

**MINUTES
CITY OF FALLON
55 West Williams Avenue
Fallon, Nevada
March 15, 2022**

The Honorable City Council met in a regularly scheduled Council meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
Councilman James Richardson
Councilwoman Kelly Frost
Councilwoman Karla Kent
Chief of Staff Bob Erickson
City Attorney Mike Mackedon
Deputy City Attorney Sean Rowe
Public Works Director Brian Byrd
Deputy Public Works Adrian Noriega
Deputy Public Works Ryan Swirczek
Chief of Police Kris Alexander
City Clerk Sean Richardson
Deputy City Clerk Elsie Lee
Deputy City Clerk Michael O'Neill
City Engineer Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Deputy City Clerk Elsie Lee advised that the agenda was posted in compliance with the NRS requirements.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

Approval of Warrants:

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants; seconded by Councilman Richardson and approved with a 3-0 vote by the Council.

Consideration and possible approval of a Professional Services Contract with J-U-B Engineers, Inc. for design and construction administration support services relating to the Wastewater Treatment Plant Dewatering Press project in the amount of Eight Hundred Twelve Thousand Six Hundred Dollars (\$812,600.00)

Public Works Director Brian Byrd said that the City staff has been working to evaluate potential solutions for the treatment and disposal of biosolids generated from our processes at the Wastewater Treatment Plant. The Wastewater Treatment Plant was originally designed to separate biosolids from the digester, and in turn discharge the biosolids into three separate lagoons on the east side of the facility. In response to an under designed digester, the quantity of biosolids generated has been much greater than originally anticipated. The increased quantity of biosolids has made the eastern lagoons unmanageable as their capacity rapidly diminishes. With the Nevada Department of Environmental Protection enforcing a more rigorous standard for lagoon maintenance, simply cleaning the lagoons, and repeating the same process would be cost prohibitive. The Nevada Department of Environmental Protection is requiring a mitigation plan to address the existing biosolids currently stored in the lagoons. The proposed volute press would separate the solids from the digested sludge through a dewatering process, while eliminating any future need for biosolid storage in the eastern lagoons. The contract being considered would allow for J-U-B Engineers to evaluate the installation of the new press and supply construction management services during the construction phase.

Mayor Tedford said that they are very excited about this project. He said that no one gets excited about the sewer system unless it is not working. This is a really important project for the City and it's one you don't like to have to spend this kind of money on but just to clean those ponds, it is between \$750,000.00 and \$1,000,000.00 project. So, when you do the screw press or this project alone, it is of great value to us by eliminating storage in those lagoons. It's not a subject, like when you go to a meet and greet, or one of these functions that we have around the community, that people ask, "How are you doing on the sewer project?" but it is an important project to us.

Councilwoman Frost said that this is the first step in setting this up. What is the goal and timeline of completion of the entire project?

Public Works Director Brian Byrd stated that this is going to be a complicated design, for sure, just because we must install new piping structure at the Wastewater Treatment Plant, construct a metal building that can hold it with a conveyor belt system. There are quite a few logistics to work through so it will take a majority of the year to get through that process. I anticipate breaking ground early Spring, 2023.

Mayor Tedford stated that we might come back to Brian and ask to add an SBR to this plant too. We are still in discussions, internally, and discussions with JUB about adding another SBR to the Plant. It is not in this project, it is separate, to add for future growth. The SBR is the Sequential Batch Reactor, that we have three (3) of already out there now. We have not come to

a decision, internally yet.

Councilwoman Frost addressed Mr. Byrd about other communities using this similar process and having success with it.

Deputy Public Works Director Brian Byrd said that that is correct. We are beneficiaries of that also, because our landfill can receive, what we call, the cake, which is the byproduct of this process. Currently, the best way to describe the other product is, sludge. The sludge gets pumped out to the lagoon and this dewatering process extracts so much water that it becomes like a play-doh consistency and can be put on a conveyor belt and put directly into a roll off and then hauled to the landfill. Our landfill can receive that from communities all around Northern Nevada and California. We are on contract with one of them and a lot of pricing inquiries on receiving that material. It is very easy to handle at the landfill and we hardly ever must touch it and it works out great.

Mayor Tedford said that the last time we cleaned those ponds, we really had a hard time getting a bid and it was a mess. This is a real step ahead and what the Nevada EPA would like us to do. There are some things that we have been able to do out there with the ponds over the years that we are not allowed to do anymore.

Deputy Public Works Director Brian Byrd said that the staff recommendation would be to save two of the ponds on the east side for maintenance or catastrophic events at the plant, so we always have some capacity to revert back to our previous operation.

Mayor Tedford said that that would be an internal discussion whether they would need two ponds or just one.

Councilwoman Kent asked if the new press would produce a different type of sludge and be able to clean up all three lagoons, over time.

Mayor Tedford said that the new press doesn't clean the ponds.

Councilwoman Kent asked how the ponds get cleaned.

Mayor Tedford said that there is another process to clean the ponds. We may come back at some point with the contract to clean the ponds as well.

Councilwoman Frost said that this is going to be a great project for the city and moved to approve a Professional Services Contract with J-U-B Engineers, Inc. for design and construction administration support services relating to the Wastewater Treatment Plant Dewatering Press project in the amount of Eight Hundred Twelve Thousand Six Hundred Dollars (\$812,600.00); Councilwoman Kent seconded the motion; the motion carried on a 3-0 vote by the Council.

Consideration and possible approval of a professional Services Contract with Lumos and Associates, Inc. for design and construction administration support services relating to the A Street Reconstruction project in the amount of One Hundred Thirty-Five Thousand Two Hundred Fifty Dollars (\$135,250.00).

