

**AGENDA
CITY OF FALLON – CITY COUNCIL
55 West Williams Avenue
Fallon, Nevada
December 20, 2022 – 9:00 a.m.**

The Honorable City Council will meet in a regularly scheduled meeting on December 20, 2022 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to three minutes.

1. Pledge of Allegiance to the Flag.
2. Certification of Compliance with Posting Requirements.
3. Public Comments: General in nature, not relative to any agenda items.
No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Approval of Warrants: **(For possible action)**
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
5. Consideration and possible approval of an application by Gary Sinclair for a drinking establishment liquor license for Analee’s Cafe to be located at 66 West Center Street. **(For possible action)**
6. Fallon Police Department Monthly Report for November 2022. **(For discussion only)**
7. Public Comments **(For discussion only)**
8. Council and Staff Reports **(For discussion only)**
9. Executive Session (closed):
 - Discuss Litigation Matters **(For discussion only)** (NRS 241 et.seq.)
 - Negotiations with Operating Engineers Local Union No. 3 **(For discussion only)**
 - Negotiations with Fallon Peace Officers Association **(For discussion only)**

This agenda has been posted on or before 9:00 a.m. on December 15, 2022 at City Hall, District Court Building, Churchill County Office Complex, Churchill County Public Library and posted to

the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, City Clerk's Office, City Hall, 55 West Williams Avenue, Fallon, Nevada, 775-423-5104. The supporting material for this meeting is also available to the public on the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).


Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 775-423-5104 in advance so that arrangements may be conveniently made.

December 20, 2022

Agenda Item 5

Consideration and possible approval of an application by Gary Sinclair for a drinking establishment liquor license for Analee's Cafe to be located at 66 West Center Street. **(For possible action)**

FALLON

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**CITY OF FALLON
REQUEST FOR COUNCIL ACTION**

Agenda Item No. 5

DATE SUBMITTED: December 13, 2022

AGENDA DATE REQUESTED: December 20, 2022

TO: The Honorable City Council

FROM: Elsie Lee, Deputy City Clerk

SUBJECT TITLE: Consideration and possible approval of an application by Gary Sinclair for a drinking establishment liquor license for Analee's Cafe to be located at 66 West Center Street.
(For possible action)

TYPE OF ACTION REQUESTED: (Check One)

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other |

RECOMMENDED COUNCIL ACTION: Motion to approve application by Gary Sinclair for a drinking establishment liquor license for Analee's Cafe to be located at 66 West Center Street.

DISCUSSION: Gary Sinclair, owner of Analee's Cafe, has made application for a drinking establishment liquor license for Analee's Cafe, to be located at 66 West Center Street. A drinking establishment liquor license is a privileged license that allows the licensee to sell or provide alcoholic beverages from a fixed and definite place of business for consumption upon the premises only.

The application has been reviewed by Police Chief Kris Alexander, Deputy City Clerk Elsie Lee, City Engineer Derek Zimney, and City Attorney Michael Mackedon and has been recommended for approval.

FISCAL IMPACT: Annual drinking establishment liquor license fee revenue.

FUNDING SOURCE: N/A.

PREPARED BY: Elsie Lee, Deputy City Clerk

TO BE PRESENTED TO THE COUNCIL BY: Elsie Lee, Deputy City Clerk



RECEIVED
NOV 22 2022

FALLON
POLICE
DEPT.

CITY OF FALLON CLERK'S OFFICE

55 West Williams Avenue, Fallon, Nevada 89406

Phone: (775) 423-5104

Fax: (775) 423-8874

RECEIVED
OCT 14 2022
CLERK'S OFFICE

LIQUOR LICENSE APPLICATION

Application Type: New Owner Change Manager Change Location Change

Applicant Name: SINCLAIR GARY LYNN
Last First MI

Application Date: 10/14/22

Title: OWNER

Phone: 619 952 7045

Date of Birth: NOVEMBER 3 1952

Driver's License Number: _____

State: NEVADA

List all addresses in which you have resided at for the past five (5) years.

Begin/End	Physical Address	City	State	Zip
2019 - Present	1015 DEAN LA	FALLON	NV	89406
2017-2019	1250 S MAIN ST	FALLON	NV	89406

Business Entity Type: Sole Proprietor Partnership Limited Liability Company DBA
 Corporation Association Other: _____

Business Name: ANALEE'S CAFE

Business Owner(s): GARY SINCLAIR

Name	Address	Title
GARY LYNN SINCLAIR	66 WEST CENTER ST	OWNER

Business Address: 66 WEST CENTER ST FALLON NEVADA 89406
City State Zip

Provide a brief description of the portion to be occupied by the establishment for which the license is sought:

Is the premises to be licensed leased by the applicant? Yes No

Name of the owner of the premises: FRANK WOODLIFF

Name of the owner's authorized agent, if any: _____

What type of license for which the application is made: Retail (Off Premises) Drinking Establishment (On Premises)

Have you owned or managed any other business? Yes No



CITY OF FALLON CLERK'S OFFICE

55 West Williams Avenue, Fallon, Nevada 89406

Phone: (775) 423-5104

Fax: (775) 423-8874

If Yes, list the business(es) you have owned or managed.

Begin/End	Name	Address	City	State	Zip

Have you ever been issued a business or a liquor license? Yes No
 If Yes, when? _____ What Agency? _____

Have you ever had a business or liquor license revoked? Yes No
 If Yes, when? _____ What Agency? _____

Have you ever been denied a business or liquor license? Yes No
 If Yes, when? _____ What Agency? _____

Have you received any specialized training for serving alcoholic beverages? Yes No
 If Yes, explain: _____

Have you ever been arrested? Yes No

If Yes, provide the following information:

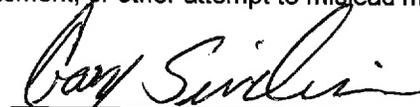
Date	Charge	Arresting Agency	Disposition

List five (5) references not related to you with daytime phone numbers:

Name	Phone	Relationship
RODERICK ENNIS	225) 354 9051	NIEGHBOR
ALISON FENIMORE	775) 423 2227	FRIEND
ELIZABETH WEBB	702) 595 2868	NIEGHBOR
STEVE BRANCH	775) 426 9590	FRIEND
STEVE EASTER	775) 276 4617	FRIEND

I declare under penalty of perjury that the foregoing is true and correct:

1. That I have received and read a copy of Chapter 5.08 of the Fallon Municipal Code – Alcoholic Beverage Sales;
2. That upon approval of a Liquor License, I will conduct the business and business establishment in accordance with the provisions of the laws of the State of Nevada, the United States, and the ordinances of the City of Fallon applicable to the conduct of business; and
3. That the above information is true and correct to the best of my knowledge and belief and that such declaration is made with the full knowledge that any failure to disclose, misstatement, or other attempt to mislead may be considered sufficient cause for denial of a business license.


