: <u>3/8/21</u>

OFFICIAL USE ONLY:		
Account No. _____	License No. _____	Payment Received By: _____

FALLON POLICE DEPARTMENT

55 West Williams Avenue
Fallon, Nevada 89406-2941
(775) 423-2111
(Fax) 423-6527

Kevin Gehman
Chief of Police

March 1, 2021

This letter certifies that Manpreet Arora, JK Stores, Inc., 395 S. Maine Street, Fallon, NV 89406, has completed and passed his background check for a liquor license.

Additionally, I have met with the applicant regarding components of the Fallon Municipal Code concerning alcoholic beverage sales as well as his responsibilities as owner of the business.

Furthermore, there is a supplemental form that specifically addresses the operation of the business, to include identifying the on-site manager, and acknowledgments from the applicant indicating understanding he may be held personally responsible for improper business practices.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kevin Gehman', is written over a large, faint, circular police seal. The seal features the word 'POLICE' at the top and 'NEVADA' at the bottom, with a central emblem.

Kevin Gehman
Chief of Police

March 15, 2021

Agenda Item 6

Consideration and possible appointment of Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2021, for an estimated total fee not to exceed Eighty-Four Thousand Dollars (\$84,000.00), and approval for the Mayor to authorize additional fees if necessary to complete the audit. **(For possible action)**

CITY OF FALLON
REQUEST FOR COUNCIL ACTION

Agenda Item No. 6

DATE SUBMITTED: March 8, 2021

AGENDA DATE REQUESTED: March 15, 2021

TO: The Honorable City Council

FROM: The Audit Committee

SUBJECT TITLE: Consideration and possible appointment of Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2021, for an estimated total fee not to exceed Eighty-Four Thousand Dollars (\$84,000.00), and approval for the Mayor to authorize additional fees if necessary to complete the audit. **(For possible action)**

TYPE OF ACTION REQUESTED: (Check One)

<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance
<input checked="" type="checkbox"/> Formal Action/Motion	<input type="checkbox"/> Other

RECOMMENDED COUNCIL ACTION: Motion to approve engagement letter and appoint Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2021, for an estimated total fee not to exceed Eighty-Four Thousand Dollars (\$84,000.00), and approval for the Mayor to authorize additional fees if necessary to complete the audit.

DISCUSSION: Pursuant to NRS 354.624, the City must provide for an annual audit of all of its financial statements. NRS 354.624(3) requires the City to designate its auditors and provide notice of the designation to the Department of Taxation not later than three (3) months before the close of the fiscal year to be audited. The Audit Committee, which consists of Councilwoman Karla Kent, City Attorney Mike Mackedon, and Chief of Staff Robert Erquiaga, has met and reviewed the attached proposal and recommends the appointment of Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2021. The quoted total fee covers the general audit and one major program audit and is the same total fee paid to Eide Bailly to complete last fiscal year's general audit and one major program audit.

FISCAL IMPACT: Eighty-Four Thousand Dollars (\$84,000.00)

FUNDING SOURCE: The General Fund

PREPARED BY: Sean Richardson, City Clerk/Treasurer



February 27, 2021

City of Fallon Audit Committee
City of Fallon, Nevada
55 West Williams Avenue
Fallon, NV 89406

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Fallon, Nevada (the City) as of June 30, 2021, and for the year then ended, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2021. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. Additionally, our audit will be conducted with the understanding that the City will issue a Comprehensive Annual Financial Statement (CAFR).

Accounting principles generally accepted in the United States of America require that certain information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis
- Schedules of Changes in the City Total OPEB Liability and Related Ratios
- Schedule of City's Share of the Net Pension Liability
- Schedule of Contributions

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975 5th St. | Elko, NV 89801-3210 | T 775.738.5134 | F 775.738.5525 | EOE

We will subject the following RSI to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the RSI to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following RSI in relation to the basic financial statements as a whole:

- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget (Budgetary Basis) and Actual – General Fund
- Reconciliation of the General Fund (Budgetary Basis) to the General Fund (GAAP Basis) Schedule of Revenues, Expenditures and Changes in Fund Balances
- Notes to Required Supplementary Information

Supplementary information other than RSI will accompany the City's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- The combining and individual fund statements and schedules, including budgetary comparisons
- Reconciliation of the General Fund (Budgetary Basis) to the General Fund (GAAP Basis) Combining Balance Sheet
- The schedule of fees imposed subject to the provisions of NRS 354.5989 – limitations of fees for business licenses

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- Introductory Section
- Statistical Section

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is

management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and, any state or regulatory audit requirements. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America and/or state or regulatory audit requirements. Please note that the determination of abuse is subjective, and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the City's basic financial statements. Our report will be addressed to the governing body of the City. We cannot provide assurance that any unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of the City's major federal award program's compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the entity has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received, including federal awards and funding increments received prior to December 26, 2014 (if any), and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For the design, implementation, and maintenance of internal control over federal awards;
7. For establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the nonfederal entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
8. For identifying and ensuring that the entity complies with federal statutes, regulations, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
9. For disclosing accurately, currently, and completely, the financial results of each federal award in accordance with the requirements of the award;
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
11. For taking prompt action when instances of noncompliance are identified;
12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
14. For submitting the reporting package and data collection form to the appropriate parties;
15. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
16. To provide us with:

- a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
17. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole;
 18. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
 19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
 20. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
 21. For the accuracy and completeness of all information provided;
 22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
 23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With respect to any nonattest services we perform, we agree to perform the following:

- Assist with preparing financial statements and the schedule of expenditures of federal awards in conformity with U.S. generally accepted accounting principles and Uniform Guidance based on information provided by you.
- Completion of the auditee's portion of the Data Collection Form.
- Propose journal entries to be reviewed and approved by management.

The City's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial

statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Fees and Timing

Teri Gage is the engagement partner for the audit services specified in this letter. Responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. We expect to begin our audit in June 2021.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices are payable upon presentation. Our fee for the audit will not exceed \$84,000 (which includes travel expenses). This fee includes one major program to be audited under the Single Audit and Uniform Guidance, if you have more than one major program the fee estimate will increase by \$4,000 for each additional major program. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the City's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

In addition, we will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond

to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Should our relationship terminate before our audit procedures are completed and a report issued, you will be billed for services to the date of termination. All bills are payable upon receipt. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

We may use third party service providers and/or affiliated entities (including Eide Bailly Shared Services Private Limited) (collectively, "service providers") in order to facilitate delivering our services to you. Our use of service providers may require access to client information by the service provider. We will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the confidentiality of client information accessed by such service provider and any work performed by such service provider.

The audit documentation for this engagement is the property of Eide Bailly LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to it by law or regulation. If requested, access to such audit documentation will be provided under the supervision of Eide Bailly LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least eight years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and

we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Audit Committee, City Council and management the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

Government Auditing Standards require that we provide, upon request, a copy of our most recent external peer review report and any subsequent review reports to the party contracting for the audit. Accordingly, we will provide a copy of our most recent peer review report at your request.

DISPUTE RESOLUTION

The following procedures shall be used to resolve any disagreement, controversy or claim that may arise out of any aspect of our services or relationship with you, including this engagement, for any reason ("Dispute"). Specifically, we agree to first mediate.

Mediation

All Disputes between us shall first be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator. The mediator will be selected by mutual agreement, but if we cannot agree on a mediator, one shall be designated by the American Arbitration Association ("AAA").

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute. Mediation will be conducted with the parties in person in Reno, Nevada.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Either party may commence suit on a Dispute after the mediator declares an impasse.

INDEMNITY

You agree that none of Eide Bailly LLP, its partners, affiliates, officers or employees (collectively "Eide Bailly") shall be responsible for or liable to you for any misstatements in your financial statements that we may fail to detect as a result of knowing representations made to us, or the concealment or intentional withholding of information from us, by any of your owners, directors, officers or employees, whether or not they acted in doing so in your interests or for your benefit, and to hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees from any such misstatement, provided that the services performed hereunder were performed in accordance with professional standards, in all material respects.

If a claim is brought against you by a third-party that arises out of or is in any way related to the services provided under this engagement, you agree to indemnify Eide Bailly LLP, its partners, affiliates, officers and employees, against any losses, including settlement payments, judgments, damage awards, punitive or exemplary damages, and the costs of litigation (including attorneys' fees) associated with the services performed hereunder provided that the services were performed in accordance with professional standards, in all material respects.

ASSIGNMENTS PROHIBITED

You agree that you will not and may not assign, sell, barter or transfer any legal rights, causes of actions, claims or Disputes you may have against Eide Bailly LLP, its partners, affiliates, officers and employees, to any other person or party, or to any trustee, receiver or other third party.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your certified public accountants and look forward to working with you and your staff.