Deputy Public Works Director Brian Byrd stated that the approval of a contract to Lumos & Associates would allow for design, planning, engineering, and construction services associated with the reconstruction for 2,500 linear feet of A street from Venturacci Lane to North Maine. The Scope of Work for this project includes topographic surveying, geotechnical investigation, agency coordination, preparation of construction documents, bid services, construction management, inspection, and quality assurance testing. City staff recommends an approval of a Professional Services Contract with Lumos and Associates, Inc. Last fall, we approved a contract with Sierra Nevada Construction for a heavier crack seal, slurry seal, chip seal and then another seal on top of that. When we came out of winter, we realized that A Street

probably was no longer a candidate for that application and that we really, most likely, need to focus our efforts on a full reconstruction there. So, after speaking with Lumos and Associates and Sierra Nevada, we were able to take those 2,500 linear feet that we had, for that which was already approved, and reallocate that to another City street. It is yet to be determined and then we can focus strictly on the reconstruction of A Street.

Councilwoman Frost mentioned that she gets questions about this all the time.

Mayor Tedford said that they will fix the sidewalks and put in the sidewalks that are not there also.

Councilwoman Frost motioned to approve the professional Services Contract with Lumos and Associates, Inc. for design and construction administration support services relating to the A Street Reconstruction project in the amount of One Hundred Thirty-Five Thousand Two Hundred Fifty Dollars (\$135,250.00); Councilman Richardson seconded the motion; the motion carried on a 3-0 vote by Council.

Consideration and possible appointment of Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2022, for an estimated total fee not to exceed Ninety-Four Thousand Dollars (\$94,000.00), and approval for the mayor to authorize additional fees if necessary to complete the audit.

Chief of Staff Bob Erickson read, pursuant to NRS 354.624, the City must provide for an annual audit of all its financial statements. NRS 354.624 (3) requires the City to designate its auditors and provide notice of the designation to the Department of Taxation no later than three (3) months before the close of the fiscal year to be audited. The Audit Committee which consists of Councilwoman Karla Kent, City Attorney Mike Mackedon, and me as Chief of Staff, have reviewed the attached proposal, and recommends the appointment of Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2022. The quoted total fee covers the general audit and one major program audit in addition to all travel costs.

Councilwoman Frost mentioned that is a very similar contract that we had in 2021 and asked if that was correct.

Chief of Staff Bob Erickson said yes, and that there are not major changes in the contract. We have contracted with Eide Bailly for approximately five (5) years now and then the previous company, which they merged with, our relationship goes back to the late 1940's. We have had a long-standing relationship with these guys, and they do an outstanding job.

Councilwoman Kent motioned to approve the appointment of Eide Bailly as auditors for the City of Fallon for the fiscal year ending June 30, 2022, for an estimated total fee not to exceed Ninety-Four Thousand Dollars (\$94,000.00), and approval for the mayor to authorize additional fees if necessary to complete the audit; Councilwoman Frost seconded the motion; the motion carried on a 3-0 vote by the Fallon City Council.

Fallon Police Department Monthly Report for February 2022

Chief Kris Alexander greeted the Council. He started with total calls for service in February being 636, staying on average for last February, which was 613. These were down from the previous two months. Page 2 of the report, the Crime Summary, there were five (5) for Domestic Battery, five (5) Battery Assaults, and pointed out that three (3) of those arrests were juvenile arrests, handled by the School Resource Officers at the School District.

We had twenty-three (23) total arrests for February of 2022, again, twenty (20) were adults and three (3) were juveniles. We issued twenty-two (22) citations last month and ninety-four (94) warnings. The Animal Shelter Service is maintaining the average for the last several months, taking in fifty-three (53) City dogs, thirty-one (31) County dogs and no dogs from the Tribal entities. We received thirteen (13) Police Department Citizen Survey Results. They all were either Very Satisfied or Satisfied. The specific officers named were me, Capt. John Frandsen & Capt. Wenger, Sgt. Shyne & Babiarz, Officer Montgomery and Officer Mike Woolf, who is one of our new officers from the White Pine County Sheriff's Office, mentioned twice, and Officer Itskin. Dispatcher Kim Kufalk was also mentioned twice. On the next page is the Fallon Police Department Citizen Comments and all were positive. On the 6th comment, it says, "Thank you for responding to the ongoing homeless problem behind my house. The car is still there with a man inside. This situation creates a concern for our safety. If something isn't done, there will be a full-blown homeless camp again." We are currently addressing that issue with this specific person who is living in this vehicle. Activities and Special Events, we were able to provide lodging for two people in the month of February. During February, we also provided two separate trainings at NAS Fallon for indoctrination to new sailors. Our Volunteers in Police Services volunteered ninety-two (92) hours to the agency. These duties included Helping Hands, Domestic Violence Meetings, homeless count, and abandoned vehicle count. Officer Cruz and Officer Bloomfield answered questions for students at Agape Christian School. On February 28th, Officer Zamora provided a tour of City Hall to the Boys Scouts of America. Of the three (3) felony arrests, two (2) of the arrest were on felony warrants. Of the total nine (9) misdemeanor arrests, all nine (9) were misdemeanor warrant arrests. During the month of February, the Fallon Police Department took ten (10) theft reports, four (4) of the ten (10) were from retail establishments and the remaining six (6) were from individuals from around our community.

Councilwoman Frost asked the Chief about the ten (10) theft reports and how successful they are in solving those difficult cases.

Chief Alexander said that the retail thefts were a lot more successful because we have avenues to put pictures on the Facebook page and they have camera surveillance systems in the stores and that helps. Thefts from individuals are very tough as a lot of the items are tools and the items are not marked with individual markings or anything like that and it's tough to recover those items.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No comments were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:26 a.m.

Attest: 
Sean C. Richardson, City Clerk-Treasurer


Mayor Ken Tedford