

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
September 20, 2021**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
Councilman James Richardson
City Councilwoman Kelly Frost
City Councilwoman Karla Kent
Chief of Staff Bob Erickson
City Attorney Mike Mackedon
Deputy City Attorney Trent deBraga
Deputy City Attorney Leonard Mackedon
Captain Kris Alexander
City Clerk-Treasurer Sean Richardson
Deputy City Clerk Elsie Lee
Deputy City Clerk Mike O'Neill
City Engineer Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Deputy City Clerk Elsie Lee advised that the agenda was posted in compliance with the NRS requirements.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Consideration and possible approval of an application by Ellen Woo for a retail liquor license for Fallon International Market, LLC to be located at 257 S Maine Street.

Deputy City Clerk Elsie Lee stated that Ellen Woo, managing member of Fallon International Market, LLC, has made an application for a retail liquor license for Fallon International Market, LLC to be located at 257 S Maine Street. A retail liquor license is a privileged license that allows the licensee to sell alcoholic beverages from a fixed and definite place of business for consumption off the premises only. The application has been reviewed by Captain Kris Alexander, City Engineer Derek Zimney, Deputy City Clerk Elsie Lee, and Deputy City Attorney Trent deBraga, and has been recommended for approval.

Mayor Tedford inquired if there were any questions from the Council.

Councilwoman Kent asked if the Fallon International Market is located next to the Wok. Deputy City Clerk Elsie Lee stated that it is.

No further comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost motioned to approve the application by Ellen Woo for a retail liquor license for Fallon International Market, LLC to be located at 257 S Maine Street; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Consideration and possible approval of an application by James Sutton for a drinking establishment liquor license for The Alley to be located at 1555 South Taylor Street.

Deputy City Clerk Elsie Lee stated that James Sutton, owner of The Alley, has made an application for a drinking establishment liquor license for The Alley to be located at 1555 South Taylor Street. A drinking establishment liquor license is a privileged license that allows the licensee to sell alcoholic beverages from a fixed and definite place of business for consumption upon the premises only. The application has been reviewed by Captain Kris Alexander, City Engineer Derek Zimney, Deputy City Clerk Elsie Lee, and Deputy City Attorney Trent deBraga, and has been recommended for approval.

Mayor Tedford inquired if the Council had any questions or comments.

Councilman Richardson asked if the building was a different business at one time.

Deputy City Clerk Elsie Lee stated that this is currently the Bowling Alley, and he would be controlling just the bar area, separate from the Bowling Alley.

Councilwoman Frost stated that she has a question that could be tied to Item # 7 as well. What is the capacity of the bar area?

Deputy City Clerk Elsie Lee stated that there is a map attached to Item #7 because of the cabaret feature. The Fire Marshall and Derek both looked at the area and determined the capacity of that area alone is 95 people.

No further comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilman Richardson motioned to approve the application by James Sutton for a drinking establishment liquor license for The Alley to be located at 1555 South Taylor Street; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Consideration and possible approval of an application by James Sutton for a cabaret license for The Alley to be located at 1555 South Taylor Street.

Deputy City Clerk Elsie Lee stated that James Sutton, owner of The Alley has made an application for a cabaret license for The Alley, to be located at 1555 South Taylor Street. A cabaret license is a privileged license that allows the licensee to provide live entertainment or dancing at the establishment. The application has been reviewed by Captain Kris Alexander, City Engineer Derek Zimney, Deputy City Clerk Elsie Lee, and Deputy City Attorney Trent deBraga, and has been recommended for approval.

Mayor Tedford inquired if the Council had any questions or comments.

No comments were noted.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Frost stated that she did have a couple of questions. Is the DJ Live Band, Karaoke, and Comedy planning on performing on weekends only, or also during the week as well?

James Sutton stated that karaoke will be Monday, Wednesday, and Friday. The live band will be only on the weekends.

Councilwoman Frost asked the hours of operation.

James Sutton stated that the hours are 1:00 p.m. to 11:00 p.m. I am going to say, sometimes it goes until 2:00 a.m., sometimes it is 9:00 p.m. It just depends on how many people are there.

Mayor Tedford inquired if there were any further questions for Mr. Sutton.

No further comments were noted.

Councilwoman Kent motioned to approve the application by James Sutton for a cabaret license for The Alley to be located at 1555 South Taylor Street; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration and possible approval of contract with Oasis Online to provide the City with Information System Management Services in the base amount of \$109,992 (One Hundred Nine Thousand Nine Hundred Ninety-Two Dollars) and additional hourly fees as may become necessary pursuant to the terms of the contract.

City Clerk-Treasurer Sean Richardson stated the City's Information System has been managed and monitored by City staff along with various vendors. Due to the increased complexity and workload, efficiency would be greatly improved under the guidance of Oasis Online. Cyber threats have become a huge risk over the years. To further reduce and minimize the risks, City staff believes it is necessary to have a team of IS professionals to assist us. We just so happen to have a local vendor 2 blocks from City Hall that have all the qualifications. Oasis Online has years of experience in this business with various local governments and school districts. One of the local governments happens to be a city, the City of Elko. Elsie called their staff for a reference. They had nothing but rave reviews. So, we are happy to report that they happily support their services. The Technology Service Agreement with Oasis Online includes

a scope of work for a Network Management Software, Hardware Monitoring, Cyber Security Training Assessment, Liaison between Third Party Vendors, Software Installations, Personnel Business Management, and Help Desk. One of the hot topics from UAMPS every meeting seems to be cyber security and cyber threats. Cyber threats are a real threat in today's world, they are very complex, and City staff believes they can provide expertise to help reduce some of those risks. Oasis Online is in the audience today if you have any questions from them.