 Applicant's Signature



CITY OF FALLON CLERK'S OFFICE

55 West Williams Avenue, Fallon, Nevada 89406

Phone: (775) 423-5104

Fax: (775) 423-8874

AUTHORIZATION AND RELEASE

I, GARY LYNN SINCLAIR, authorize the Fallon Police Department to perform a background check and to release the results of said investigation, which may include information of a confidential or privileged nature, to the City Council in public documents and/or discussion at a public meeting.

Gary Lynn Sinclair
Applicant's Signature

OFFICIAL USE ONLY		
10 Print Card _____	Spillman Entry _____	 Recommended by Chief of Police or Designee
Photo _____		
Local records _____		Not Recommended by Chief of Police or Designee
NCJIS _____		
Municipal Code _____		
Fee \$ _____		
REVIEWED BY:		
City of Fallon Engineering/Building Department _____	Date: 12/14/22	
City of Fallon Chief of Police _____	Date: 12/14/22	
City of Fallon/Churchill County Fire Dept. _____	Date: 12/14/22	
City of Fallon Attorney's Office _____	Date: 12/14/2022	

OFFICIAL USE ONLY:		
Account No. _____	License No. _____	Payment Received By: _____

FALLON POLICE DEPARTMENT

55 West Williams Avenue
Fallon, Nevada 89406-2941
775-423-2111
Fax: 423-6527

Kristopher R. Alexander
Chief of Police

November 30, 2022

This letter certifies that Mr. Gary L. Sinclair, Analee's Cafe, 66 W. Center St., Fallon, NV 89406, has completed and passed his background check for a liquor license.

Additionally, I have met with the applicant regarding components of the Fallon Municipal Code concerning alcoholic beverage sales as well as his responsibilities as owner of the business.

Furthermore, there is a supplemental form that specifically addresses the operation of the business, to include identifying the on-site manager, and acknowledgments from the applicant indicating understanding he may be held personally responsible for improper business practices.

Sincerely,



Kristopher R. Alexander
Chief of Police

Liquor License Application Interview Supplement

APPLICANT: Gary Lynn Sinclair

DATE: 11/30/2022

BUSINESS NAME – Analee's Cafe, 66 W. Center St., Fallon, NV 89406

I (will) be the on-site supervisor.

If not, the on-site supervisor will be ANALEE

I understand that if the on-site supervisor changes, I am responsible to notify the City Clerk's Office. Initials AS

I acknowledge that as the license holder, I am personally responsible for what is sold at the store. Initials AS

I further acknowledge that as the license holder, I am responsible for alcohol sales from the business and may be held personally responsible for alcohol sales that violate any law or ordinance. Initials AS

I have received, read and understand the Liquor and Business License requirements within the Fallon Municipal Code and agree to abide by those requirements. Initials AS

December 20, 2022

Agenda Item 6

Fallon Police Department Monthly Report for
November 2022. **(For discussion only)**



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CITY OF FALLON
REQUEST FOR COUNCIL ACTION
AGENDA ITEM NO. 6

DATE SUBMITTED: 12/07/22

AGENDA DATE REQUESTED: 12/20/22

TO: Mayor and Council

FROM: Kristopher R. Alexander, Chief of Police

SUBJECT: Fallon Police Department Monthly Report for November 2022

TYPE OF ACTION REQUESTED: (Check One)

Resolution Ordinance

Formal Action/Motion Other (Specify) Review Only

RECOMMENDED COUNCIL ACTION: For review only

DISCUSSION/ANALYSIS: (Attachment, if necessary)

FISCAL IMPACT: None

FUNDING SOURCE:

EXPLANATION OF IMPACT:

ALTERNATIVES:

