



City of Fallon

Classification Specification

Maintenance Worker II – Water/Streets

GENERAL PURPOSE

Under general supervision of the Deputy Public Works Director and Public Works Supervisor - Operations, assist with daily department operations, including garbage removal and transfer station operations.

GENERAL STATEMENT OF DUTIES

The duties listed below are examples of the work typically performed by an employee in this classification. An employee may not be assigned all duties listed and may be assigned duties that are not listed below.

- Changing meters and installing new meters
- Interface with local contractors on location of underground utilities and best methods for hookup
- Design, installation and repair of water delivery and sewer system
- Rod Sewers operate sewer rodding machine
- Fixing water line leaks includes the operation of backhoe, front-end loader, 6 wheel dump and ditch witch trencher
- Hot taps, Mueller hot tap machine
- Repair of plumbing within any city building
- Repair and service fire plug
- Coning and traffic management for work sites, flagging certification
- Customer calls for sewer odor
- Customer calls for water pressure problems and leaks
- On call assignment, 24 hour standby rotate weekly, on call can include storm drains and any question that may need inspection
- Respond to emergency situations
- Asphalt street, repair rollers, steel vibra plate, compactor loader, backhoe grader, 6 wheel dump trucks
- Grading and cleaning dirt alleyways (water truck)
- Haul Dirt, debris
- Concrete flat work, jack hammer, concrete saw
- Painting street, striping cross walks, curb signs, paint compressors, templates
- Installation and repair of street signs (infrequently fabricate signs)

- Clean gutters and storm drains
- Driving a large vehicle in traffic.
- Operation of a loader
- Non mechanical maintenance of trucks, i.e. cleaning, greasing, small hose change outs etc. inspect tires for tread wear.
- Set up barricades for parades and special functions
- Assist in set up and teardown of various special events
- Inspect loads of waste to make sure hazardous waste and banned materials are not dumped
- Pick up garbage including; residential waste wheelers, commercial dumpsters, roll off containers and miscellaneous items.
- Customers needing a special garbage pickup with a set time.

QUALIFICATIONS FOR EMPLOYMENT

Knowledge and Ability

Knowledge of

- Exceptional driving skills
- Working knowledge of plumbing, mechanical, pipe threads and customer interaction.
- Performs related work as assigned.

Ability to

- Interact with residents in a positive manner
- Complete multiple tasks
- Navigate larger vehicles on City streets and in traffic
- Apply general information and principles to specific situations
- Follow written and verbal instructions
- Record information on written logs
- Identify material and equipment needed to complete a task
- Learn and apply alternative methods for completing work
- Recognize and respond to changes in circumstances or events

Experience and Training

Any combination of experience and training that would provide the required knowledge, skills and abilities may be used to qualify for employment. A typical way to obtain knowledge, skills and abilities is described below.

- Must have a CDL.
- Nevada Water Distribution Certification
- Three years experience in plumbing, mechanical installation and repair, pipe threads and including customer interaction.
- Maintain a positive attitude and work environment

- Must demonstrate the ability to work cooperatively and collaboratively as part of a team
- Organizational skills and ability to prioritize
- Good verbal and written communication skills
- Ability to multi-task under time constraints and work effectively as a team player
- Strong ability to self-motivate as well as take direction
- High school diploma or GED

PHYSICAL AND PERCEPTUAL CAPABILITIES REQUIRED

The physical and perceptual capabilities described here are representative of those that an employee typically must possess to successfully perform the essential functions of the job.

- Bend, stoop and kneel
- Pull or push objects such as containers weighing more than 50 pounds
- Periodically lift and carry objects weighing more than 50 pounds
- Perform repetitive hand motions
- Perform repetitive motions with feet
- Repeatedly stand up and sit down
- Stand for long, uninterrupted periods

WORKING CONDITIONS

Work is typically performed under the following conditions.

- Outdoor environments.
- Periodic moving back and forth between indoor and outdoor environments.
- Frequent heavy lifting.
- Bending, stooping, squatting, and twisting.
- Work without supervision or immediate assistance.
- Noise and distractions from equipment.

FLSA Status : Non-Exempt

Classification : OE3

Grade: 7

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