Mayor Tedford inquired if there were any questions.

Councilman Richardson asked if this would not apply to the Police Department due to Spillman and the safety security requirements for the City Police being much higher than other servers.

City Clerk-Treasurer Sean Richardson stated yes, and no. Currently, yes, we are on a Spillman service that is shared with the County. Historically, at the City, the Police Department has maintained that internally and contract with another vendor, the Blue Boys Consulting Group. It is a past member of the Police Department that knows that system well. It is very minimal that they consult with the Blue Boys vendor. We did add that into this contract just in case we needed Oasis Online's expertise on that. They agreed to that, but it would be a dollar value for that work, and it is included in that contract.

Mayor Tedford stated that it is in there as an hourly basis. We are going to see how much we need that.

Councilman Richardson stated he had a question, and that it may be for Ron. Do our systems get externally audited? I know we have accreditation. Is there an audit, or any of the security features for our computers and software?

Dan Slentz asked what the question was again.

Councilman Richardson stated that we are accredited with CALEA. Is there an audit process on our computer and software on the security that they do?

Dan Slentz stated that there is.

Councilman Richardson stated that he knows we have higher scrutiny and safeguards, as far as Law Enforcement information regarding that. So, that was my question, if we are audited to maintain our accreditation.

Dan Slentz stated that audit is annually.

Councilman Richardson thanked Mr. Slentz.

Councilwoman Kent asked for verification from City-Clerk Treasurer Sean Richardson or Oasis Online regarding the contract. The contract states that it is good for one-year for the \$109,000, and then it says in July, we have an option to renew in July. That sounds like it would be for the \$109,000 unless we made a lot of changes, and we agreed on a different price, but in there it has that CPI increase would go into effect the 1st of July, which would be towards the latter part. Is the CPI not going to take place after the 1st or 2nd year of this contract?

Dan Slentz stated that was correct.

Councilwoman Frost stated that she sees in the letter from Oasis that they recommend purchasing a new server and operating system. Do you have an estimated cost of what that cost might look like for purchasing these systems?

Dan Slentz stated that yes, it would probably run somewhere between \$7,000-\$10,000 for that new server. Then, what we will do, and is the great thing about the servers of today that they come with a lot of processing power, and we usually purchase them with a lot of memory. So, we can take those servers and divide them up virtually into additional servers. So, we are not wasting that hardware, but we are using it more for the City, as a whole, and separating those services out into different servers virtually. So, it has really helped a lot in the IT world because you can use one server, using the electrical power of that, and spread that over several different

services that need to be done.

Mayor Tedford thanked Mr. Slentz.

No further comments were noted.

Mayor Tedford inquired if there were any public comments.

No comments were noted.

Councilwoman Frost stated that almost every conference she attends they are always talking cyber security. There are always hackers out there, behind their computers, constantly trying to hack into anybody's system that they can. They especially try to target smaller cities, thinking that their protection is lower. I have worked with Oasis at the School District, and they provided excellent service.

No further comments were noted.

Councilwoman Frost motioned to approve the contract with Oasis Online to provide the City with Information System Management Services in the base amount of \$109,992 (One Hundred Nine Thousand Nine Hundred Ninety-Two Dollars) and additional hourly fees as may become necessary pursuant to the terms of the contract; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Fallon Police Department Monthly Report for August 2021.

Captain Ron Wenger greeted the Council. In the month of August, the Police Department responded to 774 calls for service. No significant increase in crime. We send out our surveys and we had a response from 10. All 10 were either very satisfied or satisfied with the services the Police Officers were giving. In the report you will see some of the comments the citizens left with their surveys. For assistance for the month, we provided no public assistance, none was needed, none was requested. There were no indoctrinations conducted at NAS Fallon. Volunteers in Police Services donated 86 hours. The duties included admin duties, patrolling, helping hands visits, and other public relations. Admin Sergeant John Riley and Officer William Cruz, one of our new Officers, did a special detail at the Pennington Life Center, handing out school supplies for the Community Day event. That is the activity of August.

Mayor Tedford inquired if there were any questions for Captain Wenger.

Councilwoman Kent stated that it looks like traffic accidents have gone up.

Captain Wenger stated that traffic accidents were up. You can see there were 7 in August of last year, 13 this year. 6 private properties, 1 last year. So, what was your question?

Councilwoman Kent asked if this would be in one area in particular in the City.

Captain Wenger stated that he doesn't have that information on him. There is not one particular area in the City that we are having a heavy increase in accidents.

Mayor Tedford thanked Captain Wenger.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

Councilwoman Frost stated that she heard a lot of positive comments about the 9-11 Ceremony, as always. I just appreciate all the staff that worked on that, as well as the crews that set-up and took down. And you Mr. Mayor, for continuing that important tradition. Thank you.

Mayor Tedford thanked Kelly. I appreciate that very much. Yes, everyone works hard on that. I will pass that along.

No further comments were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

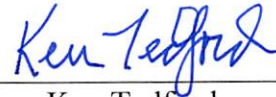
Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:24 a.m.

Attest:



Sean C. Richardson, City Clerk-Treasurer



Mayor Ken Tedford