Prepared By: Emily Rasmussen 

Date 12/17/22

Reviewed By: Chief Kristopher Alexander 

Date 12/17/22

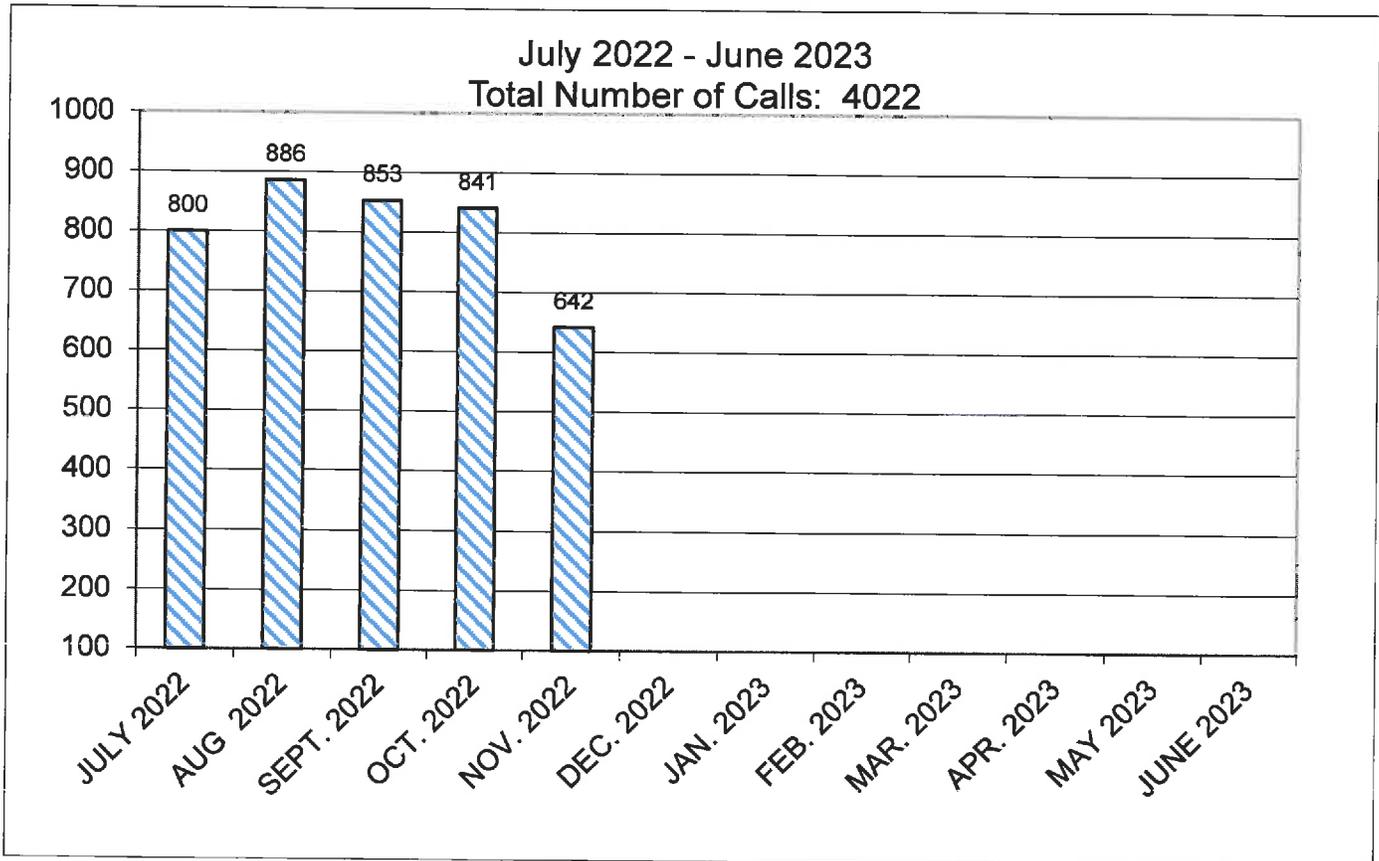
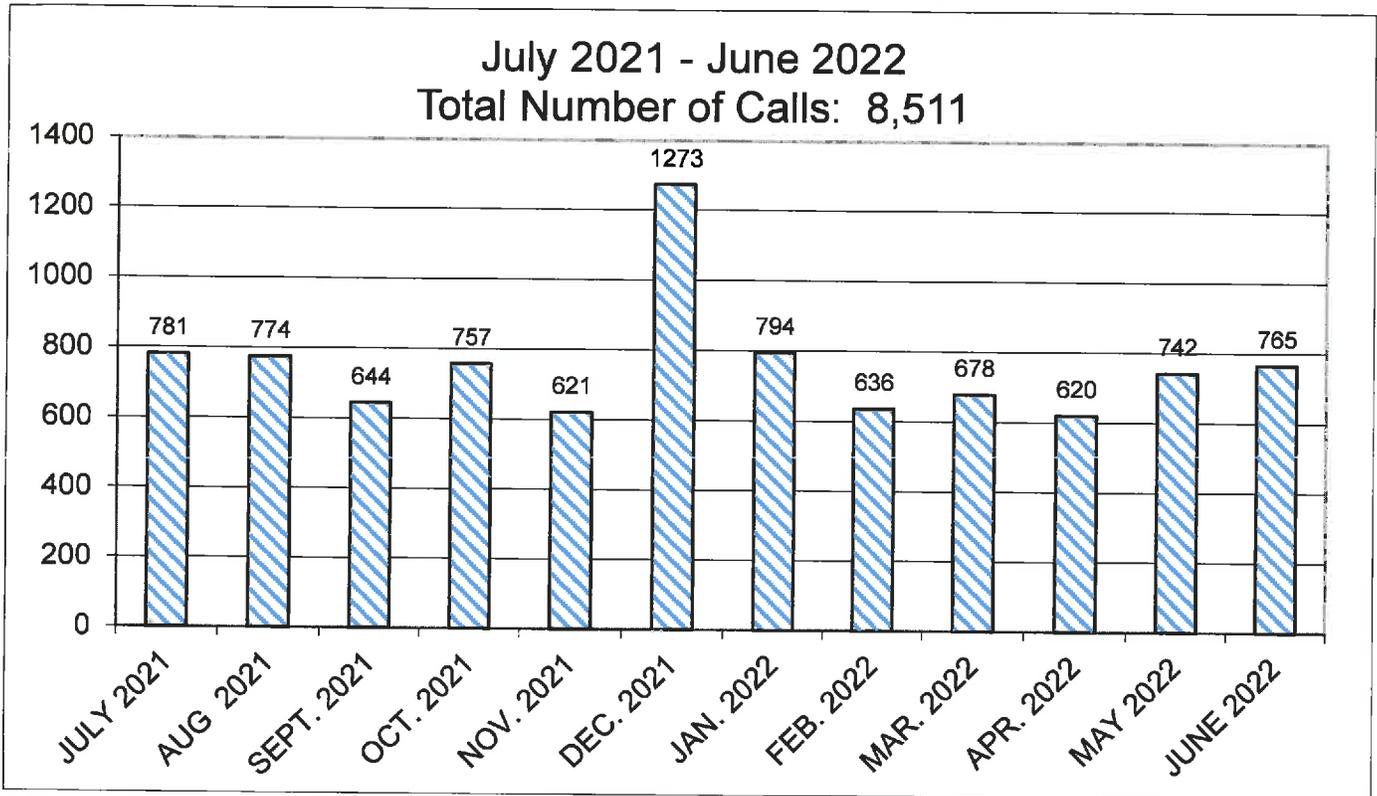
Presented by Kristopher Alexander

