



City of Fallon

Classification Specification

Fire Apparatus Mechanic (Fire Department)

GENERAL PURPOSE

Under broad supervision and direction from the Supervisor Paid Personnel and the Fire Apparatus Technician, the Fire Apparatus Mechanic performs mechanical and preventative maintenance of fire department equipment, truck, vehicles and apparatus, cleaning of fire stations and fire department equipment, trucks and vehicles, and tests and maintains fire hydrants and the City and County fire fighting water system.

GENERAL STATEMENT OF DUTIES

The duties listed below are examples of the work typically performed by an employee in this classification. An employee may not be assigned all duties listed and may be assigned duties that are not listed below.

- Perform mechanical and preventative maintenance of fire department equipment, trucks, vehicles and apparatus.
- Repair fire department equipment, trucks, vehicles and apparatus.
- Perform maintenance and repairs of fire hoses and related equipment.
- Clean and maintain fire stations and fire department equipment, trucks, vehicles and apparatus.
- Perform building maintenance and general cleaning of fire department buildings.
- Conduct fire hydrant flushing and flow check testing and maintain fire hydrants and the City and County fire fighting water system.
- Inspect, clean and paint fire hydrants and fire zones.
- Provide administrative support for fire department chiefs and captains.
- Maintain the Air Monitoring Equipment program and make repairs as necessary.
- Conduct fire extinguisher trainings.
- Fill fire extinguishers.
- Make school presentations during fire safety week.
- Attend and monitor controlled burns.
- Answer questions and inquiries from walk-in traffic regarding fire codes, controlled burns, etc.
- Respond to requests from public for general fire department information and burning requirements.
- Assist with the purchasing of supplies through various fire department vendors.
- Assist with the ordering of parts and inventory.
- Assist other fire department personnel in maintaining all ISO standards, testing and recordkeeping.
- Perform other duties as assigned.

QUALIFICATIONS FOR EMPLOYMENT

Knowledge and Ability

Knowledge of

- 4-year journeyist mechanic, training in heavy-duty brakes, air systems, 1-year heavy-duty maintenance experience, welding experience.
- Diesel and automotive mechanics, small gas engines, plumbing, pipefitting and welding
- Basic computer skills

Ability to

- Maintain certificates as required.
- Maintain CDL with tanker endorsement and no automatic transmission restrictions.
- Physical exam and subject to random drug testing
- Maintain a positive attitude and work environment.
- Interact with volunteer fireman in a positive manner.
- Complete multiple tasks
- Apply general information and principles to specific situations.
- Follow written and verbal instructions.
- Record information on written logs
- Identify material and equipment needed to complete a task
- Learn and apply alternative methods for completing work
- Recognize and respond to changes in circumstances or events
- Must demonstrate the ability to work cooperatively and collaboratively as part of a team
- Organizational skills and ability to prioritize
- Good verbal and written communication skills
- Ability to multi-task under time constraints and work effectively as a team player
- Strong ability to self-motivate as well as take direction

Experience and Training

Any combination of experience and training that would provide the required knowledge, skills and abilities may be used to qualify for employment. A typical way to obtain the knowledge, skills and abilities is described below.

- 4-year journeyist mechanic, training in heavy-duty brakes, air systems, 1-year heavy-duty maintenance experience, welding experience.
- High school diploma or GED

PHYSICAL AND PERCEPTUAL CAPABILITIES REQUIRED

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- On feet much of the time
- Bend, stoop and kneeling, squatting, twisting, reaching.
- Working on irregular surfaces.
- Pull or push objects such as containers weighing more than 50 pounds.
- Periodically lift and carry objects weighing more than 50 pounds
- Perform repetitive hand motions
- Perform repetitive motions with feet
- Repeatedly stand up and sit down
- Stand for long, uninterrupted periods

WORKING CONDITIONS

The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee works near moving mechanical parts and in excavations or traffic and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, and toxic vibration.
- The noise level in the work environment can be moderate to loud.

FLSA Status : Non-Exempt

Classification : None

Grade: 6