Respectfully,



Teri Gage
Partner

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of the City of Fallon, Nevada by:

Name: _____

Title: _____

Date: _____

CC: City of Fallon, Nevada Council Members

March 15, 2021

Agenda Item 7

Possible introduction of Bill No. 787: An ordinance amending Title 17, Buildings and Construction, Chapter 17.04, Construction Codes, Section 17.04.020, Adopted Building and Construction Codes, of the City of Fallon Municipal Code, for the purpose of adopting the 2018 edition of the International Building Code and Appendices C, E, H and I, the 2018 edition of the International Residential Code and Appendices A, B, C, G, H and L, the 2018 edition of the International Existing Building Code and Appendices A, B and C, the 2018 International Fuel Gas Code and Appendices A, B and C, the 2018 edition of the International Mechanical Code, the 2018 edition of the International Swimming Pool And Spa Code, the 2018 edition of the Uniform Plumbing Code and Appendices A, B and D, the 2018 edition of the Uniform Mechanical Code and Appendices A, B and C, the 2018 edition of the International Energy Conservation Code, the 2017 edition of the National Electric Code, and the 2018 Northern Nevada Amendments published by the Northern Nevada Chapter of the International Code Council on November 2, 2018; and for other matters properly related thereto. **(This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set for April 5, 2021 at 9:00 a.m. and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.)**

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 7

DATE SUBMITTED: March 9, 2021

AGENDA DATE REQUESTED: March 15, 2021

TO: The Honorable City Council

FROM: Robert Erquiaga, Chief of Staff

SUBJECT TITLE: Possible introduction of Bill No. 787: An ordinance amending Title 17, Buildings and Construction, Chapter 17.04, Construction Codes, Section 17.04.020, Adopted Building and Construction Codes, of the City of Fallon Municipal Code, for the purpose of adopting the 2018 edition of the International Building Code and Appendices C, E, H and I, the 2018 edition of the International Residential Code and Appendices A, B, C, G, H and L, the 2018 edition of the International Existing Building Code and Appendices A, B and C, the 2018 International Fuel Gas Code and Appendices A, B and C, the 2018 edition of the International Mechanical Code, the 2018 edition of the International Swimming Pool And Spa Code, the 2018 edition of the Uniform Plumbing Code and Appendices A, B and D, the 2018 edition of the Uniform Mechanical Code and Appendices A, B and C, the 2018 edition of the International Energy Conservation Code, the 2017 edition of the National Electric Code, and the 2018 Northern Nevada Amendments published by the Northern Nevada Chapter of the International Code Council on November 2, 2018; and for other matters properly related thereto. **(This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set for April 5, 2021 at 9:00 a.m. and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.)**

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|---|---|
| <input type="checkbox"/> Resolution | <input checked="" type="checkbox"/> Ordinance |
| <input type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

POSSIBLE COUNCIL ACTION: Introduction of Bill No. 787: An ordinance amending Title 17, Buildings and Construction, Chapter 17.04, Construction Codes, Section 17.04.020, Adopted Building and Construction Codes, of the City of Fallon Municipal Code.

DISCUSSION: The proposed Ordinance will be read by title to the City Council. If introduced by a City Councilperson, a public hearing on the proposed ordinance will be set for April 5, 2021 at 9:00 a.m. and no further action can or will be taken at this meeting.

TO BE PRESENTED BY: Robert Erquiaga, Chief of Staff

AN ORDINANCE AMENDING TITLE 17, BUILDINGS AND CONSTRUCTION, CHAPTER 17.04, CONSTRUCTION CODES, SECTION 17.04.020, ADOPTED BUILDING AND CONSTRUCTION CODES, OF THE CITY OF FALLON MUNICIPAL CODE, FOR THE PURPOSE OF ADOPTING THE 2018 EDITION OF THE INTERNATIONAL BUILDING CODE AND APPENDICES C, E, H AND I, THE 2018 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE AND APPENDICES A, B, C, G, H AND L, THE 2018 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE AND APPENDICES A, B AND C, THE 2018 INTERNATIONAL FUEL GAS CODE AND APPENDICES A, B AND C, THE 2018 EDITION OF THE INTERNATIONAL MECHANICAL CODE, THE 2018 EDITION OF THE INTERNATIONAL SWIMMING POOL AND SPA CODE, THE 2018 EDITION OF THE UNIFORM PLUMBING CODE AND APPENDICES A, B AND D, THE 2018 EDITION OF THE UNIFORM MECHANICAL CODE AND APPENDICES A, B AND C, THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE, THE 2017 EDITION OF THE NATIONAL ELECTRIC CODE, AND THE 2018 NORTHERN NEVADA AMENDMENTS PUBLISHED BY THE NORTHERN NEVADA CHAPTER OF THE INTERNATIONAL CODE COUNCIL ON NOVEMBER 2, 2018; AND FOR OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, the City of Fallon provides for the safe and proper construction of all structures within the City through the adoption of uniform, nationally recognized building and construction codes; and

WHEREAS, Section 17.04.010 of the City of Fallon Municipal Code provides that “the City Council shall, from time to time, adopt building and construction codes to regulate the construction of buildings and other structures”; and

WHEREAS, in order to provide for the health, safety and welfare of the citizens of the City of Fallon, the City Council of the City of Fallon desires to adopt the updated versions of the applicable building and construction codes contained herein.

NOW, THEREFORE, the City Council of the City of Fallon do ordain that Title 17, Buildings and Construction, Chapter 17.04, Construction Codes, Section 17.04.020, Adopted Building and Construction Codes, of the City of Fallon Municipal Code, be amended to read, in its entirety, as follows:

17.04.020 Adopted Building and Construction Codes.

The following nationally recognized codes are hereby adopted by reference by the City of Fallon, together with the supplements, listed amendments, and additions and deletions thereto, as noted below:

- A. 2018 Edition, International Building Code ("IBC"), and Appendices C, E, H and I, with the following additions and deletions:
 - 1. Section 113 – delete entire section;
 - 2. Section 312.1 – delete "more than 6 feet (1829 mm) in height";
 - 3. Section 1612.3 – insert "Churchill County and Incorporated Areas"; and
 - 4. Section 1612.3 – insert "April 5, 2021";
- B. 2018 Edition, International Residential Code ("IRC"), and Appendices A, B, C, G, H and L, with the following additions and deletions:
 - 1. Section R112 – delete entire section;
- C. 2018 Edition, International Existing Building Code ("IEBC"), and Appendices A, B and C, with the following additions and deletions:
 - 1. Section 112 – delete entire section;
- D. 2018 Edition, International Fuel Gas Code ("IFGC"), and Appendices A, B and C, with the following additions and deletions:
 - 1. Section 106.6.2 – insert Table B and C;
 - 2. Section 106.6.3 – insert "80% and 100%" respectively; and
 - 3. Section 109 – delete entire section;
- E. 2018 Edition, International Mechanical Code ("IMC"), with the following additions and deletions:
 - 1. Section 106.5.2 – insert Table C;
 - 2. Section 106.5.3 – insert "80% and 100%" respectively; and
 - 3. Section 109 – delete entire section;
- F. 2018 Edition, International Swimming Pool and Spa Code ("ISPSC"), with the following additions and deletions:
 - 1. Section 105.6.2 – insert Table E;
 - 2. Section 106.5.3 – insert "80% and 100%" respectively; and
 - 3. Section 108 – delete entire section;
- G. 2018 Edition, Uniform Plumbing Code ("UPC"), and Appendices A, B and D, with the following additions and deletions;
 - 1. Table 103.4 – insert Table B;
- H. 2018 Edition, Uniform Mechanical Code ("UMC"), and Appendices A, B and C, with the following additions and deletions;
 - 1. Table 114.1 – insert Table C;
- I. 2018 Edition, International Energy Conservation Code ("IECC"), with the following additions and deletions:
 - 1. Section 109 – delete entire section;
- J. 2017 Edition, National Electric Code ("NEC");
- K. 2018 Northern Nevada Amendments ("NNA") published by the Northern Nevada Chapter of the International Code Council on November 2, 2018, with the following additions and deletions:
 - 1. IBC Table 1608.2.1 – replace "Lyon County" with "City of Fallon and Lyon County";
 - 2. IBC Section 1809.5 – replace "Lyon County" with "City of Fallon and Lyon County"; and
 - 3. Appendix – insert Table G.

This ordinance shall become effective after its passage, approval and publication as required by law.

Passed and adopted this ____ day of April, 2021.