MONTHLY ACTIVITY REPORT

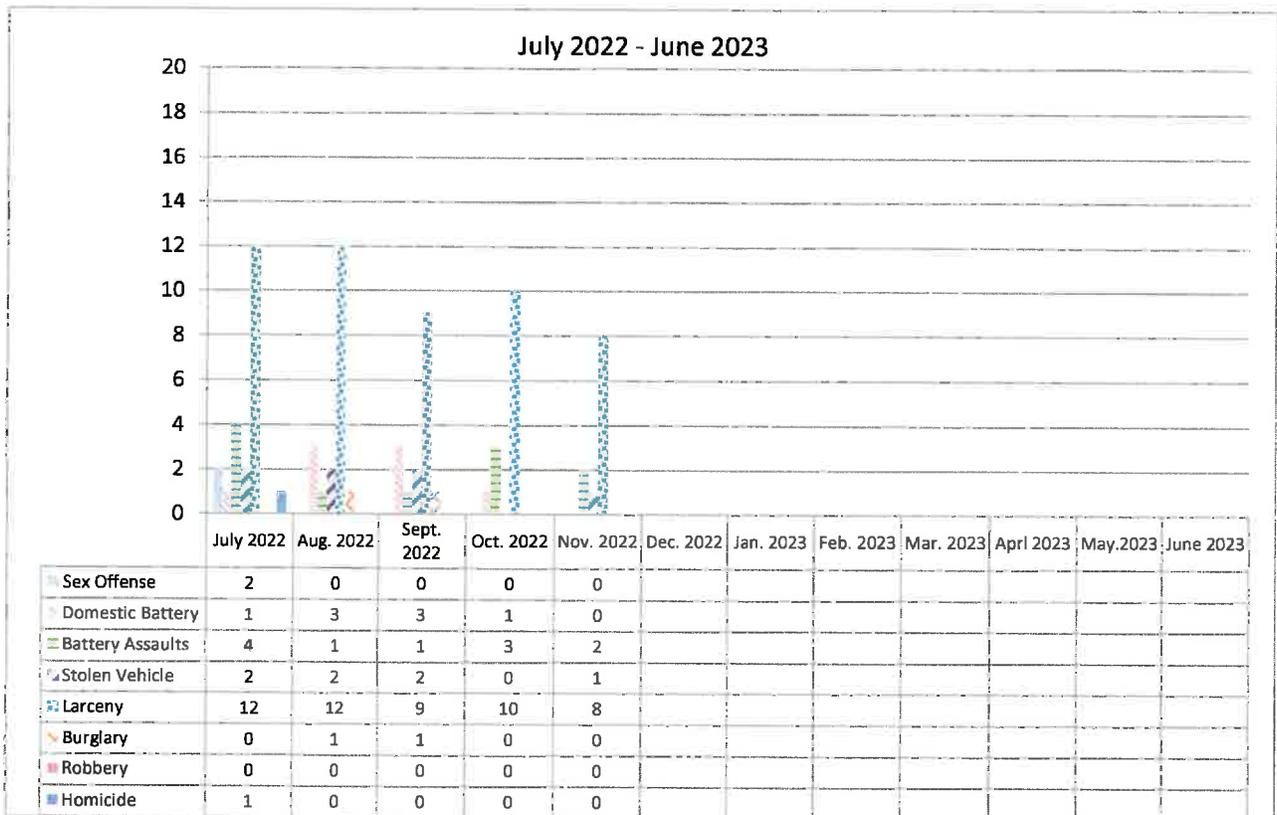
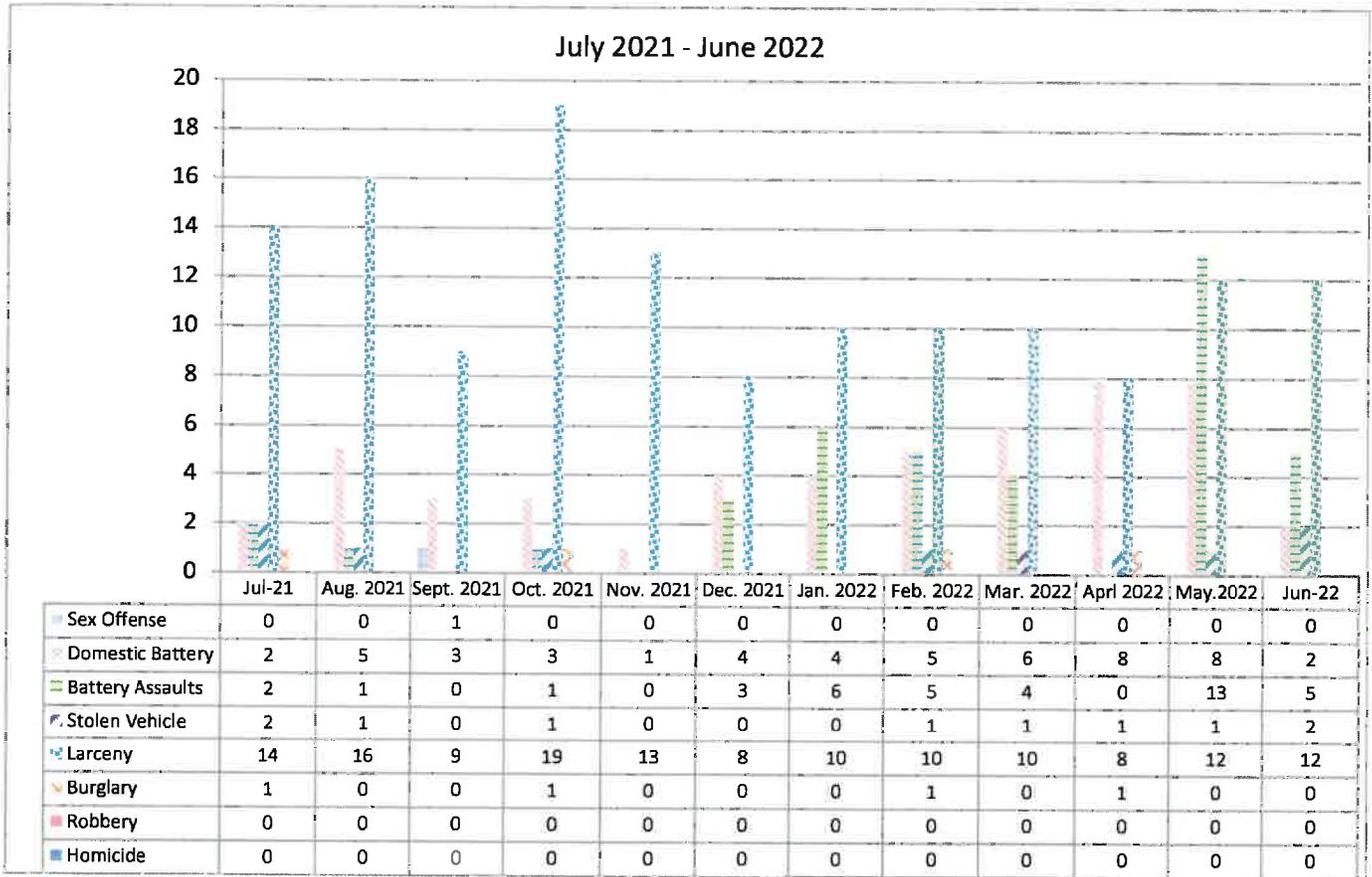


