

**MINUTES  
CITY OF FALLON  
55 West Williams Avenue  
Fallon, Nevada  
May 23, 2022**

The Honorable City Council met in a special meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

**Present:**

Mayor Ken Tedford  
Councilman James Richardson  
Councilwoman Kelly Frost  
Councilwoman Karla Kent  
Chief of Staff Bob Erickson  
City Attorney Mike Mackedon  
Deputy City Attorney Sean Rowe  
Public Works Director Brian Byrd  
Deputy Public Works Adrian Noriega  
Deputy Public Works Director Ryan Swirczek  
Chief of Police Kris Alexander  
City Clerk-Treasurer Sean Richardson  
Deputy City Clerk Elsie Lee  
Deputy City Clerk Michael O'Neill  
City Engineer Derek Zimney

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

Deputy City Clerk Elsie Lee advised that the agenda was posted in compliance with the NRS requirements.

**Public Comments**

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

There were no comments.

**Possible adoption of Resolution No. 22-01: A resolution to add “American Rescue Plan Act Resource Fund” as a new Special Revenue Fund to the City of Fallon financials. (For possible Action)**

City Clerk-Treasurer Sean Richardson read Nevada Revised Statute 354.612 which states that a local government shall establish funds by resolution. Resolution No. 22-01 would establish the American Rescue Plan Act Resource Fund as a new Special Revenue Fund. If adopted, the resolution will be provided to the Department of Taxation. The City of Fallon has received and will be receiving additional unprecedented grant funding through the State & Local Fiscal Recovery Funds. In order to better account, monitor, and appropriate these funds, City staff believes it's necessary to have a separate fund. Once all the funds have been expended, the fund will be dissolved. In the resolution, you will see the timeline for spending these funds is, it has to be obligated by December 31, 2024, and expended by December 31, 2026. This fund will be somewhat, a temporary fund, and once expended it will be dissolved and will no longer be used after the December 2026 year.

Mayor Tedford asked if once they're obligated by for a certain project by 2024, can it be changed to another project before December 31, 2026.

City Clerk-Treasurer Sean Richardson said that he would have to review the actual final rule on that, to be exact, but I don't think so. I think it has to be obligated before that timeline.

Mayor Tedford said thank you and I think you are correct.

There were no further comments or questions.

Councilwoman Kent motioned to approve the adoption of Resolution No. 22-01: A resolution to add "American Rescue Plan Act Resource Fund" as a new Special Revenue Fund to the City of Fallon financials; seconded by Councilman Richardson and the motioned was approved on a 3-0 vote by the Fallon City Council.

### **Public hearing on the Tentative Budget for Fiscal Year Ending June 20, 2023. (For discussion only)**

City Clerk-Treasurer Sean Richardson said that pursuant to NRS 354.596, the tentative budget was prepared on the appropriate forms as prescribed by the Department of Taxation. The compliance letter is included in the agenda item and has been submitted to the Department of Taxation by the April 15<sup>th</sup> deadline. A copy of the tentative budget as submitted is attached hereto. The Department of Taxation has since examined the City's tentative budget and has indicated that it is in compliance with the law and appropriate regulations. Notice of this public hearing was published in the Lahontan Valley News on May 12, 2022. The tentative budget has been on file and available for inspection at the City Clerk's Office and at the Churchill County Clerk's Office since April 15, 2022. This agenda item represents the public's opportunity to be heard and participate in the budget process.

There were no comments or questions.

### **Consideration and possible adoption of the Final Budget for Fiscal Year Ending June 30, 2023. (For possible action)**

City Clerk-Treasurer Sean Richardson said that pursuant to NRS 354.598(2), the City Council must adopt a final budget on or before June 1 of each year. The drafted, final budget included in this agenda is simply moving over the tentative numbers over to the final budget. With no changes in the public hearing requested, if approved, I will be forwarding this over to the Nevada Department of Taxation to comply with the June 1 deadline.

Mayor Tedford asked if there was a final budget here for them to sign.

City Clerk-Treasurer Sean Richardson replied, not yet. I can simply go make the title page though.

Councilwoman Kent mentioned that she appreciated the detailed review of the budget that was given to her and thanked him.

Mayor Tedford said that he appreciated going through, with his staff, and Bob and getting the final budget done with all the Department Heads. It is a difficult task every year to get done and appreciates what was done.

There were no further comments or questions.

Councilwoman Frost motioned to adopt the Final Budget for Fiscal Year Ending June 30, 2023; seconded by Councilwoman Kent and carried with a 3-0 vote by the Fallon City Council.

**Public Comments**

There were no comments.

**Council and Staff Reports**

There were no further reports.

**Executive Session**

Mayor Tedford tabled the executive session, as it was not needed at this time.

**Adjournment**

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:09 a.m.

Attest:



Sean C. Richardson, City Clerk-Treasurer

  
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Mayor Ken Tedford