AGENDA CITY OF FALLON – CITY COUNCIL

55 West Williams Avenue Fallon, Nevada July 5, 2022 – 9:00 a.m.

The Honorable City Council will meet in a regularly scheduled meeting on July 5, 2022 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to three minutes.

- 1. Pledge of Allegiance to the Flag.
- 2. Certification of Compliance with Posting Requirements.
- 3. Public Comments: General in nature, not relative to any agenda items.

 No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. (For discussion only)
- 4. Approval of Warrants: (For possible action)
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
- 5. Consideration and possible action to approve the Sierra Manor Townhomes Merger and Re-subdivision Tract Map, subject to certain conditions, and authorizing the City Engineer to record the map upon satisfactory completion of the conditions. (For possible action)
- 6. Public Comments (For discussion only)
- 7. Council and Staff Reports (For discussion only)
- 8. Executive Session (closed):

Discuss Litigation Matters (For discussion only) (NRS 21 et.seq.)
Negotiations with Operating Engineers Local Union No. 3 (For discussion only)
Negotiations with Fallon Peace Officers Association (For discussion only)

This agenda has been posted on or before 9:00 a.m. on June 29, 2022 at City Hall, District Court Building, Churchill County Office Complex, Churchill County Public Library and posted to the City's website (https://fallonnevada.gov) and the State of Nevada public notice website (https://notice.nv.gov/). Members of the public may request the supporting material for this

meeting by contacting Elsie M. Lee, Deputy City Clerk, City Clerk's Office, City Hall, 55 West Williams Avenue, Fallon, Nevada, 775-423-5104. The supporting material for this meeting is also available to the public on the City's website (https://fallonnevada.gov) and the State of Nevada public notice website (https://notice.nv.gov/).

Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 775-423-5104 in advance so that arrangements may be conveniently made.

July 5, 2022

Agenda Item 5

Consideration and possible action to approve the Sierra Manor Townhomes Merger and Resubdivision Tract Map, subject to certain conditions, and authorizing the City Engineer to record the map upon satisfactory completion of the conditions. (For possible action)

Incorporated 1908

CITY OF FALLON REQUEST FOR COUNCIL ACTION

Agenda Item No. <u>5</u>

DATE SUBMITTED: June 29, 2022

AGENDA DATE REQUESTED: July 5, 2022

TO: The Honorable City Council

FROM: Derek Zimney, City Engineer

SUBJECT TITLE: Consideration and possible action to approve the Sierra Manor Townhomes Merger and Re-subdivision Tract Map, subject to certain conditions, and authorizing the City Engineer to record the map upon satisfactory completion of the conditions. (For possible action)

TYPE OF ACTION REQUESTED: (Check One)

() Resolution () Ordinance (X) Formal Action/Motion () Other

RECOMMENDED COUNCIL ACTION: Motion to approve the Sierra Manor Townhomes Merger and Re-subdivision Tract Map, subject to certain conditions, and authorizing the City Engineer to record the map upon satisfactory completion of the conditions.

DISCUSSION: Farrokh Yazdi, owner of Assessor's Parcel Number (APN) 001-291-01, formerly known as the Childers Estates, has made application and presented a Merger and Re-subdivision Tract Map to convert the existing apartments into townhomes/condos. If approved, this map will subdivide the existing apartment complex into individual units, allowing the units to be sold individually as townhomes/condos. The existing apartments were constructed in the early 1970's and contain 30 living units. All units have been continuously served by City utilities since construction.

The existing development meets the Fallon Municipal Code for multi-family housing in R-C zoning. As a condition of approval, City staff is recommending certain conditions be met prior to the map being recorded. City Staff has compiled and would recommend the following conditions to be satisfied prior to the map being recorded:

- Provide a third-party building inspection and safety report for each unit and address any life fire safety hazards.
- Replace the driveway on Center Street to meet City and ADA standards.
- Re-pave the alley between Whitaker Lane and Tedford Lane as the alley is the only access for most of the units.
- Install two additional streetlights in the alley.

City staff is also requesting the City Council to authorize the City Engineer to record the Merger and Re-subdivision Tract map upon satisfactory completion of the above-mentioned conditions. At the time of recording the map, the merger and re-subdivision will be complete.