November 2022

Calls for Service / Total Incidents Reported

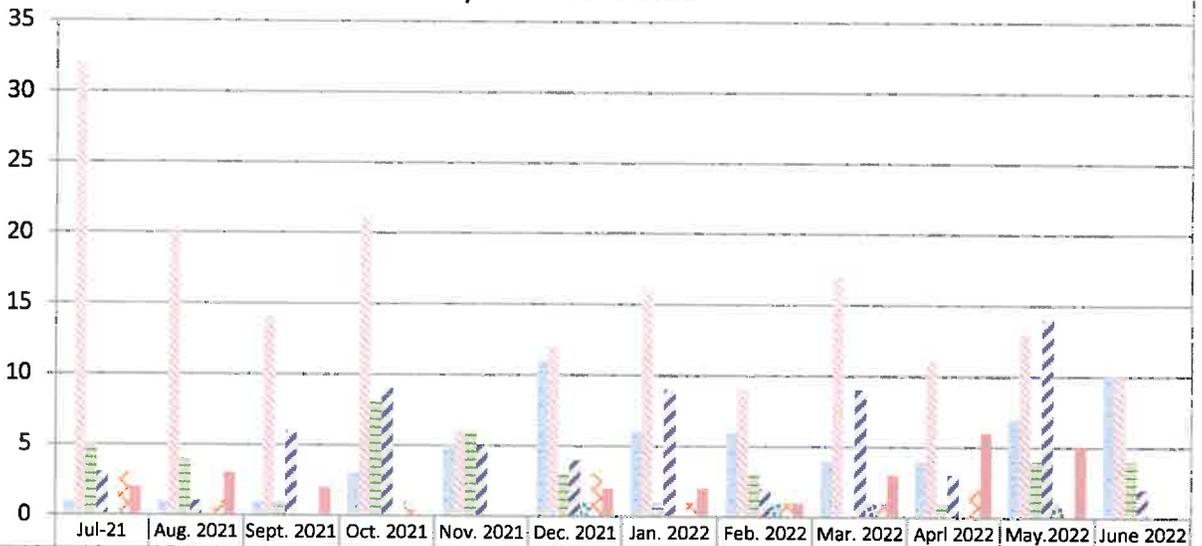


Crime Summary



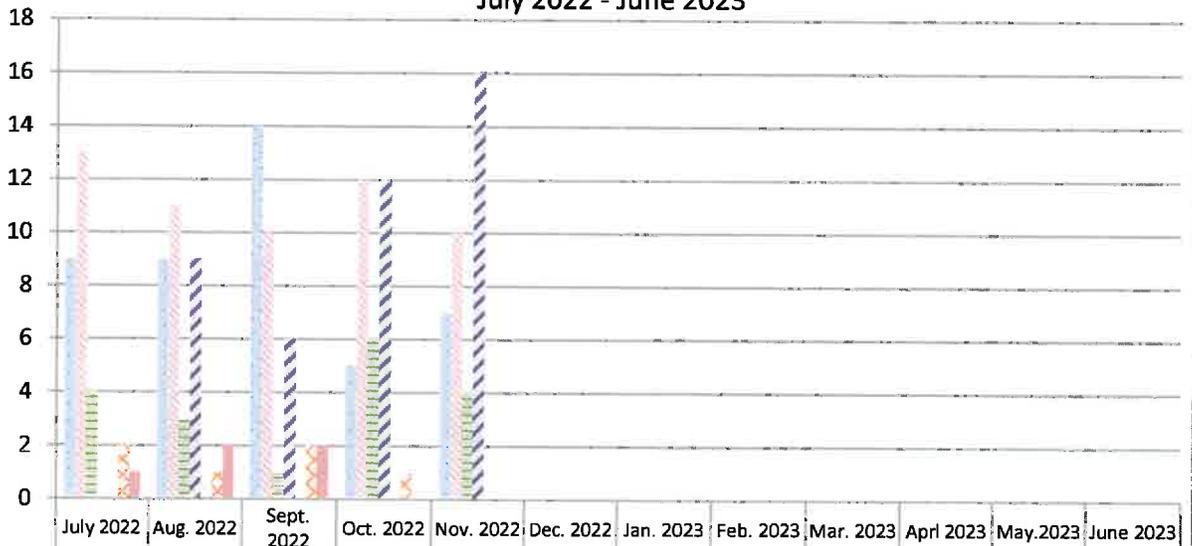
Arrest Summary

July 2021 - June 2022



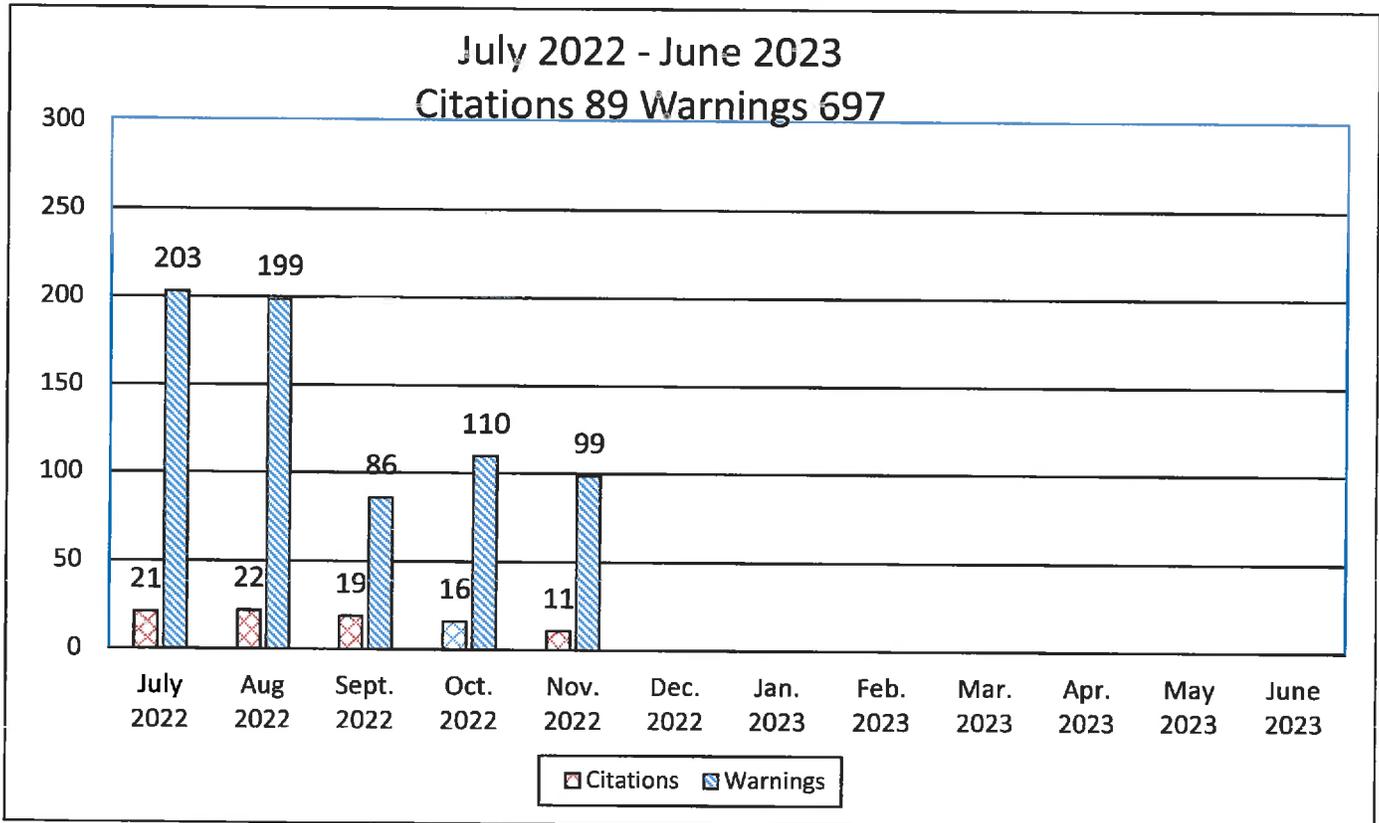
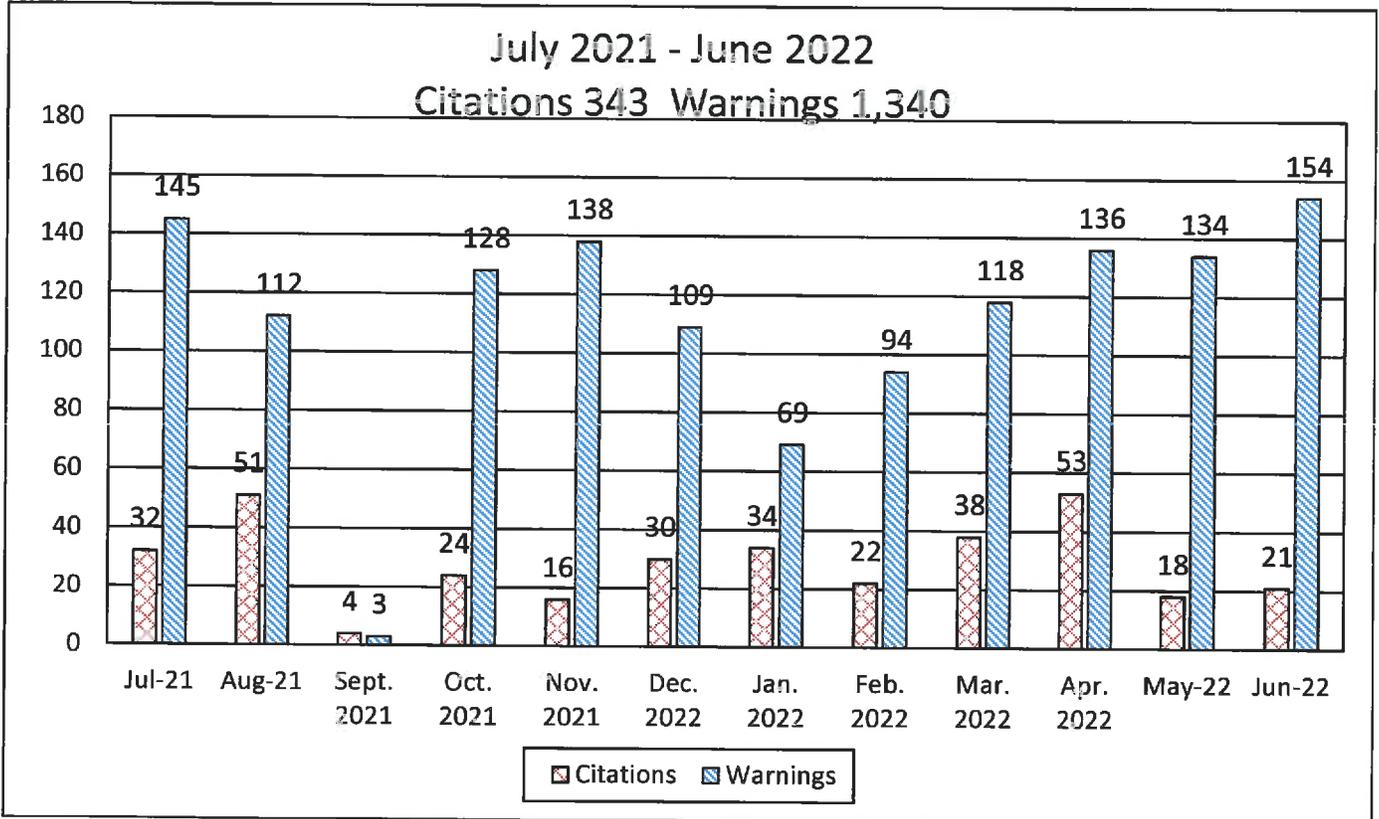
	Jul-21	Aug. 2021	Sept. 2021	Oct. 2021	Nov. 2021	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	April 2022	May 2022	June 2022
Felony/GM	1	1	1	3	5	11	6	6	4	4	7	10
Misd.	32	20	14	21	6	12	16	9	17	11	13	10
DUI's	5	4	1	8	6	3	1	3	0	1	4	4
Juvenile Misd.	3	1	6	9	5	4	9	2	9	3	14	2
Juvenile Felony/GM	0	0	0	0	0	1	0	1	1	0	1	0
CPC's	3	1	0	1	0	3	1	1	1	2	0	0
Domestic Violence	2	3	2	0	0	2	2	1	3	6	5	0