Proposed by:

Those voting aye:

Those voting nay:

Those absent:

Those abstaining:

KEN TEDFORD
Mayor

ATTEST: _____
SEAN RICHARDSON
City Clerk-Treasurer

March 15, 2021

Agenda Item 8

Possible introduction of Bill No. 788: An ordinance amending Title 16, Fire Prevention and Protection, Chapter 16.04, Fire Codes, Section 16.04.020, Adopted Fire Codes, of the City of Fallon Municipal Code, for the purpose of adopting the 2018 edition of the International Fire Code, and Appendices B, C, D and F, as modified by NAC 477.281; and for other matters properly related thereto. **(This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set for April 5, 2021 at 9:00 a.m. and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.)**

**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 8

DATE SUBMITTED: March 9, 2021

AGENDA DATE REQUESTED: March 15, 2021

TO: The Honorable City Council

FROM: Robert Erquiaga, Chief of Staff

SUBJECT TITLE: Possible introduction of Bill No. 788: An ordinance amending Title 16, Fire Prevention and Protection, Chapter 16.04, Fire Codes, Section 16.04.020, Adopted Fire Codes, of the City of Fallon Municipal Code, for the purpose of adopting the 2018 edition of the International Fire Code, and Appendices B, C, D and F, as modified by NAC 477.281; and for other matters properly related thereto. **(This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set for April 5, 2021 at 9:00 a.m. and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.)**

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|---|---|
| <input type="checkbox"/> Resolution | <input checked="" type="checkbox"/> Ordinance |
| <input type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

POSSIBLE COUNCIL ACTION: Introduction of Bill No. 788: An ordinance amending Title 16, Fire Prevention and Protection, Chapter 16.04, Fire Codes, Section 16.04.020, Adopted Fire Codes, of the City of Fallon Municipal Code.

DISCUSSION: The proposed Ordinance will be read by title to the City Council. If introduced by a City Councilperson, a public hearing on the proposed ordinance will be set for April 5, 2021 at 9:00 a.m. and no further action can or will be taken at this meeting.

TO BE PRESENTED BY: Robert Erquiaga, Chief of Staff

AN ORDINANCE AMENDING TITLE 16, FIRE PREVENTION AND PROTECTION, CHAPTER 16.04, FIRE CODES, SECTION 16.04.020, ADOPTED FIRE CODES, OF THE CITY OF FALLON MUNICIPAL CODE, FOR THE PURPOSE OF ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE, AND APPENDICES B, C, D AND F, AS MODIFIED BY NAC 477.281; AND FOR OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, the City of Fallon provides for the safe and proper construction of all structures within the City through the adoption of uniform, nationally recognized fire codes; and

WHEREAS, Section 16.04.010 of the City of Fallon Municipal Code provides that "the City Council shall, from time to time, adopt fire codes to promote public safety, fire prevention and protection"; and

WHEREAS, in order to provide for the health, safety and welfare of the citizens of the City of Fallon, the City Council of the City of Fallon desires to adopt the updated versions of the applicable fire codes contained herein.

NOW, THEREFORE, the City Council of the City of Fallon do ordain that Title 16, Fire Prevention and Protection, Chapter 16.04, Fire Codes, Section 16.04.020, Adopted Fire Codes, of the City of Fallon Municipal Code, be amended to read, in its entirety, as follows:

16.04.020 Adopted Fire Codes.

The following nationally recognized codes are hereby adopted by reference by the City of Fallon, together with the supplements, listed amendments, and additions and deletions thereto, as noted below:

- A. 2018 Edition, International Fire Code ("IFC"), and Appendices B, C, D and F, as modified by NAC 477.281, with the following additions and deletions:
 1. "International Mechanical Code" is deleted and replaced with "2018 *Uniform Mechanical Code*";
 2. "International Plumbing Code" is deleted and replaced with "2018 *Uniform Plumbing Code*";
 3. "High-rise 75 feet (22,860 mm)" is deleted and replaced with "high-rise 55 feet (16,764 mm)";
 4. Section 109 is deleted;
 5. To section 202, under "Occupancy Classification," the Group I-1 heading, is added: "All portions of a care facility which houses patients or residents which is classified by the State Board of Health as 'Category 2,' and which

- has an occupant load of more than 10 residents, is classified as an 'I-1' occupancy classification";
6. In section 202, under "Day Care Facilities," the Group I-4 heading, "five" is deleted and replaced with "six";
 7. In section 202, under "Child Care Facility," the Group I-4 heading, "five" is deleted and replaced with "six";
 8. Section 202 R-1 is revised by adding "Brothel" to the list;
 9. In section 202 R-3, regarding child care facilities, "five" is deleted and replaced with "six";
 10. Section 308.3.1 is deleted;
 11. Section 308.1.4 is deleted;
 12. Section 507.3 is revised by adding a second paragraph to read as follows:
"Subject to the approval of the fire authority, if the fire flow is not available for adequate fire protection, an approved automatic fire sprinkler system must be installed throughout the building or buildings. The sprinkler system must meet the requirements of the appropriate N.F.P.A. standard. The provisions of this paragraph do not apply if a fire sprinkler system is otherwise required by this chapter or the adopted codes";
 13. Section 903.2.1.2 is revised by adding a new paragraph to read as follows:
"Occupancies containing a casino, regardless of occupancy classification, must be designed and built with a sprinkler system classified as an ordinary Hazard Group 2";
 14. Section 903.2.8 is revised by adding a second paragraph to read as follows: "An R-1 or R-2 occupancy that has more than two stories must have an N.F.P.A. 13, system installed. An R-1 or R-2 occupancy that has two stories or less must have an N.F.P.A. 13, system or an N.F.P.A. 13R, system installed";
 15. Section 903.2.11 is revised by adding a new paragraph to read as follows:
"A building that is more than two stories in height, including any height added by usable floor space, must have automatic sprinkler systems installed throughout";
 16. Section 903.3.1.2 is revised to read as follows: "Where allowed, an R-1 or R-2 building that has two stories or less must have automatic sprinkler systems installed throughout in accordance with N.F.P.A. 13, or N.F.P.A. 13R. An R-1 or R-2 building that has more than two stories must have automatic sprinkler systems installed throughout in accordance with N.F.P.A. 13,";
 17. Section 903.2 is revised by adding a new paragraph to read as follows: "In all occupancies except group R-3 and U occupancies, a building that is more than two stories in height, including any height added by usable floor space, must have an automatic sprinkler system throughout. Any open parking garage and any airport control tower is exempt from installing an automatic sprinkler system";
 18. Section 903.2.10 Group S-2 is revised by adding a second exception to read as follows: "Any open parking garage as defined in section 406.3 of

the *International Building Code* is exempt from installing a sprinkler system”;

19. Section 906.1 is revised to read as follows: “Portable fire extinguishers must be installed in all group A, B, E, F, H, I, M, R-1, R-2, R-4 and S occupancies. No exceptions will apply”;
20. Section 906.2 is revised by amending the following exceptions: In exceptions 2 and 2.4, “once every three years” is deleted and replaced with “annually”;
21. Section 907.5.2.3 is revised by adding the following exceptions following exception (4): “(5) Electrical rooms and mechanical rooms that are not normally occupied and are less than 400 square feet. (6) Janitor closets. (7) Storage rooms that are less than 400 square feet. (8) Individual work areas or offices and private toilets serving individual work areas or offices. (9) Individual inmate sleeping accommodations and patient sleeping rooms except as required by section 907.5.2.3.2”;
22. Section 5601.1.3 is amended to read as follows: “The possession, manufacture, storage, sale, use and handling of Class 1.3 and Class 1.4 pyrotechnics are only allowed in jurisdictions where specifically approved by local ordinance”;
23. To section 6101.1 is added: “In the event of a conflict between any provision in this chapter and the regulations of the Board for the Regulation of Liquefied Petroleum Gas, the regulations of the Board take precedence”.

This ordinance shall become effective after its passage, approval and publication as required by law.

Passed and adopted this ____ day of April, 2021.

Proposed by:

Those voting aye:

Those voting nay:

Those absent:

Those abstaining:

KEN TEDFORD
Mayor

ATTEST: _____
SEAN RICHARDSON
City Clerk-Treasurer

March 15, 2021

Agenda Item 9

Presentation of the Police Department Report for
February 2021. **(For discussion only)**

CITY OF FALLON
REQUEST FOR COUNCIL ACTION
AGENDA ITEM NO. 9

DATE SUBMITTED: 3/8/21

AGENDA DATE REQUESTED: 3/15/21

TO: Mayor and Council

FROM: Kevin Gehman, Chief of Police

SUBJECT: Fallon Police Department Monthly Report for February 2021

TYPE OF ACTION REQUESTED: (Check One)

() Resolution

() Ordinance

() Formal Action/Motion

(x) Other (Specify) Review Only

RECOMMENDED COUNCIL ACTION: For review only

DISCUSSION/ANALYSIS: (Attachment, if necessary)

FISCAL IMPACT: None

FUNDING SOURCE:

EXPLANATION OF IMPACT:

ALTERNATIVES:

Prepared By: Wendy J. Mello 

Date 3 / 8 / 21

Reviewed By: Kevin Gehman, Chief of Police 

Date 3 / 8 / 21

Presented by Kevin Gehman

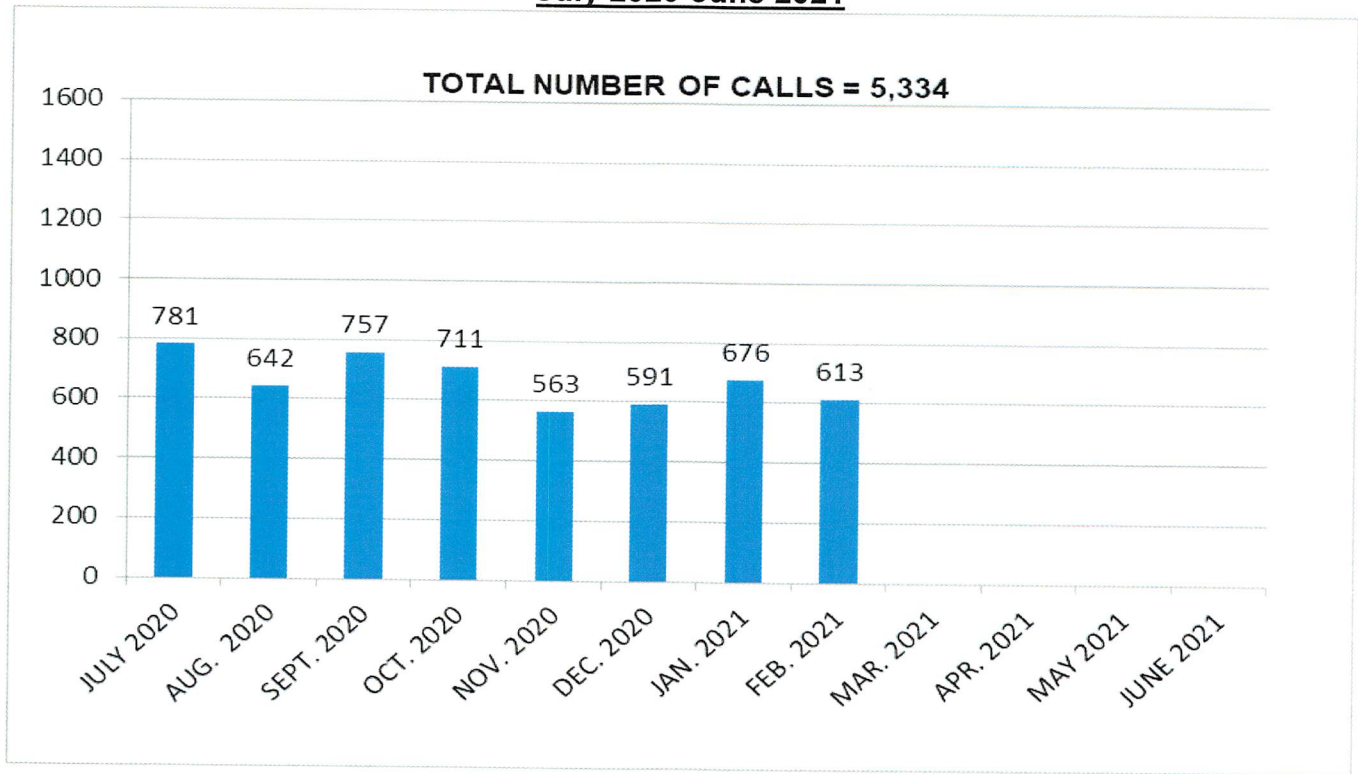
MONTHLY ACTIVITY REPORT



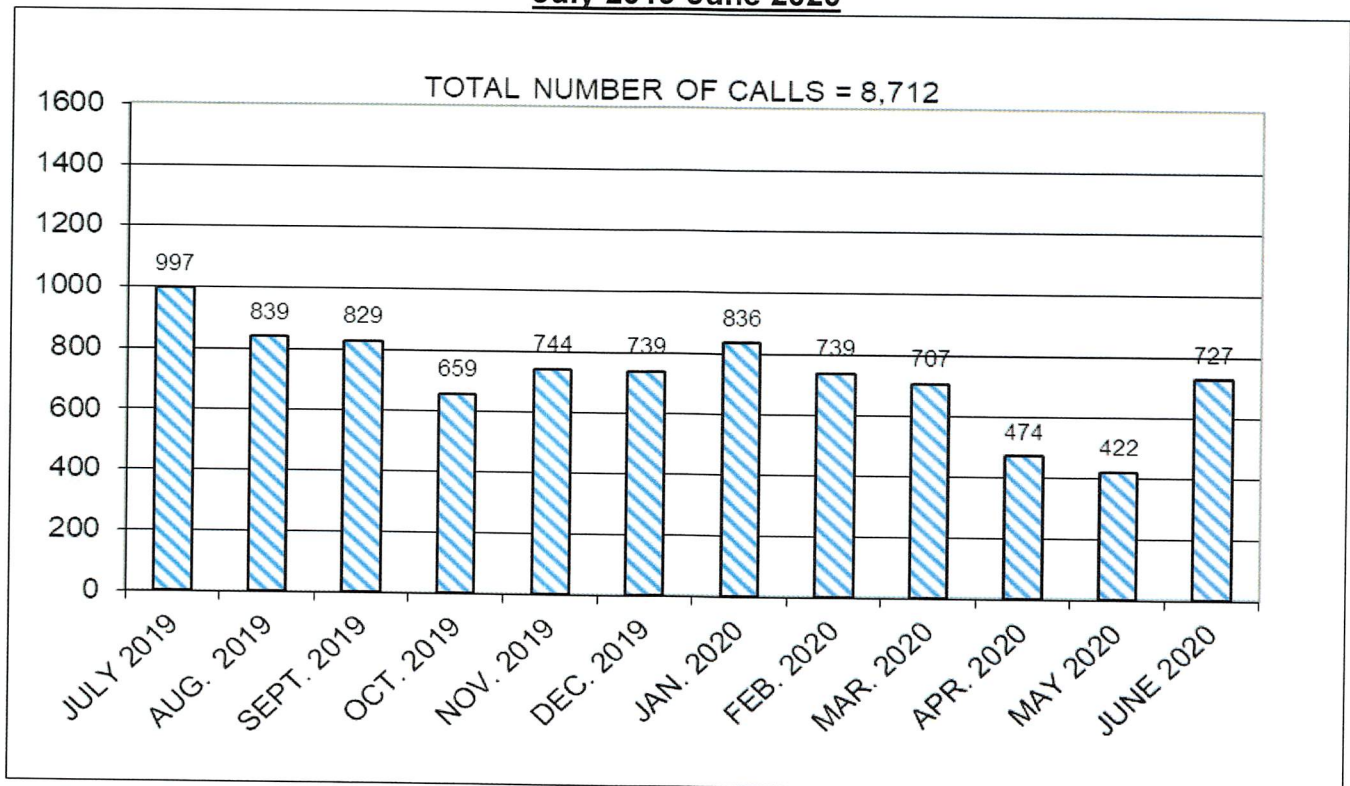
FEBRUARY 2021

Calls for Service/Total Incidents Reported

July 2020-June 2021

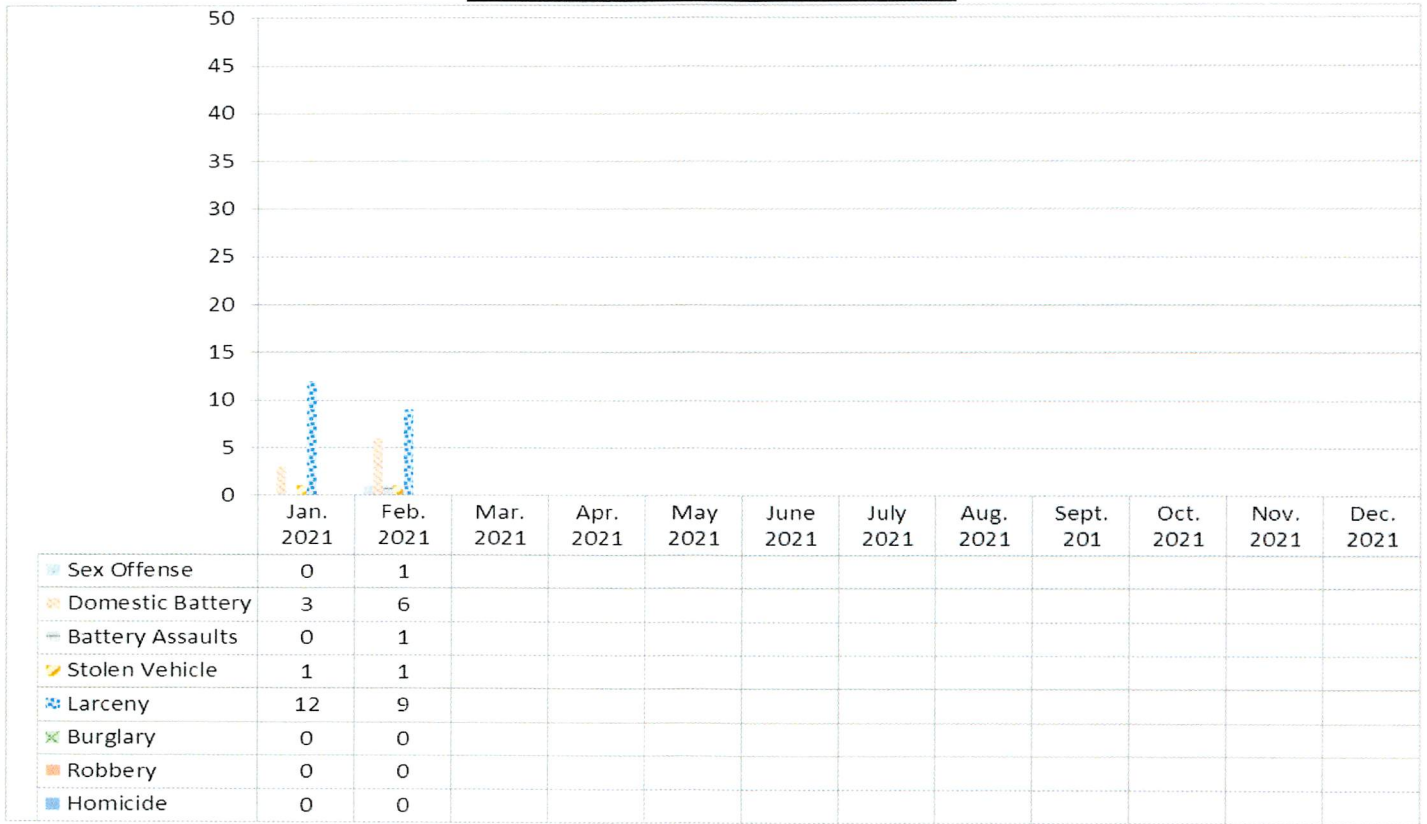


July 2019-June 2020

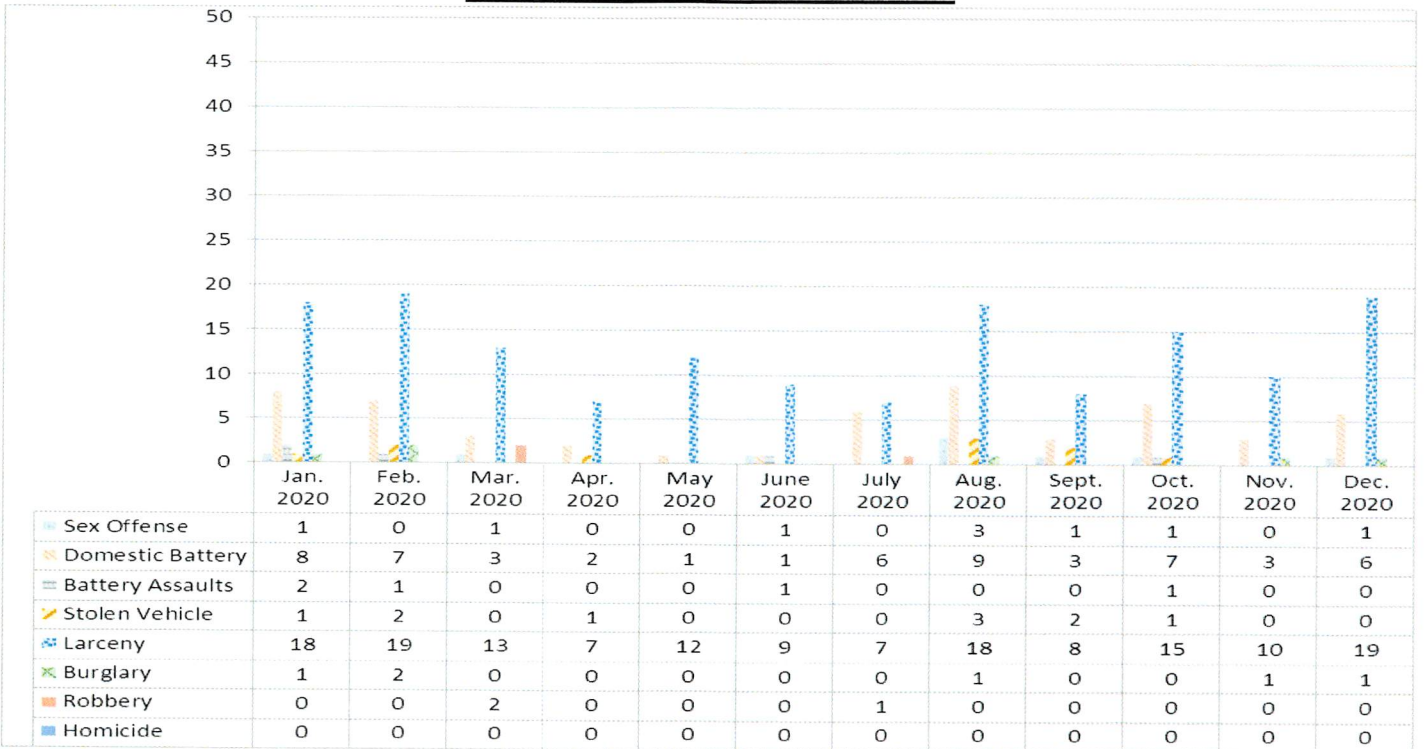


CRIME SUMMARY

JANUARY – DECEMBER 2021

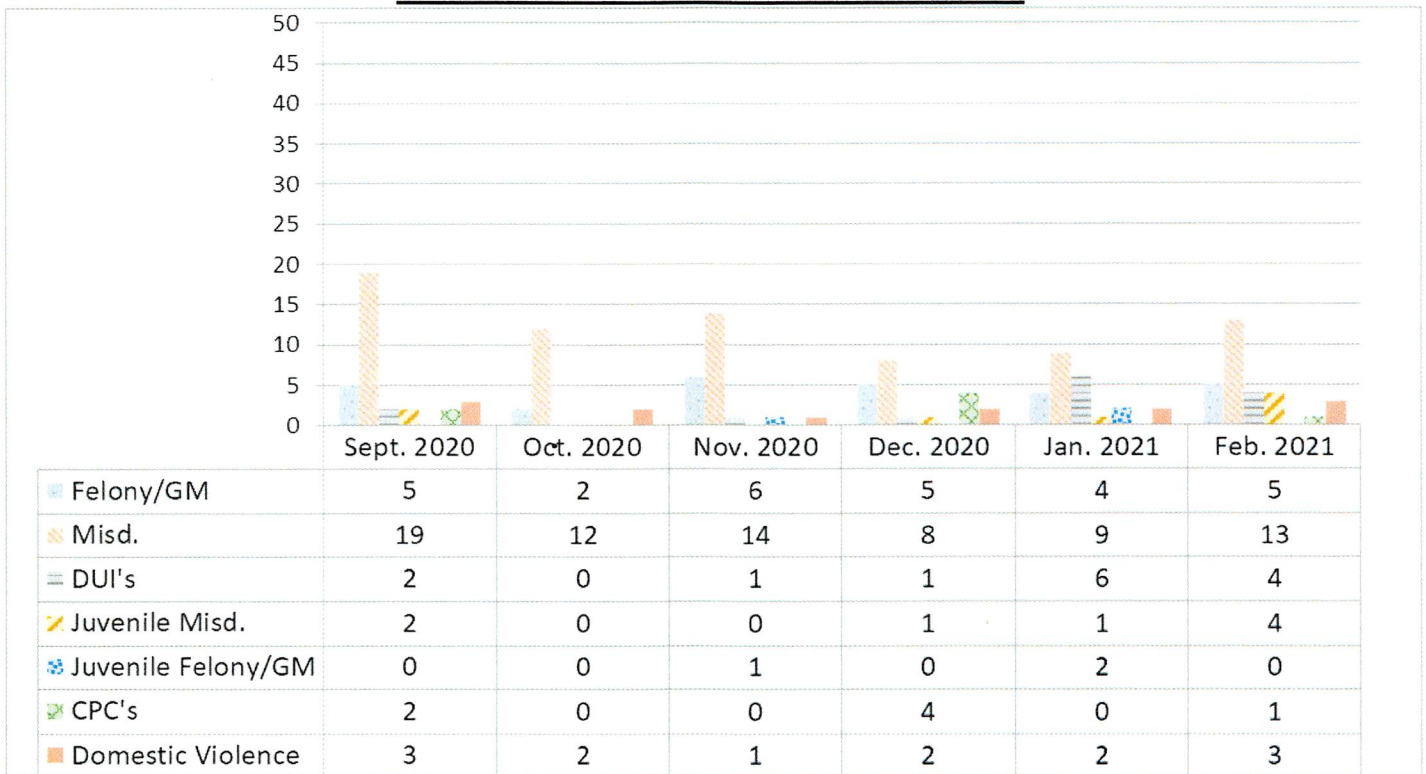


JANUARY – DECEMBER 2020

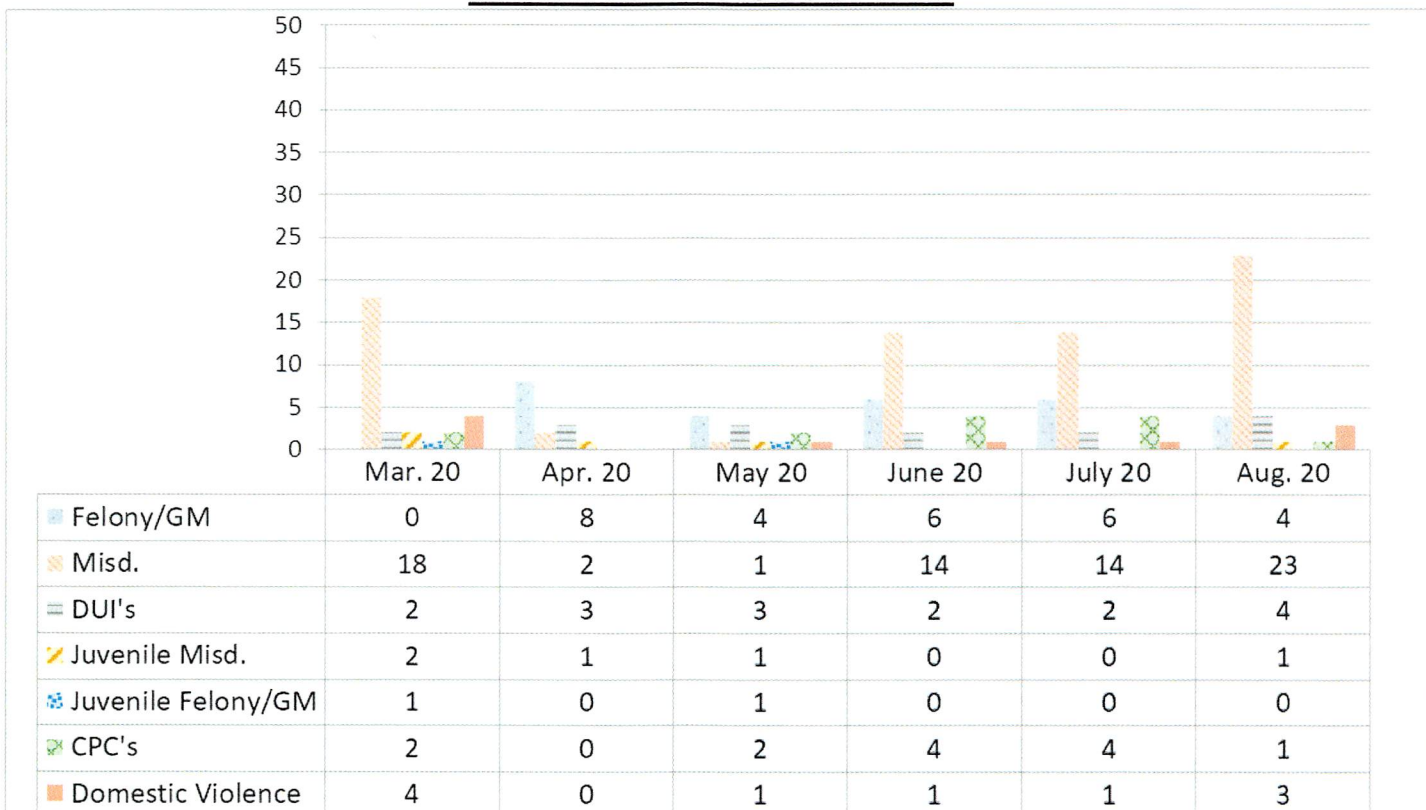


ARREST SUMMARY

SEPTEMBER 2020 – FEBRUARY 2021



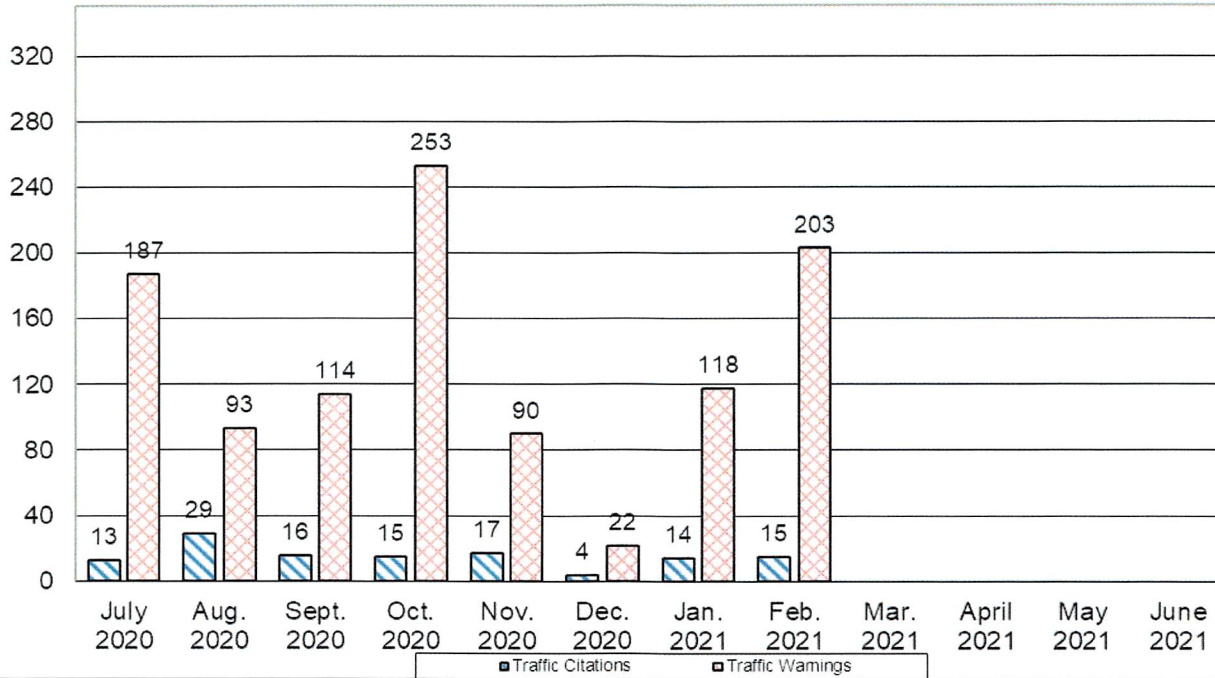
MARCH 2020 – AUGUST 2020



MOVING CITATIONS & TRAFFIC WARNINGS

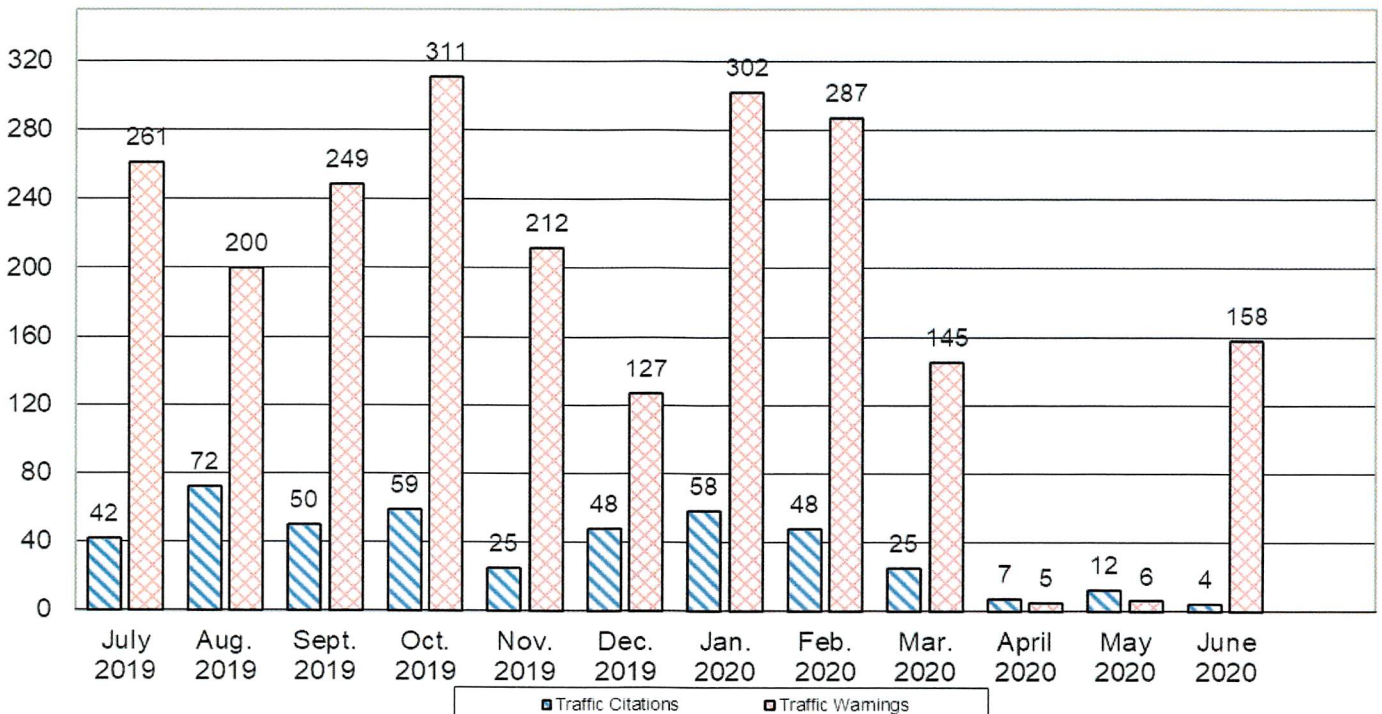
JULY 2020 – JUNE 2021

Citations = 123/Warnings = 1,080



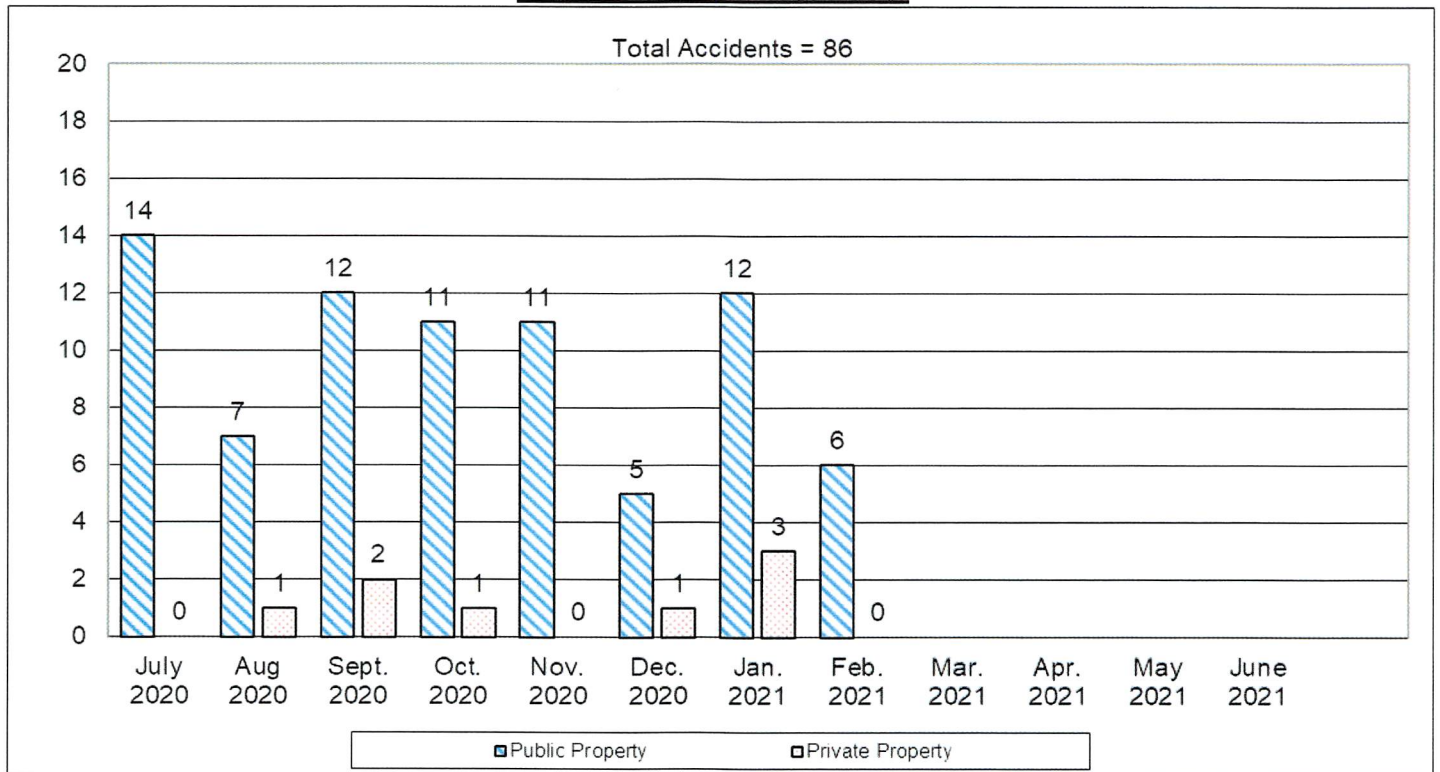
JULY 2019 – JUNE 2020