FISCAL IMPACT: N/A

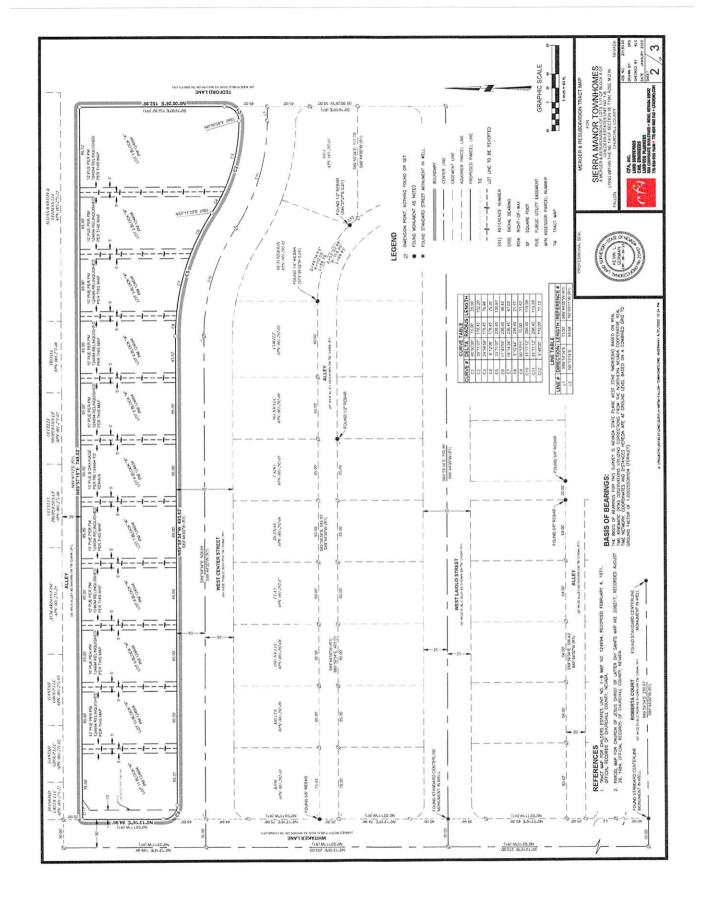
FUNDING SOURCE: N/A.

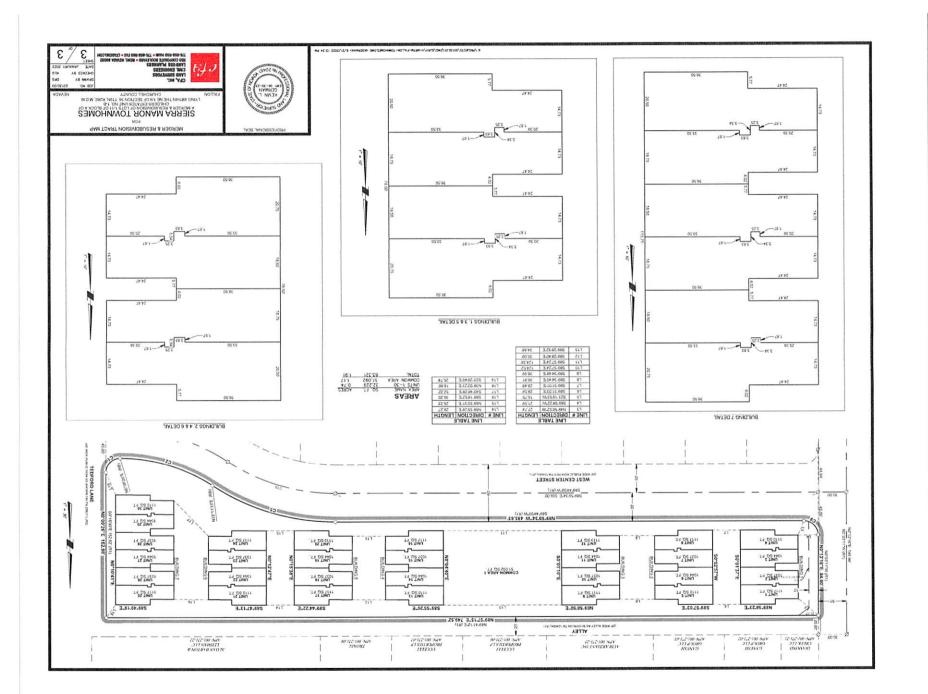
PREPARED BY: Derek Zimney, City Engineer

DATE: July 5, 2022

TO BE PRESENTED TO THE COUNCIL BY: Derek Zimney, City Engineer

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Ken Tedford MAYOR



James D. Richardson Councilman

> Kelly Frost Councilwoman

Karla Kent Councilwoman

April 1, 2022

State of Nevada Nevada Division of Water Resources 901 S. Stewart Street #2002 Carson City, NV 89701

Attn: Steve Shell, Water Resource Specialist 2

RE: Intent to continue to serve - Sierra Manor Townhomes

Mr. Shell,

The City of Fallon intends to continue to serve water, sewer, electric and garbage to the above referenced development. This apartment complex was constructed in the early 1970's, and has been served continually since. This merger and resubdivision tract map will allow these homes to be sold as individual units. The capacities of the respective systems and facilities are adequate to serve the proposed development. This development will convert thirty (30) multi-family residential lots to (30) thirty townhomes.