July 2022 - June 2023

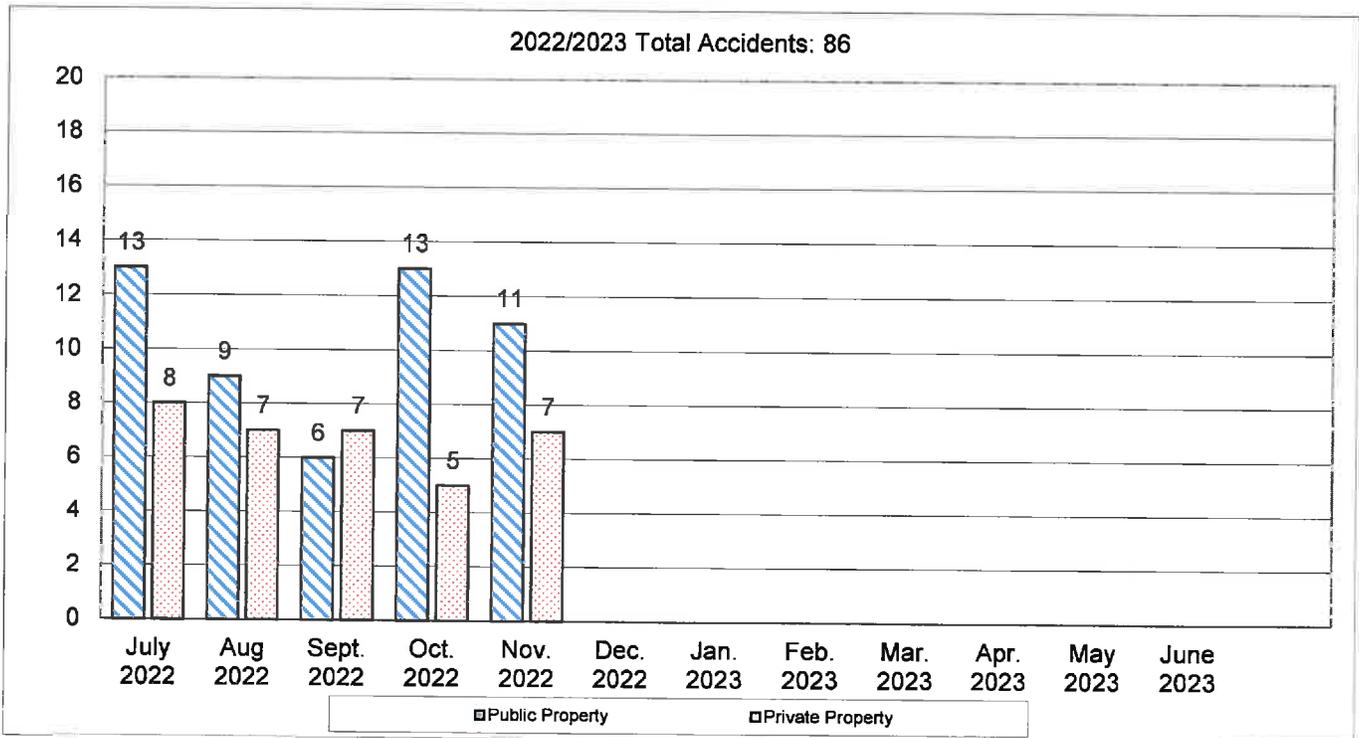
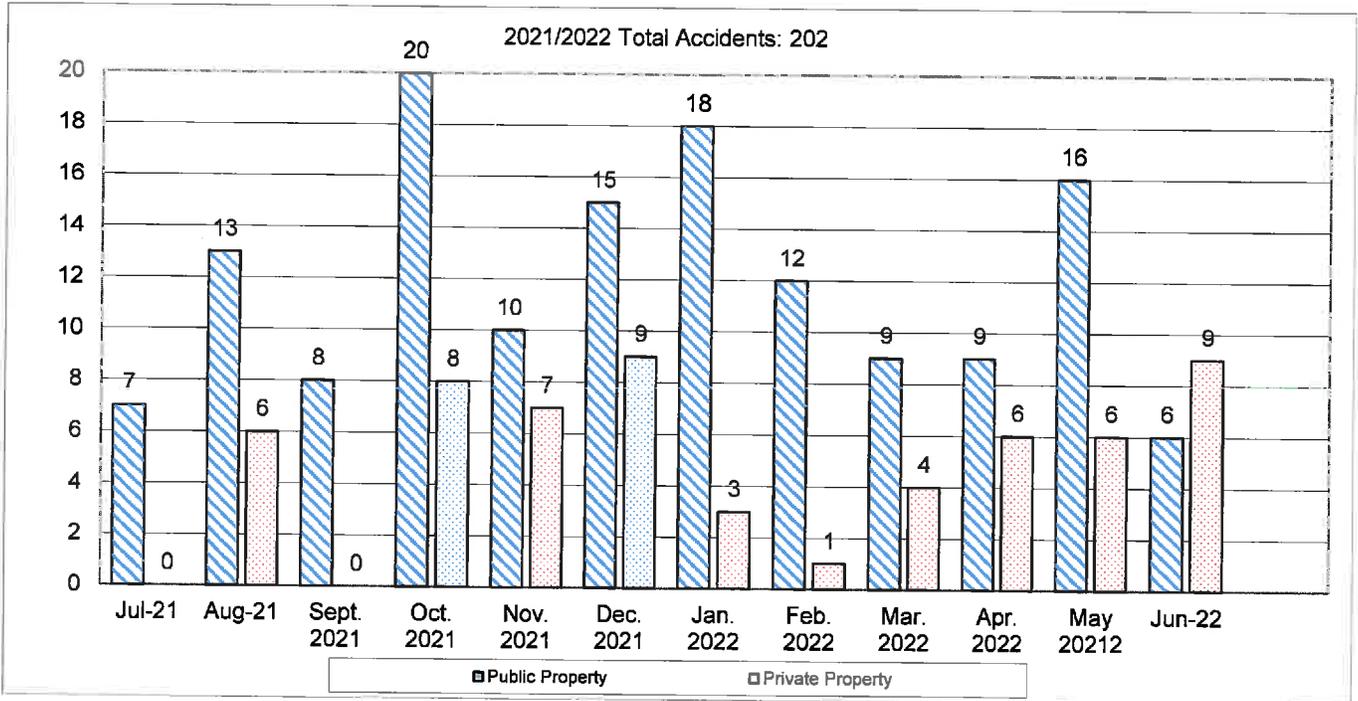


	July 2022	Aug. 2022	Sept. 2022	Oct. 2022	Nov. 2022	Dec. 2022	Jan. 2023	Feb. 2023	Mar. 2023	April 2023	May 2023	June 2023
Felony/GM	9	9	14	5	7							
Misd.	13	11	10	12	10							
DUI's	4	3	1	6	4							
Juvenile Misd.	0	9	6	12	16							
Juvenile Felony/GM	0	0	0	0	0							
CPC's	2	1	2	1	0							
Domestic Violence	1	2	2	0	0							