Citations = 450/Warnings = 2,263

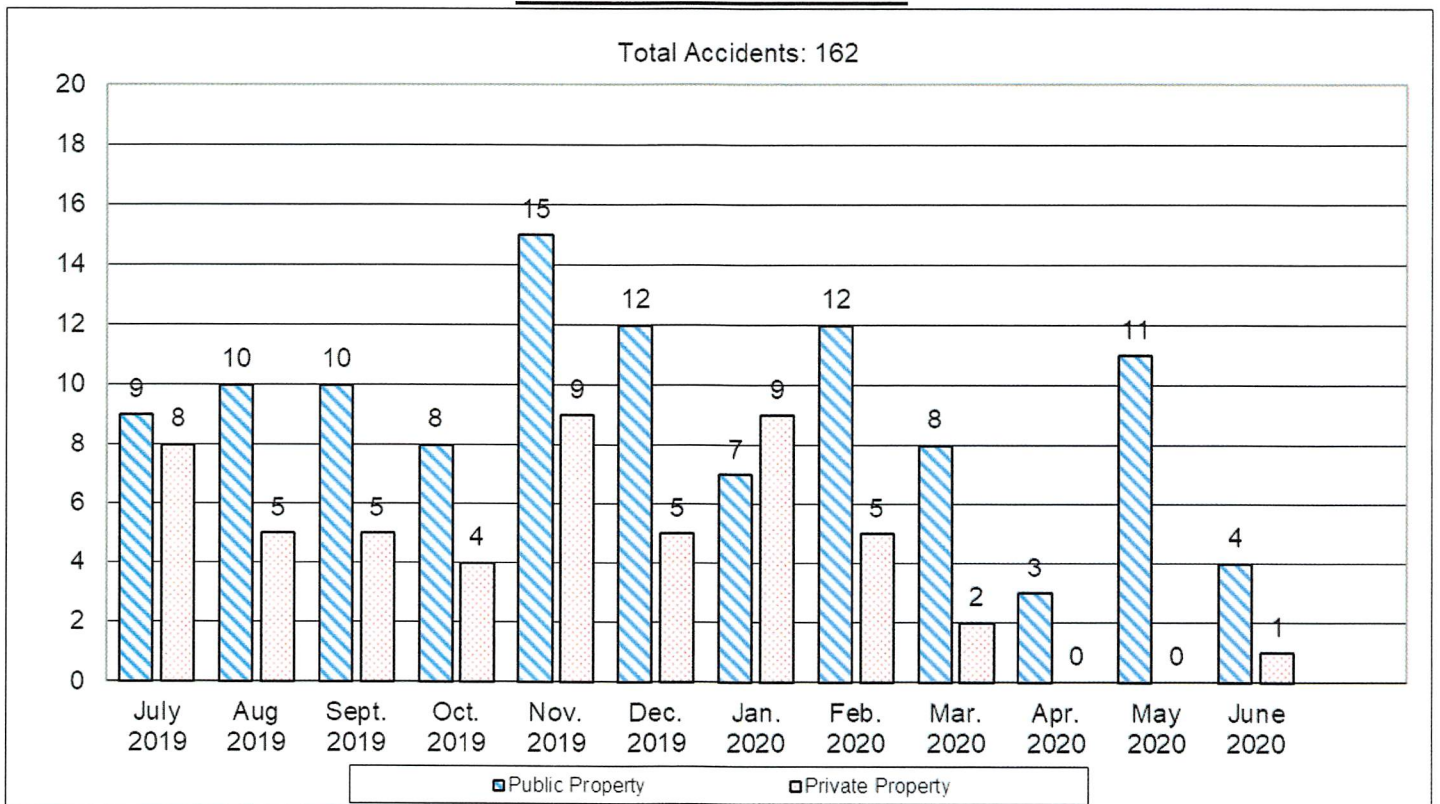


TRAFFIC ACCIDENTS

JULY 2020 – JUNE 2021



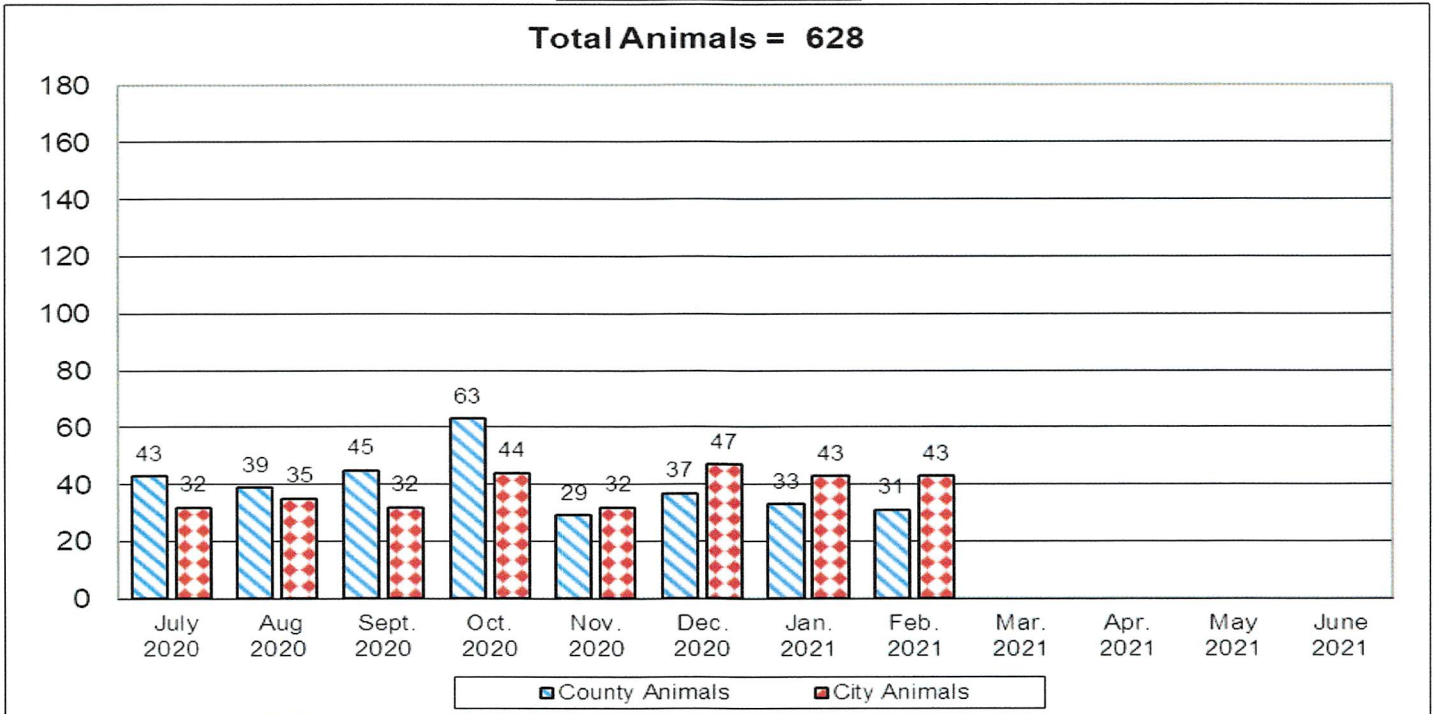
JULY 2019 – JUNE 2020



ANIMAL SHELTER SERVICE

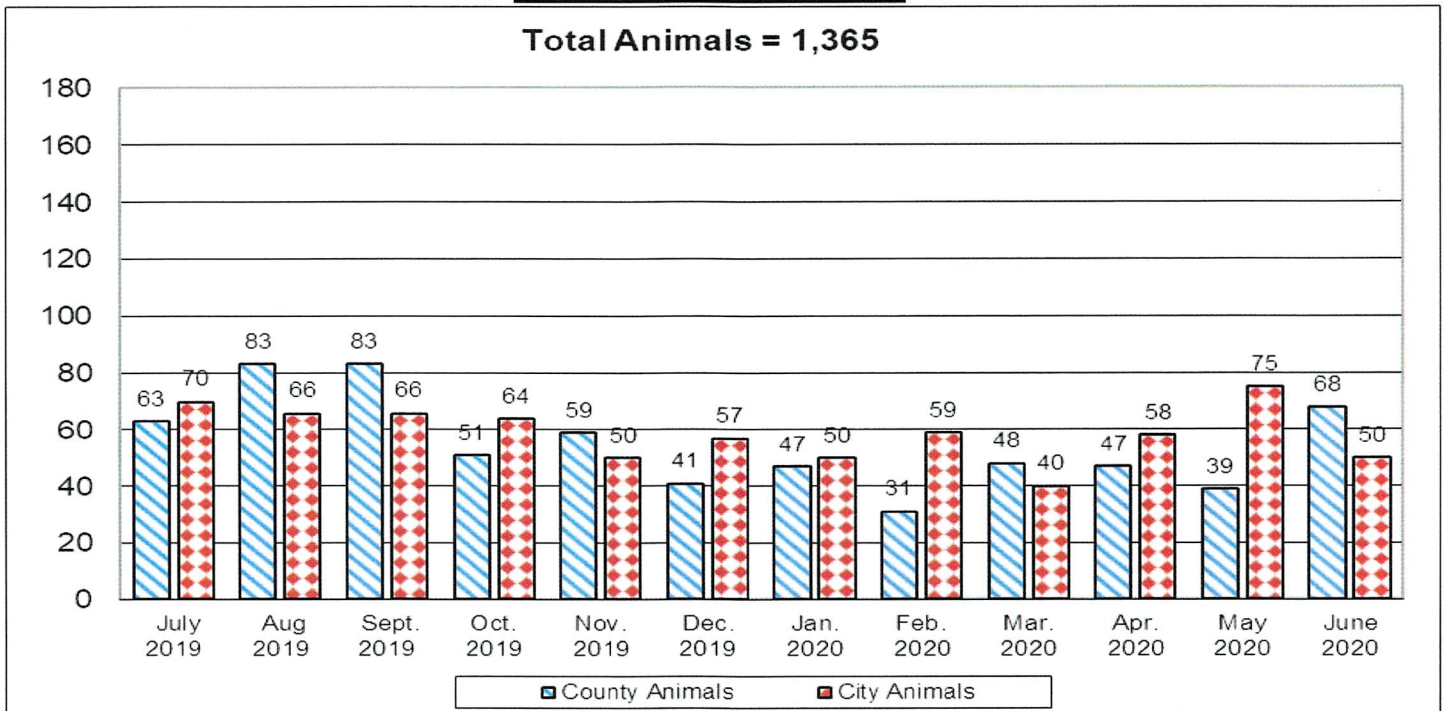
JULY 2020 – JUNE

Total Animals = 628



JULY 2019 – JUNE 2020

Total Animals = 1,365



Fallon Police Department
Citizen Survey Results
February 2021

When you contacted the Police Department, how satisfied were you with the ability of the dispatcher or employee that assisted you?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
10			

Were you satisfied with the courtesy and concern shown by the dispatcher or employee?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
10			

Are you satisfied with the Police Department's response time?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
10			

Regarding your most recent contact, please rate the Officer in the following areas:

Officer name(s) Officer Atchison, Officer Bloomfield, Officer J. Shyne, Sergeant Jardine, Sergeant Schumann, and Detective Sergeant Frandsen.

	<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
Concern	10			
Courtesy	10			
Knowledge	9			
Problem Solving Ability	8			
Professional Conduct	10			

Overall, how satisfied are you with the Fallon Police Department?

<u>VERY SATISFIED</u>	<u>SATISFIED</u>	<u>DISSATISFIED</u>	<u>NO OPINION</u>
10			

Fallon Police Department
February 2021

Citizen Survey Comments

Great job, Thank you!

Officer was very helpful and very professional.

I was happy with the response time. The officers showed concern and did their best. No suggestions. Thank you!

I am so sorry that I don't remember the names of the staff or officers. Everyone was very courteous. The ladies in the front let me know that the officer was on his way. I appreciate the communication rather than having me stand there waiting and saying nothing. The officer took the time to hear my story and even read the texts from the person that tried to scam me. That showed patience and caring.

I cannot remember the names, but all the personnel were very professional. We have always had great service from the Fallon PD.

The problem with a damaged camp trailer had been resolved and it has been removed from the curb. Thank you.

Good job.

This has been a difficult situation, but Officer Bloomfield was helpful in guiding me through the process of getting police watch for thirty (30) days and how to do a restraining order. The woman at the front desk were just as helpful and courteous. Thank you.

Officer Atchison kept the situation under control when it had the potential to go bad. Both times in dealing with Officer Atchison were excellent. He was noted as the kindest, strongest officer that she has dealt with and wanted it to be known how much she appreciates the officer and the Fallon PD.

Fallon Police Department
Activities / Special Events
February 2021

ASSISTANCE

The last assistance provided for a hotel was for one night's accommodations was in December 2020 for a transient that had no local resources.

INDOCTRINATION

February 12, 2021, Detective Goodrick conducted indoctrination training for the NAWDC Command at NAS Fallon with twenty-one (21) service members in attendance.

VOLUNTEERS IN POLICE SERVICES

February 2021 -Fallon PD VIPS volunteered sixty-two.5 (62.5) hours to the agency. These duties included admin, patrol, COVID-19 vaccines, Domestic Violence board, generator testing, and warehouse clean up.

Training

Sgt. Shyne and Officer Groom attended Basic Instructor Development POST training in Carson City on February 22-25, 2021.