Adoption of this map is conditioned on approval from the City of Fallon City Council and the compliance of all standards and regulations as set forth in the Fallon Municipal Code and adopted building codes.

Sincerely,

Derek Zimney P.E., City Engineer

City of Fallon



STATE OF NEVADA

Department of Conservation and Natural Resources
Steve Sisolak, Governor
Bradley Crowell, Director
Adam Sullivan, P.E., State Engineer

DATE

To:

Thomas C. Ballew, PE, PLS

High Desert Engineering, LLC

640 Idaho Street Elko, NV 89801

Re:

Final Subdivision Review No. 21258-F Permit Indeterminate

Name:

Sierra Manor Townhomes

County:

Churchill County - Fallon, West Center Street and Whitaker Lane

Location:

A portion of Section 36, Township 19 North, Range 28, East, MDB&M.

Plat:

Final: Eleven (11) lots, thirty (30) Units and common areas totaling approximately 1.91

acres and being Churchill County Assessor's Parcel Number 001-291-01.

Water Service Commitment

Allocation:

16.80 acre-feet annually has been allocated from City of Fallon Permit 72404 based on

a demand of 0.56 acre-feet annually for multi-family units. No water has been allocated

for landscaping.

Owner-

Farrokh Aghai Yazdi and Valeh Aminian

Developer:

5212 Hecker Court

San Jose, CA 95135-1271

Engineer:

Thomas C. Ballew, PE, PLS

High Desert Engineering, LLC

640 Idaho Street Elko, NV 89801

Water

Supply:

City of Fallon

High Desert Engineering DATE Page 2

General:

A subdivision map was presented and approved by this office on DATE as described on the *Sierra Manor Townhomes* map.

Correspondence dated April 1, 2022 from the City of Fallon and signed by Derek Zimney, P.E., City Engineer, City of Fallon, to the Division of Water Resources states that the City of Fallon will continue to serve water to the subject subdivision. This letter is a matter of public record on file in the office of the Division of Water Resources.

This site was formerly known as Childers Estates 1B and was signed on February 4, 1971. Water has been served and will continue to be served.

As provided in Nevada Revised Statutes (NRS) 278.377, a copy of this certificate must be furnished to the subdivider who in turn shall provide a copy of the certificate to each purchaser of land before the time the sale is completed. Any statement of approval is not a warranty or representation in favor of any person as to the safety or quantity of such water.

Action:

Approved concerning water quantity as required by statute for <u>Sierra Manor Townhomes</u> subdivision based on continuing water service by the City of Fallon.

Best regards,

Malcolm J. Wilson, P.E. Manager II

MJW/km

cc:

Division of Real Estate Public Utilities Commission of Nevada Farrokh Aghai Yazdi and Valeh Aminian City of Fallon Ken Tedford MAYOR



James D. Richardson Councilman

> Kelly Frost Councilwoman

Karla Kent Councilwoman

April 1, 2021

State of Nevada Nevada Department of Environmental Protection 901 S. Stewart Street #4001 Carson City, NV 89701

Attn: Tammara Weaver, Compliance Coordinator

RE: Intent to continue to serve - Sierra Manor Townhomes

Mr. Shell,

The City of Fallon intends to continue to serve water, sewer, electric and garbage to the above referenced development. This apartment complex was constructed in the early 1970's, and has been served continually. This merger and resubdivision tract map will allow these homes to be sold as individual units. The capacities of the respective systems and facilities are adequate to serve the proposed development. This development will convert thirty (30) multi-family residential lots to (30) thirty townhomes.

Adoption of this map is conditioned on approval from the City of Fallon City Council and the compliance of all standards and regulations as set forth in the Fallon Municipal Code and adopted building codes.

Sincerely,

Derek Zimney P.E., City Engineer

City of Fallon

STATE OF NEVADA



Department of Conservation & Natural Resources

Steve Sisolak, Governor

Bradley Crowell, Director

Greg Lovato, Administrator

May 11, 2022

DEREK ZIMNEY, P.E. City Engineer, City of Fallon 55 West Williams Ave. Fallon NV 89406

Re Final Map - Sierra Manor Townhomes 30 lots/units in the City of Fallon

Dear Mr. ZIMNEY, P.E.:

The Nevada Division of Environmental Protection (NDEP) has reviewed the above referenced subdivision map and hereby approves the final map with regard to sewage disposal, water pollution, water quality and water supply facilities. This approval is contingent upon the City of Fallon providing wastewater treatment and the City of Fallon providing water service to the subdivision.