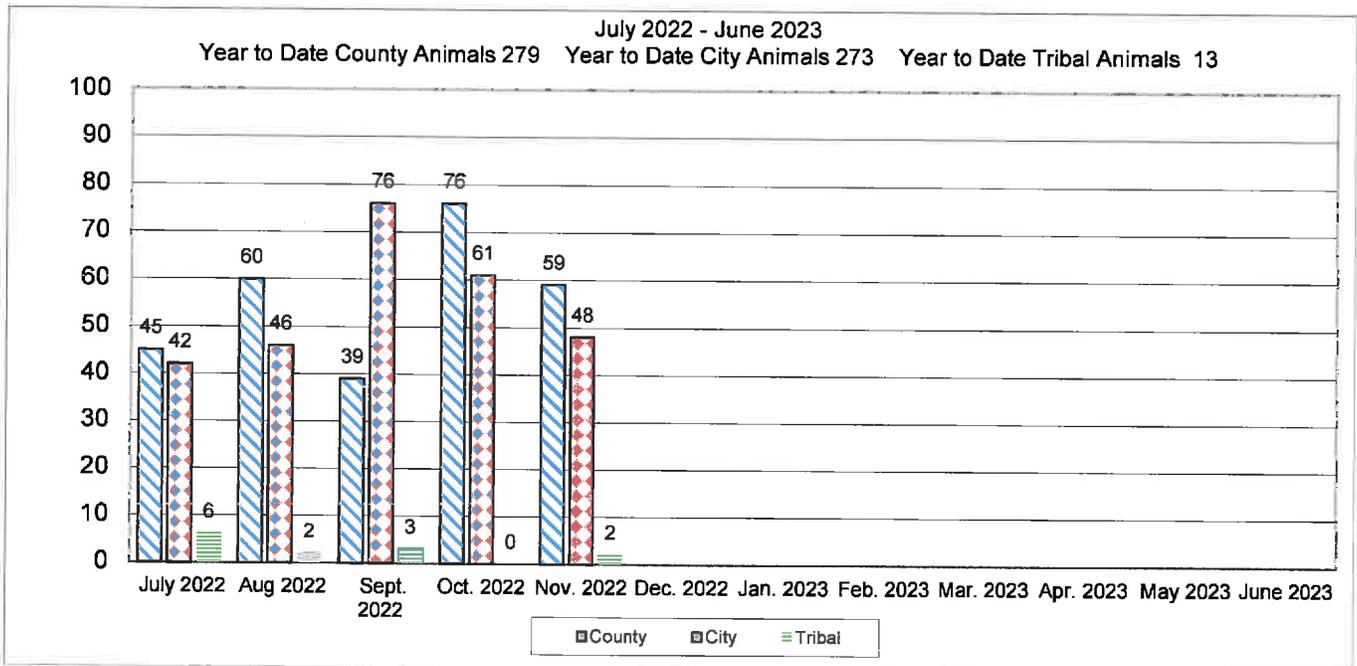
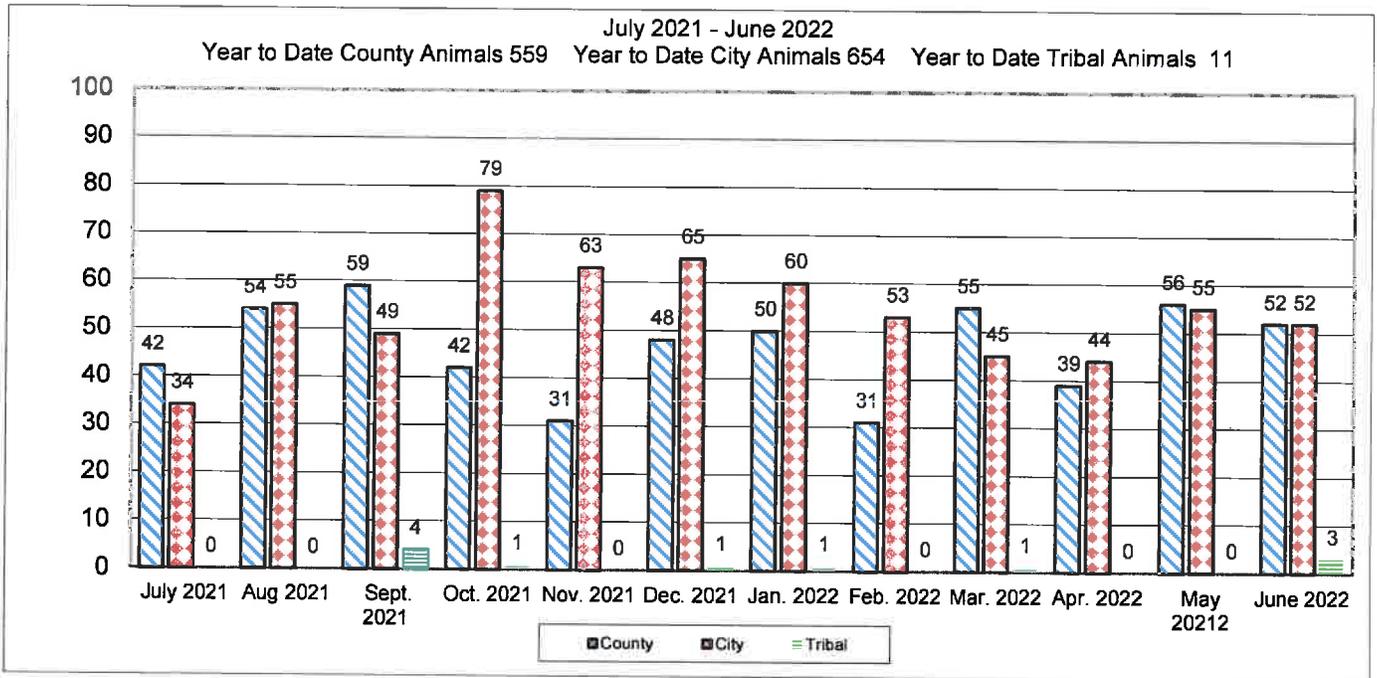
Moving Citations Traffic Warnings



Traffic Accidents



Animal Shelter Services



Fallon Police Department
Citizen Survey Results
November 2022

When you contacted the Police Department, how satisfied were you with the ability of the dispatcher or employee that assisted you?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
1			1

Where you satisfied with the courtesy and concern shown by the dispatcher or employee?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
1			1

Are you satisfied with the Police Department's response time?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
1			1

Regarding your most recent contact, please rate the Officer in the following areas:

Officer name (s) Ofc. Itskin

Dispatcher (s) Kathy Schwarz

	VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
Concern	1			1
Courtesy	1			1
Knowledge	1			1
Problem Solving Ability	1			1
Professional Conduct	1			1

Overall, how satisfied are you with the Fallon Police Department?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
1			1

Fallon Police Department
November 2022

Citizen Survey Comments

- You should be very proud of these two employees (Ofc. Itskin & Dispatcher Schwartz). Both were very professional & helpful.

**Fallon Police Department
Activities / Special Events
November 2022**

ASSISTANCE

During the month November, we provided one (1) bus ticket to anyone.

INDOCTRINATION

During the month of November, there were two (2) indoctrination at NAS Fallon.

VOLUNTEERS IN POLICE SERVICES

November 2022 the Fallon Police VIPS volunteered sixty-nine (69) hours to the agency. These hours of consisted of Domestic Violence meetings. There were no events or assignments for the VIPS during the month of November.

OTHER PUBLIC RELATIONS

During November officers conducted special detail for the following:

- On November 2nd, 2022, officers provided traffic control for a fountain dye on Maine Street.
- On November 4th, 2022, officers provided an escort for Oasis Academy long distance runner going to state.
- On November 9th, 2022, Officer Montgomery attended career day at Oasis Academy.
- On November 16th, 2022, SRO Jacobs presented a suicide prevention presentation to the students at the Middle School.
- On November 17th, 2022, Officer Aboytes presented a winter driving safety class at NAS Fallon.
- On November 17th, 2022, Sgt. John Riley conducted a traffic safety briefing at NAS Fallon.

BREAKDOWN OF ARRESTS

During the month of November, the Police Department had thirty-seven (37) total arrests:

- Of the six (6) felony arrests, two (2) were warrant arrests and two (2) were P&P violations.
- Of the ten (10) misdemeanor arrests, eight (8) were misdemeanor warrant arrests.
- Of the sixteen (16) juvenile arrests, 9 were for disturbance of school.

BREAKDOWN OF THEFT REPORTS

During the month of November , the Police Department took eight (8) Theft reports:

- One (1) report of a stolen bicycle
- One (1) report of a stole wallet
- One (1) report of stolen cash from purse
- One (1) report of a stolen license plate
- One (1) report of online fraud-subject out money
- One (1) report of stolen items from Walmart
- One (1) report of a stolen lunch box with personal items inside
- One (1) report of a stolen vehicle-vehicle was recovered in Mineral County.