



City of Fallon, Nevada

ELECTRIC UTILITIES DIRECTOR

\$140,000 - \$160,000

Plus Excellent Benefits

Apply by:

October 1, 2023

(Open Until Filled. Applications Reviewed as Submitted)

***P*ROTHMAN**



THE COMMUNITY



Fallon, known as the “Oasis of Nevada,” is the county seat of Churchill County, located approximately one hour east of Reno. Churchill

County is one of the nine original counties created in 1861 when Nevada was formed from the western lands of the Utah Territory during the Civil War. Officially incorporated in 1908, Fallon is also home to the United States Navy’s TOP GUN Flight School at Fallon Naval Air Station.

With a population of approximately 9,000, Fallon is known for its agriculture, natural beauty, and outdoor recreation. It is surrounded by farms, ranches, and the Lahontan Valley wetlands, including the Stillwater Wildlife Refuge, a birder’s paradise. In addition, it is home to nearby Sand Mountain, a natural wonder resulting from the remnants of Prehistoric Lake Lahontan. The dune at Sand Mountain is approximately two miles wide and 600 feet tall and draws visitors from far and wide who enjoy ATV and dirt bike riding, sand boarding, camping, and other activities.

Fallon is also known for its abundance of special events, including the Cantaloupe Festival and Country Fair, Spring Wings, and the Fallon Fights. The 3C Event Complex is a large events arena with a seating capacity for up to 3,000, ready to host many of Fallon’s large events, including but not limited to various rodeos, festivals, concerts, and more.

Among Fallon’s other noteworthy attractions and programs are the Churchill Arts Center, the nation’s first 9/11 memorial site in the Courtyard behind Fallon City Hall, and the Live Local Fallon program, which encourages local patronage of businesses, events, and services.



THE CITY & DEPARTMENT

The City of Fallon functions with a mayor-council form of government. The City Council consists of three elected officials from three wards elected to four-year staggered terms. As chief executive officer, the Mayor is responsible for the day-to-day operations and oversight of the City and its enterprises. Mayor Tedford has been the City’s Mayor since 1995. This impressive tenure reflects stable governance and long-term planning which has allowed a conducive environment for businesses and a growing and connected community for residents. Please visit the City’s website, or [click here](#) to learn more about Mayor Tedford and his extensive contributions to the City of Fallon.

The City functions with six departments, which include: City Attorney, Clerk and Treasurer, Emergency Management, Engineering and Public Works, Municipal Court, and Police Department. The City provides a full range of municipal services including police law enforcement, fire protection, animal control, street repair and maintenance, building and planning, municipal court services, emergency management, convention center, various parks and recreational activities, various special events, tourism and economic development, municipal airport, and various general administrative services. In addition to the governmental type services, the City provides a variety of utility services in the City’s enterprise funds which include electric, water, water treatment, sewer, sanitation with the City’s transfer station, and landfill. The City has approximately 115 FTEs and has a FY2023 budget of \$71,760,055 which includes approximately \$27,000,000 in proprietary funds.

The City’s new Electric Department operates on a budget of approximately \$14,000,000 and has several upcoming projects which include a major solar project, adding new electrical feeders from the New River Substation, and replacing old direct buried wire.

THE POSITION

This will be an appointed position working under the direct supervision of the Mayor. The Electric Utilities Director is a newly created position that will perform a variety of administrative and managerial duties related to planning, organizing, coordinating, controlling, and directing all phases of city-wide power operations, including engineering, infrastructure development, power service installation, generation, distribution, transmission, and maintenance.

This position represents the city with various organizations including UAMPS, IPSA and IPA, and serves as administrative advisor and liaison to city council, committees, and boards as needed to inform and apprise on power department issues. The Director provides technical insight and recommendations related to determining power policies, goals and objectives, forecasts and schedules power purchases or sales with other utilities and organizations, manages inter-local agreements, and receives directives, formulates implementation options and strategies, and directs research, converts strategies to action plans with timetables and deadlines.

For a full job description and to understand the full scope of responsibilities of this position, please view the attachment found [here](#).



EDUCATION & EXPERIENCE

This position requires candidates to possess either the experience or the education listed below. Any combination of experience or training that would provide the required knowledge, skills, and abilities to perform the job duties will be considered.

- Graduation from college with a bachelor's degree in electrical engineering or completion of four (4) year formal federal apprenticeship.
- Ten (10) years of experience in a comprehensive electric/power utility program.
- Experience in the administration and management of materials and personnel necessary for the development and maintenance of power systems.
- Four (4) years of experience must have been in a supervisory capacity.
- **Any equivalent combination of education and experience will be considered.**

COMPENSATION & BENEFITS

- **\$140,000 - \$160,000**
- Medical, Dental, and Vision Insurance.
- Paid holidays, vacation, and sick leave.
- 100% Employer paid retirement.
- Moving expense reimbursement.

**To learn more about the
City of Fallon, please visit:**

www.fallonnevada.gov

www.visitfallonnevada.com

The City of Fallon is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **October 1, 2023** (Open until filled. Applications reviewed as submitted). Applications, resumes, cover letters, and supplemental questions will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "Open Recruitments", select "City of Fallon, NV – Electric Utilities Director", and click "Apply Online", or click [here](#). Resumes, cover letters and supplemental questions can be uploaded once you have logged in.



www.prothman.com

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