Please note that if the developer of this subdivision will disturb more than one acre, he/she is required to obtain coverage under NDEP's Construction Stormwater General Permit NVR100000. A Notice of Intent must be filed electronically and submitted with a \$200 fee prior to commencing any earth-disturbing activities at the site. Visit NDEP's Bureau of Water Pollution Control's website at: http://ndep.nv.gov/bwpc/storm_cont03.htm for more information about this permit.

Sincerely,

Ryan Fahey, Staff Engineer Technical Services Branch Bureau of Water Pollution Control

CC:

Engineer: CFA 1150 Corporate Blvd Reno NV 89502

Control No. 14752

June 22, 2022

Dereck Zimney City of Fallon 55 Williams Street Fallon, Nevada 89406

Re:

Sierra Manor Townhome Merger and Resubdivision Tract Map Formal Request for Hearing and Project Description

Dear Mr. Zimney:

This letter is provided as a formal request to have the Merger and Resubdivision Tract Map for the Sierra Manor Townhomes presented to the Fallon City Council at their meeting on July 5, 2022. Approval and ultimate recordation of this parcel map will allow for the conversion 30 existing apartment units at the existing Sierra Manor Apartments to 30 Townhome units.

The Sierra Manor Apartment complex was originally approved for construction under the name Childres Estates - 30 Unit Apartment Complex. The proposed tentative map will convert the existing apartment units into 30 townhome units with common area that will contain driveway access, guest parking, landscaping and an outdoor yard area central to the existing units. The overall parcel is 1.91+/- and is identified by the Churchill County Assessor's office to be APN 001-291-01.

The property is zoned RC – Transition Use Residential District. This district allows for Townhomes under Code section 21.28.021. The maximum density allowed under the RC zoning designation is one dwelling unit per 2,000 SF for a total maximum allowed units on this 1.91+/- acre parcel of 41. This proposed conversation to townhomes includes only 30 units and meets the density allowance of code.

The Sierra Manor Apartments were constructed in 1972 and the apartment complex has been providing "for- rent" housing since construction. With the proposed conversion to townhomes, each of the 30 units will be available for purchase where buyers can build equity in their home. The overall design and layout of the development will not change with the conversion to individual lots.

Since purchasing the subject property in October of 2016, many improvements have been made to the existing buildings and the site. Following is a listing of the improvements that have been made by me since the property purchase:

- 1.) All townhome buildings were completely re-roofed with new roofing.
- 2.) All new concrete flat work was replaced from each individual townhome entrance doors, landings, steps, & walkways, to the public sidewalks.
- 3.) All carport roofs (previously were flat sloped roofs) were replaced with an engineered structural "gabled truss" roof and re-roofed with matching new roof shingles as the new townhomes roofs were done.
- 4.) 26 of the 30 total units have been completely remodeled as tenants left the apartments. The remodeling improvements have included new kitchens, bathrooms, hardwood synthetic flooring, new interior paint, new ceiling lighting, and doors.
- 5.) All asphalt parking lot areas were prepped sealed and then resurfaced with 2+" of new asphalt.

Conversation with Derek Zimney has identified that certain improvements or inspections will be required with the approval and ultimate recordation of this Tract Map. We are accepting to the improvement conditions that have been discussed and understand that these improvements and inspections include:

- 1) Third party inspections of the existing units Although all units were previously professionally inspected and all issues, we're remedied to the building code prior to current owner purchasing the project... All units will be scheduled to, again be Inspected by a Licensed Nevada Structural Inspector, as requested by the city engineer through recommended condition of approval.
- 2) Sidewalk improvements associated with ADA access ramps. It appears that there are recently installed ADA sidewalk ramps on the S.W. & S.E. Corners on Center St., as such, the improvement to the ramps may or may not be necessary. The owner has also scheduled to restore new Concrete Entrance Aprons at the East & West end of the Alleyway as recommended by the city engineer.
- 3) Owner is also prepared to repave the Alleyway accordingly to the Summit Engineering post inspection "Core Report" recommendations.

We understand that these are not all of the conditional items, but these are improvements that have already been discussed in initial coordination.

The units are fully constructed as are all the necessary utilities for services. The lot for each townhome will include one living units and the carport area. The remaining portions of the site will be designated as common areas and maintained by the Sierra Manor Townhome HOA. A copy of draft CC&R's has been provided to staff with this project and will be finalized and recorded with the approval and completion of the conditioned items suggested by staff. The CC&R's will provide a continued mechanisms for maintenance of the buildings and common areas on the property.

Should you have any questions regarding the project and proposed tract map, please feel free to contact me at (408)386-8728.

Respectfully submitted.

Farrokh Yazdi Property Owner